

February 24, 2025

A budget workshop was held on February 24, 2025, at 5:00 p.m. at the Monroe City Hall. Mayor Douglas Duinink and Council Members Andrea Steenhoek, Jennifer St. Peter, Jeff Shannon, Andy Algreen and Earl Umble were in attendance. City employees in attendance were Public Works Director Marc Van Wyk and City Administrator/Clerk Kim Thomas. The Council discussed the FY2025/FY2026 revenue and expenses, as well as possible projects or purchases for the upcoming budget year. The workshop ended at 6:30 p.m.

March 3, 2025

A budget workshop was held Monday, March 3, 2025, at 5:00 p.m. at the Monroe City Hall. Mayor Douglas Duinink and Council Members Andrea Steenhoek, Jennifer St. Peter, Jeff Shannon, Andy Algreen and Earl Umble were present. City employees in attendance were City Administrator/Clerk Kim Thomas, Public Works Director Marc Van Wyk and Library Director Brenda Tripp-Lanser. Visitors included members of the Monroe Public Library Board. The purpose of the workshop was to discuss the FY2025/FY2026 estimated revenue and expenses and any possible projects or purchases for the upcoming budget year. The workshop ended at 6:38 p.m.

March 10, 2025

The regular meeting of the Monroe City Council was called to order by Mayor Douglas Duinink on March 10, 2025, at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Andrea Steenhoek, Jennifer St. Peter, Jeff Shannon and Butch Umble. City employees in attendance were: City Administrator/Clerk Kim Thomas, Deputy Clerk Andrea Lanphier, Public Works Director Marc Van Wyk, Police Chief Nick Chambers and Officer Brad Sheeder. Mayor Duinink announced that the meeting was being recorded.

Visitors at the meeting were: Deanna Shannon, Nic Vander Leest, Robert Vander Leest, Brian Pfeifer, Robert Breckenridge, Delmar Johnson, Daryl Phifer, Jeanette Vaughn, Leslie Blake, Nicki Tapps and Jamee Pierson.

Council Member St. Peter moved and was seconded by Council Member Steenhoek to approve the Consent Agenda. Items on the agenda included Bills and Minutes from the February meeting and the Clerk and Treasurer Report for February. Motion carried 4-0.

Board Reports: Public Works Director Van Wyk reported that his department has been busy filling potholes and cleaning up the parks. Chief Chambers mentioned that the next wave for GTSB (Governor's Traffic Safety Bureau) is scheduled for March 13th-March 21st so extra law enforcement will be out at that time. Nicki Tapps was in attendance representing the Monroe Public Library. She stated the Crazy Eight Math Club program wrapped up. They had 13 third and fourth graders participate. Since there was a waiting list, it was decided another program would be offered in April to first and second graders. She also added that in February, the library had 599 visitors, issued 4 new library cards and have issued 49 cards since July 1st, 2024. Council Member Umble reported on behalf of the Monroe Fire Department, informing the Council that a new ambulance has been ordered with a delivery date of 2027 and the addition of a power cot. He also mentioned a breakfast fundraiser is scheduled for May 10th and that both the Mile Long Bridge and the Brush Creek Bridge will be closed for repairs April 7-October 23, 2025.

St. Peter moved and was seconded by Council Member Umble to approve RESOLUTION NO. 7-2025. A resolution approving the hiring of two (2) part-time library employees for the Monroe Public Library. Upon roll call vote, motion carried 3-1.

Council Member Andy Algreen arrived at 7:09 p.m.

City Administrator/Clerk Thomas updated the Council on the City Hall plans and advised them that Veenstra & Kimm would be attending the April meeting which will be the Council's last opportunity to make changes to the plans before the renderings will be made to promote the project to the public.

St. Peter moved and was seconded by Steenhoek to set the next FY2026 budget hearing for April 28, 2025, at 5:00 p.m. Motion carried 5-0.

St. Peter moved and was seconded by Council Member Shannon to table their discussion regarding deNovo Marketing Company's proposal for elevating Monroe with new branding. Money has been invested in a new city website and the Council would like to focus on that for the moment. Motion carried 5-0.

Robert Breckenridge spoke on behalf of Friends of the Red Rock Prairie Trail regarding new signage placement. Two locations have been chosen to place signs; one being at the corner of W. Lincoln Street and the trail. The other being at the corner of W. Marion Street and the trail. Steenhoek moved and was seconded by St. Peter to place signs at both locations. Motion passed 5-0.

The American Legion Riders would like to host another poker run on May 17, 2025 to raise money benefitting veteran's suicide awareness. Bob Vander Leest and Nic Vander Leest were in attendance requesting the closure of Commerce Street along the west side of the square for the event which will include food vendors and entertainment. Last year's event raised \$4,200.00. Umble moved and was seconded by St. Peter to allow the closure of Commerce St. along the west side of the square on May 17, 2025. Motion carried 5-0.

Steenhoek moved and St. Peter seconded to approve an amendment to the City of Monroe Investment Policy, changing the number of investment agencies from three to two, IPAIT and Leighton State Bank. Motion carried 5-0.

Steenhoek moved and Council Member Algreen seconded to approve Brian Pfeiffer's mowing bid of \$29,750.00 for the weekly mowing/bi-weekly weed eating of Silent City Cemetery from April 2025 through October 2025. Upon roll call vote, motion carried 5-0.

Umble moved and was seconded by Shannon to table the discussion on the consideration of city software proposals to allow time to further research what the best solution would be. The current city operating software is outdated and the company is forcing its customers to upgrade to a cloud-based version with a higher price tag. There have been many Iowa cities unhappy with the newer software. Thomas has three

alternative companies that she has reached out to who have provided demonstrations and proposals. Since both staying with the existing company or choosing one of the three alternatives is an investment, the Council would like more time to research. Motion passed 5-0.

Open Forum: St. Peter would like to see a monthly summary for employee payroll and she inquired as to whether or not the new software would include an electronic timecard. Thomas mentioned that newer software does offer an electronic timecard, in addition to auto deposit. Shannon would like numbers of the total amount of people coming in and out of the library.

Steenhoek moved and was seconded by St. Peter to adjourn the meeting at 7:47 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or at www.MonroelA.com.

Douglas P. Duinink, Mayor

Andrea N. Laphier, Deputy Clerk

February 2025 Bills		
SALARIES	NET	37416.24
EFTPS	FEDERAL TAX	12756.36
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	3379.90
IPERS	POLICE/REGULAR	8207.46
CITY OF MONROE	HEALTH INSURANCE	1908.81
MIDAMERICAN ENERGY	UTILITIES	5863.44
UNITED HEALTHCARE	INSURANCE	7392.31
POST OFFICE	JANUARY MAILING	369.32
VERIZON	PHONES	398.91
USCELLULAR	PHONES/TABLETS	295.25
CASEY'S	GAS/OIL	1710.46
DELTA DENTAL	INSURANCE	262.38
IMFOA	MEMBERSHIP UPGRADE	30.00
FIRST NATL BANK OF OMAHA	LATE FEE/INTEREST	64.18
WINDSTREAM	PHONES	295.49
THE HARTFORD	INSURANCE	124.66
TRIONFO	INSURANCE	115.38
AIRGAS	CYLINDER RENT	18.77
BRICK GENTRY	LEGAL SERVICES	1560.00
CAPITAL FIRE EQUIP	ANNUAL INSPECTIONS	547.00
CAPITAL ONE	TOILET PAPER/PAPER TOWELS/INK	100.63
CARTER REICHMANN	UNIFORM REIMBURSEMENT	131.75
IA REGIONAL UTILITIES ASSOC	RURAL WATER	18667.12
NIEMANN HARDWARE	CEILING BOX/LAMPHOLDR KEYLES	31.92
HOT SEWP	SOCIAL MEDIA/VIDEO PRODUCTION	500.00
IA DEPT OF PUBLIC SAFETY	QTLY IA SYSTEM INVOICE	300.00
IOWA ONE CALL	LOCATES	12.70
JASPER CO SPEED SHOP	OIL CHANGE/THERMOSTAT REPAIR	302.16
KAL SERVICES	TRASH CONTRACT	15974.75
MASON HIGHLAND	UNIFORM REIMBURSEMENT	296.00
MENARDS	MIRROR/LED LIGHTS/CLEANERS	386.22
MMIT	COPIER CONTRACT	52.76
MONROE FIRE DEPT	FIRE CALLS	3900.00
MONROE FOODS	BATTERY	6.35
MONROE SENIOR COMM CENTER	HALL RENT/PROGRAMS/ACTIVITIES	2400.00
MUNICIPAL SUPPLY	SENSUS BATTERY	95.00
AUDITOR OF STATE	ANNUAL AUDIT	9155.50
TWO RIVERS COOP	LP GAS	248.03
USABLUBOOK	REPLACEMENT BULBS/SLEEVES	3264.66
VAN RYSWYK P&H	FAUCET/STOOL/CHECKED HEATER	142.47
VEENSTRA & KIMM	ENGINEERING SERVICES	1064.74
BAKER & TAYLOR	BOOKS	298.13

CENTER POINT	BOOKS	142.62
DEMCO	BOOKS/SUPPLIES	150.65
FORBES	LIBRARY COPIER	303.31
GUIDEPOSTS	MAGAZINES	57.02
NATIONAL GEO	SUBSCRIPTION	59.00
NEWTON DAILY NEWS	BUSINESS DIRECTORY	21.00
READERS DIGEST	SUBSCRIPTION	19.26
NEWTON DAILY NEWS	PUBLICATIONS	231.08
gWorks	REGISTRATION FEE	25.00
DNR	CERTIFICATION FEE	20.00
AFLAC	INSURANCE	66.60
MEDIACOM	INTERNET	354.98
MIDAMERICAN ENERGY	UTILITIES	10.00
IMFOA	MEMBERSHIP RENEWALS	100.00
USCELLULAR	PHONES/TABLETS	295.25
FIRST NATL BANK OF OMAHA	GODADDY/PET TAGS/BOOKS	1868.75
MICROBAC LABS	TESTING	660.00
TOTAL FEBRUARY EXPENSES:		144431.73
TOTAL FEBRUARY REVENUES:		123314.40

TOTAL EXPENSES:	
GENERAL	68622.36
ROAD USE	11624.91
SPECIAL REVENUE	12358.42
CAPITAL PROJECT	0.00
ENTERPRISE	48814.86
FIDUCIARY	3011.18
DEBT SERVICE	0.00
TOTAL:	144431.73

TOTAL REVENUES:	
GENERAL	26264.18
ROAD USE	19846.44
SPECIAL REVENUE	17532.58
CAPITAL PROJECT	537.81
ENTERPRISE	58956.52
FIDUCIARY	51.26
DEBT SERVICE	125.61
TOTAL:	123314.40