

September 12, 2022

The September 12, 2022, meeting of the Monroe City Council was called to order by Mayor Douglas Duinink at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Andrea Steenhoek, Stacie McCoy, Sean Wilson and Jean Goemaat. City employees in attendance were: Public Works Director- Marc Van Wyk, Police Chief – Nicholas Chambers, and City Clerk/Administrator- Kim Thomas.

Visitors at the meeting were: Jamee Pierson, Delmar Johnson, Darrell Phifer and Mike Johnson.

Council Member Jean Goemaat moved and was seconded by Council Member Stacie McCoy to approve the consent agenda. Items included the bills and minutes from the August meeting and the Clerk and Treasurer Report for August. Motion carried 5-0.

Director Marc Van Wyk reported that work on the MRP walking trail has begun and the No Dogs Allowed at MRP signs are up in 3 different locations around the park. Van Wyk also reported on the vandalism that occurred in both of the MRP restrooms over the weekend. Council Member Sean Wilson would like to see trail cameras installed at the MRP once the walking trail is completed.

Council Member Sean Wilson moved and was seconded by Council Member McCoy to approve the 2<sup>nd</sup> and 3<sup>rd</sup> reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SECTION 77.09 OF CHAPTER 77 OF THE MONROE CODE OF ORDINANCES and waive the requirement that an ordinance must be considered and voted on for passage at two council meetings prior to the meeting at which it is finally passed. Upon roll call vote, motion carried unanimously 5-0. Be It Enacted by the City Council of the City of Monroe, Iowa. 77.09 REGISTRATION is amended by removing the following sentence from this section: "There will be a yearly fee of \$25.00 payable to the City." SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed and approved this 12<sup>th</sup> day of September, 2022. ORDINANCE NO. 313. Signed: Douglas P. Duinink, Mayor, and attested by Kim Thomas, City Clerk.

Council Member Andrea Steenhoek moved and was seconded by Council Member Jennifer St. Peter to approve the 2<sup>nd</sup> and 3<sup>rd</sup> reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SECTION 106.08 (1.) OF CHAPTER 106 OF THE MONROE CODE OF ORDINANCES and waive the requirement that an ordinance must be considered and voted on for passage at two council meetings prior to the meeting at which it is finally passed. Upon roll call vote, motion carried unanimously 5-0. Be it Enacted by the City Council of the City of Monroe, Iowa. 106.08 (1.) FEE FOR COLLECTION is amended by charging the fee for regular curbside collection from \$18.25 to \$18.64 per month. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed and approved this 12<sup>th</sup> day of September, 2022. ORDINANCE NO. 314. Signed: Douglas P. Duinink, Mayor, and attested by Kim Thomas, City Clerk.

St. Peter moved and was seconded by Goemaat to approve the 1<sup>st</sup> reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY CHANGING THE ZONING MAP REGARDING THE PROPERTY AT 503 S. YORK STREET. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 35-2022. A resolution approving the Street Financial Report for fiscal year ending June 30, 2022. Motion carried unanimously 5-0.

Mayor Duinink opened the public hearing at 7:15 p.m. to institute proceedings to enter into a loan agreement and to borrow thereunder in a principal amount not to exceed \$250,000 for the Monroe Recreation Park Walking Trail Project. Thomas stated there had been no written or oral objections to the proceedings. Steenhoek moved and was seconded by Goemaat to close the public hearing at 7:16 p.m. Motion carried 5-0.

St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 36-2022. A resolution authorizing and approving a loan agreement, providing for the issuance of a \$250,000 General Obligation Park Improvement Note, Series 2022B and providing for the levy of taxes to pay the same. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 37-2022. A resolution approving the FY2022 Annual Urban Renewal Tax Increment Financing Report as presented. Motion carried 5-0.

McCoy moved and was seconded by Goemaat to approve the PTA request for street closing around the city square for the Trunk or Treat event on October 22, 2022, from 4-6 p.m. Motion carried 5-0.

Two bids for the JRB Snow Plow were received: Hewitt's Service Center for \$547.00 and Van Ryswyk Plumbing and Heating for \$1,000.00. Steenhoek moved and was seconded by McCoy to award the bid to Van Ryswyk Plumbing and Heating in the amount of \$1,000.00 for the JRB Snow Plow. Motion carried 5-0.

Council Member Wilson was on the agenda to provide media services for the City of Monroe. Wilson presented the council with a proposal to do 6 business proposals per year, 12 social shareable videos, assist with grant competition when applicable, assist with platform administration, continued video stockpiling and storage of media along with music licensing requirements for a 12-month period at the cost of \$500.00 per month. Wilson has been providing social media presence for the City of Monroe at the last couple events, including RVTV and the ribbon cutting for the Red Rock Prairie Trail. Steenhoek moved and was seconded by St. Peter to hire Council Member Wilson and owner of Hot Sewp Video Kitchen to provide video and media services for the City of Monroe for a period of 1-year at \$500.00 per month. Upon roll call vote, ayes – Steenhoek, St. Peter, Goemaat, McCoy. Wilson abstained from voting. Motion carried 4-0.

The council agreed to set Trick-or-Treat night for Sunday, October 30, 2022, from 6-8 p.m. Mike Johnson mentioned platting of Block 13 at the cemetery. Thomas stated that it's in the budget and the city

engineers are aware we are ready to have it platted out. Mayor Duinink mentioned the PCM Homecoming Parade on Thursday, September 15<sup>th</sup>, leaving from the high school.

Goemaat moved and was seconded by Wilson to adjourn the meeting at 7:31 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or [www.MonroelA.com](http://www.MonroelA.com).

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Douglas P. Duinink, Mayor

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Kim K. Thomas, City Clerk/Administrator

AUGUST 2022 BILLS		
SALARIES	NET	32039.96
EFTPS	FEDERAL TAX	10390.77
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	3715.81
IPERS	POLICE/REGULAR	6301.93
CITY OF MONROE	HEALTH INSURANCE	1123.15
GIS BENEFITS	LIFE INSURANCE	95.63
WINDSTREAM	PHONE	83.68
MIDAMERICAN ENERGY	UTILITIES	4992.41
POST OFFICE	AUGUST MAILING	287.47
UNITED HEALTHCARE INS CO	HEALTH INSURANCE	4783.38
IA RURAL WATER	VISION INSURANCE	74.99
DELTA DENTAL	DENTAL INSURANCE	238.86
USCELLULAR	PHONES/TABLETS	410.58
JOE'S OLD FASHIONED FUN	OLD SETTLERS CARNIVAL RIDES	5000.00
POST OFFICE	AUGUST MAILING ADDITIONAL POSTAGE	27.99
WINDSTREAM	PHONE	70.18
MIDAMERICAN ENERGY	UTILITIES	10.00
POWERPLAN	O-RINGS/FREIGHT/SHIPPING	153.10
AIRGAS	CYLINDER RENT	18.30
ANDREA LANPHIER	MILEAGE	73.75
BARCO MUNICIPAL PRODUCTS	BARRICADE SHEETING	225.13
BITUMINOUS MATERIALS & SUPPLY	CRS-2	932.03
BRENDA LANSER	MILEAGE	40.44
BRUENING ROCK	ROCK	286.94
BUTCH UMBLE	REIMBURSEMENT PELLA IMAGING/HOME DEPOT	104.14
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	2520.28
CAPITAL FIRE EQUIPMENT	FIRE EXTINGUISHER REFILL(S)	189.00
CAPITAL ONE	VEHICLE BATTERIES,PAPER TOWELS,TRASH BAGS	420.86
IOWA REGIONAL UTILITIES ASSOC	RURAL WATER	19284.64
CIT SEWER SOLUTIONS	SANITARY SEWER CLEAN/VAC/TELEWISE	5440.00
DIRT TRACKERS	STUMP GRINDING	384.00
EARL MAY	MULCH	21.67
EMERGENCY MEDICAL PRODUCTS	GLUCOSE STRIPS/DEFIB PADS/I-GEL RESUS PACKS	1261.66
FARVER TRUE VALUE	KEYS/SPRAY PAINT/SERVICE LABOR/REPAIR	121.53
HEWITT'S SERVICE CENTER	ELECTRONIC CLEANER/BOLTS/PAINT	64.56
INT'L INSTITUTE OF MUNICIPLE CLERKS	MEMBERSHIP FEE	175.00
IA DEPT OF NATURAL RESOURCES	NPDES ANNUAL FEE	210.00
IOWA ONE CALL	LOCATES	23.40
WINDSTREAM	PHONE	103.50
JAMIE HOFER	DNR OPERATOR CERTIFICATION REIMBURSEMENT	32.29
JASPER CO SPEED SHOP	VEHICLE BATTERIES,OIL FILTERS,ENGINE OIL	680.88
KAL SERVICES	CITY TRASH CONTRACT	14632.40

MICROBAC LABORATORIES INC	TESTING	756.00
KINNAMON SERVICES	ELECTRICAL WORK AT CITY SQUARE PARK	5350.00
MACQUEEN EQUIPMENT	TUBE ASSY,FREIGHT,ASSY-H	142.99
MARCO INC NW 7128	COPIER CONTRACT	135.80
MARTIN MARIETTA MATERIALS	3/8 W CHIP	369.46
MEDIACOM	INTERNET	218.93
MENNINGA PEST CONTROL	PEST CONTROL/AIR CARE	199.00
MERCYONE DES MOINES	MAY AND JUNE SUPPLIES	152.54
MISSION COMMUNICATIONS LLC	SERVICE PACKAGE MYDRO M150 RENEWAL	694.80
MONROE FOODS	FIRE DEPT DRY CLEANING	63.76
MONROE MIRROR INC	3 HOLE COPY PAPER	66.00
MONROE OLD SETTLERS	KOOZIES FOR WELCOME BAGS	50.00
MOTOROLA SOLUTIONS	VISTA CHR9 BASES	255.00
NEWTON DAILY NEWS	PUBLICATIONS	287.28
NEWTON FIRE DEPT	REIMBURSEMENT TIER CALL	76.72
NEWTON LANDFILL	LIBRARY REFUSE	29.68
OLDCASTLE APG INC	PLAYGROUND BULK CHIPS	1800.00
QUILL CORP	HP INK 4 PK/OFFICE SUPPLIES	145.77
SANDRY FIRE SUPPLY LLC	DET,ALTAIR,SGL GAS,CO,L2	225.15
SIMMER-CORY INC	JUNE AND JULY 2022 SUPPLEMENTS	274.00
VAN GORP-EDWARDS INS	FULL COVERAGE INS DODGE DURANGO	1283.00
VAN RYSWYK PLUMBING & HEATING, INC	BACKHOE,LABOR,LAVATORY BASIN	504.90
VEENSTRA & KIMM, INC	ENGINEERING SERVICES	10097.79
VERIZON	PHONES	452.00
KENNETH MATHENY	MISSING WALLET/REIMBURSEMENT	94.00
LEIGHTON STATE BANK	NSF BANK FEE(S)	10.00
ABSOLUTE SCIENCE	AUGUST 10TH EVENT FOR LIBRARY	250.00
BAKER & TAYLOR	BOOKS/SUPPLIES	795.97
CAPITAL ONE	LIBRARY SUPPLIES	372.43
CENTER POINT LARGE PRINT	LP LIBRARY BOOKS	134.82
ELM PROPERTIES	DOWNTOWN REHAB REPAIRS	7500.00
FRIENDS OF THE LIBRARY	FRIENDS REIMBURSEMENT/AMAZON	266.58
GOOD OLD DAYS	1 YR SUBSCRIPTION	10.00
GUIDEPOSTS	BIRDS EYE VIEW BOOK	19.94
MALONE MOTORSPORTS	DOWNTOWN REHAB UPDATES	4124.25
PENWORTHY	LIBRARY ITEMS NO21	378.27
READERS DIGEST	1 YR SUBSCRIPTION	13.91
IOWA ONE CALL	LOCATES	22.50
PELLA REGIONAL HEALTH	RANDY RICE PRE-EMPLOYMENT PX/DRUG SCREEN	144.00
SENECA TANK	METERING VALVE/FLANGE GASKET	315.10
VAN ZANTE HARDWARE	CONDENSER	225.00
CARDMEMBER SERVICES	BOOKS/NOTARY STAMP/CLERKS ACADEMY	4190.39
CASEY'S BUSINESS MASTERCARD	GAS/OIL	2197.89
AFLAC	INSURANCE	95.16
KNOCKERBALL 118	WHO 13 RVTV	3000.00
CASEY'S BUSINESS MASTERCARD	GAS/OIL	3120.81
LEIGHTON STATE BANK	SALES TAX ON NSF FEES-JULY/AUGUST	0.70
TOTAL AUGUST EXPENSE:		\$ 167,958.58
TOTAL AUGUST REVENUE:		\$ 264,901.44
TOTAL REVENUE:		
GENERAL	24643.16	
ROAD USE	20068.37	
SPECIAL REVENUE	16766.21	
CAPITAL PROJECT	888.40	
ENTERPRISE	60887.07	
FIDUCIARY	50.00	

DEBT SERVICE	0.00
ARP FUNDS	141598.23
TOTAL:	\$ 264,901.44

TOTAL EXPENSE:	
GENERAL	82091.74
ROAD USE	8842.62
SPECIAL REVENUE	22690.75
CAPITAL PROJECT	471.94
ENTERPRISE	51944.52
FIDUCIARY	1917.01
DEBT SERVICE	0.00
TOTAL:	\$ 167,958.58