

June 13, 2022

The regular June 13, 2022, meeting of the Monroe City Council was called to order by Mayor Douglas Duinink at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Andrea Steenhoek, Sean Wilson and Jean Goemaat. Council Member Stacie McCoy was absent from the meeting. City employees in attendance were: Public Works Director- Marc Van Wyk, Police Chief – Nicholas Chambers, and City Clerk/Administrator-Kim Thomas.

Visitors at the meeting were: Jordan Kappos, Jamee Pierson, Delmar Johnson, Darrell Phifer, Kirk _____, Merri Lowry, Mary Sellers, Matt Ibbotson, Adalyn Ibbotson, Kelilah Brown, Mike Street, John Van Ryswyk, Kyle Edwards, Val Edwards, Kathy Van Veen, Kit Vander Ploeg, Kathy Vander Ploeg, Jamie Elam, Kayla Elam, Sandy Breckenridge, Bryant Current, Holly Miller, Shauna Carlson, Michael Boussetot, Joseph Mitchell, Cary Diekema, Lanae Strovers, Melissa VanderHart, Jeff Shannon, Mandy Shannon, and Dean Van Ryswyk.

Council Member Jean Goemaat moved and was seconded by Council Member Sean Wilson to approve the consent agenda. Items on the consent agenda included both Casey's Class E Liquor Licenses, with Class B wine and Sunday Sales and the annual Cigarette/Tobacco/Nicotine/Vapor permits for Monroe Foods, Dollar General, both Casey's and the CigarBox. Motion carried 4-0.

Chief Chambers stated that there is another candidate for the School Resource Officer Position. Chief Chambers and the candidate will meet with the PCM School Superintendent next Thursday at 10:00 a.m. at the high school for council members whom wish to attend. Director Van Wyk stated that 99% of the services on the York Street Watermain Project are complete and it appears that the crew is ahead of schedule. New hydrants are live in case of a fire emergency along York Street. Council Member Wilson stated that the fire department continues to wait on the new attack truck. Mayor Duinink thanked the public works crew for their efforts on the cemetery. Mayor Duinink has received positive comments on the way the cemetery looked for Memorial Day.

Council Member Andrea Steenhoek moved and was seconded by Goemaat to approve the ordinance for the Monroe Dog Park as written. Steenhoek moved and was seconded by Council Member Jennifer St. Peter to approve all 3 readings of AN ORDINANCE AMENDING THE MONROE CODE OF ORDINANCES 2021, OF THE CITY OF MONROE, IOWA, BY AMENDING CHAPTER 47, PARK REGULATIONS. BE IT ENACTED by the City Council of the City of Monroe, Iowa. Motion carried 4-0.

SECTION 1. SECTION MODIFIED. Chapter 47 PARK REGULATIONS is hereby repealed and the following adopted in lieu thereof:

CHAPTER 47

PARK REGULATIONS

- | | |
|-------------------------------------|---|
| 47.01 Purpose | 47.07 Removal and Disposal of Animal Waste |
| 47.02 Use of Drives Required | 47.08 Off-leash Dog Park |
| 47.03 Fires | |
| 47.04 Littering | |
| 47.05 Curfew | |
| 47.06 Camping | |

47.01 PURPOSE. The purpose of this chapter is to facilitate the enjoyment of park facilities by the general public by establishing rules and regulations governing the use of park facilities. (Code of Iowa, Sec. 364.12)

47.02 USE OF DRIVES REQUIRED. No person shall drive any car, cycle, or other vehicle, or ride or lead any horse, in any portion of a park except upon the established drives or roadways therein or such other places as may be officially designated by the City.

47.03 FIRES. No fire shall be built, except in a place designated for such purpose, and such fire shall be extinguished before leaving the area unless it is to be immediately used by some other party.

47.04 LITTERING. No person shall place, deposit, or throw any waste, refuse, litter, or foreign substance in any area or receptacle except those provided for that purpose.

47.05 CURFEW. It is unlawful for any person to be present upon the grounds of the City parks between the hours of 11:00 p.m. and 6:00 a.m., with the following exceptions: 1. The Central Park curfew hours are from 2:00 a.m. to 6:00 a.m. 2. This section does not apply to public employees engaged in the performance of their duties. 3. This section does not apply to City-sponsored activities (those activities officially sanctioned by the Council). 4. This section does not apply to organizations or individuals who have obtained a permit from the City covering particular dates and hours.

47.06 CAMPING. No person shall camp in any portion of a park except in portions prescribed or designated by the Council, and the City may refuse camping privileges or rescind any and all camping privileges for cause.

47.07 REMOVAL AND DISPOSAL OF ANIMAL WASTE. All owners of animals shall remove and dispose of all excrement deposited in any park facilities by the owner's animal or animals in compliance with Chapter 55 of

this Code of Ordinances. A violation of this section shall be a municipal infraction punishable by a penalty of \$65.00 for a person's first violation thereof, and a penalty of \$100.00 for each repeat violation. 47.08 OFF-LEASH DOG PARK. The City of Monroe provides an Off-Leash Dog Park area. The following rules and regulations apply to all users of this area: 1. Dogs must be registered with a City of Monroe pet tag ID# before using the City of Monroe Dog Park. 2. Handlers must be 16 years of age or older. 3. No children under the age of 16 are allowed in the park without accompanied by an adult. 4. Handlers must have the City of Monroe pet tag visible on their pet or in hand upon request. 5. Handlers must pick up and dispose of any dog waste their animal causes. 6. Handlers must carry a leash for each dog. 7. Handlers must remain in the Dog Park and in control of their dog(s) at all times. 8. Handlers must remove dog(s) at the first sign of aggression. 9. Handlers must discourage dominating behavior and excessive barking. 10. Owners and handlers are responsible and liable for any damage caused by their dog(s) while visiting the Monroe Dog Park. 11. Dogs must be leashed while entering and exiting the Monroe Dog Park. 12. Dogs must be off leash inside the main yard. 13. Dogs must be under handlers control and in their sight at all times. 14. Dogs involved in an incident must be leashed and removed immediately. Owners must contact the Monroe Police Department immediately if an incident occurs at the Monroe Dog Park. 15. The following are not allowed in the Monroe Dog Park: a. Glass. b. Food (except water). c. Bikes. d. Aggressive or vicious dogs. e. Dogs in heat. f. Puppies less than four months old. g. Animals (except dogs). h. Pinch, prong, or spike collars. 16. If your dog is involved in an unpleasant experience with another dog or person, please leave the park for the day and contact the Monroe Police Department immediately. 17. For enforcement of park rules, please contact City Hall to file a complaint. Complaints will be required in writing. 18. It is unlawful for any person to be present upon the grounds of the Monroe Dog Park between the hours of 8:00 p.m. to 7:00 a.m. 19. The City of Monroe shall approve all forms and set fees by resolution.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. PASSED AND APPROVED this 13th day of June, 2022. Signed: Douglas P. Duinink, Mayor, and Attest: Kim K. Thomas, City Clerk. ORDINANCE NO. 311.

St. Peter moved and was seconded by Goemaat to approve the 1st reading on AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY ADDING A NEW SUBSECTION TO 69.03, for angle parking on the west side of Commerce Street beginning from a point 20 feet south of Marion Street for a distance of sixty feet allowing for five parking spaces. Motion carried 4-0. The second and third reading will be done at the July meeting.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 23-2022. A RESOLUTION AUTHORIZING THE FILING OF 657A.10B PETITION FOR OWNERSHIP OF PROPERTY AT 108 W. SHERMAN STREET, MONROE, JASPER COUNTY, IOWA. Upon roll call vote, motion carried unanimously 4-0.

Joseph Mitchell and Michael Boussetot were in attendance to answer any questions concerning the development of Plat 3 of the Meadows at Monroe, which is currently owned by Eminent Development. There were many questions and concerns by the audience. Some concerns voiced were high traffic volume, parking, variety, diversity or curb appeal, use of local contractors, street concerns, property values etc. The goal is to provide 20 units or 10 townhomes along South Taylor Street, while bringing financial investment to the city and freeing up housing stock stated Mr. Boussetot. "The homes would be nice, manageable, affordable, quality homes to be proud of," stated Boussetot. The goal is to sale the homes with a focus on the 55 and older age group. Pricing for the homes could range from \$218,000 to \$272,000 per unit. Financing for the project will be contingent on Iowa Workforce Housing Credits. If the application for the credits is denied, the project will not take place in Monroe this year. The application for the credits is due by July 1, 2022. Awarding for the housing credits will be in August or early September 2022. There is a 3-year period for the credits to be used, hoping to break ground in the spring of 2023. Towns such as Fairfield and Mt. Pleasant are currently doing projects with BAM Development and will be using TIF dollars to help with the financing of the two projects. Community support is vital to the project stated Boussetot. Mayor Duinink thanked Mr. Mitchell and Mr. Boussetot for coming to the meeting. St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 24-2022. A RESOLUTION EXPRESSING SUPPORT FOR A RESIDENTIAL SINGLE FAMILY HOUSING DEVELOPMENT FOR BAM DEVELOPMENT, LLC, IN MONROE, JASPER COUNTY, IOWA. Upon roll call vote, ayes – St. Peter, Steenhoek, Wilson, and Goemaat wished to abstain. Administrator Thomas questioned Goemaat's reasoning for abstaining from the vote on the board and asked Goemaat if this decision personally would affect her? Goemaat's response was no and that she voted yes for the resolution. Motion carried 4-0.

Jordan Kappos from Veenstra and Kimm was in attendance for the Monroe Recreation Walking Trail. Jordan would like to hold the public hearing for the project at the July 11th meeting. Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 25-2022. A resolution for notice of a hearing proposed on plans, specifications, form of contract and estimate of costs for the Monroe Recreation Park Trail Project and the taking of bids therefor. Bids for the walking trail will be opened on July 6, 2022, at 2:00 p.m. at City Hall and the public hearing at the July 11, 2022, regular council meeting at 7:00 p.m. Motion carried 4-0.

Michael Street and Matt Ibbotson were in attendance for the Frisbee Golf Course. Funds collected to date for the course are \$7,550.00. They would like to get the baskets ordered for the course and have the funds collected ran through the city. The council agreed to allow the donations to go through the city. A fundraising event is being planned for June 26th at the MRP. Mayor Duinink thanked them on the work they are doing to get this project going.

The Red Rock Prairie Trail ribbon cutting ceremony has been planned for the evening of September 15th, 2022. Mayor Duinink liked the idea of doing free hot dogs/chips that evening. More information will follow closer to the September event.

Steenhoek moved and was seconded by Goemaat to approve Partial Pay Request No. 2 for \$150,429.84 to Synergy Consulting LLC for the York Street Watermain Project. Motion carried 4-0.

Wilson moved and was seconded by Steenhoek to add Jeremy St. Peter to the Board of Adjustment. Scott Mavis moved out of town, whom was on the Board of Adjustment, and Leroy Kinart has passed and was a member of the Zoning Board. Motion carried 4-0.

The council agreed to remove the existing playground equipment at the Monroe Public Library. The Library Board and Kiwanis Club both agreed to get rid of the unsupervised playground at the library. Plans are to move the equipment to the MRP or another park in town. Mary Sellers thanks the public works crew for removing the landscaping in front of the library.

The council agreed to do employee reviews at 6:00 p.m. on July 11, 2022, prior to the next meeting.

Lanae Strovers, Melissa VanderHart, and Jeff Shannon spoke on behalf of WHO-13 RVTV coming to Monroe on September 6, 2022. The committee members asked the council to provide the portable units, support the closing of 3 sides of the city square, allow outdoor beer gardens for the local establishments around the square and to fund donations through the city. Wilson moved and was seconded by Steenhoek to support the WHO-13 RVTV event being held on September 6, 2022. Donations may be directed to the City of Monroe RVTV for the event. Motion carried 4-0.

Jessica Kimberley, Kimberley Holdings LLC., would like the city to help with the reconstruction of the retaining wall located along 802 N. Monroe Street. Their property was surveyed and it appears that the retainage wall is on city property, which shows as Grant Street on the city aerial map. Lee Barnett received permission from Carol Diekema in the late 1980's or early 1990's to install the retaining wall. At that time Lee Barnett paid for the retaining wall which allowed him better drainage and parking in front of his monument business. The owner has received one verbal estimate to replace the wall for \$10,000 to \$15,000. Thomas asked for 3 to 4 written bids to be submitted to the council prior to the July meeting. Director Van Wyk stated he would like to see something in writing after repairs that states the city is not responsible for the wall from here forward.

Steenhoek moved and was seconded by Goemaat to adjourn the meeting at 9:01 p.m. Motion carried 4-0. A full copy of minutes may be seen at the Monroe City Hall or at www.MonroeLA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk/Administrator

May 2022 Bills

SALARIES	NET	42455.02
EFTPS	FEDERAL TAX	14133.38
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	3966.97
IPERS	POLICE/REGULAR	8882.43
CITY OF MONROE	HEALTH INSURANCE	1123.15
GIS BENEFITS	INSURANCE	83.03
MIDAMERICAN	UTILITIES	4659.32
POST OFFICE	MAY MAILING	284.08
UNITED HEALTHCARE	HEALTH INSURANCE	4783.38
DELTA DENTAL	DENTAL INSURANCE	238.86
IA RURAL WATER	VISION INSURANCE	74.99
US CELLULAR	PHONES & TABLETS	352.65
JODI BROMMER	DEPOSIT REFUND	54.70
JONAH JONES	DEPOSIT REFUND	39.25
WINDSTREAM	PHONE	80.95
MIDAMERICAN	UTILITIES	10.16
CARDMEMBER SERVICES	INDEED/HAND SANITIZER/BOOKS	1172.35
AIRGAS	CYLINDER RENT/OXYGEN	8.99
ANDREA LANPHIER	MILEAGE	44.46
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	1364.48
CAPITAL ONE	LIBRARY SUPPLIES/TRASH BAGS/BATTERIES	218.12

IA REGIONAL UTILITIES ASSOC	RURAL WATER	15070.64
ELECTRIC PUMP	BEARING KIT/MECHANICAL SEAL KIT/PUMP LABOR	2238.23
FARVER TRUE VALUE	CWF-UV GAL/MP BTR COVER/MP BST FOAM COVER	72.76
GCMOA	ANNUAL DUES	25.00
GRIMES ASPHALT	COLD MIX	614.66
HEWITTS SERVICE CENTER	BRAKE FLUID/HEADLIGHT/OIL/FILTER	50.34
IMAGETREND	ELITE RESCUE BILLING SUPPORT ANNUAL FEE	1492.56
WINDSTREAM	PHONE	68.15
JANON DOUGLAS	REMOTE SERVICES	175.00
KAL SERVICES INC	CITY TRASH CONTRACT	13604.05
KLOCKE'S EMERGENCY VEHICLES	SSCOR PANEL MOUNT/FREIGHT	227.89
LEIGHTON STATE BANK	BOND-STREETS	25510.45
MAGUIRE IRON INC	MP YR 4 MULTI LEG 50MG	10011.00
MANATT'S INC	4000 NO ASH	460.52
MARC VAN WYK	UNIFORM REIMBURSEMENT	199.95
MARCO INC NW 7128	COPIER CONTRACT	90.54
MENARDS	TANK SPRAYER	15.97
MERCYONE DES MOINES	MEDICAL SUPPLIES	82.83
MONROE MIRROR	COPY PAPER/RUN REPORTS	98.00
NEWTON DAILY NEWS	PUBLICATIONS/ADVERTISING	378.11
OFFICE OF AUDITOR OF STATE	ANNUAL EXAMINATION/EXAM FILING FEE	6462.96
PCM EXPLORER	ANNUAL SUBSCRIPTION	52.00
PELLA RENTAL SALES	BULL FLOAT/CONCRETE BRUSH	25.00
QUILL	INK CARTRIDGES	43.98
SANDRY FIRE	PULL STRAP,NECK,HEAD HARNESSSES	115.95
SPAHN & ROSE LUMBER CO	SELF LEVELING CRACK SEALANT/BACKER ROD	53.95
TWO RIVERS CO-OP	DIESEL	2270.67
UTILITY EQUIPMENT CO	FIRE HYDRNAT ALUM METER/FREIGHT	1416.37
VAN GORP-EDWARDS INS	POLICY CHANGE/PREMIUM AUDIT	2668.00
VAN WALL	ROTARY SWI	79.18
VEENSTRA & KIMM, INC	ENGINEERING SERVICES	9536.76
ALL FLAGS LLC	FLAGS	71.31
ANNIE'S	BOOKS	36.91
BAKER & TAYLOR	BOOKS/SUPPLIES	794.16
CENTER POINT LARGE PRINT	BOOKS	134.82
DEMCO	BOOK/SUPPLIES	222.52
ILA MEMBERSHIP RENEWAL	TRAINING-BRENDA TRIPP-LANSER	35.00
MODERN MARKETING	LIBRARY STICKERS	161.00
PENWORTHY	BOOKS	600.08
REAL SIMPLE	2 YR SUBSCRIPTION	18.00
SYNERGY	PAY REQUEST #1-YORK ST WATERMAIN PROJECT	266352.62
CITY OF MONROE	WATER/SEWER	1012.30
MEDIACOM	INTERNET	82.99
WINDSTREAM	PHONE	100.35
MEDIACOM	INTERNET	135.94
SHRED IT	SHREDDING SERVICE	326.56
VERIZON	PHONES	426.32
LEIGHTON STATE BANK	PRINCIPLE/INTEREST WATER MAIN	81119.75
CASEY'S BUSINESS MASTERCARD	GAS	1747.29
AFLAC	EMPLOYEE PAID INSURANCE	142.74
LEIGHTON STATE BANK	WIRE CHARGE	21.40
TOTAL MAY EXPENSE:		\$ 530,784.25
TOTAL MAY REVENUE:		\$ 163,521.05
TOTAL REVENUE:		
GENERAL	56286.90	
ROAD USE	11296.23	

SPECIAL REVENUE	34533.73
CAPITAL PROJECT	2172.01
ENTERPRISE	55795.33
FIDUCIARY	353.60
DEBT SERVICE	1083.25
TOTAL:	\$ 161,521.05

TOTAL EXPENSE:	
GENERAL	71245.64
ROAD USE	9393.96
SPECIAL REVENUE	12578.48
CAPITAL PROJECT	0.00
ENTERPRISE	329299.01
FIDUCIARY	1636.96
DEBT SERVICE	106630.20
TOTAL:	\$ 530,784.25