

April 17, 2023

The April 17, 2023, meeting of the Monroe City Council was called to order by Mayor Douglas Duinink at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Sean Wilson, Jean Goemaat and Andrea Steenhoek. Council Member Stacie McCoy was absent from the meeting. City Clerk and Administrator Kim Thomas, Public Works Director Marc Van Wyk, Police Chief Nicholas Chambers and Deputy Clerk Andrea Lanphier were the city employees at the meeting.

Brian Briles, Joey Nichols, Teresa Birkenholtz, Delmar Johnson, Sue Warrick, Dave Warrick, Daryl Phifer, Bryan Vander Meiden, Joel Haveman, Jordan Kappos and Jamee Pierson were visitors at the meeting.

Council Member Andrea Steenhoek moved and was seconded by Council Member Jean Goemaat to approve the consent agenda. The agenda included the bills and minutes for the March meetings and the clerk and treasurer reports for March. Motion carried 4-0.

Chief Chambers reported on the School Resource Officer and stated that the new police vehicle will be in service shortly. Director Van Wyk mentioned that interviews have been scheduled for seasonal employees and that the MRP lighting is complete. Council Member Sean Wilson reported that a new member has been approved to be on the Monroe Fire & Rescue Dept. and that another has resigned. Wilson reported that there are close to 30 volunteers.

Council Member Jennifer St. Peter moved and was seconded by Council Member Sean Wilson to set the public hearing for the FY2023 Budget Amendment for May 8, 2023, at 7:05 p.m. Motion carried 4-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 20-2023. A resolution approving the transfer of funds within the City of Monroe, Iowa. Motion carried 4-0.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 21-2023. A resolution amending the American Rescue Plan Act funding within the City of Monroe, Iowa. Motion carried 4-0.

Wilson moved and was seconded by Goemaat to approve the 2nd and 3rd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SECTION 69.13 OF CHAPTER 69. Upon roll call vote, motion carried 4-0. BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MONROE, IOWA. 69.13 BUSINESS PARKING ZONES IS AMENDED AS FOLLOWS: ONLY PERSONS WHO ARE FREQUENTING A MONROE BUSINESS MAY PARK ALONG THE EAST SIDE OF N. COMMERCE STREET FROM AMERICAN TO MARION STREET; ALONG THE EAST SIDE OF N. TAYLOR STREET FROM THE CORNER OF W. MARION STREET TO W. WASHINGTON STREET. SEVERABILITY CLAUSE. IF ANY SECTION, PROVISION OR PART OF THIS ORDINANCE SHALL BE ADJUDGED INVALID OR UNCONSTITUTIONAL, SUCH ADJUDICATION SHALL NOT AFFECT THE VALIDITY OF THE ORDINANCE AS A WHOLE OR ANY SECTION, PROVISION OR PART THEREOF NOT ADJUDGED INVALID OR UNCONSTITUTIONAL. WHEN EFFECTIVE. THIS ORDINANCE SHALL BE IN EFFECT FROM AND AFTER ITS FINAL PASSAGE, APPROVAL AND PUBLICATION AS REQUIRED BY LAW. PASSED AND APPROVED BY THE MONROE CITY COUNCIL ON APRIL 17, 2023. ORDINANCE 317. SIGNED: MAYOR DOUGLAS DUININK AND ATTESTED BY: KIM THOMAS, CITY CLERK/ADMINISTRATOR.

Steenhoek moved and was seconded by Goemaat to approve the 1st reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2021 BY AMENDING PROVISIONS PERTAINING TO WATER RATES. The first reading of this ordinance will increase water rates in and outside city limits by 4%. Upon roll call vote, motion carried 4-0.

St. Peter moved and was seconded by Goemaat to approve the 1st reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2021 BY AMENDING SECTION 1 OF 99.02, CHAPTER 99, SEWER SERVICE CHARGES. The first reading of this ordinance will increase water rates by 2%. Upon roll call vote, motion carried 4-0.

Owner Bryan Vander Meiden from Midwest Sanitation/KAL Services attended the meeting to discuss sanitation services. Mr. Vander Meiden would like continue to provide sanitation services to the City of Monroe. The city council was provided an updated contract proposal prior to the council meeting to review. This new proposal has the option to provide service to the city for 10 years, however after 5 years there would be a 60 day window for changes to be made by either party. The city would have the option to terminate the contract in that 60 day window or renew for another 5 years. The contract states that there will be a 4% increase every July 1st for the first 5 years, starting July 1, 2023. Goemaat moved and was seconded by Wilson to continue service between the City of Monroe and Midwest Sanitation and Recycling for a period of 5 years, with an additional 5 year renewal option. Upon roll call vote, motion carried 4-0. Midwest Sanitation provides a special recycling container for anyone wanting to recycle glass in front of their building in Pella.

Steenhoek moved and was seconded by St. Peter to award Jeff Timmins the bid for concrete at the Monroe Fire Station. Upon roll call vote, motion carried 4-0. Proposals received were: Jeff Timmins \$30,314.00, Dan Myers Construction \$37,056.00, Jeff Seals \$39,513.00, Pour Boy Construction \$40,897.00 and TK Concrete \$56,700.00.

Steenhoek moved and was seconded by St. Peter to extend an offer of employment at \$25.00 per hour for the general maintenance position. Motion carried 4-0.

Joey Nichols was in attendance to discuss the condition of Westview Street. Mr. Nichols submitted pictures to the mayor and council members of the deteriorating street during the meeting. Director Van Wyk explained that he is aware of the condition of Westview Street and that it was on the seal coating and repair list for this spring. Director Van Wyk explained that 25% of the annual seal coating and repair budget has been set aside for Westview Street. Director Van Wyk would like to proceed with the seal coating plan for now. Jordan Kappos from V & K Engineering and Director Van Wyk will going to determine the future needs for Westview Street.

Zach and Megan Cave submitted a letter to the council asking for sewer forgiveness due to an outside faucet being left on while on vacation. St. Peter moved and was seconded by Goemaat to approve the sewer forgiveness request from Zach and Megan Cave in the amount of \$162.37. Motion carried 4-0.

Steenhoek moved and was seconded by St. Peter to approve the Library Board request to add Rebecca Heul to the Library Board. Motion carried 4-0. Rebecca will be replacing Marlene Beyer.

Wilson moved and was seconded by Goemaat to approve the 3rd pay request for the Monroe Recreation Walking Trail Project to TK Concrete for \$75,406.25. Motion carried 4-0.

Steenhoek moved and was seconded by St. Peter to allow fireworks on June 10th, after the Uri Sellers Golf Tournament. The fireworks will be let off at dusk from Tony and Jamee Pierson's yard as long as there are no issued burn bans for Jasper County during that time. Motion carried 4-0.

Open Forum: Brian Briles stated that the Monroe Dog Park was awesome. Briles would like to see tree's planted in the newer part of the cemetery and replace a few trees along the south fence at the cemetery. Briles also mentioned that some years back the IDOT had agreed to extend some fencing along the bypass adjualant to the cemetery and Monroe Recreation Park and mentioned numerous street concerns in town.

Steenhoek moved and was seconded by St. Peter to adjourn at 8:16 p.m. Motion carried 4-0. A full copy of minutes may be seen at the Monroe City Hall or at www.MonroeIA.com.

Douglas P. Duinink, Mayor

Kim Thomas, City Clerk/Administrator

March 2023 Bills

SALARIES	NET	33186.10
EFTPS	FEDERAL TAX	10561.97
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	3258.64
IPERS	POLICE/REGULAR	6870.09
CITY OF MONROE	HEALTH INSURANCE	1176.57
GIS BENEFITS	INSURANCE	95.63
MIDAMERICAN	UTILITIES	5865.94
POST OFFICE	FEBUARY MAILING	398.88
UNITED HEALTHCARE	HEALTH INSURANCE	5031.52
VERIZON	PHONES	1042.97
DELTA DENTAL	DENTAL INSURANCE	247.28
USCELLULAR	PHONES/TABLETS	331.49
SECRETARY OF STATE	NOTARY DUES	30.00
JEFF CARLEY	DEPOSIT REFUND	100.00
CARDMEMBER SERVICES	AIR COMPRESSOR/JOB ADS/BOOKS	1528.55
BAKER & TAYLOR	BOOKS/SUPPLIES	537.24
CAPITAL ONE	LIBRARY SUPPLIES	44.33
CENTER POINT LARGE PRINT	BOOKS	138.42
GUIDEPOSTS	BOOKS	41.88
NEWTON DAILY NEWS	BUSINESS DIRECTORY	68.00
PENWORTHY	BOOKS	744.43
CASEY'S BUSINESS MASTERCARD	GAS	1442.33
AMAZON CAPITAL SERVICES	FUSER KIT	226.90
AXON ENTERPRISE	TASER INSTRUCTOR	495.00
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	412.50
EMP	MEDICAL SUPPLIES	1642.69
FARVER TRUE VALUE	ACRY SHEET/GLOVES/NUTS/BOLTS	62.68
HEWITT'S SERVICE CENTER	FITTINGS/STRAIGHT TUBING/BOXED CAPSULES	186.06
HOT SEWP VIDEO KITCHEN	SOCIAL MEDIA/VIDEO	500.00
JASPER COUNTY SPEED SHOP	OIL FILTER/ENGINE OIL/BELT	590.52
JEDCO	2023 JEDCO ASSESSMENT	3934.00
KAL SERVICES	CITY TRASH CONTRACT	14632.40
KARL CHEVROLET	LIGHT/EQUIPMENT INSTALLATION	17383.18
MICROBAC LABORATORIES	TESTING	384.00
KINNAMON SERVICES	LIFT RENTAL	480.00
KLK CONSTRUCTION CORP	BORE WATERLINE	2500.00

MARCO INC NW 7128	COPIER CONTRACT	106.06
RANGEMASTERS TRAINING CENTER	BODYCAM CASE WATCHGUARD/POUCH	73.78
MENARDS	POTHOLE PATCH/AIR HOSE REEL/SPREADER	375.50
MERCYONE	MEDICAL SUPPLIES	50.00
MONROE MIRROR	ENVELOPES/FORMS/HANG TAGS	296.00
NEWTON CLINIC	PRE-EMPLOYMENT PHYSICAL	131.95
NEWTON DAILY NEWS	PUBLICATIONS/ADVERTISEMENTS	513.81
NEWTON FIRE DEPT	AMBULANCE BILLING	1855.00
QUILL	TONER/INK/COPY PAPER	398.74
RACOM	BEON ACCESS	164.40
RANGEMASTERS TRAINING CENTER	BALLISTIC VEST	906.00
ROZENDAAL DRAIN CLEANING	JET MAIN-CAMERA MAINS	500.00
SCCIC	DUES	100.00
SHRED IT	SHREDDING SERVICES	188.24
VAN GORP-EDWARDS INS	CHEVY SILV FULL COVG	388.00
VAN RYSWYK P&H	FURNACE CONTROL BOARD/LABOR/COPPER PIPE	1172.74
VANDER LINDEN SERVICES	NEW SYSTEM/LABOR	4956.43
WINDSTREAM	PHONES	251.42
MEDIACOM	INTERNET	228.93
THE HARTFORD	INSURANCE	88.23
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ALFAC	INSURANCE	66.60
AIRGAS USA LLC	CYLINDER RENT/OXYGEN	8.68
IOWA REGIONAL UTILITIES ASSOC	RURAL WATER	3577.60
CITY OF ALTOONA	MOSQUITO SPRAYING	1999.90
CODE 4	EMBROIDERY PATCHES	235.00
DENNISON RACING TEES	BADGE/NAME EMBROIDERY	115.94
ECONO SIGNS	PARK SIGNS	486.72
FARVER TRUE VALUE	BATTERIES	25.98
CARDMEMBER SERVICES	NEEDLE SET/STABILIZER	1350.25
GCMOA	FY2024 ANNUAL DUES	25.00
IACMA	REGISTRATION FEE	75.00
IMFOA	SPRING CONFERENCE REGISTRATION FEE	125.00
INTERSTATE ALL BATTERY CTR	BATTERIES	223.90
IA ASSOC OF MUNICIPAL UTILITIES	2023-24 WATER MEMBER DUES	802.00
JENKINS ELECTRIC	MOVED CORD FOR NEW FIRE TRUCK	163.03
MARC VAN WYK	PARKING REIMBURSEMENT	20.00
MENNINGA PEST CONTROL	PEST CONTROL/AIRE CARE	199.00
MID AMERICAN RESEARCH	WASP/HORNET/WEED KILLER	922.29
MID-STATES ORGANIZED CRIME	MEMBERSHIP FEES	100.00
MIDWEST WHEEL	SUPERWINCH/HITCH MOUNT/QUICK CONNECT	775.59
NEWTON DAILY NEWS	PUBLICATIONS/ADVERTISEMENTS	524.43
ROYAL SUDS	WASH CARDS	200.00
TRUCK EQUIPMENT INC	SUPER SPRINGS,CHEVY,INTNL CV	954.32
IA RURAL WATER ASSOC	VISION INSURANCE	74.99
TOTAL MARCH EXPENSE:		\$142,056.87
TOAL MARCH REVENUE:		\$125,433.37
TOTAL REVENUE:		
GENERAL	54236.32	
ROAD USE	13049.03	
SPECIAL REVENUE	4766.11	
CAPITAL PROJECT	1642.85	
ENTERPRISE	51189.48	
FIDUCIARY	269.57	
DEBT SERVICE	280.01	
TOTAL:	\$ 125,433.37	

TOTAL EXPENSE:	
GENERAL	90136.01
ROAD USE	8719.60
SPECIAL REVENUE	10935.10
CAPITAL PROJECT	0.00
ENTERPRISE	29532.00
FIDUCIARY	2734.16
DEBT SERVICE	0.00
TOTAL:	\$ 142,056.87