

May 8, 2023

The May 8, 2023, meeting of the Monroe City Council was called to order by Mayor Douglas Duinink at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Sean Wilson, Stacie McCoy, Jean Goemaat and Andrea Steenhoek. City Clerk and Administrator Kim Thomas, Public Works Director Marc Van Wyk, Police Officer Brandon Blom and Deputy Clerk Andrea Lanphier were the city employees at the meeting.

Joey Nichols, Teresa Birkenholtz, Samantha Van Wyk, Paul Campbell, Jordan Kappos and Jamee Pierson were visitors at the meeting.

Council Member Andrea Steenhoek moved and was seconded by Council Member Jennifer St. Peter to approve the consent agenda. The agenda included the bills and minutes for the April meetings, Class B Alcohol Permit for Dollar General and the clerk and treasurer reports for April. Motion carried 5-0.

Officer Brandon Blom reported that the new police vehicle is in service and decals have been ordered. Director Van Wyk mentioned that public works are trying to keep up with mowing. Council Member Sean Wilson reported that 2 new members have been approved to be on the Monroe Fire & Rescue Department. There were no library reports.

At 7:04 p.m., Mayor Duinink opened the public hearing for the FY2023 Budget Amendment #1. Thomas stated that there were no written or oral objections received. Steenhoek moved and was seconded by St. Peter to close the public hearing at 7:05 p.m. Motion carried 5-0. Mayor Duinink stated that Thomas would like to see the council establish a 5-year Capital Improvement Plan and stick to it. Van Wyk mentioned that the next piece of equipment to be replaced would be the backhoe.

St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 22-2022. A resolution approving the city's proposed Budget Amendment #1 to fiscal year ending June 30, 2023. Upon roll call vote, motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 23-2023. A resolution approving the transfer of funds within the City of Monroe, Iowa. Motion carried 5-0.

St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 24-2023. A resolution accepting the hiring of 4 seasonal employees for the City of Monroe, Iowa. Motion carried 5-0.

St. Peter moved and was seconded by Council Member Stacie McCoy to approve the 2nd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2021 BY AMENDING PROVISIONS PERTAINING TO WATER RATES. The second reading of this ordinance will increase water rates in and outside city limits by 4%. Upon roll call vote, motion carried 5-0.

Steenhoek moved and was seconded by Council Member Goemaat to approve the 2nd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2021 BY AMENDING SECTION 1 OF 99.02, CHAPTER 99, SEWER SERVICE CHARGES. The second reading of this ordinance will increase sewer rates by 2%. Upon roll call vote, motion carried 5-0.

After renewing the contract with Midwest Sanitation, the council agreed to increase monthly sanitation rates to \$19.25 per customer effective July 1, 2023. This increase will be in done ordinance form at the June 2023 meeting.

The city received 2 bids for the 1993 GMC Attack Truck, one for \$2,500 and the other for \$5,000. Steenhoek moved and was seconded by McCoy to approve the \$5,000 bid from Gerald Malone for the 1993 GMC Attack Truck. Motion carried 5-0.

Council Member Wilson moved and was seconded by St. Peter to approve Bill Wolfe's request to have his food truck parked on the city square Friday evening, June 23rd, and Saturday, June 24th. There will be a memorial ride stopping in Monroe on June 24th, between 11 a.m. and 1:00 p.m. Motion carried 5-0.

Van Wyk explained that the DNR is requiring an inventory of all lead, non-lead and unknown service lines for every house or business within the City of Monroe. This inventory reporting must be completed by October 16, 2024. Plans are to contact residents via Facebook, mail, email, phone or in person.

Thomas mentioned that another budget amendment will need to be done prior to May 31st. Bond interest on the newly issued MRP Walking Trail GO Bond will be due June 1, 2023. Thomas has asked Leighton State Bank to send an interest statement due as soon as possible. St. Peter moved and was seconded by McCoy to set the 2nd Budget Amendment Hearing for fiscal year ending June 30, 2023, for Friday, May 26, 2023 at 9:00 a.m. at city hall. Motion carried 5-0.

Jordan Kappos from Veenstra and Kimm Engineering was in attendance with new cost estimates on possible street projects for FY2024. The cost estimate for a total rebuild of E. Lincoln Street from North York Street to Mechanic Street without new curb and gutter was \$490,000. Other cost estimates were for West County Line Road @\$479,000, Westview Street @\$123,000 and the Malone Addition @\$173,000. The purpose of the Malone Addition Street estimate is to fix the asphalt now with a 3-inch overlay instead of having to replace the entire streets later on. Van Wyk had not had a chance to talk with Marion County about sharing the cost for West County Line Road. Joey Nichols and Teresa Birkenholtz were in the audience and stressed that the curb and gutter is the problem on Westview Street more than the actual condition of half the roadway. "Westview has a couple bad spots in the middle that need built up where water sits," replied Nichols. Van Wyk explained that Westview Street was on the list for double seal coating to help build up the roadway this summer. The council agreed not to waste money on Westview Street and add it to the next set of street improvement projects. Wilson moved and was seconded by St. Peter to approve the Veenstra and Kimm Engineering Agreement for East Lincoln Street improvements between North York Street and Mechanic Street for fiscal year 2024. Upon roll call vote, motion carried 5-0.

McCoy moved and was seconded by St. Peter to accept the resignation of Joshua Baker. Motion carried 5-0.

McCoy moved and was seconded by Steenhoek to approve a Small Grant Application submission to Jasper Economic Development Corporation for the amount of \$4,000. Motion carried 4-0.

Wilson reported that the feedback has been minimal on the Facebook post concerning the rebranding for the city. Some ideas received include: The Heart of Growth, Don't watch us grow, grow with us, Win in Monroe and Our heart is on the square. Wilson will continue to pursue the idea across social media and also contact the school. The council will revisit the idea of rebranding this summer.

Open Forum – Samantha Van Wyk, President of the PCM PTO Group, was in attendance to discuss updates to the city website, monthly calendar or the possibility of creating a Public Hub for Prairie City and Monroe to share. Samantha Van Wyk was directed to the Newton Daily News, JEDCO and to contact city hall if she would like something shared on the city Facebook page in the future. The PCM School District has a calendar for activities they share to the public. Thomas stated that the city doesn't have the staff to manage social media on a daily basis and only uses social media for informational purposes. Another visitor was Mr. Paul Campbell. Mr. Campbell received a speeding ticket by Runner Ave. in February and is very discouraged about our city police officer being out of city limits when he was stopped and ticketed. Campbell admitted he was speeding that night but voiced his concern about having a CDL and the effects that ticket might have to his career as an over-the-road truck driver. Steenhoek reported that a new door handle needs to be put on the can shed at city hall and asked about signage along the Red Rock Prairie Trail.

Goemaat moved and was seconded by Wilson to adjourn at 8:12 p.m. Motion carried 5-0. A full copy of the May 8, 2023, minutes can be seen at www.MonroelA.com or Monroe City Hall.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk/Administrator

APRIL 2023 BILLS

SALARIES	NET	32507.32
EFTPS	FEDERAL TAX	11127.71
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	3303.20
IPERS	POLICE/REGULAR	7128.27
CITY OF MONROE	HEALTH INSURANCE	1207.23
GIS BENEFITS	INSURANCE	95.63
MIDAMERICAN	UTILITIES	5339.40
POST OFFICE	MARCH MAILING	189.17
UNITED HEALTHCARE	HEALTH INSURANCE	5031.52
VERIZON	PHONES	38.78
DELTA DENTAL	DENTAL INSURANCE	247.28
US CELLULAR	PHONES/TABLETS	364.85
CASEY'S BUSINESS MASTERCARD	GAS	1348.65
WINDSTREAM	TELEPHONES	251.42
GCMOA	LUNCH MEETING	35.00
MEDIACOM	INTERNET	229.93
CARDMEMBER SERVICES	GCMOA LUNCH/ID MAKER/BOOKS	3565.72
BAKER & TAYLOR	BOOKS/SUPPLIES	579.91
CAPITAL ONE	LIBRARY SUPPLIES	129.66
CENTER POINT LARGE PRINT	LIBRARY BOOKS	138.42
FAMILY HANDYMAN	LIBRARY BOOK	38.32
GUIDEPOSTS	LIBRARY INVOICES	60.82
NEWTON DAILY NEWS	BUSINESS DIRECTORY	42.00
PENWORTHY	LIBRARY BOOKS	407.05
AIRGAS USA	CYLINDER RENT/OXYGEN	9.61
ANDREA LANPHIER	MILEAGE	59.87
BITUMINOUS MATERIALS & SUPPLY	CRS-2	1463.51
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	1062.75
IOWA REGIONAL UTILITIES ASSOC	RURAL WATER	13991.82
ELECTRIC PUMP	YEARLY DATA SERVICE PKG	5385.70

EMP	MEDICAL SUPPLIES	89.30
FARVER TRUE VALUE	KEYS/BACK FLOW PREVENTER	165.76
GRIMES ASPHALT	COLD MIX	812.80
HEWITTS SERVICE CENTER	BATTERIES/GL BLAC/BOXED MINIATURES	91.61
HOT SEWP VIDEO KITCHEN	SOCIAL MEDIA/VIDEO PRODUCTION	500.00
IOWA ASSOC OF MUNICIPAL UTILITIES	SCCIC 2023 SAFETY TRAINING	639.25
JAMIE HOFER	UNIFORM REIMBURSEMENT	300.00
KAL SERVICES	TRASH CONTRACT	14632.40
MICROBAC LABORATORIES	TESTING	384.00
KIM THOMAS	AFLAC INS MEETING REIMBURSEMENT	28.17
MACQUEEN EQUIPMENT	GB PELICAN PAT W100	246.09
MARCO INC NW 7128	COPIER CONTRACT	105.09
MARTIN MARIETTA MATERIALS	ROCK	1358.72
MENARDS	MULCH/CONCRETE MIX	184.91
MERCYONE DES MOINES	MEDICAL SUPPLIES	93.51
MIDWEST WHEEL	NEW ATTACK TRUCK	775.59
MONROE FOODS	DISH SOAP	5.79
MONRE OLD SETTLERS	KOOZIES	50.00
MONROE POSTMASTER	FIRST-CLASS PRESORT PERMIT	290.00
NEWTON DAILY NEWS	PUBLISHING/ADVERTISING	72.36
PCM EXPLORER	SUBSCRIPTION RENEWAL	52.00
PELLA RENTAL	CONCRETE MINI MIXER	35.00
RANGEMASTERS TRAINING CENTER	RADIOCASE/CLIP ON BADGE HOLDER	111.57
TYLER JENKINS	GAS REIMBURSEMENT	85.04
VAN RYSWYK P&H	GAS REIMBURSEMENT/FLUSH VALVE/STOOL SUPPLY	274.07
VEENSTRA & KIMM INC	ENGINEERING SERVICES	3949.99
WELD WORKS INC	POST PLATES	398.50
VAN GORP EDWARDS INS	INSURANCE	108663.00
THE HARTFORD	SHORT TERM DISABILITY	103.83
TK CONCRETE	PAYMENT #3-MRP WALKING TRAIL	75406.25
AFLAC	INSURANCE	66.60
IA RURAL WATER ASSOC	VISION INSURANCE	74.99
TRANSFERS		388668.75
TOTAL APRIL EXPENSE:		\$ 694,095.46
TOTAL APRIL REVENUE:		\$ 905,334.07

TOTAL REVENUE:	
GENERAL	277619.30
ROAD USE	162034.58
SPECIAL REVENUE	174368.56
CAPITAL PROJECT	18169.46
ENTERPRISE	155275.07
FIDUCIARY	1043.40
DEBT SERVICE	116823.70
TOTAL:	\$ 905,334.07

TOTAL EXPENSE:	
GENERAL	95328.12
ROAD USE	33573.70
SPECIAL REVENUE	333956.7
CAPITAL PROJECT	87974.58
ENTERPRISE	135145.24
FIDUCIARY	8117.12
DEBT SERVICE	0.00
TOTAL:	\$ 694,095.46