

January 13, 2020

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at the Monroe Public Library at 7:00 p.m. on January 13, 2020. Roll call was taken – St. Peter, Wilson, Goemaat, Steenhoek, and McCoy. Mayor Duinink announced that the meeting was being recorded. Kim Thomas, City Clerk, Marc Van Wyk, Water & Sewer Superintendent, and Nick Chambers, Police Chief were in attendance.

Visitors at the meeting were: Michelle Edgett, Jenni Edwards, Cresty Leffler, Dan and Kathy Masterson, Kyle Edwards, Michelle True, Makayla True, Alex Amadeo, Jacob and Angie Clark, Matt Hadsell, Nic Steenhoek, Jamee Pierson, Josh and Shauna Carlson, Matt and Kelsey Roberts, Mike German, Val Edwards, Nathan and Samantha Lease, Brad Jermeland and Steve Nearmyer.

Council Member Steenhoek moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the agenda included the clerk and treasurer's report and bills and minutes from the December 2019 meeting.

For Committee and Board reports - Marc Van Wyk reported that public works have been busy dealing with the weather. Marc plans to have the Christmas lights down this week. There were no police and fire reports.

Jenni Edwards gave her 2nd presentation on why she and others at The Meadows think there should be a 3-way stop at Big Blue Stem and Meadowlark Drive. Jenni emphasized that Monroe is a community that supports one another and that the room was full of supporters for the stop sign. "With growing statistics at The Meadows from 34 new homes which in turn equals more residents to more teen and adult drivers, all equal more traffic through the development," exclaimed Edwards. At the end of her presentation Jenni asked the council two questions. 1. What harm would stop signs cause if placed at Big Blue Stem? 2. What harm would be caused if not allowed to be placed on Big Blue Stem? Numerous other people in attendance voiced their opinions as to why or why not they wanted a 3-way stop. Chief Chambers was asked about the traffic survey conducted over the last couple of weeks. The average speed through the development was 18 to 20 miles per hour and most people in and out of the development were people living there; busiest time of day was between 7:45 am and 8:15 am. Chief Chambers stated that he did not see a safety concern at this time. Edwards thanked Chief Chambers. Council Member Wilson stated he had visited residents in the development over the weekend and 11 homes were for the signs, 2 were against it, and 2 didn't care. Wilson said he would vote with the majority for the stop signs. Mayor Duinink read a letter against the signs from Josh and Alicia Hansen. After a lengthy discussion, Mayor Duinink declared it was time to take a vote. Goemaat moved and was seconded by Wilson to approve the 3rd and final reading of an ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 65.02 OF CHAPTER 65. Upon roll call vote, ayes – Goemaat, Wilson, McCoy, nays – Steenhoek, St. Peter. Motion carried 3-2. Be it enacted by the City Council of the City of Monroe, Iowa. SECTION 1. (65.02) STOP REQUIRED is amended by adding 46 and 47 to the end of this section as follows: 46. Big Blue Stem. Vehicles traveling northwest on Big Blue Stem Drive shall stop at Meadowlark Drive; 47. BIG BLUE STEM. Vehicles traveling southeast on Big Blue Stem Drive shall stop at Meadowlark Drive. SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed and approved this 13th day of January, 2020. ORDINANCE NO. 296. Signed: Douglas P. Duinink, Mayor. Attested by: Kim K. Thomas, City Clerk.

Steenhoek moved and was seconded by Council Member McCoy to approve the 2nd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 65.02 OF CHAPTER 65. This ordinance will require vehicles traveling south on South York Street to stop at West South Street and vehicles traveling north on South York Street to stop at West South Street. Upon roll call vote, motion carried 5-0.

Steenhoek moved and was seconded by Council Member St. Peter to approve RESOLUTION NO. 1-2020. A resolution to accept Mayor Duinink Appointments for the City of Monroe. Motion carried 5-0.

Council Member Mc Coy moved and was seconded by Goemaat to approve RESOLUTION NO. 2-2020. A resolution to accept council appointments for the City of Monroe. Motion carried 5-0.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 3-2020. A resolution to accept board appointments for the City of Monroe. Motion carried 5-0.

St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 4-2020. A resolution designating a City Attorney for the City of Monroe. Motion carried 5-0.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 5-2020. A resolution designating official newspapers for the City of Monroe. Motion carried 5-0.

St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 6-2020. A resolution naming depositories for the City of Monroe. Motion carried 5-0.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 7-2020. A resolution allowing for the transfer of funds within the City of Monroe. Motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 8-2020. A resolution assigning addresses within the City of Monroe for the properties owned by VL Construction. Motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 9-2020. A resolution setting the time and place for a public hearing for the purpose of considering the maximum

tax dollars from certain levies for the city's proposed fiscal year 2020-2021 budget. Motion carried 5-0.

Thomas gave a brief update on the remodeling process at city hall. "Cupboards and carpet should be installed the week of January 21st," stated Thomas.

Steenhoek moved and was seconded by St. Peter to approve the NO.9 pay request from Woodruff Construction in the amount of \$359,514.86. The Wastewater Treatment Project is now at 98% complete reported Thomas. Upon roll call vote, motion carried 5-0.

Alex Amadeo from ISG Engineering attended the meeting to ask the council if they would be willing to pay TK Concrete for the additional rock used on the West Lincoln Street Project. The cost for the rock is \$11,500.00. Amadeo stated this item should have been requested in July 2019 when the project was still underway and was not and the council is aware that the project took 3 months longer than the contract stated to complete the project. The city could have collected \$45,000 in late fees from Grimes Asphalt for not having the project completed on time. "In my opinion, Alex, you should go back and tell them that we wish to consider it a wash," said Mayor Duinink. "We were more than patient." Steenhoek moved and was seconded by Goemaat to decline the pay request from TK Concrete for additional rock for the West Lincoln Street Project. Motion carried 5-0.

Goemaat moved and was seconded by Steenhoek to hire Todd Evans as a part-time officer for the Monroe Police Department. Motion carried 5-0.

PCM Superintendant, Brad Jermeland, and School Board President, Steve Nearmyer, were in attendance to discuss the possibility of hiring a school resource officer. Talks are in the works between Prairie City Police Department, Monroe Police Department and the PCM School District sharing the one officer. A list of job duties of an SRO was handled out during the meeting. The Monroe City Council was very supportive of the hiring of a SRO. Plans are to have an officer hired for the next school year. Talks will continue on the SRO hiring on a regular monthly basis.

Open Forum – Wilson would like to see the shut off value in the sidewalk by the apartments across from the Southside fixed. Van Wyk said he would check it out. Steenhoek mentioned that the Jersey Freeze run registration is out on the website and the theme for Old Settlers is Candyland this year.

St. Peter moved and was seconded by Goemaat to enter into closed session under Iowa Code 21.5 (i) at 8:50 p.m., which states to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individuals reputation, and that the individuals have requested a closed session for reasons outlined above. Motion carried 5-0. Steenhoek moved and was seconded by Wilson to exit closed session at 9:20 p.m. Motion carried 5-0. Steenhoek moved and was seconded by Goemaat to set a budget workshop and special meeting for January 27, 2020, at 6:00 p.m. at City Hall. Steenhoek moved and was seconded by Wilson to demote and decrease wages of Jeff Timmins from \$58,522 to \$52,000 for non-fulfillment of Water Distribution and Wastewater Grade 1 Certifications, make Marc Van Wyk Water and Sewer Superintendent in charge of the public works department until further notice, and post the job for Public Works Director immediately. Upon roll call vote, motion carried 5-0.

Wilson moved and was seconded by Goemaat to adjourn the meeting at 9:30 p.m. Motion carried 5-0. A full copy of minutes may be seen at www.MonroelA.com or at the Monroe City Hall.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

December 2019 Bills

AFLAC DRAFT	AFLAC	\$	315.36
AIRGAS USA, LLC	LEASE CYL	\$	87.50
ALTOONA FIRE DEPT	PARAMEDIC TIER	\$	300.00
ANDREA LANPHIER	MILEAGE	\$	43.50
BAKER & TAYLOR	BOOKS & SUPPLIES	\$	1,016.84
BITUMINOUS MATERIALS SUPPLY	REPLACEMENT CHECK FOR SLS	\$	440.46
BRUXVOORTS DECORATING	50% OF FLOORING COST	\$	6,675.50
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	\$	2,411.50

CARDMEMBER SERVICES	CITY CREDIT CARD	\$	1,263.50
CASEY'S BUSINESS MASTERCARD	GAS	\$	1,389.61
CENTER POINT LARGE PRINT	LARGE PRINT 6 BOOKS	\$	131.22
IOWA REGIONAL UTILITIES ASSOC	RURAL WATER	\$	11,885.93
CITY OF MONROE	INS W/HOLDING	\$	1,541.00
DELTA DENTAL DRAFT	DENTAL	\$	255.84
DES MOINES STAMP	INK PAD/SHIPPING	\$	15.55
DORSEY & WHITNEY LLP	2019 GO STREET NOTE LEGAL	\$	20,000.00
ELAINE KEUNING	REFUND HALL RENT	\$	50.00
ELECTRONIC TRANSFER(TAXES)	FED/FICA TAX	\$	13,617.07
EMINENT DEVELOPMENT	BALANCE OF AGREEMENT / MEADOWS	\$	1,116.63
FORBES OFFICE EQUIPMENT	OFFICE SUPPLIES	\$	4.62
GALLS LLC	BOOTS	\$	139.99
GIS BENEFITS	LIFE INSURANCE	\$	88.73
GLEN DUININK	TILING ON TAYLOR	\$	50.00
GUIDEPOSTS	MAGAZINE	\$	19.94
GWORKS	USER GROUP MEETING 11-12 & 13	\$	165.00
HEWITTS SERVICE CENTER	SERVICE DIESEL/PLIER/POUCH	\$	64.95
IOWA DNR	MARC VAN WYK EXAM APPLICATION	\$	30.00
IOWA FINANCE AUTHORITY	SEWER LOAN INTEREST	\$	13,508.02
IOWA ONE CALL	LOCATES	\$	48.60
IOWA PRISON INDUSTRIES	CHAIRS	\$	1,077.80
IOWA RURAL WATER ASSOC	MEMBERSHIP DUES	\$	275.00
WINDSTREAM	PHONE SERVICE	\$	150.73
IPERS	IPERS	\$	8,721.53
JASPER CO EXTENSION	SPRAY CERTIFICATION	\$	35.00
JASPER CO SPEED SHOP	2016 DODGE OIL CHANGE	\$	931.75
JASPER COUNTY TREASURER	ELECTION	\$	1,208.05
KAL SERVICES INC	SANITATION CONTRACT	\$	13,604.05
KEYSTONE LABORATORIES	TESTING	\$	757.00
KIM THOMAS	MILEAGE	\$	143.84
LAMPERT LUMBER	CITY HALL CUPBOARDS	\$	3,532.50
LEIGHTON STATE BANK	NSF BANK FEES-MARANDA TURNER	\$	10.00
MARC VAN WYK	BOOT REIMBURSEMENT	\$	160.49
MARCO INC. NW 7128	COPIER CONTRACT	\$	49.96
MEDIACOM	INTERNET	\$	68.99
MERCY MEDICAL CENTER	AMBULANCE SUPPLIES	\$	59.01
MICKEY NOLIN	REFUND OF HALL RENT	\$	65.00
MID AMERICAN ENERGY	UTILITIES	\$	3,131.37
MONROE FOODS	24 PK WATER PD	\$	3.99
MONROE POSTMASTER	MAILING/STAMPS	\$	224.84
MUNICIPAL SUPPLY INC	METERS/COUPL	\$	4,061.88
MUSIC WORKS	ENTERTAINER CHRISTMAS PARTY	\$	395.00
NATIONAL BAND & TAG CO	PET TAGS	\$	67.79
NEWTON DAILY NEWS	ANNUAL PAPER	\$	550.06
PELLA RENTAL SALES	CHRISTMAS LIGHTS LIFT RENTAL	\$	394.25
PENWORTHY	29 BOOKS	\$	379.35
PCS COMPUTER SOLUTION	ON PHONE SUPPORT/CITY HALL	\$	40.00
PUBLISHERS PARTNERSHIP	1/2 ANNUAL PAYMENT	\$	24.98
READERS DIGEST	SUBSCRIPTIONS	\$	30.00
RON DEHNE	REFUND HALL RENT	\$	65.00
SALES/USE TAX PROCESSING	SALES TAX/WET TAX	\$	1,671.00
SANDRY FIRE SUPPLY LLC	TWISTER GRIP/HELMIT LIGHT KIT	\$	596.25
SHIRLEY MCGREGOR	REFUND HALL RENT	\$	50.00
SHRED IT	SHRED SERVICE	\$	133.77
SIGN PRO	TRAILHEAD SIGN	\$	608.00
SPAHN & ROSE LUMBER CO	BLADES	\$	51.97
TIM SCHAFER	ONSITE SERVICE	\$	200.00
TREASURER STATE OF IOWA	STATE TAX	\$	2,257.00
TWO RIVERS COOP	DIESEL	\$	1,024.08

UNITED HEALTHCARE INS CO	INSURANCE	\$ 5,984.30
US CELLULAR	PHONE SERVICE	\$ 146.30
VAN RYSWYK P&H INC	REFUND	\$ 5,128.58
VEENSTRA & KIMM, INC	ENGINEERING AND DESIGN SERVICES	\$ 22,134.22
VERIZON	PHONE	\$ 505.41
VISION INS - IA RURAL WAT	VISION	\$ 88.44
WAL-MART COMMUNITY - CITY	TRUNK OR TREAT EVENT	\$ 77.49
WAL-MART COMMUNITY - LIB	SUPPLIES	\$ 16.01
WOODRUFF CONSTRUCTION LLC	PAY REQ 8	\$ 340,270.31
PAYROLL	WAGES, STATE, FEDERAL TAX, DEDUCTIONS	\$ 38,701.30
VOIDED CHECK		\$ (440.46)
TRANSFERS		\$ 32,307.67
TOTAL DECEMBER EXPENSE:		\$ 568,407.71
TOTAL DECEMBER REVENUE:		\$ 543,314.07

TOTAL EXPENSE

GENERAL \$58,445.88
ROAD USE \$15,003.25
SPECIAL REVENUE \$37,420.42
CAPITAL PROJECT \$2,639.00
ENTERPRISE \$454,160.14
FIDUCIARY \$739.02
DEBT SERVICE \$0.00
TOTAL: \$568,407.71

TOTAL REVENUE

GENERAL \$65,517.01
ROAD USE \$14,502.85
SPECIAL REVENUE \$44,549.38
CAPITAL PROJECT \$1,651.10
ENTERPRISE \$389,633.48
FIDUCIARY \$46.50
DEBT SERVICE \$27,413.75
TOTAL \$543,314.07