

September 9, 2024

The regular meeting of the Monroe City Council was called to order by Mayor Douglas Duinink on September 9, 2024, at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Andrea Steenhoek, Jennifer St. Peter, Jean Goemaat, Andy Algreen and Butch Umble. City employees in attendance were: City Administrator/Clerk Kim Thomas, Deputy Clerk Andrea Lanphier, Public Works Director Marc Van Wyk, Police Chief Nick Chambers and Librarian Brenda Tripp-Lanser. Mayor Duinink announced that the meeting was being recorded.

Visitors at the meeting were: Kathy Van Veen, Brian D. Briles, June Donahue, Delmar Johnson, Kim Jenkins, Cathy DeHaai, Daryl Phifer, Michael Conejo, Melissa Phifer and Jamee Pierson.

Council Member Goemaat moved and was seconded by Council Member St. Peter to approve the Consent Agenda. Items on the agenda included Bills and Minutes from the August meeting and the Clerk and Treasurer Report for August. Motion carried 5-0.

Chief Chambers had nothing to report. Public Works Director Van Wyk stated that the water and sewer project for The Meadows has been completed and they are waiting for the road to be seal coated. Council Member Umble mentioned that the fire department is in the process of forming a committee for the new ambulance and that he plans on attending an ambulance demonstration by White Coach. He also mentioned that the fire department is working on the fall water fight reminding those in attendance that the Lights and the Fights event will be on October 12, 2024. Librarian Lanser reported she had nine families signed up for her scarecrow event on September 10th, the library is sponsoring treat bags for the Red Rock Prairie Trail 2nd Annual Tour de Pumpkin ride and that she is planning a trunk-or-treat event to be held at the library.

Council Member Steenhoek moved and was seconded by Goemaat to approve the 2nd and 3rd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SECTION 106.08 (1.) OF CHAPTER 106 OF THE MONROE CODE OF ORDINANCES and waive the requirement that an ordinance must be considered and voted on for passage at two council meetings prior to the meeting at which it is finally passed. Upon roll call vote, motion carried 5-0. Be It Enacted by the City Council of the City of Monroe, Iowa. 106.08(1.) FEE FOR COLLECTION is amended by changing the fee for regular curbside collection from \$19.25 to \$20.60 per month. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed and approved this 9th day of September, 2024. ORDINANCE NO. 326. Signed: Douglas P. Duinink, Mayor, and attested by Kim K. Thomas, City Clerk.

Old business included updates on GIS Mapping, the City Hall remodel and The Red Rock Prairie Trailhead. Van Wyk hadn't heard anything from Veenstra & Kimm since last month regarding the mapping but has seen them in town working on the project. Thomas stated that she has been sending pictures to Tara at Veenstra & Kimm of building exteriors to give her ideas for the building renderings she is preparing for display. Since we have exceeded the deadline for the project to be on the ballot in November, Thomas stated the Council could take their time planning. The next Red Rock Prairie Trailhead meeting is scheduled for Wednesday, September 18, 2024 at 5:30 p.m. The Tour de Pumpkin ride is scheduled for October 12, 2024, beginning and ending in Prairie City.

St. Peter moved and was seconded by Steenhoek to set Trick-or-Treat night for Thursday, October 31, 2024, from 6:00-8:00 p.m. Motion carried 5-0.

Brian Briles would like to see the existing city ordinance changed to allow for the planting of trees in Silent City Cemetery. Both Kathy Van Veen and Kim Jenkins are on the committee he has formed and were in attendance. Van Veen has toured 11 cemeteries with Brian and noticed that several had a water service. She would like to see the water turned back on at the cemetery to make watering easier. Jenkins believes that even planting a few trees would make the cemetery more visually appealing, as well as provide shade for funerals and provide a more pleasant view from HWY 163. She thinks this could be accomplished by planting a couple of trees in each section or even by starting with one tree in each section. Steenhoek is in favor of trees planted along the fence line but doesn't want to plant trees where lots are for purchase. Stating that mowing equipment is getting larger with each new purchase, Umble agrees with Van Wyk and isn't in favor of planting trees in the middle of the cemetery. He also doesn't want to give up spaces where plots are for sale. St. Peter is in favor of trees but doesn't want to take up spaces allotted for the sale of plots. Goemaat worries that tree roots could pose problems later. Jenkins questioned whether Van Wyk would be in favor of planting trees along the outskirts of the cemetery. Van Wyk said it would depend on the species planted. He stated that there are other places to plant trees in memory of loved ones, citing Memorial Park, the Monroe Rec Park and the existing fence line within the cemetery. The Council and members of the committee agreed to meet with Marc at a future date to walk around the cemetery to discuss the possibilities.

Goemaat moved and was seconded by St. Peter to accept the resignation of Jeanette Rankin from the Monroe Library Board. Motion carried 5-0.

St. Peter made a motion and Goemaat seconded to table the consideration of proposals and possible purchase of a copier for City Hall. Motion carried 5-0.

Steenhoek moved and was seconded by Umble to approve an amendment to the City of Monroe Personnel Policy by adding cell phone reimbursement rates to full-time employees of the City of Monroe, Iowa. The City Administrator, Police Chief and Public Works Director will continue to be reimbursed at \$40.00 per month. Other full-time employees will now be reimbursed at \$25.00 per month for cell phone coverage on their personal cell phone. Upon roll call vote, motion carried 5-0.

St. Peter moved and was seconded by Umble to approve an amendment to the City of Monroe Personnel Policy limiting the amount of vacation carry over hours for all full-time employees to a maximum of

eighty (80) hours and vacation pay out requests to no more than two (2) weeks of vacation per calendar year. Upon roll call vote, motion carried 5-0.

The Monroe Senior and Community Center, DBA The Gathering Place, was awarded the Iowa League of Cities All Star Community Award. A video was played by Thomas who will be attending the League Conference, along with Council Member Algreen, in Sioux City September 18-20th to accept the award.

The PCM School District plans to have a parade for homecoming on September 26, 2024, from 5:50 p.m. to 7:00 p.m. and Cathy DeHaai was in attendance to request HWY 14 be closed along the parade route as well as assistance from the police department in directing the flow of traffic. The Council granted her request.

St. Peter moved and Goemaat seconded to meet on September 17th at 5:30 p.m. for a right-to-appeal hearing. Upon roll call vote, motion passed 5-0.

Open Forum: Algreen spoke on behalf of Mia Diekema who is heading up this year's trunk-or-treat event for the PCM PTO on October 26, 2024 from 4:00-6:00 p.m. She would like to have the NW and south side of the town square blocked off beginning at 2:00 p.m. The Council was in favor.

Steenhoek moved and St. Peter seconded to adjourn the meeting at 7:52 p.m. Motion carried unanimously.

Douglas P. Duinink, Mayor

Andrea N. Lanphier, Deputy Clerk

August 2024 Bills

SALARIES	NET	36575.06
EFTPS	FEDERAL TAX	12577.41
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	3990.00
IPERS	POLICE/REGULAR	7988.25
CITY OF MONROE	HEALTH INSURANCE	1892.89
MIDAMERICAN ENERGY	UTILITIES	6299.85
UNITED HEALTHCARE	INSURANCE	7824.92
POST OFFICE	JULY MAILING	371.49
VERIZON	PHONES	397.50
DELTA DENTAL	INSURANCE	289.40
THE HARTFORD	INSURANCE	111.76
USCELLULAR	PHONES/TABLETS	333.60
WINDSTREAM	PHONES	294.44
BRENT STIER	DEPOSIT REFUND	65.02
BAKER & TAYLOR	BOOKS/SUPPLIES	654.65
CAPITAL ONE	LIBRARY SUPPLIES	382.95
CENTER POINT	BOOKS	142.62
DEMCO	BOOKS/SUPPLIES	302.29
GUIDEPOSTS	MAGAZINES	26.74
MODERN MARKETING	HALLOWEEN TOTES	258.90
NEWTON DAILY NEWS	BUSINESS DIRECTORY	87.00
OVERDRIVE	E-BOOK CONTENT FEE	772.08
PENWORTHY	BOOKS	312.14
THE IOWAN	SUBSCRIPTION RENEWAL	24.00
CARDMEMBER SERVICES	BOOKS/TREES/JUMP STARTERS	4306.16
MALONE MOTORSPORTS	FIRE TRUCK SERVICING	3710.17
AIRGAS	CYLINDER RENT	18.42
ALL FLAGS	FLAGS	848.35
BITUMINOUS MATERIALS	CRS-2	567.29
BOUND TREE	MEDICAL SUPPLIES	324.87
BRANDON BLOM	PARADE CANDY REIMBURSEMENT	74.16
CALDWELL & BRIERLY	LEGAL SERVICES	185.00
CAPITAL ONE	ROUNDUP/LUNCH BAGS	27.24
IA REGIONAL UTILITIES ASSOC	RURAL WATER	19342.57
EMS/MC	AMBULANCE BILLING	396.00
NIEMAN HARDWARE	SERVICE LABOR/REPAIR	24.00
HEWITTS	AIR FILTER/ZIP TIES/OIL	334.53

HOT SEWP	SOCIAL MEDIA/VIDEO PRODUCTION	500.00
IIMC	MEMBERSHIP DUES	185.00
IA ONE CALL	LOCATES	31.50
IA PRISON INDUSTRIES	CEMETERY LABOR	837.50
JASPER CO SPEED SHOP	REPAIR/OIL CHANGES	316.41
JOHN DEERE FINANCIAL	LAMPHOLDER/TRIMMER LINE/TOOLS	148.44
KAL SERVICES	TRASH	15661.13
MICROBAC LABS	TESTING	431.00
LUKES LIMBS	TREE REMOVAL	500.00
MARCO	COPIER	115.02
MARTIN MARIETTA	ROCK	262.77
MEDIACOM	INTERNET	278.62
MENARDS	GFI COVERS/TANDEM BRKRS	97.00
MENNINGA	PEST CONTROL	199.00
MERCYONE	OMNI SERVICE	50.00
MIDAMERICAN ENERGY	UTILITIES	0.33
MISSION COMMS	SERVICE PKG RENEWAL	694.80
MONROE FOODS	BATTERIES/FLY STRIPS/FOGGER	26.78
MONROE OLD SETTLERS	KOOZIES	50.00
NEWTON CLINIC	PHYSICAL EXAM	82.00
NEWTON DAILY NEWS	PUBLICATION	213.53
PELLA RENTAL	SMOTH ROLLER	540.00
DR PHILIP ASCHEMAN	PSYCH EVAL	235.00
TOWNCLOUD INC	AGENDA/MINUTES SOFTWARE	2295.00
TOWNCRIER	ENVELOPES	129.00
UTILITY EQUIP CO	VP TOP SECTION SCREW	97.65
VAN RYSWYK P&H	ROCK	1330.23
VAN WALL	MOWER PART	197.47
VEENSTRA & KIMM	ENGINEERING SERVICES	5060.51
GRIMES ASPHALT	3RD PAY REQUEST YORK/LINCOLN ST PROJECT	8638.86
AFLAC	INSURANCE	66.60
GERALD MALONE	MEDICAL SUPPLIES REIMBURSEMENT	1825.40
IA RURAL WATER ASSOC	INSURANCE	87.91
CASEY'S	GAS/OIL	2856.73
CASEY'S	GAS/OIL	2342.46
TRIONFO	INSURANCE	115.38
TOTAL AUGUST EXPENSES:		158632.75
TOTAL AUGUST REVENUES:		152511.55

TOTAL REVENUE:	
GENERAL	46087.15
ROAD USE	20657.77
SPECIAL REVENUE	25219.90
CAPITAL PROJECT	221.15
ENTERPRISE	60325.58
FIDUCIARY	0
DEBT SERVICE	0
TOTAL:	152511.55

TOTAL EXPENSE:	
GENERAL	67851.72
ROAD USE	21542.48
SPECIAL REVENUE	13016.71
CAPITAL PROJECT	0.00
ENTERPRISE	52401.89
FIDUCIARY	3819.95
DEBT SERVICE	0.00
TOTAL:	158632.75

