

March 4, 2024

There was a council budget work session held at 5:00 p.m., prior to the regular scheduled council meeting. Mayor and all council members were present. City Employees Kim Thomas and Marc Van Wyk were also in attendance.

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The regular meeting of the Monroe City Council was called to order by Mayor Doug Duinink on March 4, 2024, at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Andrea Steenhoek, Jennifer St. Peter, Jean Goemaat, Andy Algreen and Butch Umble. City employees in attendance were: City Administrator/Clerk Kim Thomas, Deputy Clerk Andrea Lanphier, Public Works Director Marc Van Wyk and Police Chief Nick Chambers.

Visitors at the meeting were: Nicholas Vander Leest, Robert Vander Leest, Delmar Johnson, Daryl Phifer, Jeanette Rankin and Michael Conejo.

Council Member Goemaat moved and was seconded by Council Member St. Peter to approve the consent agenda. Items on the agenda included bills and minutes from the February meeting and the Clerk and Treasurer's Report for February. Motion carried 5-0.

Chief Chambers mentioned that the Explorer purchased from the Mitchellville PD is now in service and being used by the SRO. He hasn't had any applications for the reserve program but he will be advertising for it soon. Public Works Director Van Wyk remarked that his department is about done working on the disc golf shelter at the rec park. All that's left to complete the project is a little bit of trim and cement work. Jeanette Rankin reported that the library has been busy with story time as well as partnering with the school district and Prairie City library on the PCM Elementary literacy program. She also mentioned that the One Community, One Book program will begin in March.

St. Peter moved and was seconded by Goemaat to approve RESOLUTION NO. 11-2024. A resolution authorizing the change of date for the April 2024 regular city council meeting from April 8, 2024 to April 1, 2024 at 7:00 p.m. Motion carried unanimously 5-0.

Steenhoek moved and was seconded by Umble to approve RESOLUTION NO. 12-2024. A resolution setting a public hearing for the sale of E. Grant Street on April 1, 2024, at 7:05 p.m. Motion carried unanimously 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 13-2024. A resolution authorizing the sale of a portion of E. Grant Street to Cary and Wendy Diekema Trust. Upon roll call, motion carried unanimously 5-0.

St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 14-2024. A resolution accepting the hiring of Karsin Jenkins as the EMS Filing Clerk for the City of Monroe, IA. Upon roll call, motion carried unanimously 5-0.

Steenhoek moved and was seconded by Umble to approve RESOLUTION 15-2024. A resolution setting the public hearing for the adoption of the FY2025 fiscal budget for April 22, 2024 at 7:05 p.m. at the Monroe City Hall. Motion carried unanimously 5-0.

St. Peter moved and was seconded by Goemaat to approve the 1st reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SECTION 92.05(4) OF CHAPTER 92. This ordinance, upon its final passage, will charge a \$25.00 late fee to customers notified of non-payment for water service via door hanger. If water service is terminated, the account shall be charged an additional disconnection fee of \$25.00. If following termination water service is restored, the account shall be charged an additional reconnection fee of \$25.00. Water service will be restored during normal working hours but service may remain unavailable for up to twenty-four hours following payment with all fees being paid prior to restoration of service. Motion carried unanimously 5-0.

Robert Vander Leest and Nicholas Vander Leest were in attendance representing the American Legion Riders Post 363. They are planning a ride on June 1st to benefit suicide awareness and have a variety of things planned for the day including a free-will donation breakfast, silent auction, old cars/motorcycles, possible food truck(s) and the band Outlaw Country Express. They would like to close both Marion and Commerce Streets. The Council had no objections.

The Gathering Place would like to close the streets on the south, west and north sides of the square on June 8, 2024, for a car show. The Council had no objections.

The Council considered a request from IMPACT Community Action Partnership for an \$800.00 donation. Steenhoek moved and St. Peter seconded to decline the request. Motion carried unanimously 5-0.

The Council looked at a preliminary plan for a possible city hall expansion and remodel. Mayor Duinink stated that when you add onto an old building you have to bring it up to code which can be costly. He would like to see plans for a new building and compare that cost versus the cost of remodeling the existing building. Jordan with Veenstra & Kimm is planning on attending the April 1st council meeting to go over the draft and answer any questions. City Administrator/Clerk Thomas will have him bid a new building to present to the Council.

The Council reviewed water and sewer rates as Iowa Regional Utilities Association (Rural Water) has increased their rates by 5%. In order to support this increase, Steenhoek moved and St. Peter seconded to raise water rates 5% effective July 1, 2024. Upon roll call vote, motion carried unanimously 5-0. St. Peter moved and was seconded by Steenhoek to raise sewer rates 3% effective July 1, 2024. Upon roll call vote, motion carried unanimously 5-0. The first reading of this ordinance will be at the next meeting.

Chief Chambers would like to amend the existing police policy to add the BolaWrap as a remote restraint device. He played a short video which demonstrated how the device was used and cited that the BolaWrap is a restraint alternative his department uses that reduces injury and is less lethal thus preventing

lawsuits. St. Peter moved and was seconded by Goemaat to amend the existing police policy to include the BolaWrap as a remote restraint device. Motioned carried unanimously 5-0.

Open Forum: City Administrator/Clerk Thomas thanked the public for their support of the Old Settlers Spaghetti fundraiser.

Steenhoek moved and was seconded by Goemaat to adjourn at 7:39 p.m. Motion carried 5-0. A full copy of minutes can be seen at www.MonroeIA.com or at the Monroe City Hall.

Douglas P. Duinink, Mayor

Andrea Lanphier, Deputy Clerk

SALARIES	NET	36144.35
EFTPS	FEDERAL TAX	12013.52
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	3591.82
IPERS	POLICE/REGULAR	7762.59
CITY OF MONROE	HEALTH INSURANCE	1989.39
MIDAMERICAN ENERGY	UTILITIES	5139.50
POST OFFICE	JANUARY MAILING	447.85
UNITED HEALTHCARE	INSURANCE	7824.92
VERIZON	PHONES	421.31
CASEY'S MASTERCARD	GAS/OIL	1370.25
US CELLULAR	PHONES/TABLETS	348.35
THE HARTFORD	INSURANCE	111.76
MEDIACOM	INTERNET	98.99
WINDSTREAM	PHONES	294.55
TRIONFO	INSURANCE	115.38
ACTION ELECTRIC	GENERATOR MAINTENANCE	275.00
AIRGAS USA	CYLINDER OXYGEN	18.15
ALTOONA FIRE DEPT	PARAMEDIC TIER	300.00
CALDWELL & BRIERLY	LEGAL SERVICES	790.75
CAPITAL FIRE EQUIP	ANNUAL INSPECTION/PARTS	410.50
IA REGIONAL UTILITIES ASSOC	RURAL WATER	19127.12
CITY OF PLEASANT HILL	PARAMEDIC TIER	300.00
ELECTRIC PUMP	METER CALIBRATION/MEMORY MODULE	608.50
EMP	MEDICAL PRODUCTS	61.64
NIEMANN HARDWARE	GUTTER SCREWS	80.97
GRITTERS ELECTRIC	POLE REPAIR FOR XMAS LIGHTS	139.18
HEWITTS	MOWER REPAIR/OIL/DUMP TRUCK REPAIR	3226.37
HOT SEWP	SOCIAL MEDIA/VIDEO PRODUCTION	500.00
IA DEPT OF PUBLIC SAFETY	QUARTERLY IOWA SYSTEM INVOICE	300.00
IDUSTRIAL CHEM LABS	DEGREASER	251.42
IOWA ONE CALL	LOCATES	14.40
IA LEAGUE OF CITIES	IPCA MEMBERSHIP RENEWAL	125.00
IA PRISON INDUSTRIES	TRAFFIC SIGNS	67.00
KAL SERVICES	SANITATION	14915.00
MICROBAC LABS	TESTING	414.00
MARCO	COPIER CONTRACT	120.17
MEDIACOM	INTERNET	155.94
MENARDS	POTHOLE PATCH/LAMPHOLDER/SHOP SUPPLIES	317.88
MENNINGA	PEST CONTROL/AIR CARE	199.00
MIKE'S MACHINE REPAIR	SNOW PLOW REPAIR	205.00
MONROE AMERICAN LEGION	DOWNTOWN REHAB GRANT	727.36
MONROE FOODS	BATTERIES/GROCERIES	72.18
MONROE SENIOR COMM CENTER	28E AGREEMENT	5000.00
MUNICIPAL SUPPLY	REPAIR CLAMPS	194.74

MURPHY TRACTOR	BACKHOE REPAIR/OIL	1120.42
NEWTON DAILY NEWS	ADVERTISING/PUBLISHING	341.87
PELLA RENTAL	SKID LOADER/AUGERS	237.00
ROI ENERGY	MIDAMERICAN INCENTIVIZED PROJECTS	8200.00
SHRED IT	SHREDDING SERVICE	193.91
TWO RIVERS CO-OP	DIESEL/GAS	2515.86
VAN GORP EDWARDS	INSURANCE	538.00
VAN RYSWYK P&H	COUPLING	15.76
CARDMEMBER SERVICES	OFFICE CHAIRS/THUMB DRIVES/BOOKS	4321.82
CAPITAL ONE	LIBRARY BILL	9.47
CENTER POINT LARGE PRINT	BOOKS	276.84
DEMCO	BOOK/SUPPLIES	80.42
FAMILY HANDYMAN	1 YR SUBSCRIPTION	18.19
GUIDEPOSTS	MAGAZINES	41.78
BAKER & TAYLOR	BOOKS	508.34
DELTA DENTAL	INSURANCE	385.90
IA RURAL WATER	INSURANCE	87.91
LEIGHTON STATE BANK	BANK ERROR	30.00
AFLAC	INSURANCE	66.60
TRANSFERS		632040.00
TOTAL EXPENSES:		777621.89

TOTAL REVENUE:	
GENERAL	37737.01
ROAD USE	158256.84
SPECIAL REVENUE	26716.89
CAPITAL PROJECT	68228.07
ENTERPRISE	230493.33
FIDUCIARY	20687.74
DEBT SERVICE	236182.50
TOTAL:	778302.38

TOTAL EXPENSE:	
GENERAL	85,266.08
ROAD USE	43942.52
SPECIAL REVENUE	432572.26
CAPITAL PROJECT	25727.36
ENTERPRISE	189422.07
FIDUCIARY	691.60
DEBT SERVICE	0
TOTAL:	777,621.89