

November 11, 2024

The regular meeting of the Monroe City Council was called to order by Mayor Douglas Duinink on November 11, 2024, at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Andrea Steenhoek, Jennifer St. Peter, Andy Algreen and Butch Umble. City employees in attendance were: City Administrator/Clerk Kim Thomas, Deputy Clerk Andrea Lanphier, Public Works Director Marc Van Wyk and Police Chief Nick Chambers. Mayor Duinink announced that the meeting was being recorded.

Visitors at the meeting were: Missy Phifer, Braeden Phifer-Rivera, Daryl Phifer, Clay Wood, Angie Clark, Jacob Clark, Marshall Baxter, Ross Baxter, Steph Phifer, Kris Phifer, Brody Nickelson, Bryson Nickelson, Ivan Shannon, Seth Shannon, Jordan Kappos and Tara Goldsberry.

Council Member Steenhoek moved and was seconded by Council Member St. Peter to approve the Consent Agenda. Items on the agenda included Bills and Minutes from the October meeting and the Clerk and Treasurer Report for October. Motion carried 4-0.

Public Works Director Van Wyk reported that the Taylor Street repairs would be finished on Tuesday, November 12th. His crew has been busy getting things in order for winter and will be putting up the Christmas lights soon. Chief Chambers commented that there will be another wave of GTSB toward the end of the month and that he hired Officer Brad Sheeder. Council Member Umble didn't have anything new to report on the Monroe Fire Department.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 29-2024. A resolution approving the full-time hiring of Bradley Sheeder for the City of Monroe Police Department. Upon roll call vote, motion carried unanimously 4-0.

St. Peter moved and was seconded by Umble to approve the resignation of Sergeant Brandon Blom from the Monroe Police Department. Motion carried 4-0.

The Council agreed to meet on December 9, 2024, at 5:30 p.m. to discuss FY2026 goals and the Monroe Comprehensive Plan.

Chambers would like to see the City hire a new city attorney due to the fact that our existing city attorney has missed court dates and takes far too long to file paperwork. He checked around and has found that other attorneys in the area are charging \$350.00/hour which is more than what the City is currently paying. The Council agreed that we need a reliable attorney and that it doesn't hurt to see if there is any interest. City Administrator/Clerk Thomas will write a request for proposal; if there is interest, the change could go into effect January 2025.

Tara Goldsberry with Veenstra & Kimm updated the Council on the city hall remodel project. She brought two site plans and an exterior picture for viewing. One floor plan was 5,618 square feet and the other was 5,300 square feet. The exterior picture was of a modern building with a flat roof. Tara stated she had another exterior picture but hadn't received the rendering in time to bring to the meeting. The exterior rendering with the flat roof she estimated to cost approximately \$300.00/square foot. The other picture which wasn't prepared in time would cost approximately \$250.00/square foot. The Council will discuss the site plans more at the December workshop and get back to Tara with any changes.

Open Forum: The question of whether the 2019 Monroe Comprehensive Plan could be found on the City's website was answered by Thomas. She said she didn't see it but will see that the plan is added. Steenhoek mentioned that the Old Settlers committee will be putting Christmas lights up in the park on Sunday if anyone is interested in helping.

Steenhoek moved and was seconded by St. Peter to adjourn the meeting at 7:29 p.m. Motion carried unanimously. A full copy of minutes may be seen at the Monroe City Hall or at www.MonroelA.com.

Douglas P. Duinink, Mayor

Andrea N. Lanphier, Deputy Clerk

October 2024 Bills

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| SALARIES | NET | 37860.09 |
| EFTPS | FEDERAL TAX | 12806.68 |
| IA DEPT OF REVENUE | SALES/WITHHOLDING TAX | 4140.78 |
| IPERS | POLICE/REGULAR | 8168.86 |
| CITY OF MONROE | HEALTH INSURANCE | 1892.89 |
| MIDAMERICAN | UTILITIES | 6763.52 |
| UNITED HEALTHCARE | INSURANCE | 7824.92 |
| POST OFFICE | AUGUST MAILING | 369.75 |
| VERIZON | PHONES | 397.86 |
| PCM PTO | TRUNK OR TREAT FEE | 25.00 |
| ZACHARIAH THORSON | WATER DEPOSIT REFUND | 59.05 |

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| CASEY'S | GAS/OIL | 2650.12 |
| USCELLULAR | PHONES/TABLETS | 295.13 |
| THE HARTFORD | INSURANCE | 111.76 |
| IAWEA | REGISTRATION FEES | 150.00 |
| WINDSTREAM | PHONES | 294.44 |
| MEDIACOM | INTERNET | 278.98 |
| AIRGAS | CYLINDER RENT | 18.77 |
| AFLAC | INSURANCE | 99.90 |
| FIRST NATL BANK OF OMAHA | BOOTS/CONFERENCE FEE/BOOKS | 2927.59 |
| ANDREA LANPHIER | MILEAGE | 21.44 |
| AVR EXCAVATING | SEWER PLANT REPAIRS/WATER SERVICE INSTALL | 10964.00 |
| BAKER & TAYLOR | BOOKS/SUPPLIES | 1122.10 |
| BITUMINOUS | OIL/TAR | 1093.14 |
| CALDWELL & BRIERLY | LEGAL SERVICES | 1895.26 |
| CAPITAL ONE | BOOKS/SUPPLIES | 265.93 |
| CENTER POINT | BOOKS | 142.62 |
| IA REGIONAL UTILITIES ASSOC | RURAL WATER | 13769.87 |
| CITY OF PELLA | EMT TRAINING | 2800.00 |
| DEMCO | BOOK/SUPPLIES | 96.96 |
| EMS/MC | BILLING SERVICE | 220.00 |
| FAMILY HANDYMAN | SUBSCRIPTION | 38.98 |
| NIEMANN HARDWARE | TOOLS/TOILET SEATS/HOSE | 42.81 |
| FORBES | COPIER CONTRACT | 298.25 |
| GUIDEPOSTS | MAGAZINES | 100.70 |
| HEWITTS | OIL/TIRES/ADAPTER | 754.71 |
| HOT SEWP | SOCIAL MEDIA/VIDEO PRODUCTION | 500.00 |
| IOWA LAW ENFORCEMENT ACADEMY | TRAINING | 25.00 |
| IOWA ONE CALL | LOCATES | 82.80 |
| IOWA PRISON INDUSTRIES | WEED EATING | 962.50 |
| JASPER CO SPEED SHOP | OIL CHANGE/SENSOR | 183.30 |
| JASPER CO HOMELAND SECURITY | DUES | 2950.50 |
| JOHN DEERE FINANCIAL | SPRINKLER/GRASS/PAPER TOWELS | 167.40 |
| KAL SERVICES | SANITATION CONTRACT | 16124.75 |
| MICROBAC LABS | TESTING | 580.75 |
| LEXIPOL | USER FEES | 618.00 |
| MACQUEEN | AKRON BAL KIT/NOZZLE | 42.35 |
| MARCO | COPIER CONTRACT | 133.52 |
| MARTIN MARIETTA | ROCK | 557.46 |
| MENARDS | CONCRETE MIX | 52.36 |
| MENNINGA | PEST CONTROL | 199.00 |
| MERCYONE | OMNI SERVICES/SUPPLIES | 50.00 |
| MICHAEL FREDERICK | BOOK | 25.00 |
| MISSION COMMS | ALARMS | 1548.00 |
| MODERN MARKETING | STICKERS | 168.50 |
| MONROE FOODS | BLEACH | 4.49 |
| NEWTON DAILY NEWS | PUBLICATIONS | 334.62 |
| PELLA RENTAL | OVERSEEDER | 94.33 |
| PENWORTHY | BOOKS | 496.15 |
| POWERPLAN | END LOADER SWITCH | 1044.05 |
| PREMIER POLYSTEEL | BENCH | 1267.00 |
| ROYAL SUDS | WASH CARDS | 300.00 |
| SIMMERING-CORY | SANITATION ORDINANCE | 76.00 |
| SMITH FERTILIZER & GRAIN | DUST CONTROL | 1256.41 |
| USA BLUEBOOK | SAMPLE TUBES/BATTERY BUFFER PACKS | 2071.20 |
| UTILITY EQUIPMENT | MAG LOCATOR/SOLVENT | 1292.98 |
| VAN WALL EQUIPMENT | CLUTCH/BUSHING/ROD | 412.67 |
| VEENSTRA & KIMM | ENGINEERING/MAPPING SERVICES | 11386.89 |

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| CAPITAL ONE | CASCADE/FILEBANDS | 24.70 |
| JASPER CO SPEED SHOP | OIL CHANGE/SENSOR | 283.60 |
| MIDAMERICAN | UTILITY | 10.00 |
| TRIONFO | INSURANCE | 115.38 |
| IA RURAL WATER ASSOC | INSURANCE | 87.91 |
| DELTA DENTAL | INSURANCE | 289.40 |
| AFLAC | SEPTEMBER INS PAYMENT | -33.30 |
| TOTAL OCTOBER EXPENSES: | | 166548.53 |
| TOTAL OCTOBER REVENUES: | | 674180.65 |

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| TOTAL REVENUE: | |
| GENERAL | 336386.21 |
| ROAD USE | 22033.11 |
| SPECIAL REVENUE | 172162.02 |
| CAPITAL PROJECT | 23200.71 |
| ENTERPRISE | 59406.96 |
| FIDUCIARY | 21692.08 |
| DEBT SERVICE | 39299.56 |
| TOTAL: | 674180.65 |

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| TOTAL EXPENSE: | |
| GENERAL | 70762.05 |
| ROAD USE | 12478.08 |
| SPECIAL REVENUE | 13338.68 |
| CAPITAL PROJECT | 1750.00 |
| ENTERPRISE | 65930.54 |
| FIDUCIARY | 2289.18 |
| DEBT SERVICE | 0.00 |
| TOTAL: | 166548.53 |