

June 10, 2024

The regular meeting of the Monroe City Council was called to order by Mayor Douglas Duinink on June 10, 2024, at 7:01 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Andrea Steenhoek, Jennifer St. Peter, Jean Goemaat, and Butch Umble. City employees in attendance were: City Administrator/Clerk Kim Thomas, Deputy Clerk Andrea Lanphier, Public Works Director Marc Van Wyk, Police Chief Nick Chambers and Librarian Brenda Tripp-Lanser. Mayor Duinink announced that the meeting was being recorded.

Visitors at the meeting were: Brian Briles, Joey Nichols and Jamee Pierson.

Council Member St. Peter moved and was seconded by Council Member Steenhoek to approve the consent agenda. Items on the agenda included bills and minutes from the May meeting, the Clerk and Treasurer's Report for May, the Class B Alcohol Permit for Dollar General and the annual Iowa Retail Cigarette, Nicotine, Tobacco and Vapor permits. Motion carried 5-0.

Council member Andy Algreen arrived at 7:02 p.m.

Public Works Director Van Wyk reported that a truck owned by a third party contractor and used for the sewer line project was currently parked in the middle of the intersection at N. Commerce and Franklin Streets due to some problems with their equipment. Mayor Duinink and Council Member Goemaat commented that the cemetery looked nice and thanked Van Wyk and his crew. Chief Chambers informed the Council that more law enforcement would be on the roads, including the MPD, July 3-July 7, 2024 working GTSB (Governors Traffic Safety Bureau). Brenda Tripp-Lanser reported on the library. She said she has 67 participants for the summer reading program and that they have held two events. Their arts and crafts event had 45 attendees and the Blank Park Zoo program had 120 attendees. There was nothing to report on for the Monroe Fire Department.

St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 22-2024. A RESOLUTION APPROVING THE APPOINTMENT OF RACHEL PURVUS TO THE MONROE LIBRARY BOARD. Purvis will replace previous board member Mary Sellers. Motion carried 5-0.

Steenhoek moved and St. Peter seconded to approve the 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2021, BY AMENDING PROVISIONS PERTAINING TO WATER RATES. Upon roll call vote, motion carried 5-0. Be It Enacted by the City Council of the City of Monroe, Iowa. Chapter 92, Section 92.02 pertaining to water rates is amended by deleting 92.02 in its entirety and inserting in lieu thereof the following: 92.02 RATES FOR SERVICE. Water service shall be furnished at the following monthly rates, billed monthly, within the city: 1. Metered Water. Sales through meters installed on the premises shall be at the following rates:

Gallons used	Monthly fee
0-999	\$20.49
1,000-1,999	\$25.10
2,000-2,999	\$29.97
3,000-3,999	\$34.61
4,000-4,999	\$38.97
5,000-5,999	\$43.23
6,000-6,999	\$48.29
7,000-7,999	\$53.77
8,000-8,999	\$58.72
9,000-9,999	\$63.79

All over 10,000 gallons @ \$7.02 per 1,000 gallons or part thereof.

Chapter 92, Section 92.03 pertaining to water rates outside the city is amended by deleting 92.03 in its entirety and inserting in lieu thereof the following: 92.03. RATES OUTSIDE THE CITY. Water service shall be provided any consumer located outside the corporate limits of the city which the city has agreed to serve at the following rates:

Gallons used	Monthly fee
0-999	\$25.60
1,000-1,999	\$31.37
2,000-2,999	\$37.45
3,000-3,999	\$43.25
4,000-4,999	\$48.71
5,000-5,999	\$54.03
6,000-6,999	\$60.35
7,000-7,999	\$67.21
8,000-8,999	\$73.40
9,000-9,999	\$79.74

All over 10,000 gallons @ \$10.74 per 1,000 gallons or part thereof.

SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. PASSED AND APPROVED BY THE COUNCIL this 10th day of June, 2024. ORDINANCE NO. 324. Signed: Douglas P. Duinink, Mayor. Attest: Kim Thomas, City Administrator/Clerk.

St. Peter moved and Goemaat seconded to approve the 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SECTION 1 OF 99.01, CHAPTER 99, FOR SEWER SERVICE CHARGES. Upon roll call vote, motion carried 5-0. Be It Enacted by the City Council of the

City of Monroe, Iowa. SECTION 1. Chapter 99 of the Sewer Service Charges is amended by deleting Section 1 of 99.01 in its entirety inserting in lieu thereof the following:

99.01 RATE. Sewer rates to be in effect for July 2024.

Monthly Fee per User (first 1,000 gallons)	\$19.23
1,000 – 1,999	\$23.56
2,000 – 2,999	\$28.14
3,000 – 3,999	\$32.49
4,000 – 4,999	\$36.58
5,000 – 5,999	\$40.59
6,000 – 6,999	\$45.34
7,000 – 7,999	\$50.49
8,000 – 8,999	\$55.13
9,000 – 9,999	\$59.89
10,000 plus per thousand	\$ 6.60

(Code of Iowa, Sec. 384.84)

SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. PASSED AND APPROVED BY THE COUNCIL this 10th day of June, 2024. ORDINANCE NO. 325. Signed: Douglas P. Duinink, Mayor. Attest: Kim Thomas, City Administrator/Clerk.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 23-2024. A RESOLUTION ADOPTING THE POLICY AND PROCEDURES FOR THE MONROE POLICE DEPARTMENT OFFICER RESERVE PROGRAM. Motion carried 5-0.

City Administrator/Clerk Thomas informed the Council that The Friends of the Red Rock Prairie Trail had just met and the next meeting is scheduled for July 17th in Prairie City should anyone want to attend. She has asked Tyler Vander Linden to take the old Trailhead design and come up with quotes for that design with/without modifications. Thomas also informed the Council that Veenstra & Kimm Engineering had started surveying for the GIS Mapping project and that representatives for them were on site June 5th to discuss city hall building/remodeling options. If they are to proceed, she wants to make sure there is Council support as engineering services are costly and she does not want to waste tax payer dollars. Steenhoek stated she was tired of the front office looking like a storage closet and that she feels it is important for the police department to have an office where they are visible to the community. St. Peter mentioned how there is no way to conduct confidential meetings without having the public interrupting due to the building's layout, citing a recent event. Council Member Algreen was concerned about where the funds would come from to pay for the project. Thomas stated the money used for building or remodeling city hall could come from a variety of funds making the distinction that funds used for repairing city streets, should that be a concern, come from the Road Use Fund. Council Member Umble motioned and was seconded by Steenhoek to put the building/remodeling of City Hall on the ballot in November and let the community decide. Upon roll call vote, motion carried 5-0.

Steenhoek motioned and Goemaat seconded to approve the recommendation of the Board of Adjustment to allow a variance at 120 Dawn Avenue for an accessory building in the side yard. Motion carried 5-0.

Goemaat motioned and St. Peter seconded to set the date for conducting employee reviews for Monday, June 24, 2024, from 5-7:00 p.m. Motion carried 5-0.

The Council discussed the topic of temporary storage containers within city limits. As other towns are seeing the popularity grow for this kind of storage, Thomas stated it would be nice to have an ordinance in place. Steenhoek thought the containers should be painted to match the structure. Umble wasn't as in favor and wants to move forward with drawing a line while St. Peter doesn't have a problem with them if they look nice. Algreen said he was also okay with them if they look nice and actually store all the stuff that could otherwise clutter a property. Thomas suggested they discuss further and come up with ideas.

Brian Briles addressed what he sees as a need for trees in Silent City Cemetery. He approached the Council in April 2023 but the idea wasn't well received. Since that time, he has assembled a tree committee to come up with low maintenance, non-evasive species and areas of the cemetery where they could be planted as not to hinder the upkeep of the grounds. He also was hoping to pay for the trees using donations, grants or the cemetery fund. Once the committee meets, he plans to submit a proposal. Van Wyk stated he was 100% against planting trees in the cemetery stone area. Not only is the equipment they use getting bigger and harder to maneuver around stones, small trees end up growing over the years into larger trees whose roots cause upheaval. He believes that Memorial Park is the appropriate place to plant trees. St. Peter commented that she could see both points and that the City currently has an ordinance prohibiting permanent plantings.

Open Forum: Van Wyk reminded the Council of the truck that was stuck at the intersection of N. Commerce and W. Franklin Streets, reiterating that barricades have been put in place as the truck will continue to set there until the crew is back in the morning to continue working on the problem. Mayor Duinink stated that Friday, June 21st, is Flag Day and the American Legion will have a flag retirement ceremony at 6:30 or 7:00 p.m. at Silent City Cemetery for anyone wishing to bring their old flags. He also stated that the flag drop-off receptacle will be a permanent fixture outside of City Hall so flags can be dropped off anytime. Joey Nichols wanted to check the status of street repairs on Westview St. and to thank the public works department for filling in the holes until the street is replaced next year. Steenhoek assured Nichols Westview will be part of the next street project the City undertakes. St. Peter stated there was a good turnout at the car show over the

weekend with a 100 cars on display. She also reminded everyone of the Father's Day Breakfast in the park on Sunday, June 16th, with church service following.

Goemaat motioned and Steenhoek seconded to adjourn the meeting at 7:39 p.m. Motioned carried unanimously. A full copy of minutes may be seen at the Monroe City Hall or www.MonroelA.com.

Douglas P. Duinink, Mayor

Andrea N. Lanphier, Deputy Clerk

MAY 2024 BILLS	
SALARIES	NET 38380.62
EFTPS	FEDERAL TAX 13033.32
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX 3816.11
IPERS	POLICE/REGULAR 7971.34
CITY OF MONROE	HEALTH INSURANCE 1989.39
MIDAMERICAN	UTILITIES 4889.26
POST OFFICE	APRIL MAILING 344.29
UNITED HEALTHCARE	INSURANCE 7824.92
VERIZON	PHONES 520.17
FAYE CLARK REV TRUST	DEPOSIT REFUND 45.95
KOLBY SCHAKEL	DEPOSIT REFUND 60.65
USCELLULAR	PHONES/TABLETS 333.75
CASEY'S	GAS/OIL 1685.70
THE HARTFORD	INSURANCE 111.76
TRIONFO	INSURANCE 115.38
WINDSTREAM	PHONES 293.56
JEFF TIMMINS	MRP CONCRETE 3650.00
DELTA DENTAL	DENTAL PREMIUM 385.90
MEDIACOM	INTERNET 274.93
CARDMEMBER SERVICES	STAMPS/CLEANING SUPPLIES/LIBRARY BOOKS 1638.15
ANDREA LANPHIER	MILEAGE 148.07
BAKER & TAYLOR	BOOKS/SUPPLIES 742.56
CALDWELL & BRIERLY	LEGAL SERVICES 603.00
CAPITAL ONE	STAPLES/GLUE STICKS/LIBRARY SUPPLIES 288.87
CENTER POINT	BOOKS 138.42
IA REGIONAL UTILITIES	RURAL WATER 19172.24
CITY OF MONROE	WATER/SEWER 1015.77
CONSUMER REPORTS	SUBSCRIPTION 29.00
DIRT TRACKERS	LEVELING/SEEDING FOR LIBRARY 1300.00
ELECTRIC PUMP	CONTROL PANEL REPAIR 989.75
EMS/MC	AMBULANCE BILLING 176.00
NIEMANN HARDWARE	BLADES SERVICED 47.25
HEWITT'S	TIRES/REPAIRS/OIL/FILTERS 636.61
HOT SEWP	SOCIAL MEDIA/VIDEO PRODUCTION 500.00
IA DEPT OF PUBLIC SAFETY	QUARTERLY INVOICE 300.00
INDUSTRIAL CHEM LABS	DEGREASER 242.47
JASPER CO SPEED SHOP	OIL/OIL CHANGE 350.60
JEDCO	ASSESSMENT DUES 3934.00
KAL SERVICES	TRASH CONTRACT 15065.00
MICROBAC LABS	TESTING 431.00
MARCO	COPIER CONTRACT 218.90
MENARDS	TAPE/SPRAYER/STEEL WHEEL 145.94
MENNINGA	PEST CONTROL 199.00
MERCYONE	MEDICAL SUPPLIES 50.00
MONROE FOODS	SUPER GLUE 0.95

NEWTON DAILY NEWS	BUSINESS DIRECTORY/MINUTES	70.73
PENWORTHY	BOOKS	516.29
THE PIONEER WOMEN MAGAZINE	SUBSCRIPTION	24.99
RANGEMASTERS UNIFORMS	PANTS	69.34
MACQUEEN EQUIPMENT	LASER POINTER/FLASHLIGHT	9204.00
STERICYCLE	SHREDDING	203.68
SIGN PRO	LABOR TO INSTALL SIGN	325.00
TOYNE	DOOR LATCHES	120.55
VAN RYSWYK P&H	BLACK DIRT FOR LIBRARY/FILTERS FOR FD	2009.64
VEENSTRA & KIMM	ENGINEERING SERVICES	407.00
CITY OF MONROE	WATER	74.14
AFLAC	INSURANCE	66.60
LEIGHTON STATE BANK	PRINCIPLE/INTEREST	160202.98
IA RURAL WATER	INSURANCE	87.91
TOTAL:		307473.40

TOTAL REVENUE:	
GENERAL	68508.93
ROAD USE	22400.35
SPECIAL REVENUE	36418.27
CAPITAL PROJECT	1640.56
ENTERPRISE	60723.02
FIDUCIARY	662.46
DEBT SERVICE	3810.45
TOTAL:	194164.04

TOTAL EXPENSE:	
GENERAL	73249.56
ROAD USE	10869.36
SPECIAL REVENUE	13397.26
CAPITAL PROJECT	0
ENTERPRISE	44605.06
FIDUCIARY	5149.18
DEBT SERVICE	160202.98
TOTAL:	307473.40