

THERE WILL BE A BOARD OF ADJUSTMENT MEETING AT 6:00 P.M. ON APRIL 1<sup>ST</sup>, 2024, PRIOR TO THE REGULAR CITY COUNCIL MEETING. THE PUBLIC HEARING AND MEETING WILL BE FOR THE CONSIDERATION OF A VARIANCE FOR A GARAGE LOCATED AT 313 E. AMERICAN STREET.

### AGENDA

1. Call to order.
2. Roll call.
3. Consent agenda:
  - A. Bills and minutes of March meetings.
  - B. Clerk and treasurer report for March 2024 (if completed).
4. Committee and board reports: Police, Fire, Public Works and Library.
5. Ordinances, resolutions and public hearings.
  - A. 7:05 P.M. Public hearing for the proposal to vacate property in the City of Monroe. This property is located along Hwy 14 owned between Cary & Wendy Diekema and 802 N. Monroe Apt. building owned by Kimberley Properties known as part of E. Grant Street. The city has agreed to sell this portion of E. Grant Street to Cary and Wendy Diekema Trust. I will need a motion to open and close the public hearing. I have had no written or oral objections.
  - B. Resolution approving vacation of property and conveyance of real property of item A. Copy enclosed along with signed purchase agreement. I will need a motion to approve the resolution.
  - C. 2<sup>nd</sup> & 3<sup>rd</sup> reading of Ordinance Section 92.05(4) adding additional fees for door hanger non-payment of utility bill of \$25.00 and a \$25.00 reconnection fee for turn off with up to twenty-four (24) hour waiting period. Copy of ordinance is enclosed.
  - D. 1<sup>st</sup> reading of ordinance increasing water rates by 5%. Copy enclosed. Water rates could change again with the increase in fees that the City of Newton will be charging Iowa Rural Water Association. I have attached my email, the Newton Daily News article and the Newton City Council minutes from March 18<sup>th</sup> for your review.
  - E. 1<sup>st</sup> reading of ordinance increasing sewer rates by 3%. Copy enclosed. Both rate changes would go into effect on July 1<sup>st</sup>.
6. Old business: Any old business to discuss?
7. New business:
  - A. Veenstra & Kimm Engineering – City hall building plans. Jordan Kappos will be in attendance to discuss design plans etc.
  - B. Veenstra & Kimm Engineering – GIS mapping proposal. Director Marc Van Wyk asked Jordan to come and explain the details of GIS services to the Mayor/Council.
  - C. Veenstra & Kimm Engineering – E. Lincoln Street completion list. Jordan Kappos will provide an update on the check off list. No pay request currently.
  - D. Consider Board of Adjustment recommendation for variance at 313 E. American Street. The Board of Adjustment hearing and recommendation to the council will be at 6:00 p.m. prior to the meeting.
  - E. Hiring of seasonal employees for mowing. We have one (1) application to date. I have asked the paper to rerun the ad.
  - F. Consider with approval of 28E Agreement with the Safety Coalition of Central Cities - Shared 29E Service Agreement. This coalition group provides training to city employees on a regular basis. Copy enclosed.

- G. Citizen complaint on HomeServe Service Line mailings. Lance Diekema is upset the city allowed HomeServe Service Line Warranty to use the city logo on campaign mailings. HomeServe Service Line Warranty Program was endorsed by the Iowa League of Cities and a long list of Iowa cities have promoted it. I'm not sure what Mr. Diekema plans to accomplish by complaining about this but I have added it to the agenda per his request. The two mailings cost zero from the City of Monroe. I would suggest thanking him for voicing his concerns and moving on.
8. Open forum.
  9. Adjourn.

Other items & reminders:

100 delinquent notices were mailed out for March 2024. This number appears to be going down from the months past.

Spring garage sale date is May 3 & 4.

Spring cleanup date is May 8.

\*\*\*\* Next meeting is April 22, 2024 at 7 p.m., for the FY2025 budget hearing.

Copy of letter to 104 E. Lincoln Street enclosed.