

October 9, 2023

The regular October 9, 2023, meeting of the Monroe City Council was called to order by Mayor Douglas Duinink at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Sean Wilson and Jean Goemaat. Absent Council Members were: Andrea Steenhoek and Stacie McCoy. City employees in attendance were: Public Works Director – Marc Van Wyk, Library Director – Brenda Lanser, Deputy Clerk - Andrea Lanphier and City Clerk/Administrator-Kim Thomas. Veenstra & Kimm Engineering Representative - Randy Johnson was also in attendance representing the City of Monroe.

Visitors at the meeting were Jeanette Rankin, Missy Phifer, Michael Conejo, Daryl Phifer, Scott Van Ryswyk, Dean Van Ryswyk, Delmar Johnson, Janis Cameron and Jamee Pierson.

Council Member Jean Goemaat and was seconded by Council Member Jennifer St. Peter to approve the consent agenda. Items included were: September bills and minutes and the clerk and treasurer report for September and Mike's Lounge Class C Liquor Permit with living quarters and outdoor service. Motion carried 3-0.

For committee and board reports, Library Director Brenda Lanser reported that the library will take part in the Trunk-or-Treat event this month and that the story walk has a new book about Iowa places to visit. Lanser continues to work on the accreditation plan for the library. Director Van Wyk reported that the top coat on East Lincoln Street is planned for this week. President of the Monroe Fire Department Sean Wilson reminded everyone about the lighted parade and water fights this weekend. Activities in the park start at 5:00 p.m. Saturday.

St. Peter moved and was seconded by Goemaat to approve RESOLUTION NO. 40-2023. A resolution approving the Annual Financial Report for year ending June 30, 2023. Motion carried 3-0.

The Planning and Zoning Board voted 5-0 to approve the Preliminary Plat 3 consisting of 17 homes along the east side of South Taylor Street. The following Planning and Zoning Board Members present at the 6:00 p.m. Planning and Zoning Public Hearing at city hall were: Cary Diekema, Patty Duinink, Marcia Schnug, Kathy Van Veen and Brian Briles. Donita Breckenridge and Nic Steenhoek were absent for the 6:00 p.m. meeting. Donita Breckenridge phoned in prior to the meeting and was for the development of South Taylor Street.

St. Peter moved and was seconded by Council Member Sean Wilson to approve RESOLUTION NO. 41-2023. A resolution approving The Meadows at Monroe Plat 3 Preliminary Plat subject to remaining staff comments. Upon roll call vote, motion carried 3-0.

St. Peter moved and was seconded by Goemaat to approve RESOLUTION NO. 42-2023. A resolution setting the date for the public hearing on the Urban Renewal Amendment for November 13, 2023, at 7:15 p.m. The amendment will update the description of the City's Downtown Façade Improvement Program, previously approved in March 2019, and authorize the undertaking of a new urban renewal project in the Urban Renewal Area consisting of using tax increment financing to pay the costs of the City's Urban Renewal Administration and Professional Support Program. Upon roll call vote, motion carried 3-0.

Since two council members were absent, the ordinances pertaining to liquor licenses and tobacco permits and fiscal management procedures were tabled til the November 13th meeting.

St. Peter moved and was seconded by Goemaat to approve the Partial Pay Estimate No. 1 for the 2023/2024 Street Improvements Project to Grimes Asphalt for \$218,972.00. Upon roll call vote, motion carried 3-0.

Wilson moved and was seconded by Goemaat to grant the request for sewer forgiveness at 113 Rose Lane for an outside leak. Sewer charges will go from \$550.74 to \$31.54. Upon roll call vote, motion carried 3-0.

Further discussion will take place on allowing the use of Madsen Field for Saturday Flea Markets April – July, 2024.

Goemaat moved and was seconded by Wilson to enter into closed session under Iowa Code 21.5(i) at 7:15 p.m. Iowa Code 21.5(i) states that to evaluate the professional competency of individuals whose appointment or hiring is being considered when necessary to prevent needless and irreparable injury to their individual reputation and that the individual has requested a closed session. Motion carried 3-0. Wilson moved and was seconded by Goemaat to exit closed session at 7:28 p.m. Motion carried 5-0. There was no more discussion and no action was taken.

Council Member Goemaat asked about the location of senior meals. Administrator Thomas stated that she had not heard anything from Jasper County Elderly Nutrition concerning a definite site location for Monroe. The reason why they no longer want to use city hall was because of the decline in attendance since COVID.

Wilson moved and was seconded by Goemaat to adjourn the meeting at 7:39 p.m. Motion carried 3-0. A full copy of minutes may be seen at the Monroe City Hall or at WWW.MonroeIA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Administrator

September 2023 Bills

SALARIES	NET	37895.21
EFTPS	FEDERAL TAX	13386.16
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	3873.09
IPERS	POLICE/REGULAR	7898.77
CITY OF MONROE	HEALTH INSURANCE	1372.51
ALFAC	INSURANCE	66.60
USCELLULAR	PHONES/TABLETS	331.18
MIDAMERICAN ENERGY	UTILITIES	5763.76
POST OFFICE	AUGUST MAILING	343.40
UNITED HEALTHCARE	INSURANCE	5502.67
VERIZON	PHONES	427.07
DELTA DENTAL	DENTAL INSURANCE	283.64
CASEY'S BUSINESS MASTERCARD	GAS/OIL	2708.07
THE HARTFORD	INSURANCE	111.76
IOWA LAW ENFORCEMENT ACADEMY	TRAINING	25.00
WINDSTREAM	PHONES	288.59
MIDAMERICAN ENERGY	UTILITIES	140.01
PELLA ENGRAVING	DISC GOLF SIGNS	460.00
MEDIACOM	INTERNET	93.99
TRIONFO	INSURANCE	130.38
ACCUJET LLC	LINE CLEANING/TV	16609.60
AIRGAS USA LLC	OXYGEN	220.16
ALEXIS FIRE EQUIPMENT	NEEDLE VALVE	162.99
AVR EXCAVATING INC	POINT REPAIR	18530.00
BITUMINOUS MATERIALS	CRS-2	505.93
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	1745.00
CAPITAL ONE	WATER/TOILET PAPER/PAPER TOWELS	115.30
IA REGIONAL UTILITIES ASSOC	RURAL WATER	15595.66
CODE 4	SERGEANT BADGE	202.00
DENNISON RACING TEE'S	T SHIRTS/SWEATSHIRTS	452.61
EMP	MEDICAL SUPPLIES	364.60
EMS	ONBOARDING FEE	1500.00
FARVER TRUE VALUE	PUTTY KNIFE/TRIMMER LINE/PARTS	54.39
HEWITT'S	TIRES/TIRE CHANGE/MACS BELT DRESSING	682.57
HOT SEWP	SOCIAL MEDIA/VIDEO PRODUCTION	500.00
IOWA ONE CALL	LOCATES	23.40
JACOB NOLIN	UNIFORM REIMBURSEMENT	300.00
KAL SERVICES	CITY TRASH CONTRACT	15015.00
MICROBAC LABORATORIES	TESTING	3224.00
KIM THOMAS	ICE CREAM/TOPPINGS	24.05
MALONE MOTORSPORTS	OIL CHANGE/BATTERY/LABOR	773.45
MARCO	COPIER CONTRACT	106.97
MARTIN MARTIETTA MATERIALS	3/8 W CHIP	210.00
MEDIACOM	INTERNET	155.94
MENARDS	SLEDGE HAMMER/TAPE/SOCKET ADAPTER	98.26
MERCYONE	PHARMACY SUPPLIES	64.08
MOWBILITY	SHOP SUPPLIES	457.76
NEWTON DAILY NEWS	PUBLICATIONS	513.79
NEWTON FIRE DEPT	AMBULANCE BILLING	910.00
RANGEMASTERS UNIFORMS	TACTICAL PANTS	145.61
ROZENDAAL DRAIN CLEANING	DRAIN CLEAN LIBRARY	165.00
SANDRY FIRE SUPPLY	PULL STRAP,NECK,HEAD HARNESS	477.55
SIMMERING-CORY INC	ORDINANCES	513.00
STOREY KENWORTHY	DELIQUENTS/BILLS/RECEIPTS	1803.00
TWO RIVERS COOP	LP TANK RENT/LP GAS/DIESEL	1837.55
UTILITY EQUIPMENT CO	REPAIR CLAMPS	527.74

VAN WALL	EYEBOLTS	49.24
VEENSTRA & KIMM	ENGINEERING SERVICES	7055.13
VR CUSTOMS LLC	LABOR/PLUMBING/SUMP PUMP	837.36
BAKER & TAYLOR	BOOKS	737.18
CAPITAL ONE	LIBRARY BILL	164.80
CENTER POINT LARGE PRINT	BOOKS	138.42
DEMCO INC	BOOK/SUPPLIES	188.40
GUIDEPOSTS	MAGAZINE	41.98
LINDA MCCANN	BOOKS/PRESENTATION	130.00
MODERN MARKETING	SUPPLIES	346.81
PENWORTHY	BOOKS	850.91
READERS DIGEST	SUBSCRIPTION RENEWAL	16.05
CARDMEMBER SERVICES	BOOKS/GODADDY RENEWAL/UTV DECALS	1276.81
IOWA RURAL WATER ASSOC	VISION INSURANCE	74.99
DUTCH MEADOWS LANDSCAPING	TREES	1732.00
NSF CREDIT CARD PAYMENT		113.00-
PREPAID INSURANCE		4.05
TOTAL EXPENSE:		\$ 179,332.95
TOTAL REVENUE:		\$ 236,195.16

TOTAL REVENUE:	
GENERAL	83594.66
ROAD USE	30731.55
SPECIAL REVENUE	50940.23
CAPITAL PROJECT	2409.04
ENTERPRISE	61719.50
FIDUCIARY	301.91
DEBT SERVICE	6498.27
TOTAL:	\$ 236,195.16

TOTAL EXPENSE:	
GENERAL	66667.07
ROAD USE	17140.16
SPECIAL REVENUE	12465.46
CAPITAL PROJECT	1864.00
ENTERPRISE	78862.65
FIDUCIARY	2333.61
DEBT SERVICE	0.00
TOTAL:	\$ 179,332.95