

May 9, 2022

The regular May 9, 2022, meeting of the Monroe City Council was called to order by Mayor Douglas Duinink at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Andrea Steenhoek, Stacie McCoy, Sean Wilson and Jean Goemaat. City employees in attendance were: Public Works Director- Marc Van Wyk, and City Clerk/Administrator-Kim Thomas.

Visitors at the meeting were: Jordan Kappos, Jamee Pierson, Delmar Johnson, Darrell Phifer, Michael Stone, Kathy Van Veen, Pete Settimi, and Matt \_\_\_\_\_.

Council Member Andrea Steenhoek moved and was seconded by Council Member Jennifer St. Peter to approve the consent agenda. Items included the bills and minutes from the April meeting, Clerk and Treasurer Reports for April, Dollar General Class C Beer, Class B wine, and Sunday Sales annual liquor permit, and the acknowledgement and the \$300.00 settlement agreement for the 1<sup>st</sup> offense violation for selling tobacco to a minor at 509 S. Monroe Street. Motion carried 5-0.

Council Member Stacie McCoy moved and was seconded by Council Member Jean Goemaat to approve the 3<sup>rd</sup> and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2017 BY AMENDING PROVISIONS PERTAINING TO WATER RATES. Upon roll call vote, ayes: McCoy, Goemaat, Steenhoek, St. Peter, nays: Wilson. Motion carried 4-1.

Be It Enacted by the City Council of the City of Monroe, Iowa.

Chapter 92, Section 92.02 pertaining to water rates is amended by deleting 92.02 in its entirety and inserting in lieu thereof the following: 92.02. RATES FOR SERVICE. Water service shall be furnished at the following monthly rates, billed monthly, within the city: 1. Metered Water. Sales through meters installed on the premises shall be at the following rates:

| Gallons used  | Monthly fee |
|---------------|-------------|
| 0-999         | \$18.76     |
| 1,000 – 1,999 | \$22.98     |
| 2,000 – 2,999 | \$27.44     |
| 3,000 – 3,999 | \$31.69     |
| 4,000 – 4,999 | \$35.68     |
| 5,000 – 5,999 | \$39.59     |
| 6,000 – 6,999 | \$44.22     |
| 7,000 – 7,999 | \$49.24     |
| 8,000 – 8,999 | \$53.77     |
| 9,000 – 9,999 | \$58.41     |

All over 10,000 gallons @ \$6.43 per 1,000 gallons or part thereof. Chapter 92, Section 92.03 pertaining to water rates outside the city is amended by deleting 92.03 in its entirety and inserting in lieu thereof the following: 92.03. RATES OUTSIDE THE CITY. Water service shall be provided any consumer located outside the corporate limits of the city which the city has agreed to serve at the following rates:

| Gallons used  | Monthly fee |
|---------------|-------------|
| 0-999         | \$23.44     |
| 1,000 – 1,999 | \$28.73     |
| 2,000 – 2,999 | \$34.30     |
| 3,000 – 3,999 | \$39.61     |
| 4,000 – 4,999 | \$44.61     |
| 5,000 – 5,999 | \$49.48     |
| 6,000 – 6,999 | \$55.27     |
| 7,000 – 7,999 | \$61.55     |
| 8,000 – 8,999 | \$67.21     |
| 9,000 – 9,999 | \$73.02     |

All over 10,000 gallons @ \$9.84 per 1,000 gallons or part thereof.

SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. PASSED AND APPROVED BY THE COUNCIL this 9<sup>TH</sup> day of May 2022. ORDINANCE NO. 308. Signed: Douglas P. Duinink, Attested by: Kim Thomas, City Clerk/Administrator.

Council Member Goemaat moved and was seconded by Council Member McCoy to approve the 3<sup>rd</sup> and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SECTION 99.01 CHAPTER 99, SEWER SERVICE CHARGES REQUIRED. Upon roll call vote, ayes: Goemaat, McCoy, Wilson, St. Peter, and Steenhoek. Motion carried 5-0.

Be It Enacted by the City Council of the City of Monroe, Iowa.

SECTION 1. Chapter 99 of the Sewer Service Charges is amended by deleting Section 1 of 99.02 in its entirety inserting in lieu thereof the following:

99.02 RATE. Sewer rates to be in effect for July 2022.

| Monthly Fee per User (first 1,000 gallons) | \$18.30 |
|--|---------|
| 1,000 – 1,999                              | \$22.42 |
| 2,000 – 2,999                              | \$26.78 |
| 3,000 – 3,999                              | \$30.92 |
| 4,000 – 4,999                              | \$34.81 |
| 5,000 – 5,999                              | \$38.64 |
| 6,000 – 6,999                              | \$43.16 |

|                          |         |
|--------------------------|---------|
| 7,000 – 7,999            | \$48.06 |
| 8,000 – 8,999            | \$52.47 |
| 9,000 – 9,999            | \$57.01 |
| 10,000 plus per thousand | \$ 6.28 |

*(Code of Iowa, Sec. 384.84)*

**SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. **WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. **PASSED AND APPROVED BY THE COUNCIL** this 9<sup>th</sup> day of May, 2022. **ORDINANCE NO. 309.** Signed: Douglas P. Duinink, Mayor, Attested by Kim K. Thomas, City Clerk/Administrator.

Council Member Steenhoek moved and was seconded by Council Member McCoy to waive the requirement that an ordinance must be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed and approve all 3 readings for AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTIONS 65.02(38) OF CHAPTER 65. Motion carried unanimously 5-0.

Be It Enacted by the City Council of the City of Monroe, Iowa.

**SECTION 1.** 65.02 STOP REQUIRED is amended by removing the current section 65.02(38) reading: “Franklin Street. Vehicles traveling on Franklin Street shall stop at Virginia Street” and putting in its place the following: “38. Virginia Street. Vehicles traveling on Virginia Street shall stop at Franklin Street.”

**SECTION 2.** SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. **SECTION 3.** **WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the City Council of the City of Monroe, Iowa on the 9th day of May 2022. **ORDINANCE 310.** Signed: Douglas P. Duinink, Mayor, Attested by Kim K. Thomas, City Clerk/Administrator.

Council Member St. Peter moved and was seconded by Council Member Goemaat to approve **RESOLUTION NO. 18-2022.** A resolution amending the transfer of funds within the City of Monroe effective April 11, 2022. Motion carried unanimously 5-0.

Mayor Doug Duinink opened the public hearing for the budget amendment for year ending June 30, 2022, at 7:05 p.m. Administrator Thomas stated there were no written or oral objections to the budget. Council Member Steenhoek moved to close the hearing at 7:06 p.m. Motion carried 5-0. Council Member St. Peter moved and was seconded by Council Member McCoy to approve **RESOLUTION NO. 22-2022.** A resolution approving the proposed budget amendment to the fiscal year 2021-2022 budget. Motion carried 5-0.

Council Member Sean Wilson moved and was seconded by Council Member McCoy to approve **RESOLUTION NO. 20-2022.** A resolution authorizing and approving a loan and disbursement agreement, providing for the issuance of \$555,000.00 General Obligation Water Improvement Bonds, Series 2022 and providing for the levy of taxes to pay the same. Upon roll call vote, motion carried unanimously 5-0.

Council Member Sean Wilson moved and was seconded by Council Member McCoy to approve **RESOLUTION NO. 21-2022.** A resolution approving the hiring of Mason Highland as a full-time police officer for the City of Monroe. Motion carried 5-0.

**Old Business:** The council agreed to try diagonal parking at 101 S. Commerce Street. Council Member Wilson moved and was seconded by Council Member Goemaat to approve the writing of an ordinance allowing for 5 diagonal parking spaces at 101 S. Commerce Street. Upon roll call vote, motion carried 5-0.

Jordan Kappos from Veenstra and Kimm Engineering was in attendance to provide an estimate on the walking trail and lighting for the Monroe Recreation Park. Estimates for the walkway are \$158,000 to \$170,000 and for lighting around the walkway \$35,000, with an additional expense for electrical engineering up to \$10,000. The next step will be the bidding of the project with hopes of completion in the fall.

Council Member Steenhoek moved and was seconded by Council Member McCoy to approve pay request No. 1 for \$266,352.62 to Synergy Contracting, LLC. for the York Street Watermain Project. Upon roll call vote, motion carried unanimously 5-0. Council Member Steenhoek moved and was seconded by Council Member St. Peter to approve change order No. 1 for \$1,347.50 for the replacement of a larger/taller Clow Fire Hydrant at the northeast corner of the intersection of York and Iowa Street. Upon roll call vote, motion carried unanimously 5-0.

Michael Stone was in attendance and requested to be on the agenda to discuss parking on W. Lincoln from Commerce to York Street during the York Street Watermain Project. The council agreed to allow parking for 60 days or til the completion of the York Street Watermain Project on the north side of W. Lincoln from Commerce Street to York Street.

Bruce Aalbers asked for a street light at 105 S. 128<sup>th</sup> Ave West (West County Line Road). This request was denied by the council.

Council Member St. Peter mentioned that WHO-13 RVTV will stop in Monroe on September 6, 2022. Lanae Strovers would like to establish a committee for the September event. Ms. Strovers can be contacted by facebook or phone. More information will follow at future council meetings on the Iowa/Iowa State RVTV tour showdown.

Council Member Goemaat moved and was seconded by Council Member Steenhoek to accept the resignation of Officer Makannah Walters. Motion carried 5-0.

Council Member McCoy moved and was seconded by Council Member St. Peter to accept the recommendation of the Board of Adjustments approval to allow a 21-foot house setback at 109 W. Franklin Street. Motion carried 5-0.

Council Member McCoy moved and was seconded by Council Member Goemaat to accept the parcel of land given to the City of Monroe by Jasper County, Iowa, and approve the American Fence Company quote of \$16,764.00 for the Monroe Dog Park. Motion carried 5-0.

Council Member McCoy moved and was seconded by Council Member Wilson to hire Earl (Butch) Umble at \$13.50 per hour, Gavin Hegwood and Carter Burns at \$12.50 per hour for seasonal employment for months of May – October 2022. Motion carried 5-0.

Open forum: Public Works Director Marc Van Wyk gave a brief update on the York Street Watermain Project. "Mowing of city property, installation of the gazebo at the cemetery, and filling of pot holes is what the last couple weeks have consisted of," stated Van Wyk. Police Chief Nicholas Chambers was absent from the meeting. Council Member Wilson mentioned that the bike racks are up and look great around town and that the Fire Department Golf Tournament will be held on June 4, 2022, at Gateway Recreation.

Council Member Wilson moved and was seconded by Council Member Goemaat to adjourn the meeting at 8:17 p.m. Motion carried 5-0. A full copy of minutes can be seen at [www.MonroelA.com](http://www.MonroelA.com) or the Monroe City Hall.

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Douglas P. Duinink, Mayor

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Kim K. Thomas City Clerk

#### April 2022 Bills

|                               |  |          |
|-------------------------------|--|----------|
| SALARIES                      | NET                                      | 27391.80 |
| EFTPS                         | FEDERAL TAX                              | 9295.21  |
| IA DEPT OF REVENUE            | SALES/WITHHOLDING TAX                    | 3173.44  |
| IPERS                         | POLICE/REGULAR                           | 5986.48  |
| CITY OF MONROE                | HEALTH INSURANCE                         | 1123.15  |
| GIS BENEFITS                  | INSURANCE                                | 83.03    |
| WINDSTREAM                    | PHONE                                    | 81.34    |
| MIDAMERICAN ENERGY            | UTILITIES                                | 5050.39  |
| POST OFFICE                   | APRIL MAILING                            | 281.40   |
| QUILL                         | HP TONER CARTRIDGE,PAPER,INK             | 232.26   |
| UNITED HEALTHCARE             | HEALTH INSURANCE                         | 4783.38  |
| DELTA DENTAL                  | DENTAL INSURANCE                         | 238.86   |
| IA RURAL WATER                | VISION INSURANCE                         | 74.99    |
| US CELLULAR                   | PHONES/TABLETS                           | 555.80   |
| WINDSTREAM                    | PHONE                                    | 68.43    |
| MIDAMERICAN ENERGY            | UTILITIES                                | 12.91    |
| KAL SERVICES                  | CITY TRASH CONTRACT                      | 13604.05 |
| ALICIA & JOSH HANSEN          | JASPER COUNTY FAÇADE IMPROVEMENT PROGRAM | 12324.86 |
| CAPITAL ONE                   | CITY-KLEENEX                             | 11.94    |
| IOWA REGIONAL UTILITIES ASSOC | RURAL WATER                              | 14430.80 |
| DELL MARKETING LP             | COMPUTER                                 | 1010.57  |
| FARVER TRUE VALUE             | DEPTH GAUGE/FILE                         | 8.49     |
| IA DEPT OF PUBLIC SAFETY      | TERMINAL BILLING JAN-MARCH               | 300.00   |
| JAMIE HOFER                   | UNIFORM REIMBURSEMENT                    | 294.21   |
| KEYSTONE LABORATORIES         | TESTING                                  | 419.75   |
| KIM THOMAS                    | LUNCH REIMBURSEMENT                      | 39.42    |
| MALONE MOTORSPORTS            | SERVICING OF FIRE TRUCKS                 | 2845.34  |
| MARCO INC NW 7128             | COPIER CONTRACT                          | 69.74    |
| MARTIN MARIETTA MATERIALS     | ROAD CHIP                                | 163.76   |
| MENARDS                       | BLASTER PENETRANT,CARB+CHOKE CLEANER     | 191.61   |
| MERCYONE DES MOINES           | FEBRUARY SUPPLIES                        | 491.40   |
| MIDWEST UNDERGROUD SUPPLY LLC | CHIPPER RENTAL                           | 460.00   |
| MONROE MIRROR INC             | ENVELOPES-REGULAR/WINDOW                 | 105.00   |

|                             |   |               |
|-----------------------------|---|---------------|
| NEWTON DAILY NEWS           | PUBLISHING/ADVERTISING                  | 530.34        |
| NEWTON LANDFILL             | RESIDENTIAL REFUSE                      | 10.00         |
| STREICHERS                  | BOLOWRAP CARTRIDGES,DEVICES,BELTS       | 3574.76       |
| VAN RYSWYK P&H INC          | ROCK FOR MRP                            | 946.03        |
| VEENSTRA & KIMM, INC        | ENGINEERING SERVICES                    | 8726.75       |
| WILTON SEED CO              | TURF FERTILIZER                         | 1120.00       |
| DAN NICKELSON RACE CARS     | DOWNTOWN REVITALIZATION PROGRAM         | 7500.00       |
| FORBES OFFICE EQUIPEMENT    | OFFICE SUPPLIES                         | 45.98         |
| HEWITTS SERVICE CENTER      | FUEL SHUT OFF KIT,HYDRAULIC FLUID       | 821.90        |
| BAKER & TAYLOR              | BOOKS/SUPPLIES                          | 314.61        |
| CAPITAL ONE                 | LIBRARY SUPPLIES                        | 163.47        |
| CENTER POINT LARGE PRINT    | 2 INVOICES FOR LIBRARY                  | 269.64        |
| GUIDEPOSTS                  | 4 INVOICES FOR LIBRARY                  | 67.86         |
| HGTV                        | 1 YR SUBSCRIPTION                       | 34.97         |
| IOWA HISTORY JOURNAL        | 2 YR SUBSCRIPTION                       | 35.95         |
| NEWTON DAILY NEWS           | LIBRARY BUSINESS DIRECTORY              | 16.00         |
| PENWORTHY                   | LIBRARY BOOKS                           | 345.97        |
| THE PIONEER WOMAN MAGAZINE  | 1 YR SUBSCRIPTION                       | 20.00         |
| CARDMEMBER SERVICES         | BEST WESTERN,INDEED,MENARDS,USPS,AMAZON | 2628.64       |
| WINDSTREAM                  | PHONE                                   | 100.29        |
| MEDIACOM                    | INTERNET                                | 215.43        |
| TODD HEABERLIN              | BATH FAN/LABOR                          | 174.99        |
| LEIGHTON STATE BANK         | NSF FEES                                | 10.35         |
| IOWA TOTAL CARE             | REFUND                                  | 195.21        |
| IOWA TOTAL CARE             | REFUND                                  | 541.26        |
| VERIZON                     | PHONE                                   | 426.32        |
| KASSIE WARNICK              | REFUND                                  | 6.80          |
| AFLAC                       | INSURANCE                               | 95.16         |
| TRANSFERS                   |   | 492976.48     |
| CASEY'S BUSINESS MASTERCARD | GAS                                     | 1607.75       |
| ELIJAH PHERIGO              | DEPOSIT REFUND                          | 12.98         |
| KENDALL CORBITT             | DEPOSIT REFUND                          | 1.26          |
| TOTAL APRIL EXPENSE:        |   | \$ 628,740.96 |
| TOTAL APRIL REVENUE:        |   | \$ 975,777.68 |

|                 |               |
|-----------------|---------------|
| TOTAL REVENUE:  |               |
| GENERAL         | 251897.13     |
| ROAD USE        | 119421.15     |
| SPECIAL REVENUE | 165924.74     |
| CAPITAL PROJECT | 23192.96      |
| ENTERPRISE      | 299291.04     |
| FIDUCIARY       | 560.12        |
| DEBT SERVICE    | 115490.54     |
| TOTAL:          | \$ 975,777.68 |

|                 |               |
|-----------------|---------------|
| TOTAL EXPENSE:  |               |
| GENERAL         | 62261.95      |
| ROAD USE        | 20771.95      |
| SPECIAL REVENUE | 264053.77     |
| CAPITAL PROJECT | 161098.23     |
| ENTERPRISE      | 118238.85     |
| FIDUCIARY       | 2316.21       |
| DEBT SERVICE    | 0.00          |
| TOTAL:          | \$ 628,740.96 |

