

June 12, 2023

The June 12, 2023, meeting of the Monroe City Council was called to order by Mayor Douglas Duinink at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Stacie McCoy, Jean Goemaat, Sean Wilson and Andrea Steenhoek. City employees in attendance were: Public Works Director- Marc Van Wyk, Police Chief – Nicholas Chambers, Deputy Clerk – Andrea Lanphier and City Clerk/Administrator-Kim Thomas.

Visitors at the meeting were: Jamee Pierson, Andrew Algreen, Daryl Phifer and Delmar Johnson.

Council Member Jean Goemaat moved and was seconded by Council Member Stacie McCoy to approve the consent agenda. Items included the bills and minutes from the May meetings, the Clerk and Treasurer Report from May, the annual Iowa Retail Cigarette, Nicotine, Tobacco, Vapor Permits, and Casey’s Class E Retail Alcohol Permit renewals. Motion carried 5-0.

Director Marc Van Wyk reported that Griffin Olson has terminated his seasonal employment and that there are some continuing concerns at the Monroe Disc Golf Course. The Monroe Fire Department recently used the new attack truck at Hewitt’s Service Center. MFD department members were impressed with how well the new truck worked putting out vehicle fires. MFD Member Jon Wilson has moved to the Advisory Board reported Council Member Sean Wilson. There were no police or library reports.

Council Member Andrea Steenhoek moved and was seconded by Council Member Jennifer St. Peter to approve the 1st reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2021, BY AMENDING PROVISIONS PERTAINING TO THE SCHEDULE OF FEES FOR COLLECTION AND TRANSPORTATION OF SOLID WASTE. This ordinance after approval will increase sanitation rates from \$18.64 to \$19.25 monthly. Upon roll call vote, motion carried 5-0.

St. Peter moved and was seconded by Stacie McCoy to approve the 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2021, BY AMENDING PROVISIONS PERTAINING TO WATER RATES. Upon roll call vote, motion carried 5-0. Be It Enacted by the City Council of the City of Monroe, Iowa. Chapter 92, Section 92.02 pertaining to water rates is amended by deleting 92.02 in its entirety and inserting in lieu thereof the following: 92.02. RATES FOR SERVICE. Water service shall be furnished at the following monthly rates, billed monthly, within the city: 1. Metered Water. Sales through meters installed on the premises shall be at the following rates:

Gallons used	Monthly fee
0-999	\$19.51
1,000 – 1,999	\$23.90
2,000 – 2,999	\$28.54
3,000 – 3,999	\$32.96
4,000 – 4,999	\$37.11
5,000 – 5,999	\$41.17
6,000 – 6,999	\$45.99
7,000 – 7,999	\$51.21
8,000 – 8,999	\$55.92
9,000 – 9,999	\$60.75

All over 10,000 gallons @ \$6.69 per 1,000 gallons or part thereof.

Chapter 92, Section 92.03 pertaining to water rates outside the city is amended by deleting 92.03 in its entirety and inserting in lieu thereof the following: 92.03. RATES OUTSIDE THE CITY. Water service shall be provided any consumer located outside the corporate limits of the city which the city has agreed to serve at the following rates:

Gallons used	Monthly fee
0-999	\$24.38
1,000 – 1,999	\$29.88
2,000 – 2,999	\$35.67
3,000 – 3,999	\$41.19
4,000 – 4,999	\$46.39
5,000 – 5,999	\$51.46
6,000 – 6,999	\$57.48
7,000 – 7,999	\$64.01
8,000 – 8,999	\$69.90
9,000 – 9,999	\$75.94

All over 10,000 gallons @ \$10.23 per 1,000 gallons or part thereof.

SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. PASSED AND APPROVED BY THE COUNCIL this 12th day of June, 2023. ORDINANCE NO. 318. Signed: Douglas P. Duinink. Attest: Kim Thomas, City Clerk/Administrator.

St. Peter moved and was seconded by Goemaat to approve the 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SECTION 1 OF 99.02, CHAPTER 99, FOR SEWER SERVICE CHANGES. Upon roll call vote, motion carried 5-0. Be It Enacted by the City Council of the City of Monroe, Iowa. SECTION 1. Chapter 99 of the Sewer Service Charges is amended by deleting Section 1 of 99.02 in its entirety inserting in lieu thereof the following:

“99.02 RATE. Sewer rates to be in effect for July 2023.

Monthly Fee per User (first 1,000 gallons)	\$18.67
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1,000 – 1,999	\$22.87
2,000 – 2,999	\$27.32
3,000 – 3,999	\$31.54
4,000 – 4,999	\$35.51
5,000 – 5,999	\$39.41
6,000 – 6,999	\$44.02
7,000 – 7,999	\$49.02
8,000 – 8,999	\$53.52
9,000 – 9,999	\$58.15
10,000 plus per thousand	\$ 6.41

(Code of Iowa, Sec. 384.84)

SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. PASSED AND APPROVED BY THE COUNCIL this 12th day of June, 2023. ORDINANCE NO. 319. Signed: Douglas P. Duinink. Attest: Kim Thomas, City Clerk/Administrator.

Steenhoek moved and was seconded St. Peter to approve **RESOLUTION NO. 27-2023**. A resolution for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the East Lincoln Street 2023/2024 Street Improvement Project and the taking of bids therefor. Bids will be opened the 6th day of July, 2023, at 10:00 a.m., at the Monroe City Hall. The Public Hearing is set for the 10th day of July, 2023, at 7:00 p.m., at the Monroe City Hall. Motion carried 5-0.

McCoy moved and was seconded by Council Member Wilson to approve the Old Settlers Committee request for adult beverages on the city square for the annual Old Settlers Celebration August 4 & 5. Motion carried 5-0.

Steenhoek moved and was seconded St. Peter to set employee reviews for July 10, 2023, at 5:30 p.m. at city hall. Motion carried 5-0.

A request for funding assistance for replacement of the retaining wall located adjacent to 802 N. Monroe was discussed by the mayor and council. The council directed Administrator Thomas to contact Caldwell, Brierly, & Chalupa, PLLC to prepare an offer of compromise and settlement concerning the retaining wall.

City branding will be discussed again after the annual Old Settlers Celebration. The city will ask people to vote on their favorite slogan August 4th and 5th. Steenhoek volunteered to do the project.

Steenhoek moved and was seconded by Goemaat to adjourn the meeting at 7:31 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or at www.MonroelA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk/Administrator

May 2023 Bills

SALARIES	NET	51344.04
EFTPS	FEDERAL TAX	17398.00
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	4420.10
IPERS	POLICE/REGULAR	10626.54
CITY OF MONROE	HEALTH INSURANCE	1426.03
GIS BENEFITS	INSURANCE	112.83
MIDAMERICAN	UTILITIES	4295.43
POST OFFICE	APRIL MAILING	330.57
UNITED HEALTHCARE	HEALTH INSURANCE	6368.98
VERIZON	PHONES	330.02
DELTA DENTAL	DENTAL INSURANCE	320.00
LYNNDE ZUMBRUNNEN	DEPOSIT REFUND	31.65
LEIGHTON STATE BANK	APPLICATION FEE	4000.00
TRANSFERS	FEMA-COVID 2020	75.17
ANDREA LANPHIER	MILEAGE	49.78
BRENDA LANSER	MILEAGE	45.85
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	753.00

CAPITAL ONE	LIGHTS/DESKPADS/DUSTERS	111.78
CITY OF MONROE	WATER/SEWER	1057.23
EMP	MEDICAL SUPPLIES	242.96
FARVER TRUE VALUE	BLADE/FILE/CHAIN	90.95
HEWITTS SERVICE CENTER	OIL/FILTER/BATTERIES	439.13
HOT SEWP VIDEO KITCHEN	SOCIAL MEDIA/VIDEO PRODUCTION	500.00
IA DEPT OF PUBLIC SAFETY	MONTHLY TERMINAL BILLING	300.00
IMAGETREND INC	ELITE RESCUE ANNUAL FEE	1537.34
IOWA ONE CALL	LOCATES	18.00
WINDSTREAM	PHONES	249.39
JANON DOUGLAS	REMOTE/ON-SITE SUPPORT	225.00
KAL SERVICES	TRASH CONTRACT/PORT-O-LET	14732.40
MICROBAC LABORATORIES	TESTING	490.00
MALONE MOTORSPORTS	FIRE DEPT VEHICLE SERVICING/BATTERIES	3632.51
MARCO INC NW 7128	COPIER CONTRACT	117.66
MARTIN MARIETTA MATERIALS	3/8 W CHIP	450.74
MEDIACOM	INTERNET	93.99
MERCYONE DES MOINES	MARCH SUPPLIES	63.44
MUNICIPAL SUPPLY INC	WATER METERS	1240.00
MURPHY TRACTOR & EQUIP	BACKHOE REPAIRS	1681.59
NEWTON DAILY NEWS	PUBLISHING/ADVERTISING	604.56
PROFESSIONAL COMPUTER SOLUTION	ALL POINTS SUBSCRIPTION	2400.00
SANDRY FIRE SUPPLY	BOOTS	556.05
SHRED IT	SHREDDING SERVICE	188.95
TWO RIVERS CO-OP	DIESEL/LP GAS	1932.94
VAN RYSWYK P&H	ELKAY SOLENOID ASSEMBLY	143.10
VEENSTRA & KIMM INC	ENGINEERING SERVICES-CEMETERY	81.00
CARDMEMBER SERVICES	PICKLEBALL NET/BOOKS/DOG POOP BAGS	951.11
BAKER & TAYLOR	BOOKS/SUPPLIES	434.31
CAPITAL ONE	LIBRARY SUPPLIES	162.81
CENTER POINT LARGE PRINT	BOOKS	138.42
DEMCO	LIBRARY SUPPLIES	232.94
GUIDEPOSTS	1 COPY	20.94
THE PIONEER WOMEN MAGAZINE	1 YR SUBSCRIPTION	24.00
CASEY'S BUSINESS MASTERCARD	GAS	1539.13
ACCENDO INS CO	INSURANCE REFUND	131.17
WPS GHA	INSURANCE REFUND	519.41
MEDIACOM	INTERNET	155.94
LEIGHTON STATE BANK	BOND PRINCIPLE & INTEREST	112522.22
IOWA FINANCE AUTHORITY	BOND PRINCIPLE,INTEREST & FEES	209339.73
AFLAC	INSURANCE	99.90
IA DEPT OF NATURAL RESOURCES	OPERATOR CERTIFICATIONS	240.00
USCELLULAR	PHONES/TABLETS	331.49
IA RURAL WATER ASSOCIATION	VISION INSURANCE	74.99
THE HARTFORD	INSURANCE	103.83
TOTAL MAY EXPENSE:		\$ 462,131.04
TOTAL MAY REVENUE:		\$ 196,737.42

TOTAL REVENUE:	
GENERAL	77421.77
ROAD USE	24414.77
SPECIAL REVENUE	32709.82
CAPITAL PROJECT	4737.39
ENTERPRISE	56175.58
FIDUCIARY	610.58
DEBT SERVICE	667.51
TOTAL:	\$ 196,737.42

TOTAL EXPENSE:	
GENERAL	79265.11
ROAD USE	10325.65
SPECIAL REVENUE	15493.15
CAPITAL PROJECT	75.17
ENTERPRISE	109012.03
FIDUCIARY	2957.98
DEBT SERVICE	245001.95
TOTAL:	\$ 462,131.04