

May 13, 2024

The regular meeting of the Monroe City Council was called to order by Mayor Douglas Duinink on May 13, 2024, at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Andrea Steenhoek, Jennifer St. Peter, Jean Goemaat, Andy Algreen and Butch Umble. City employees in attendance were: City Administrator/Clerk Kim Thomas, Deputy Clerk Andrea Lanphier, Public Works Director Marc Van Wyk and Police Chief Nick Chambers. Mayor Duinink announced that the meeting was being recorded.

Visitors at the meeting were: Jeanette Rankin, Delmar Johnson, Missy Phifer, Veronica Conejo, Michael Conejo, Daryl Phifer, and Jamee Pierson.

Council Member Steenhoek moved and was seconded by Council Member St. Peter to approve the consent agenda. Items on the agenda included bills and minutes from the April meeting, the Clerk and Treasurer's Report for April and both Casey's locations annual liquor permits. Motion carried 5-0.

Chief Chambers had nothing new to report for the police department. Public Works Director Van Wyk stated that the IPI inmates would be in town on Tuesday to help out with weed eating at the cemetery. Mayor Duinink inquired about who was in charge of rocking Rosebud Avenue from Price's to Vander Kamp's. Van Wyk seemed to think the State had taken care of it due to the HWY 14 project which was causing a higher influx of traffic on that road. However, no one has confirmed that with him. Council Member Umble inquired about whether or not the entrance at the rec park could be sprayed as he has had a couple of complaints. Van Wyk said he hires it done and is currently waiting for a quote but has yet to hear back. Jeanette Rankin reported on the library. She wanted to thank Van Wyk and his crew for removing the rock behind the building. She noted that there were 15-17 students who helped with clean-up for Service Day, solar lights will soon be added in the back of the building and The Friends of the Library plan to plant some hostas. She also stated the calendar has been updated. They have 6-8 programs for June, including PBS's Garden Art, Blank Park Zoo and a babysitting course which requires preregistration.

Steenhoek moved and was seconded by Council Member Goemaat to approve the second reading of AN ORDINANCE AMENDING SECTION 2 OF CHAPTER 92 OF THE MONROE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO WATER RATES. This ordinance, after its final reading, will increase water rates in and outside city limits by 5% effective July 1, 2024. Upon roll call vote, motion carried 5-0.

St. Peter moved and Steenhoek seconded to approve the second reading of AN ORDINANCE AMENDING SECTION 1 OF CHAPTER 99 OF THE MONROE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO SEWER RATES. This ordinance, after its final reading, will increase sewer rates in and outside city limits by 3% effective July 1, 2024. Upon roll call vote, motion carried 5-0.

The public hearing for the budget amendment ending June 30, 2024, was called to order by Mayor Duinink at 7:08 p.m. Goemaat moved and was seconded by St. Peter to open the hearing. Motion carried 5-0. Thomas stated there were no written or oral objections to the approval of the budget amendment. Steenhoek motioned and was seconded by St. Peter to close the public hearing at 7:09 p.m. Motion carried 5-0.

St. Peter moved and was seconded by Goemaat to approve RESOLUTION NO 20-2024. A RESOLUTION APPROVING THE CITY'S PROPOSED BUDGET AMENDMENT #1 TO THE FISCAL YEAR BUDGET ENDING ON JUNE 30, 2024. Upon roll call vote, motion carried 5-0.

St. Peter moved and was seconded by Goemaat to approve RESOLUTION 21-2024. A RESOLUTION ACCEPTING THE HIRING OF SEASONAL EMPLOYEES FOR THE MONTHS OF APRIL THROUGH OCTOBER 2024 WITHIN THE CITY OF MONROE, IOWA. This resolution sets the rate of pay at \$15.00 per hour for Adam Nolin. Motion carried 5-0.

Chief Chambers provided an update on the reserve program. He stated that the program is designed to help police departments with staffing and benefits interested persons by giving them experience in law enforcement without the expense of going through the academy, adding that it's also a way to give back to the community. Typically, a reserve officer would work a maximum of eight hours per month on a volunteer basis. As his department already has several uniforms on hand, there more than likely would be no expense incurred. One consideration for the Council would be to pay reserve officers with three or more years of service \$27.56 per hour to fill in for full-time officers. Chambers has reached out to a few people and has one person interested who has experience and has put himself through the academy. A resolution will be passed at the June meeting.

Steenhoek moved and Goemaat seconded to approve a yearly subscription for GIS Mapping Services which will be provided by Veenstra & Kimm Engineering. The contract will be \$1,360.00 yearly and \$110.00 per year for each additional user, not to exceed \$60,000 for GIS services provided in year one. The cost will be divided into two years with half paid the first year and the other half paid the second year. Upon roll call vote, motion carried 5-0.

The Council continued their discussion regarding the possible renovation of City Hall. Steenhoek thinks it would be good to have everyone together, giving the MPD more room and freeing up their current space for the fire department, pointing out that most people don't even know where the police department is located. Steenhoek would also like to see office space for Director Van Wyk and believes an addition/remodel is the way to go. St. Peter agreed that Van Wyk needs a professional place to have meetings and a space where sensitive information could be kept private. Umble believes the square footage cost is reasonable. Algreen and Goemaat also agree that an addition/remodel would be best. Thomas will touch base with Jordan Kappos at Veenstra & Kimm so he can have plans ready for the June meeting.

Director Van Wyk passed his Waste Water Grade 2 test. Steenhoek moved and was seconded by Goemaat to pay Van Wyk a one-time performance payment of \$1,000, as stated in RESOLUTION 15-2020 dated February 10, 2020. Upon roll call, motion carried 5-0.

Goemaat moved and St. Peter seconded to accept the resignation of Mary Sellers from the Monroe Library Board. Motion carried 5-0.

Open Forum: Jeanette Rankin asked for clarification on bonuses—were they for salaried employees? Do hourly employees receive other compensation? Duinink explained that it was on a case-by-case basis and thanked Van Wyk and his crew for all they've been doing. Steenhoek mentioned the Old Settlers Golf Tournament was a success and wanted to remind everyone of the Old Settlers Father's Day Breakfast in the park on the square in June. Goemaat asked if the tornado siren gives an all clear signal as it did in the past. Since Jasper County now manages the siren, the general consensus was that there is not. Van Wyk was curious as to whether or not another work day was planned to finish the mulch project. Umble stated that they were waiting for the rain to clear up before finishing the job.

Steenhoek motioned and Goemaat seconded to adjourn the meeting at 7:48 p.m. Motioned carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or [www.MonroelA.com](http://www.MonroelA.com).

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Douglas P. Duinink, Mayor

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Andrea N. Laphier, Deputy Clerk

APRIL 2024 BILLS

SALARIES	NET	56265.55
EFTPS	FEDERAL TAX	19204.57
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	4947.53
IPERS	POLICE/REGULAR	11948.05
CITY OF MONROE	HEALTH INSURANCE	1989.39
MIDAMERICAN ENERGY	UTILITIES	5048.96
POST OFFICE	JANUARY MAILING	345.10
UNITED HEALTHCARE	INSURANCE	7824.92
VERIZON	PHONES	521.31
BAKER & TAYLOR	BOOKS	591.83
CAPITAL ONE	BOOKS/SUPPLIES/TISSUE	102.01
CENTER POINT	BOOKS	138.42
FAMILY HANDYMAN	BOOK	41.02
GUIDEPOSTS	MAGAZINES	60.82
HGTV	SUBSCRIPTION	44.97
IOWA HISTORY JOURNAL	SUBSCRIPTION	19.95
PENWORTHY	BOOKS	465.83
THE HARTFORD	INSURANCE	111.76
CASEY'S MASTERCARD	GAS/OIL	1597.48
USCELLULAR	PHONES/TABLETS	350.43
ACCUJET	LINER PREP	5436.00
AIRGAS	CYLINDER RENT	18.07
CALDWELL & BRIERLY	LEGAL SERVICES	605.50
IA REGIONAL UTILITIES ASSOC	RURAL WATER	14438.40
CITY OF PLEASANT HILL	PARAMEDIC TIER	300.00
NIEMANN HARDWARE	PAINT	53.94
HEWITT'S	TIRE REPAIRS/EPOXY	56.49
HOT SEWP	SOCIAL MEDIA/VIDEO PRODUCTION	500.00
IA DEPT OF PUBLIC SAFETY	TERMINAL BILLING FEE	300.00
IA ASSOC OF MUN UTILITIES	MEMBER DUES/SAFETY TRAINING	1424.03
JEFF SEALS	FIRE STATION/PARK REPAIRS	1850.00
JOHNSON AUTOMOTIVE	MFD TRUCK REPAIRS	579.28
KAL SERVICES	TRASH CONTRACT	14915.00
MENARDS	PAINT/SAFETY HASP/TOOLS	387.20
MENNINGA	PEST CONTROL/AIR CARE	199.00
MERCYONE	SUPPLIES/OMNI SERVICE	55.69

NEWTON DAILY NEWS	PUBLICATIONS/ADVERTISING	475.10
SHRED IT	SHREDDING SERVICE	202.17
VAN WALL	MOWER REPAIRS	125.67
VEENSTRA & KIM	ENGINEERING SERVICES	756.76
VAN GORP EDWARDS	INSURANCE	115540.00
CAROLYN VERDE	DEPOSIT REFUND	2.05
ANGEL RODRIGUEZ	DEPOSIT REFUND	99.28
POST OFFICE	ANNUAL PERMIT	320.00
CARDMEMBER SERVICES	IMFOA FEE/SIGN/INTOXIMETER	3222.95
WINDSTREAM	PHONES	294.55
MEDIACOM	INTERNET	98.99
TRIONFO	INSURANCE	115.38
IA TREASURER OF STATE	UNCLAIMED PROPERTY	9.22
DELTA DENTAL	INSURANCE	385.90
AFLAC	INSURANCE	66.60
DNR	APPLICATION FEE	60.00
AIRGAS	CYLINDER RENT	18.77
BAKER & TAYLOR	BOOKS/SUPPLIES	875.30
BRUENING ROCK	ROCK	657.15
CD BODY	AMBULANCE TIRES	1020.78
CENTER POINT	BOOKS	276.84
DEMCO	LIBRARY SUPPLIES	155.54
EMS/MC	AMBULANCE BILLING	176.00
NIEMANN HARDWARE	CLEANER/GRIP N GRAB	37.98
GRIMES ASPHALT	COLD MIX	717.00
GUIDEPOSTS	3 COPIES	57.02
INDUSTRIAL CHEM LABS	DEGREASER	497.36
JAMIE HOFER	UNIFORM EXPENSES	300.00
KAL SERVICES	TRASH CONTRACT	15065.00
MICROBAC LABS	TESTING	490.00
MAGNOLIA JOURNAL	SUBSCRIPTION	20.00
MARCO	COPIER CONTRACT	320.10
MENARDS	TOOLS/PARTS/LG TRAP	177.49
MODERN MARKETING	LIBRARY MAGNETS	442.99
MOWBILITY	MOWER	8999.00
NATIONAL GEOGRAPHIC	SUBSCRIPTION	54.00
NEWTON DAILY NEWS	DIRECTORY/PUBLICATIONS/ADVERTISING	459.09
PCM EXPLORER	SUBSCRIPTION	52.00
PELLA RENTAL	LOADER RENTAL	980.00
PENWORTHY	BOOKS/SUPPLIES	346.28
SANDRY FIRE SUPPLY	BLOW OUT KIT/DISC GASKET	25.99
SIMMERING-CORY	ORDINANCE UPDATE	76.00
SIRCHIE ACQUISITION CO	INTEGRITY BAGS	66.63
VAN RYSWYK P&H	ROCK	2016.50
VAN WALL EQUIP	PLUG/FILTER KIT/RADIATOR REPAIR	986.94
WALMART	TRASH BAGS/LABELS/PENS	87.46
DUTCH MILL SUPPLY	EVERGREENS	254.40
ISU	REGISTRATION FEE	200.00
CARDMEMBER SERVICES	BOOKS/LIBRARY SUPPLIES/SERVICES	1582.93
MEDIACOM	INTERNET	155.94
IA RURAL WATER ASSOC	INSURANCE	87.91
KERN DOOR & FENCE	MATERIALS	2220.00
TRANSFERS		40389.00
ALFAC	3RD PAYMENT	33.30
TOTAL APRIL EXPENSE:		354891.81
TOTAL APRIL REVENUE:		605417.71

<b>TOTAL REVENUE:</b>	
<b>GENERAL</b>	<b>289385.41</b>
<b>ROAD USE</b>	<b>22501.57</b>
<b>SPECIAL REVENUE</b>	<b>164633.14</b>
<b>CAPITAL PROJECT</b>	<b>43588.18</b>
<b>ENTERPRISE</b>	<b>52525.77</b>
<b>FIDUCIARY</b>	<b>809.49</b>
<b>DEBT SERVICE</b>	<b>31974.15</b>
<b>TOTAL:</b>	<b>605417.71</b>

<b>TOTAL EXPENSE:</b>	
<b>GENERAL</b>	<b>143,835.73</b>
<b>ROAD USE</b>	<b>28242.50</b>
<b>SPECIAL REVENUE</b>	<b>89244.69</b>
<b>CAPITAL PROJECT</b>	<b>0</b>
<b>ENTERPRISE</b>	<b>84214.44</b>
<b>FIDUCIARY</b>	<b>9354.45</b>
<b>DEBT SERVICE</b>	<b>0</b>
<b>TOTAL:</b>	<b>354,891.81</b>