

August 14, 2023

The regular August 14, 2023, meeting of the Monroe City Council was called to order by Mayor Douglas Duinink at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Andrea Steenhoek, Stacie McCoy, Sean Wilson and Jean Goemaat. There were no members absent from the meeting. City employees in attendance were: Public Works – Jamie Hofer, Police Chief – Nicholas Chambers, Library Director – Brenda Lanser, Deputy Clerk - Andrea Lanphier and City Clerk/Administrator-Kim Thomas.

Visitors at the meeting were Jeanette Rankin, Missy Phifer, Michael Conejo, Daryl Phifer and Jamee Pierson.

Council Member Andrea Steenhoek moved and was seconded by Council Member Jean Goemaat to approve the consent agenda. Items included were: July bills and minutes, clerk and treasurer report, Monroe Foods tobacco and alcohol permits for new owners Tim and Ana Sublette. Motion carried unanimously 5-0.

Jamie Hofer gave an update on the East Lincoln Street Project and the manhole cover on W. Washington Street. Hofer stated that the manhole on W. Washington Street would not be raised because no longer has connections to it. Brenda Lanser thought the Old Settlers Pet Parade was a success and more people are joining in each year. Lanser is also planning some pop up craft events at the library. Council Member Sean Wilson mentioned the unexpected loss of Todd Harvey whom was recently put on the Monroe Fire and Rescue Department.

Council Member Jennifer St. Peter moved and was seconded by Council Member Stacie McCoy to approve RESOLUTION NO. 32-2023. A resolution approving the hiring of Jake Nolin to the Monroe Public Works Department. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 33-2023. A resolution setting the salaries for appointed officers and employees of the City of Monroe, Iowa, for year ending June 30, 2024. Be It Resolved by the City Council of the City of Monroe, Iowa:

Section 1. The following persons and positions named shall be paid the salaries or wages indicated and the City Clerk is authorized to issue warrants, less legally required or authorized deductions from the amounts set out below, and make such contributions to I.P.E.R.S. and Social Security or other purpose as required by law or authorization of the City Council, all subject to audit and review by the City Council:

Position	Name	Rate of Pay	Regular Hours/Wk. (Where applicable)
City Clerk/Administrator	Kim Thomas	\$80,633.28/Annual	Salary
Deputy City Clerk	Andrea Lanphier	\$20.00/Hour	40
Public Works Director	Marc Van Wyk	\$68,143.58/Annual	Salary
Maintenance	Jamie Hofer	\$27.50/Hour	40
Maintenance	Jake Nolin	\$28.00/Hour	40
Police Chief	Nicholas Chambers	\$66,836.72/Annual	Salary
Police Sergeant	Brandon Blom	\$30.20/Hour	42
Police Officer	Mason Highland	\$29.20/Hour	42
School Resource Officer	Carter Riechmann	\$28.85/Hour	40
Extra Police Patrol		\$27.56/Hour	NA
Custodian	Lisa Tucker	\$14.12/Hour	NA
Librarian	Brenda Tripp-Lanser	\$18.71/Hour	32
Library Assistant	JoAnn Hasselman	\$14.18/Hour	10
Extra Library Help	Hudson Geer	\$9.50/Hour	NA
Extra Library Help	Hollis Perdan	\$9.00/Hour	NA
Fire Chief	Tyler Jenkins	\$600.00/Year	NA
Assistant Fire Chief	Kurt Steenhoek	\$350.00/Year	NA
Ambulance Coordinator	Gerald Malone	\$500.00/Year	NA
Ambulance Assistant	Karsin Jenkins	\$300.00/Year	NA
Seasonal Employee	James Lackamp	\$13.00/Hour	NA
Seasonal Employee	Carter Burns	\$13.00/Hour	NA
Seasonal Employee	Gabriel Hobbs	\$13.00/Hour	NA
Council Member		\$50.00/Meeting	NA
Mayor		\$625.00/Quarter	NA

The City Clerk is hereby directed to publish this resolution annually. Passed and approved this 14th day of August, 2023. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 34-2023. A resolution accepting the benefits recommended by the Monroe Library Board for the Monroe Public Library Director Position in the City of Monroe, Iowa. Upon roll call vote, motion carried unanimously 5-0.

St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 35-2023. A resolution replacing the Income Offset Program and approving the Memorandum of Understanding between the Iowa Department of Revenue and the City of Monroe, Iowa, regarding the State Setoff Program. Motion carried unanimously 5-0.

Steenhoek moved and was seconded by St. Peter to open the public hearing for the sale of 108 W. Sherman Street at 7:10 p.m., motion carried 5-0. Mayor Duinink stated that there had been no written or oral objections concerning the property. Steenhoek moved and was seconded by St. Peter to close the hearing at 7:11 p.m., motion carried 5-0.

St. Peter moved and was seconded by Goemaat to approve RESOLUTION NO. 36-2023. A resolution approving the sale of real property located at 108 W. Sherman Street to the Timothy D. Malone Trust with a

signed Development Agreement and Minimum Assessment Agreement. Upon roll call vote, motion carried unanimously 5-0.

A point repair on a broken sewer line was recently completed by AVR Excavating on W. Washington Street prior to the sewer lining project on W. Washington. Director Marc Van Wyk asked four local businesses to quote the point repair. The businesses were: Van Ryswyk Plumbing and Heating, Lanphier Excavating, AVR Excavating and Jason Dop. AVR Excavating was the only company that was willing and could do the 21-foot deep point repair right away.

After discussing the diagonal parking on S. Commerce Street west of the American Legion building, the council agreed to leave it as is for now. There were both positive and negative comments on the parking over the past year.

There was one bid for the 1995 Ford dump truck from Danny and Jo Van Wyk. Council Member Sean Wilson moved and was seconded by Goemaat to accept the \$1,000 bid from Danny and Jo Van Wyk for the 1995 Ford dump truck. Motion carried unanimously 5-0.

McCoy moved and was seconded by St. Peter to renew the social media and video production services contract with Hot Sewp. Upon roll call vote, ayes – McCoy, St. Peter, Steenhoek, Goemaat. Council Member Wilson abstained from voting. Motion carried. There has been many positive comments on the video production pieces that included Monroe Foods, The Gathering Place, MCG Golf, Red Rock Prairie Trail, Monroe Old Settlers and the RVTV event in the last 11 months.

Steenhoek moved and was seconded by St. Peter to approve EMS Management & Consultants proposal for ambulance billing services effective September 1, 2023. Upon roll call vote, motion carried 5-0.

Mayor Duinink praised the Old Settlers Committee for another wonderful Old Settlers event and stated he enjoys being part of it. Thomas mentioned that Monroe Foods would have new owners this week and would like the community to show their support. Steenhoek mentioned that the Friends of the Red Rock Prairie Trail are looking for committee members. A ride between Prairie City and Monroe is being planned for October 14th.

Wilson moved and was seconded by Steenhoek to adjourn the meeting at 7:30 p.m. Motion carried unanimously 5-0. A full copy of minutes can be seen at the Monroe City Hall or www.MonroelA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk/Administrator

July 2023 Bills

SALARIES	NET	32460.59
EFTPS	FEDERAL TAX	11314.45
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	3470.38
IPERS	POLICE/REGULAR	6777.99
CITY OF MONROE	HEALTH INSURANCE	1277.91
MIDAMERICAN	UTILITIES	4299.47
POST OFFICE	JUNE MAILING	332.93
UNITED HEALTHCARE	HEALTH INSURANCE	5502.67
VERIZON	PHONES	366.70
DORSEY & WHITNEY LLP	LEGAL SERVICES	5000.00
ELECTRIC PUMP	LIFT STATION REPAIR PARTS	12461.61
WINDSTREAM	PHONES	288.46
JASPER CO COMMUNITY DEVELOPMENT	FY23-F24 ANIMAL CONTROL AGREEMENT	2755.00
MAGUIRE IRON INC	WATER TOWER MAINTENANCE	29320.36
AUDITOR OF THE STATE	2022 ANNUAL EXAM	7531.66
PROFESSIONAL COMPUTER SOLUTIONS	ANNUAL SOFTWARE FEE	2640.00
VAN GORP-EDWARDS INS	INSURANCE	2332.00
LISA KEUNING	DEPOSIT REFUND	61.81
THE HARTFORD	INSURANCE	96.16
CARDMEMBER SERVICES	FLAGS/TONER/BOOKS	942.63
AIRGAS USA	OXYGEN/CYLINDER RENT	264.60
BAKER & TAYLOR	BOOKS	718.13
BITUMINOUS	SLS	457.18
BOOK SYSTEMS INC	ANNUAL SUBSCRIPTION RENEWAL	1163.00
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	801.93
CAPITAL ONE	TOILET SEATS/TOILET PAPER/MISC SUPPLIES	211.15

CENTER POINT LARGE PRINT	6 BOOKS	138.42
IOWA REGIONAL UTILITIES ASSOC	RURAL WATER	17188.76
DW TREE SERVICE	PUBLIC WATER SUPPLY FEE	1500.00
ELECTRIC PUMP	LAGOON LF-WEAR PLATES/IMPELLERS	911.75
FORBES	FILE FOLDERS/POCKET FOLDERS/PAPER ROLLS	101.11
GOOD OLD DAYS	24 MTH SUB LIB	20.00
GUIDEPOSTS	2 LIB COPIES	39.88
HEWITTS	CARB WEED EATER PARTS/WINDSHIELD WASH	131.99
HOT SEWP	SOCIAL MEDIA/VIDEO PRODUCTION	500.00
IA DEPT OF NATURAL RESOURCES	PUBLIC WATER SUPPLY FEE	216.43
IOWA LAND TITLE CO	ABSTRACT	575.00
IOWA LAW ENFORCEMENT ACADEMY	BRANDON BLOM TASER SCHOOL	50.00
IOWA LEAGUE OF CITIES	MEMBERSHIP DUES	1566.00
IOWA ONE CALL	LOCATES	23.40
KAL SERVICES INC	SANITATION CONTRACT	14731.62
KATHY VAN VEEN	WEED KILLER REIMBURSEMENT	35.00
MICROBAC LABORATORIES INC	TESTING	550.00
MARCO INC NW 7128	COPIER CONTRACT	126.56
MARION COUNTY ENGINEER	CULVERT LINING ON COUNTY LINE RD	4771.36
MARTIN MARIETTA MATERIALS	ROAD CHIP	229.61
MENNINGA PEST CONTROL	PEST CONTROL/AIR CARE	199.00
MERCYONE DES MOINES	MEDICAL SUPPLIES	70.08
MID IOWA PLANNING ALLIANCE	MEMBERSHIP ASSESSMENT DUES	296.00
MODERN MARKETING	STEM BOOKMARKS/S&H	275.42
MONROE FIRE DEPT	AMBULANCE RUNS	6900.00
NATIONAL GEOGRAPHIC	LIB SUSSCRIPTION	41.34
NEWTON DAILY NEWS	PUBLICATIONS	546.28
PELLA ENGRAVING CO	BENCH ENGRAVING	64.40
PENWORTHY	LIB-25 ITEMS	337.57
PFM FINANCIAL ADVISORS LLC	PROFESSIONAL FEES	7040.35
REAL SIMPLE	LIB SUSSCRIPTION	25.62
SANDRY FIRE SUPPLY	BOOTS	537.50
SIMMERING-CORY	WT/SW ORDINANCES	134.00
THE IOWAN MAGAZINE	LIB-6 ISSUES	24.00
TWO RIVERS COOP	WEED SPRAY	320.00
VEENSTRA & KIMM INC	E LINCOLN ST IMPROVEMENTS	18916.83
CAPITAL ONE	LIB-WALMART SUPPLIES/BOOKS	182.45
WESTRUM LEAK DETECTION	2023 LEAK DETECTION SURV	1100.00
IA DEPT OF PUBLIC SAFETY	TERMINAL BILLING-OCT '22/APRIL '23	600.00
JOE'S OLD FASHIONED FUN	RIDES/INFLATABLES/CONCESSIONS	5000.00
MEDIACOM	INTERNET	249.93
CASEYS BUSINESS MASTERCARD	GAS/OIL	2542.38
TRIONFO	LIFE INSURANCE	130.38
USCELLULAR	PHONES/TABLETS	331.16
IA RURAL WATER ASSOC	VISION INSURANCE	74.99
AFLAC	INSURANCE	66.60
DELTA DENTAL	DENTAL INSURANCE	283.64
TRIONFO	LIFE INSURANCE	-13.29
JULY 2023 EXPENSES:		\$ 222,532.29
JULY 2023 REVENUE:		\$ 137,679.19
TOTAL REVENUE:		
GENERAL	27278.09	
ROAD USE	22106.09	
SPECIAL REVENUE	19787.99	
CAPITAL PROJECT	447.08	
ENTERPRISE	67761.34	

FIDUCIARY	223.16	
DEBT SERVICE	75.44	
TOTAL:	\$	137,679.19

TOTAL EXPENSE:		
GENERAL	81550.50	
ROAD USE	36804.77	
SPECIAL REVENUE	13365.98	
CAPITAL PROJECT	5000.00	
ENTERPRISE	83108.04	
FIDUCIARY	2703.00	
DEBT SERVICE	0.00	
TOTAL:	\$	222,532.29