

October 14, 2024

The regular meeting of the Monroe City Council was called to order by Mayor Douglas Duinink on October 14, 2024, at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Andrea Steenhoek, Jennifer St. Peter, Andy Algreen and Butch Umble. Absent: Jean Goemaat. City employees in attendance were: City Administrator/Clerk Kim Thomas, Deputy Clerk Andrea Lanphier, Public Works Director Marc Van Wyk, Police Chief Nick Chambers and Librarian Brenda Tripp-Lanser. Mayor Duinink announced that the meeting was being recorded.

Visitors at the meeting were: Delmar Johnson, Kathy Van Veen, Mike Lagergren, Theresa Lagergren, Brian D. Briles, Kim Jenkins, Daryl Phifer, Kristina Cimaglia, Jeanette Rankin, Michael Conejo, Melissa Phifer, Tony DeRaad and Jamee Pierson.

Council Member Steenhoek moved and was seconded by Council Member St. Peter to approve the Consent Agenda. Items on the agenda included Bills and Minutes from the September meeting, the Clerk and Treasurer Report for September, Mike's Lounge Class C Liquor Permit with Outdoor Service and Living Quarters and Beans & Brews LLC DBA Mike's Lounge Pending Class C Liquor Permit with Outdoor Service and Living Quarters. Motion carried 4-0.

Police Chief Chambers informed the Council that Officer Brandon Blom resigned and that he has a potential candidate to fill the position. Public Works Director Van Wyk reported that his department is busy patching streets now that mowing season is winding down. He replaced the ceiling tile in the fire station restroom and plans to work on removing tree stumps at Silent City Cemetery soon. Librarian Lanser stated that the library supplied participants of the Friends of the Red Rock Prairie Trail Tour de Pumpkin Ride treat bags for the second year and plan to supply treat bags for the PCM PTO's Trunk-or-Treat event. She mentioned that she had twenty participants for the library's recent scarecrow event, noting that generational programming is beneficial to the community. Council Member Umble reported that the fire department's Lights and the Fights event was successful and that they made a donation to the Greenfield Fire Department.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 27-2024. A RESOLUTION APPROVING THE FY2023-FY2024 ANNUAL URBAN RENEWAL REPORT AS PRESENTED. Upon roll call vote, motion carried 4-0.

St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 28 -2024. A RESOLUTION APPROVING THE APPOINTMENT OF KRISTINA CIMAGLIA TO THE MONROE LIBRARY BOARD. Kristina will replace Jeanette Rankin effective November 3, 2024. Motion carried 4-0.

Thomas reported that Veenstra & Kimm are working on renderings of the city hall building remodel which will be presented for viewing at November's meeting and that The Friends of the Red Rock Prairie Trail Tour de Pumpkin Ride had approximately 30 participants this year but will need to increase that if the event is to continue. Van Wyk reported that Veenstra & Kimm are also busy entering the data they've accumulated for GIS Mapping services and have yet to locate curb boxes.

St. Peter moved and was seconded by Council Member Algreen to approve RESOLUTION NO. 29-2024. A RESOLUTION APPROVING THE 28E AGREEMENT FOR THE COUNTY LINE ROAD PAVEMENT REHABILITATION PROJECT. Total design and construction cost is estimated at \$500,000 with the cost to be split 50/50 with Marion County and budgeted for FY26. Upon roll call vote, motion carried 4-0.

Steenhoek moved and was seconded by St. Peter to approve the purchase of a new copier for City Hall and accept MMIT's bid. The copier will replace the existing small backup copier used for printing water bills. Upon roll call vote, motion carried 4-0.

At Van Wyk's request, the Council agreed to take bids for Silent City Cemetery mowing in the spring of 2025. Due to the high volume of rain this spring and the low volume of seasonal employee applicants, it was hard to keep up with mowing which left the public works department with little time for anything else. If that were to happen again next spring, he would like to be prepared and believes taking bids early will ensure they have more options should his department need help. The Council agreed to take bids but made it known that just because they would seek bids did not mean they would accept any of the bids.

St. Peter moved and was seconded by Steenhoek to renew the contract for Hot Sewp Video and Social Media Services at the cost of \$500.00 per month. The goal is to promote Monroe by focusing on new businesses and local events. Upon roll call vote, motion carried 4-0.

At Umble's request, the Council discussed adding fencing to the north side of Tool's Point Park. He feels it is an eyesore on that end. Steenhoek would like to see it budgeted for next year, especially in light of recent dog problems. Thomas mentioned she could apply for another Jasper County Foundation grant to help pay for it.

Michael Conejo was in attendance to request the Council consider adding a stop sign on the corner of W. North Street in front of Ryan Phifer's house. He has had some near miss collisions which could be attributed to an uptick in traffic on North Street due to the recent HWY 14 closure north of Monroe. The last stop sign survey was conducted by the police department in 2012. The Council requested the Monroe Police Department conduct another survey and tabled the discussion for the next council meeting when they can review its findings.

St. Peter moved and was seconded by Steenhoek to allow the planting of noninvasive trees in areas flagged at Silent City Cemetery by Brian Briles and his committee pending all City approval. Briles will move ahead with fundraising to help with the purchase of the trees and Thomas will continue to apply for grants to help with the trees along the south fence until that project is completed. Motion carried 4-0.

Open Forum: Missy Phifer inquired whether or not stop signs could be included in the GIS Mapping services project. Van Wyk explained that it could not due to the plan the City purchased. Tony DeRaad asked for permission to ignite fireworks at the remaining home football games, pending it rains and the burn ban is lifted. There would be a short display after the National Anthem and then again after the game is over. He has

contacted the Monroe Fire Department who plans to look the site over. Taking into consideration that not all residents like fireworks, the Council agreed to it on two conditions: the burn ban be lifted and the City be given proper notice so they can alert the public beforehand.

Steenhoek moved and was seconded by St. Peter to adjourn the meeting at 7:59 p.m. Motion carried unanimously.

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Douglas P. Duinink, Mayor

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Andrea N. Lanphier, Deputy Clerk

September 2024 Bills

SALARIES	NET	59629.03
EFTPS	FEDERAL TAX	20286.46
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	5275.39
IPERS	POLICE/REGULAR	12340.08
CITY OF MONROE	HEALTH INSURANCE	1892.89
MIDAMERICAN ENERGY	UTILITIES	6290.17
UNITED HEALTHCARE	INSURANCE	7824.92
POST OFFICE	AUGUST MAILING	371.06
VERIZON	PHONES	397.50
DELTA DENTAL	INSURANCE	289.40
USCELLULAR	PHONES/TABLETS	350.39
DNR	ANNUAL PERMIT FEE	210.00
THE HARTFORD	INSURANCE	111.76
GCMOA	LUNCH	20.00
AIRGAS	OXYGEN/CYLINDER RENT	363.53
BARCO	SURVEY FLAGS	1036.24
BITUMINOUS	ROCK	554.97
CALDWELL & BRIERLY	LEGAL SERVICES	801.00
CAPITAL ONE	KLEENEX/CHLORINE TABS	26.08
IA REGIONAL UTILITIES	RURAL WATER	18721.79
DMACC	EMS CLASSES	30.00
EARL MAY	MULCH	127.50
NIEMANN HARDWARE	REPAIR LABOR/PARTS/SPRAYER	267.29
FIRST NATL BANK OF OMAHA	COT BATTERY/BOOKS/PAPER/TREES	4505.94
FORBES	OFFICE SUPPLIES	73.21
GRIMES ASPHALT	COLD MIX	465.00
HEWITTS	OIL/ARMORALL/PARTS	220.95
HOT SEWP	SOCIAL MEDIA/VIDEO PRODUCTION	500.00
IA ONE CALL	LOCATES	18.00
KAL SERVICES	TRASH CONTRACT	16123.49
MICROBAC LABS	TESTING	1392.00
KIM THOMAS	FOOD REIMBURSEMENT	36.16
KLOCKE'S EMERGENCY	COT	3800.00
MACQUEEN	FIRE BOOTS	433.44
MARCO	COPIER CONTRACT	116.49
MERCYONE	OMNI SERVICE/PHARMACY SUPPLIES	589.28
MONROE FOODS	BATTERIES	25.40
NEWTON DAILY NEWS	PUBLICATIONS	159.13
STERICYCLE	SHREDDING SERVICES	202.92
SPAHN & ROSE	LATH/HEX HEAD	31.89
STOREY KENWORTHY	CHECKS	297.00
TWO RIVERS CO OP	LP GAS/TANK RENT	517.99
VAN WALL	EQUIPMENT MAINTENANCE	302.15
VEENSTRA & KIMM	ENGINEERING SERVICES	18056.61
WINDSTREAM	PHONES	294.44

MEDIACOM	INTERNET	278.98
BAKER & TAYLOR	BOOKS/SUPPLIES	161.26
CENTER POINT	BOOKS	142.62
GUIDEPOSTS	MAGAZINES	85.56
POST OFFICE	BOX RENEWAL	120.00
PENWORTHY	BOOKS	496.15
ISOLVED	POP CORE SERVICES	405.17
AFLAC	INSURANCE	66.60
AMERICAN FENCE	TOOL'S POINT FENCE	4761.00
GRIMES ASPHALT	FINAL RETAINAGE PAYMENT	25067.74
IA RURAL WATER	INSURANCE	87.91
TRIONFO	INSURANCE	115.38
AFLAC	3RD PAYMENT	33.30
TOTAL SEPTEMBER EXPENSES:		217200.61
TOTAL SEPTEMBER REVENUES:		249926.99

<b>TOTAL REVENUE:</b>	
GENERAL	84278.36
ROAD USE	31248.24
SPECIAL REVENUE	50791.97
CAPITAL PROJECT	4512.97
ENTERPRISE	61743.6
FIDUCIARY	10419.28
DEBT SERVICE	6932.57
TOTAL:	249926.99

<b>TOTAL EXPENSE:</b>	
GENERAL	90297.71
ROAD USE	39588.55
SPECIAL REVENUE	17284.31
CAPITAL PROJECT	0.00
ENTERPRISE	67131.26
FIDUCIARY	2898.78
DEBT SERVICE	0.00
TOTAL:	217200.61