

December 12, 2022

The December 12, 2022, meeting of the Monroe City Council was called to order by Mayor Douglas Duinink at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Stacie McCoy, Sean Wilson, Jean Goemaat and Andrea Steenhoek. City employees in attendance were: Public Works Director- Marc Van Wyk and City Clerk/Administrator-Kim Thomas.

Visitors at the meeting were: Jamee Pierson and Daryl Phifer.

Council Member Jean Goemaat moved and was seconded by Council Member Stacie McCoy to approve the consent agenda. Items included the bills and minutes from the November meeting and the Clerk and Treasurer Report from November. Motion carried 5-0.

Director Marc Van Wyk reported on the water main break that happened December 11th on North Fillmore Street. All repairs were completed within a couple hours. Mayor Duinink reported that he had received a phone call concerning the break Sunday evening. Neighbors in that area are concerned about the brown water they have on that side of town. Mayor Duinink also reminded Van Wyk that the tree trunk on his brother's property still needs removed. Council Member Wilson reported that the new attack truck is at the fire station. "Equipment still needs to be installed on the new attack truck," stated Wilson.

Council Member St. Peter moved and was seconded by Council Member Steenhoek to open the 7:05 p.m. public hearing on the proposal to sell real property located along 407 N. Buchanan Street. Motion carried 5-0. Thomas reported there were no written or oral objections to the sale. St. Peter moved and was seconded by Steenhoek to close the hearing at 7:06 p.m. Motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve **RESOLUTION NO. 41-2022**. A resolution approving the sale of part of North Buchanan Street, City of Monroe, Jasper County, Iowa. Upon roll call vote, motion carried unanimously 5-0.

St. Peter moved and was seconded by Goemaat to approve **RESOLUTION NO. 42-2022**. A resolution approving the transfer of funds within the City of Monroe. Upon roll call vote, motion carried unanimously 5-0.

St. Peter moved and was seconded by Goemaat to approve the first reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY ADDING SUBSECTION 47.09 TO CHAPTER 47 OF THE MONROE CODE OF ORDINANCES. This amendment will allow dogs on the Monroe Recreation Walking Trail and Disc Golf Course. Upon roll call vote, motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve **RESOLUTION NO. 43-2022**. A resolution assigning the address of 702 N. Main Street in the City of Monroe, Iowa. Motion carried 5-0.

The council discussed request for proposals for the acquisition and development of real estate owned by the city. The city currently has 2 properties, a commercial property at 108 W. Sherman Street and a residential lot at 702 N. Main Street. The council agreed to set minimum bids on both properties with an assessment value of \$75,000 after 18 months at both locations. The council agreed to accept request for proposals of both properties at the January meeting.

The council agreed to set two budget workshop meetings in January. The first meeting will be on January 9th at 5:45 p.m. and the second on January 23rd at 6:00 p.m.

The employment agreement between the City of Monroe and Kimberly Thomas was reviewed. Goemaat moved and was seconded by St. Peter to renew the existing contract for another 2-year period. Upon roll call vote, motion carried unanimously 5-0.

Open forum: Mayor Duinink mentioned the United Methodist Church is having a drive through coffee and cookie pick up on Monday mornings from 6:00 a.m. to 8:00 a.m. Wilson reminded everyone that Santa Claus will be at Jersey Freeze on December 17th starting at noon. "Duane Phifer was recently laid to rest after servicing 55 years on the Monroe Fire Department," stated Wilson.

Goemaat moved and was seconded by St. Peter to adjourn the meeting at 7:43 p.m. Motion carried 5-0. A full copy of the minutes may be seen at www.MonroeIA.com or at the Monroe City Hall.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk/Administrator

November 2022 Bills

SALARIES	NET	29668.13
EFTPS	FEDERAL TAX	10487.77
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	3653.45
IPERS	POLICE/REGULAR	6555.4
CITY OF MONROE	HEALTH INSURANCE	1123.15
GIS BENEFITS	INSURANCE	95.63
MIDAMERICAN	UTILITIES	4911.43

POST OFFICE	OCTOBER MAILING	315.46
UNITED HEALTHCARE	HEALTH INSURANCE	4783.38
CASEY'S BUSINESS MASTERCARD	GAS/OIL	2233.37
IA RURAL WATER	VISION INSURANCE	74.99
DELTA DENTAL	DENTAL INSURANCE	238.86
US CELLULAR	PHONES/TABLETS	394.38
KELSEY BEENER	DEPOSIT REFUND	5.69
WINDSTREAM	PHONES	150.51
KAL SERVICES INC	CITY TRASH CONTRACT	14632.40
MEDIACOM	INTERNET	218.93
US CELLULAR	PHONES/TABLETS	17.08
ALEXIS FIRE EQUIPMENT CO	ATTACK TRUCK	137812.50
GREGG WILSON	DOWNTOWN REVIT GRANT	500.00
SYNERGY CONTRACTING LLC	RELEASE OF RETAINAGE FEE	33600.82
VAN ZANTE HARDWARE	DOWNTOWN REVIT GRANT	2500.00
AIRGAS USA LLC	CYLINDER RENT/OXYGEN	18.30
BAKER & TAYLOR	BOOKS/SUPPLIES	670.96
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	806.21
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	1883.25
CAPITAL ONE	PAPER TOWELS/LYSOL CLEANER/PAINT SUPPLIES	182.99
CAPITAL ONE	LIBRARY SUPPLIES/BOOKS	342.95
CENTER POINT LARGE PRINT	6 BOOKS	138.42
IOWA REGIONAL UTILITIES ASSOC	RURAL WATER	19700.88
DORSEY & WHITNEY LLP	2022 SRF IMPROVEMENT LEGAL SERVICES	7000.00
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	591.68
FARVER TRUE VALUE	PAINT/RAKE/KEYPAD DEADBOLTS	293.94
GREGG YOUNG AUTO CENTER	SERVICED AMBULANCE/REPAIRS	2033.79
GUIDEPOSTS	2 LIBRARY INVOICES	40.88
HEWITT'S SERVICE CENTER	TOWING SERVICES/TIRE CHANGE/OIL FILTERS	694.00
HOT SEWP VIDEO KITCHEN	SOCIAL MEDIA/VIDEO PRODUCTION	500.00
IOWA ONE CALL	LOCATES	25.20
IA RURAL WATER	2023 COMMUNITY MEMBERSHIP	275.00
WINDSTREAM	PHONE	98.87
MICROBAC LABORATORIES INC	TESTING	282.00
LEXIPOL	POLICEONE ACADEMY ANNUAL TRAINING	600.00
MANATT'S INC	CONCRETE	431.75
MARCO INC NW 7128	COPIER CONTRACT	108.64
MARTIN MARIETTA MATERIALS	ROAD STONE	276.59
MENARDS	2" SOCKET ADAPTER SET/SHOVELS	52.73
MENNINGA PEST CONTROL	GENERAL PEST CONTROL/AIR CARE	398.00
MERCYONE DES MOINES	SEPTEMBER 2022 SUPPLIES	597.12
MICHAEL FREDERICK	2 BOOKS	48.00
MISSION COMMUNICATIONS LLC	SERVICE PACKAGE M110 SERIES	1437.60
MONROE FIRE DEPT	JAN-JUNE 2022 EMS INCIDENTS	8100.00
MUNICIPAL SUPPLY INC	METERS/TRANSMITTERS	2456.00
NATIONAL BAND & TAG CO	PET TAGS	88.48
NEWTON DAILY NEWS	PUBLICATIONS/ADVERTISING	247.41
PELLA RENTAL SALES	BULL FLOAT AND CONCRETE BRUSH RENTAL	25.00
PENWORTHY	BOOKS	343.22
QUILL CORPORATION	COPY PAPER/PRINT CARTRIDGES	676.91
SHRED IT	SHREDDING SERVICES	177.90
SIMMERING-CORY INC	OCTOBER 2022 SUPPLEMENT	73.00
SPAHN & ROSE LUMBER CO	FAST CONCRETE MIX	25.98
TRUE NORTH	LIFE INSURANCE	385.70
TWO RIVERS CO-OP	DIESEL	1826.22
VAN WALL EQUIPMENT	OIL FILTER/FILTER KIT/FUEL FILTER	197.60
VEENSTRA & KIMM, INC	ENGINEERING SERVICES	3857.26

WILTON SEED CO	40 BAGS EPEC WITH PROSPECT	1080.00
CARDMEMBER SERVICES	BOOKS/SUBSCRIPTIONS/ADA PAD	2677.68
AFLAC	INSURANCE	66.60
TOTAL NOVEMBER EXPENSE:		\$ 315,808.04
TOTAL NOVEMBER REVENUE:		\$ 186,365.51

TOTAL REVENUE:	
GENERAL	82962.34
ROAD USE	21394.04
SPECIAL REVENUE	12216.70
CAPITAL PROJECT	2250.22
ENTERPRISE	55982.77
FIDUCIARY	10653.45
DEBT SERVICE	905.99
TOTAL:	\$ 186,365.51

TOTAL EXPENSE:	
GENERAL	200470.84
ROAD USE	7476.27
SPECIAL REVENUE	13215.57
CAPITAL PROJECT	3913.51
ENTERPRISE	85029.60
FIDUCIARY	5702.25
DEBT SERVICE	0.00
TOTAL:	\$ 315,808.04