

November 14, 2022

The November 14, 2022, meeting of the Monroe City Council was called to order by Mayor Douglas Duinink at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Stacie McCoy, Sean Wilson and Jean Goemaat, absent was Andrea Steenhoek. City employees in attendance were: Public Works Director- Marc Van Wyk, Police Chief – Nick Chambers, Deputy City Clerk – Andrea Lanphier, and City Clerk/Administrator-Kim Thomas.

Visitors at the meeting were: Jamee Pierson, Brenda Tripp Lanser, Jeanette Rankin, and Josh Brinegar.

Council Member Jean Goemaat moved and was seconded by Council Member Stacie McCoy to approve the consent agenda. Items included the bills and minutes from the October meeting and the Clerk and Treasurer Report for October, and El Maguey's annual Class C alcohol permit with Sunday Sales, Motion carried 4-0.

Chief Chambers reported that there are no new updates on the School Resource Officer Position and that he's been catching speed violators on F70. Mayor Duinink asked about changing locations of the speed sign from the city park to F70. Director Van Wyk reported that public works have been busy winterizing parks and getting equipment ready for the winter. TK Concrete has laid a small portion of concrete at the Monroe Recreation Park. Brenda Lanser, Librarian at the Monroe Public Library reported that the Story Walk is ready to be installed along the bike trail and that new carpeting will be installed in the library during the month of January from the Jane Fennema Memorial. The library will be closed during the installation of the new carpet. The MFD Attack Truck is ready to be picked up and Santa will be at Jersey Freeze on December 17th, reported Council Member Sean Wilson.

Council Member St. Peter moved and was seconded by Goemaat to approve RESOLUTION NO. 39-2022. A resolution assigning E911 addresses within the City of Monroe, Iowa. Motion carried 4-0.

St. Peter moved and was seconded by Goemaat to approve RESOLUTION NO. 40-2022. A resolution proposing the sale and authorizing the public hearing for the sale of part of North Buchanan Street, City of Monroe, Jasper County, Iowa. St. Peter moved and was seconded by Goemaat to set a public hearing for the sale of part of North Buchanan Street for December 12, 2022 at 7:05 p.m. Motion carried 4-0. The property location is known as 407 N. Buchanan Street.

Council Member Wilson moved and was seconded by Goemaat to approve a raise in the amount of \$1.25 for Jamie Hofer for passing his Drinking Water Distribution 1 Operator Test. Upon roll call vote, motion carried unanimously 4-0.

St. Peter moved and was seconded by McCoy to approve a raise in the amount of \$.50 per hour for Mason Highland for ending his 6-month probationary period. Upon roll call vote, motion carried unanimously 4-0.

Wilson moved and was seconded by McCoy to approve the request for reimbursement from Van Zante Hardware for 118 N. Commerce Street through the Monroe Downtown Revitalization Program in the amount of \$2500.00. Upon roll call vote, motion carried unanimously 4-0.

St. Peter moved and was seconded by McCoy to approve the request for reimbursement from Greg Wilson for 105 S. Commerce Street through the Monroe Downtown Revitalization Program in the amount of \$500.00. Upon roll call vote, motion carried unanimously 4-0.

Josh Brinegar, owner at 411 S. York Street was in attendance to discuss options for fixing the shut-off valve at his rental property. Mr. Brinegar has received 2 letters requesting that it be fixed due to constant non-payment of utility bills by his current tenant. Since the existing water line is shared with his neighbor the line cannot be shut off without turning both locations off. Mr. Brinegar mentioned the possibility of separating the line himself but was weary about tapping the city main. Director Van Wyk mentioned installing an electronic shut off meter at that location for the time being which would allow the city to turn the water off at that location. It was decided that both Josh Brinegar and the city would get some cost estimates together to have the line fixed right and also check the availability of installing an electric shut off meter at 411 S. York Street.

McCoy moved and was seconded by Goemaat to approve the submission of the Tree's Please matching grant application from MidAmerican Energy for \$1000.00 for the planting of trees at the Monroe Recreation Disc Golf Course. Motion carried 4-0.

St. Peter moved and was seconded by McCoy to approve the 28E Agreement for the Safety Coalition of Central Iowa Cities Shared Service Agreement. Motion carried 4-0.

McCoy moved and was seconded by Goemaat to approve the bid from Jeff Seals Construction for installation of 10 disc golf pads at the Monroe Recreation Disc Golf Course in the amount of 4100.00. Motion carried 4-0. Two other bids were received: TK Concrete for \$17,500.00 and Poor Boys Construction for \$7800.00.

Wilson moved and was seconded by St. Peter to approve the final retainage payment to Synergy Contracting in the amount of \$33,600.82 for the York Street Watermain Project. Motion carried 4-0.

Wilson moved and was seconded by St. Peter to adjourn the meeting at 7:45 p.m. Motion carried 4-0. A full copy of minutes can be seen at the Monroe City Hall or at www.MonroeIA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk/Administrator

October 2022 Bills

SALARIES	NET	43859.39
EFTPS	FEDERAL TAX	14952.68
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	2520.34
IPERS	POLICE/REGULAR	9291.15
CITY OF MONROE	HEALTH INSURANCE	1123.15
GIS BENEFITS	INSURANCE	95.63
MIDAMERICAN	UTILITIES	6022.92
POST OFFICE	OCTOBER MAILING	314.34
UNITED HEALTHCARE	HEALTH INSURANCE	4783.38
CASEY'S BUSINESS MASTERCARD	GAS/OIL	2257.48
IA RURAL WATER	VISION INSURANCE	74.99
DELTA DENTAL	DENTAL INSURANCE	238.86
MIDAMERICAN	UTILITIES	10.25
US CELLULAR	PHONES/TABLETS	378.10
INTERNAL REVENUE SERVICE	INTEREST	290.95
CARDMEMBER SERVICES	PRIME/STAMPS/BENCHES	3246.39
BAKER & TAYLOR	BOOKS	299.29
BROAD REACH	BOOKS	391.53
CENTER POINT LARGE PRINT	BOOKS	138.42
FAMILY HANDYMAN	1 YR SUBSCRIPTION	34.60
GUIDEPOSTS	2 INVOICES FOR LIBRARY	38.88
JOANN HASSELMAN	MISC LIBRARY SUPPLIES	54.10
NEWTON DAILY NEWS	LIBRARY BUSINESS DIRECTORY	19.00
PENWORTHY	BOOKS	409.31
POPULAR MECHANICS	1 YR SUBSCRIPTION	21.37
A-Z TREE SERVICE	TREE REMOVAL	2500.00
AIRGAS USA LLC	RENT CYL MED OXYGEN	9.30
ANDREA LANPHIER	SEPTEMBER MILEAGE	16.25
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	1074.96
CAPITAL ONE	PAPER TOWELS, PENS, LYSOL CLEANER	88.63
IOWA REGIONAL UTILITIES ASSOC	RURAL WATER	18342.08
CODE 4	BADGE WALLETS/BADGE SHIRTS	1018.50
DE JONG DOOR SERVICE INC	FD TRANSMITTER	40.00
DMACC	EMS CLASSES	90.00
EARL MAY	FLOWERS FOR RED ROCK PARK	23.47
FARVER TRUE VALUE	ANT KILLER	7.99
GRIMES ASPHALT	COLD MIX	458.44
HEWITTS SERVICE CENTER	TIRE REPAIR,AIR FILTER,ZIP TIES	135.74
HOT SEWP VIDEO KITCHEN	SEPTEMBER 2022 SOCIAL MEDIA & VIDEO PRODUCTION	500.00
IMFOA	OCTOBER 2022 CONFERENCE-KIM THOMAS	145.00
IOWA ONE CALL	LOCATES	24.30
WINDSTREAM	PHONE	69.43
JASPER COUNTY SPEED SHOP	OIL,FILTERS,ANTIFREEZE	179.58
JASPER COUNTY EMERGENCY MGMT	FY 22-23 PER CAPITA	2950.50
KAL SERVICES INC	CITY TRASH CONTRACT	29484.29
MICROBAC LABORATORIES INC	TESTING	542.25
KIESLER POLICE SUPPLY	AMUNITION	522.15
MARCO INC NW 7128	COPIER CONTRACT	94.19
MERCYONE DES MOINES	AUGUST & JULY 2022 SUPPLIES	119.10
MONROE FOODS	HOT DOGS,BUNS,WATER,BATTERIES	167.03
MOTOROLA SOLUTIONS INC	MISC RADIO	75.00
MOWBILITY SALES AND SERVICES	CHAIN SAW & 1,394 FT SPOOL	407.83
MUSTANG CAR WASH	CAR WASH TOKENS	100.00

NEWTON DAILY NEWS	PUBLICATIONS	378.68
PFM FINANCIAL ADVISORS LLC	MUNICIPAL ADVISOR SERVICES	2500.00
POWERPLAN	O-RING/REFRIGERAN/RECEIVER-D	2404.95
ROZENDAAL DRAIN CLEANING	CAMERA BATHROOMS AT REC PARK	200.00
SANDRY FIRE SUPPLY LLC	GAUNTLET CUFFS	161.50
SHRED IT	SHREDDING SERVICE	24.75
SIMMERING-CORY INC	SEPT 2022 SUPPLEMENT	105.00
SPAHN & ROSE LUMBER CO	DAP SILICONE WHITE SEALANT	32.97
STETSON BUILDING PRODUCTS INC	2X5 RED PAVERS	465.88
TWO RIVERS CO-OP	LP GAS/LOW VOL 4 2X2 1/2	248.29
VAN RYSWYK P&H	3/4 CURB VALVE,STOOL, LID,WAX	663.61
VEENSTRA & KIMM INC	ENGINEERING SERVICES	6929.73
XEROX	COPIER	3100.00
FORESIM LLC	JEDCO/CITY MATCH DOWNTOWN GRANT	7360.00
SYNERGY CONTRACTING LLC	YORK ST WATERMAIN PROJECT	9822.65
TK CONCRETE	MRP WALKING TRAIL	53646.50
IAWEA	FALL MEETING-MARC VAN WYK	40.00
MEDIACOM	INTERNET	301.92
JAMIE HOFER	WATER DIST 1	40.00
WINDSTREAM	PHONE	98.87
VERIZON	PHONES	508.06
PCM ELEMENTARY PTO	TRUNK OR TREAT-PD	25.00
HEATHER YOUNG	DEPOSIT REFUND	61.81
JOSE CRUZ	DEPOSIT REFUND	15.09
JONAH JONES	DEPOSIT REFUND	39.25
JONI ULREY	DEPOSIT REFUND	11.94
PAT MCGRATH CHEVYLAND	2022 CHEVY DUMP TRUCK	61936.64
AFLAC	INSURANCE	99.90
LEIGHTON STATE BANK	NSF FEE(S)	10.00
	VOIDED CHECKS	-66.28
	AFLAC REIMBURSEMENT	-28.56
TOTAL OCTOBER EXPENSE:		\$ 301,190.66
TOTAL OCTOBER REVENUE:		\$ 873,863.14

TOTAL REVENUE:	
GENERAL	341226.03
ROAD USE	22656.28
SPECIAL REVENUE	151381.09
CAPITAL PROJECT	268422.54
ENTERPRISE	58006.75
FIDUCIARY	21694.74
DEBT SERVICE	10475.71
TOTAL:	\$ 873,863.14

TOTAL EXPENSE:	
GENERAL	96006.70
ROAD USE	74612.12
SPECIAL REVENUE	20078.86
CAPITAL PROJECT	53646.5
ENTERPRISE	55821.28
FIDUCIARY	1025.20
DEBT SERVICE	0.00
COVID	0.00
TOTAL:	\$ 301,190.66

