

January 28, 2025

A budget workshop was held on January 28, 2025, at 5:00 p.m. at the Monroe City Hall. Mayor Douglas Duinink and Council Members Andy Algreen, Earl Umble, Andrea Steenhoek, Jennifer St. Peter and Jeff Shannon were in attendance. City employees in attendance were City Administrator/Clerk Kim Thomas, Police Chief Nick Chambers, Public Works Director Marc Van Wyk and Deputy Clerk Andrea Lanphier. The only visitor at the meeting was Tara Goldsbury with Veenstra & Kimm Engineering who discussed plans for the city building. Administrator Kim Thomas discussed FY2025/FY2026 estimated revenue and expenses and possible projects and purchases for the upcoming budget year with the Mayor and Council. The budget workshop ended at 7:00 p.m.

February 10, 2025

The regular meeting of the Monroe City Council was called to order by Mayor Doug Duinink on February 10, 2025, at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Andrea Steenhoek, Andy Algreen and Butch Umble. Absent: Jeff Shannon. City employees in attendance were: City Administrator/Clerk Kim Thomas, Deputy Clerk Andrea Lanphier, Public Works Director Marc Van Wyk, Chief Nick Chambers and Officer Brad Sheeder. Mayor Duinink announced that the meeting was being recorded.

Visitors at the meeting were: Delmar Johnson, Daryl Phifer, Missy Phifer, Brian Pfeifer, Rachel Purvis and Jamee Pierson.

Council Member Steenhoek moved and was seconded by Council Member St. Peter to approve the Consent Agenda. Items on the agenda included Bills and Minutes from the January meeting, Gateway Recreation Annual Class C Liquor Permit with Outdoor Service Pending Dram Shop Review, Los Primos Mexican Restaurant Class C Alcohol License and the Clerk and Treasurer's Report. Motion carried 4-0.

Board Reports: Chief Chambers mentioned that he wanted to add Ben Six to the reserve program. Public Works Director Van Wyk stated things with his department were quiet at the moment but they were anticipating that to change with the upcoming snow storm predicted for the middle of the week. Rachel Purvis was in attendance to represent the library. She reported that the library and the Gathering Place have a play group for story time, music and movement that meets twice a month and that the Crazy Eight Math Club has 14 third and fourth graders participating in their eight week program. Council Member Umble shared that at their last meeting the fire department discussed CPR recertification, the PCM job fair, the Chief's meeting on February 19th, the Rural Trustee meeting on February 19th and the Mile Long Bridge closure beginning in March/April 2025.

St. Peter moved and Umble seconded to approve the 28E agreement between the City of Monroe and the Monroe Senior Community Center (DBA: The Gathering Place). The City agreed to pay \$2400.00 for the purpose of rent for the Jasper County, Iowa Elderly Nutrition Meal Program and community wide activities for a period of one year. Upon roll call vote, motion carried 4-0.

There was no old business discussed.

The City received two bids for mowing at Silent City Cemetery this season. The first bid was for \$1900.00 per mow which City Administrator Thomas figured at thirty mows to be \$57,000 and an additional \$100 per mow at thirty mows for \$3,000 at Memorial Park. The second bid was for \$29,750 for the cemetery and an additional \$5,950 for Memorial Park. After some discussion, Mayor Duinink asked Brian Pfeifer, who was in attendance, if he would be willing to give the Council an additional 30 days to discuss it further. Pfeifer said he would honor his bid of \$29,750 an additional 30 days. In that time, the Council would also like to advertise for local seasonal help to see if there is any interest. A decision will be made at the next council meeting held March 10, 2025.

Thomas would like the Council to approve a change to the City's current investment policy. At the time it was approved, the City had three depository institutions with which to invest money—Great Southern Bank, Leighton State Bank and IPAIT (Iowa Public Agency Investment Trust). If the Council still wishes to keep their business local, there are only two options remaining after the closure of Great Southern Bank. St. Peter moved and was seconded by Steenhoek to approve the change from three depository institutions to two. Motion carried 4-0.

Steenhoek moved and was seconded by St. Peter to hire Benjamin Six as a reserve police officer for the City of Monroe, Iowa. Motion carried 4-0.

Steenhoek moved and was seconded by St. Peter to terminate the 28E Agreement between Jasper County and the City of Monroe for animal control services effective June 30, 2025. The City has a couple of alternative options they are looking into so the Council tabled the discussion. Motion carried 4-0.

Upcoming budget workshops were set for February 24, 2025, from 5:00-7:00 p.m. and March 3, 2025, at 5:00 p.m.

The FY2025 budget proposed tax rate hearing was set for April 7, 2025, at 5:00 p.m.

Open Forum: Mayor Duinink announced that Quick Silver Avenue will be resurfaced this year.

Steenhoek moved and was seconded by St. Peter to adjourn the meeting at 7:32 p.m. Motion carried 4-0. A full copy of minutes may be seen at the Monroe City Hall or at www.MonroelA.com.

Douglas P. Duinink, Mayor

Andrea N. Lanphier, Deputy Clerk

January 2025 Bills

SALARIES	NET	38252.78
EFTPS	FEDERAL TAX	12849.66
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	3427.72
IPERS	POLICE/REGULAR	8108.88
CITY OF MONROE	HEALTH INSURANCE	1771.97
MIDAMERICAN ENERGY	UTILITIES	4993.04
UNITED HEALTHCARE	INSURANCE	8383.74
POST OFFICE	DECEMBER MAILING	367.14
VERIZON	PHONES	398.56
USCELLULAR	PHONES/TABLETS	295.25
CASEY'S	GAS/OIL	1749.50
IA RURAL WATER	INSURANCE	252.30
THE HARTFORD	INSURANCE	111.76
BRENDA LANSER	BOOK REIMBURSEMENT	110.02
WINDSTREAM	PHONES	295.22
TRIONFO	INSURANCE	115.38
IMFOA	APPLICATION FEE	150.00
MEDIACOM	INTERNET	309.02
BAKER & TAYLOR	BOOKS/SUPPLIES	279.62
CAPITAL ONE	BOOKS/SUPPLIES	226.82
DEMCO	BOOKS/SUPPLIES	150.65
GUIDEPOSTS	MAGAZINES	102.70
NEWTON DAILY NEWS	BUSINESS DIRECTORY	20.00
FIRST NATL BANK OF OMAHA	AED BATTERIES/BOOKS/COPY PAPER	1538.66
AIRGAS	LEASE RENEWAL/CYLINDER RENT	155.51
BOUND TREE	MEDICAL SUPPLIES	93.90
CALDWELL & BRIERLY	LEGAL SERVICES	177.82
CAPITAL ONE	HIGHLIGHTERS	8.67
IA REGIONAL UTILITIES	RURAL WATER	41909.71
DENNISON RACING TEES	SWEATSHIRTS	660.00
EMS/MC	AMBULANCE BILLING	198.00
NIEMANN HARDWARE	SCREWS/TUBE STRAPS	25.75
FIRST NATL BANK OF OMAHA	AED BATTERIES	1914.00
GALLS	UNIFORMS	417.28
HEWITTS	OIL/FILTERS/LED PULSE BEACON	371.89
HOT SEWP	SOCIAL MEDIA/VIDEO PRODUCTION	500.00
IA DEPT OF PUBLIC SAFETY	FY25 QTLY IA SYSTEM	300.00
IA DOT	PAPER ROLLS	105.48
IA LAW ENFORCEMENT ACADEMY	TRAINING	125.00
JASPER CO SPEED SHOP	OIL CHANGE/REPAIRS	710.53
JOHN DEERE FINANCIAL	AIR FILTERS/GLOVES/HOSES	86.21
KAL SERVICES	TRASH CONTRACT	15974.75
MICROBAC LABS	TESTING	431.00
MACQUEEN EQUIPMENT	FIRE EQUIPMENT	13123.12
MALONE MOTORSPORTS	AMBULANCE SERVICES/FIRE TRUCK REPAIR	1973.03
MARCO	COPIER CONTRACT	107.06
MENARDS	TOILET/VINYL PLANK/PEWTER WAVE	952.50
MENNINGA	PEST CONTROL	398.00
MERCYONE	OMNI SERVICES/PHARMACY SUPPLIES	208.48
MMIT	COPIER CONTRACT	47.75
MONROE FOODS	BUDGET WORKSHOP MEAL	71.81
MOWBILITY	BLADE/BLACK DIAMOND SPOOL	198.84
MPH INDUSTRIES	RADAR/ANTENNAS/BASIC KIT	2445.00
MUNICIPAL SUPPLY	METER COUPLINGS	437.50
NATIONAL BAND & TAG	PET TAGS	98.45
NEWTON DAILY NEWS	ADVERTISING/PUBLICATIONS	398.23

RACOM	RADIO KNOB	320.00
STERICYCLE	SHREDDING SERVICE	214.70
TRUCK CENTER COMPANIES	FREIGHTLINER REPAIR	2467.66
TRUCK EQUIPMENT INC	VIBRATOR W/TIMER	705.43
VAN RYSWYK P&H	STOOL WAX/HEATER/CAPACITOR	113.17
VEENSTRA & KIMM	ENGINEERING SERVICES	8340.00
AFLAC	INSURANCE	66.60
MIDAMERICAN ENERGY	UTILITIES	10.00
IA RURAL WATER	INSURANCE	87.91
LEIGHTON STATE BANK	SAFE DEPOSIT BOX RENTAL	25.00
NATHANIEL FAGG	DEPOSIT REFUND	51.68
ROGER HORNBACK JR	DEPOSIT REFUND	9.22
TOTAL JANUARY EXPENSES:		181297.03
TOTAL JANUARY REVENUES:		141177.63

TOTAL REVENUE:	
GENERAL	30797.60
ROAD USE	23371.89
SPECIAL REVENUE	30522.21
CAPITAL PROJECT	244.54
ENTERPRISE	55790.19
FIDUCIARY	58.90
DEBT SERVICE	392.30
TOTAL:	141177.63

TOTAL EXPENSE:	
GENERAL	66636.90
ROAD USE	13270.07
SPECIAL REVENUE	13659.71
CAPITAL PROJECT	0.00
ENTERPRISE	78208.45
FIDUCIARY	9521.90
DEBT SERVICE	0.00
TOTAL:	181297.03