

December 11, 2023

The regular December 11, 2023, meeting of the Monroe City Council was called to order by Mayor Douglas Duinink at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Andrea Steenhoek, Sean Wilson and Stacie McCoy. Absent Council Member was Jean Goemaat. City employees in attendance were: Police Chief – Nicholas Chambers, Deputy City Clerk – Andrea Lanphier, Public Works Director – Marc Van Wyk and City Clerk/Administrator-Kim Thomas.

Visitors at the meeting were: Andy Algreen, Delmar Johnson, Earl (Butch) Umble, Jeanette Rankin, Daryl Phifer, Melisa Phifer, Michael Conejo, Jamee Pierson, Michael Johnson and Rebecca Ver Heul.

Council Member Stacie McCoy moved and was seconded by Council Member Andrea Steenhoek to approve the consent agenda. Items on the agenda included the El Maguey annual liquor permit, November minutes and the clerk and treasurer’s reports for November. Motion carried unanimously 4-0.

Committee and Board Reports: Chief Chambers mentioned that GTSB dates start December 15<sup>th</sup> and run until January 1<sup>st</sup>. Extra patrol may be working during those dates. Library Board Member Rebecca Ver Heul updated the council on the Monroe Public Library winter activities and certification process. President of the Monroe Fire and Rescue Department Sean Wilson mentioned some recent joint training activities that took place with the Mound Prairie Fire Department. There were no public works updates per Director Marc Van Wyk.

Steenhoek moved and was seconded by Council Member Jennifer St. Peter to approve RESOLUTION NO. 51-2023. A resolution authorizing the city clerk to void outstanding or lost checks within the City of Monroe, Iowa for the amount of \$157.71. Motion carried unanimously 4-0.

Cost estimates were received from Pella Engraving for the Red Rock Prairie Monroe Trailhead. The council agreed the cost estimates were extremely high priced and agreed to go a different route on signage for the Red Rock Park location. St. Peter moved and was seconded by Steenhoek to keep the signage cost for the Red Rock Prairie Monroe Trailhead under \$2,000. Upon roll call vote, motion carried unanimously 4-0.

Mayor Doug Duinink announced it was time for him to perform the swearing in of Andy Algreen and Earl Umble as new Council Members. After the swearing in, Mayor Duinink thanked and presented plaques to Sean Wilson and Stacie McCoy for their 4 years of service as council members.

The council agreed to accept the Monroe Public Library Board’s appointment of Stacie McCoy as a Monroe Library Board Member effective January 1, 2024.

Chief Chambers has found a used 2016 Explorer to replace the Charger from the City of Mitchellville for \$3,000. There were no objections to purchase the vehicle from the City of Mitchellville for the School Resource Officer. All equipment will come with the Explorer except the radar and camera. There have been no certified officers with interest in the Police Reserve Program reported Chief Chambers. Candidates must be at least 18 years of age to qualify for the program.

Director Van Wyk has received a project list and cost estimate for the MRP shelter from Dutch Mills in Pella for materials only. Van Wyk mentioned it could take anywhere from 3-5 weeks to get all materials delivered. Van Wyk also mentioned discussing the project with the PCM shop teacher but was told there was no time for students to complete the shelter project.

The Iowa DOT has submitted a Project Concept Statement for ADA accessible sidewalks for along Highway 14. This project is planned for the spring and summer of 2026. The IDOT will receive a grant for the funding of the project which is estimated at \$704,835. More information will follow in future months. Bid letting on the project is planned for December 2025.

There was no old business. The Mayor and Council thanked Sean Wilson and Stacie McCoy for their service as council members. Wilson and McCoy both enjoyed their experiences as council members. Council Member Wilson moved and was seconded by McCoy to adjourn the meeting at 7:30 p.m. Motion carried unanimously 4-0.

A full copy of minutes can be seen at the Monroe City Hall or at [www.MonroelA.com](http://www.MonroelA.com).

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Kim Thomas, City Clerk/Administrator

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Douglas P. Duinink, Mayor

November 2023 Bills

SALARIES	NET	36442.66
EFTPS	FEDERAL TAX	13676.06
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	3922.28
IPERS	POLICE/REGULAR	8259.54
CITY OF MONROE	HEALTH INSURANCE	1715.45

MIDAMERICAN ENERGY	UTILITIES	4396.43
POST OFFICE	OCTOBER MAILING	345.42
UNITED HEALTHCARE	INSURANCE	6831.64
VERIZON	PHONES	470.98
DELTA DENTAL	DENTAL INSURANCE	378.24
LAURIN UTHE	WATER DEPOSIT REFUND	60.65
WINDSTREAM	PHONES	291.58
CARDMEMBER SERVICES	BATTERIES	72.74
MEDIACOM	INTERNET	98.99
MIDAMERICAN ENERGY	UTILITIES	10.44
AIRGAS	CYLINDER RENT	13.55
ANDREA LANPHIER	MILEAGE/FRAMES	94.09
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	433.00
CAPITAL ONE	STAPLER,STAPLES/PAPER TOWELS	39.95
IA REGIONAL UTILITIES ASSOC	RURAL WATER	13705.42
CITY OF ALTOONA	MOSQUITO SPRAYING	2082.95
FARVER TRUE VALUE	KEYS	11.16
FORBES	WIDE FORMAT COPY OF MAP	21.00
GLEN DUININK	GLUE FOR BELL REPAIR	83.52
GRIMES ASPHALT	PARTIAL PAY NO 2	248676.10
GRITTERS ELECTRIC	PARK LIGHTING	103.86
HEWITTS	HYDAGRUCULTURAL FLUID/B FLUID/OIL	98.20
HOT SEWP VIDEO KITCHEN	SOCIAL MEDIA & VIDEO PRODUCTION	500.00
IA DEPT OF NATURAL RESOURCES	OPERATOR CERTIFICATION	80.00
IA LAW ENFORCEMENT ACADEMY	LEO IN-SERVICE TRAINING	50.00
IOWA ONE CALL	LOCATES	36.90
IOWA PRISON INDUSTRIES	STREET SIGNS	1065.92
IA RURAL WATER ASSOC	2024 COMMUNITY DUES MEMBERSHIP	355.00
JAMIE HOFER	PARKING REIMBURSEMENT	12.00
JEFF TIMMINS	CURB REMOVAL/REPLACEMENT	2025.00
KAL SERVICES	CITY TRASH CONTRACT	15588.20
MICROBAC LABORATORIES	TESTING	1934.50
KIM THOMAS	FACEBOOK REIMBURSEMENT	10.00
KINION WELDING	PIPE	5.00
MARCO INC	COPIER CONTRACT	110.85
MEDIACOM	INTERNET	155.94
MENNINGA PEST CONTROL	PEST CONTROL/AIR CARE	199.00
MERCYONE DES MOINES	PHARMACY CHARGES/OMNI SERVICE	60.03
MISSION COMMUNICATIONS	1YR SERVICE PACKAGE RENEWAL	1485.60
MONROE FOODS	ICE	2.15
NEWTON DAILY NEWS	ADVERTISING/PUBLISHING	225.27
PELLA RENTAL	GRAPPLE BUCKET/TREE PULLER/TRAILER	2065.00
SANDRY FIRE SUPPLY	HELMET CRESCENT	19.65
SPAHN & ROSE LUMBER	SAND	22.02
STAR EQUIPMENT	HOSE & FREIGHT PARTS	660.18
TRUE NORTH	LIFE INSURANCE	359.10
ULINE	PICNIC TABLE	1406.81
VAN RYSWYK P&H	FAUCET/WATER LINE REPAIR/LABOR	1685.34
VAN WALL	V BELT	84.58
VEENSTRA & KIM INC	ENGINEERING SERVICES	9368.31
CARDMEMBER SERVICES	BOOKS/CONFERENCE FEE(S)/HALLOWEEN BAGS	2700.59
BAKER & TAYLOR	BOOKS/SUPPLIES	253.89
CAPITAL ONE	BOOKS/CRAFT SUPPLIES	283.85
CENTER POINT LG PRINT	BOOKS	138.42
GUIDEPOSTS	2 BOOKS	22.94
NEWTON DAILY NEWS	BUSINESS DIRECTORY	68.00
PENWORTHY	BOOKS	587.74

REAL SIMPLE	1YR SUBSCRIPTION	16.05
WILLOW LANE	BOOKS	145.94
DENNISON RACING TEES	COAT	100.00
LEIGHTON STATE BANK	INTEREST PAYMENTS	8178.02
MIDAMERICAN ENERGY	UTILITIES	140.00
THE HARTFORD	INSURANCE	111.76
US CELLULAR	PHONES/TABLETS	347.86
CASEY'S BUSINESS MASTERCARD	GAS/OIL	2481.45
IA RURAL WATER ASSOC	INSURANCE	74.99
IOWA LEAGUE OF CITIES	REGISTRATION FEE	220.00
AFLAC	INSURANCE	66.60
TRIONFO	INSURANCE	115.38
TRANSFERS		73681.00
TOTAL NOVEMBER EXPENSE:		\$471,642.73
TOTAL NOVEMBER REVENUE:		\$271,074.65

TOTAL REVENUE:	
GENERAL	77621.37
ROAD USE	21772.92
SPECIAL REVENUE	36464.93
CAPITAL PROJECT	1094.75
ENTERPRISE	130757.89
FIDUCIARY	382.61
DEBT SERVICE	2980.18
TOTAL:	\$ 271,074.65

TOTAL EXPENSE:	
GENERAL	61288.72
ROAD USE	272198.13
SPECIAL REVENUE	13885.60
CAPITAL PROJECT	73681.00
ENTERPRISE	41601.85
FIDUCIARY	809.41
DEBT SERVICE	8178.02
TOTAL:	\$ 471,642.73