

April 11, 2022

The regular April 11, 2022, meeting of the Monroe City Council was called to order by Mayor Douglas Duinink at 7:01 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Andrea Steenhoek, Stacie McCoy, Sean Wilson and Jean Goemaat. City employees in attendance were: Public Works Director- Marc Van Wyk, City Employee-Jamie Hofer, and City Clerk/Administrator-Kim Thomas.

Visitors at the meeting were: Jordan Kappos, Jamee Pierson, Delmar Johnson, Darrell Phifer, Michael Street, Keith Roorda, and Matt _____.

Council Member Andrea Steenhoek moved and was seconded by Council Member Stacy McCoy to approve the consent agenda. Items included the bills and minutes from the March meetings and the Clerk and Treasurer Reports for March. Motion carried 5-0.

Director Marc Van Wyk stated the York Street Watermain Project has started and that the gazebo for the cemetery is built. Van Wyk plans on pouring a cement pad under the gazebo. Council Member Sean Wilson reported that the Fire Department continues to wait on the new attack truck. "Still no delivery date determined," stated Wilson. Police Chief Nickolas Chambers was absent from the meeting due to illness.

Jordan Kappos from Veenstra and Kimm Engineering was in attendance with the proposed engineering services agreement for the Monroe Recreation Trail Project. It was agreed by all that an 8 foot trail would be sufficient and that the trail be extended to the soccer field. Steenhoek moved and was seconded by Council Member Jennifer St. Peter to approve the Engineering Services Agreement with Veenstra & Kimm Engineering - RESOLUTION NO. 16-2022 for the Monroe Recreation Park Trail Project. Motion carried 5-0.

St. Peter moved and was seconded by Council Member Jean Goemaat to set the Budget Amendment Hearing for year ending June 30, 2022, for May 9, 2022, at 7:05 p.m. Motion carried 5-0.

St. Peter moved and was seconded by Steenhoek to approve the 2nd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2017 BY AMENDING PROVISIONS PERTAINING TO WATER RATES. This ordinance, after its final reading, will approve a 3% increase in water rates effective July 1, 2022. Upon roll call vote, ayes – St. Peter, McCoy, Goemaat, Steenhoek, nays – Wilson. Motion carried 4-1.

St. Peter moved and was seconded by Goemaat to approve the 2nd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SECTION 99.01, CHAPTER 99, SEWER SERVICE CHARGES REQUIRED. This ordinance, after its final reading, will approve a 3% increase in sewer rates effective July 1, 2022. Upon roll call vote, motion carried unanimously 5-0.

Administrator Kim Thomas asked the council to review the sample ordinance for accuracy on the placement of the Virginia Street stop signs. Thomas stated that the request to move the stop signs from Franklin to Virginia was made while she was on vacation during the March regular meeting. The council agreed to put the ordinance on the May agenda and do all 3 readings at that time.

Mayor Duinink opened the public hearing at 7:11 p.m. for the proposal to enter into a general obligation water improvement loan and disbursement agreement not to exceed the amount of \$700,000.00 for the York Street Watermain Improvement Project. Thomas stated that there were no written or oral objections received. Mayor Duinink closed the public hearing at 7:12 p.m.

Steenhoek moved and was seconded by McCoy to approve RESOLUTION NO. 17-2022. A resolution taking additional action on the proposal to enter into a General Obligation Water Improvement Loan and Disbursement Agreement. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 18-2022. A resolution allowing for the transfer of funds within the City of Monroe, Iowa. Upon roll call vote, motion carried unanimously 5-0.

St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 19-2022. A resolution accepting the State of Iowa Auditor's Independent Report for year ending June 30, 2021. Motion carried 5-0.

Jamie Elam from Jasper County Community Department was unable to attend this meeting and asked to be put on the June agenda.

Mr. Hindal, resident at 314 E. Lincoln #26, submitted a letter requesting sewer forgiveness after a water pipe below his trailer froze and broke in the month of February. Mr. Hindal is asking for sewer forgiveness in the amount of \$1,477.53. Wilson moved and was seconded by Goemaat to approve the request for sewer forgiveness at 314 E. Lincoln St. #26 in the amount of \$1,477.53. Upon roll call vote, motion carried unanimously 5-0.

Monroe resident Michael Street was in attendance to discuss a Frisbee golf course at the Monroe Recreation Park. Michael is an avid player of Frisbee golf and feels that a course at the MRP would be possible. He presented the council with a drawing at the meeting of the possible layout of the course. The estimated cost for a 12-hole course is around \$20,000.00. Michael and Matt are confident that they can secure donations for a portion of the cost. All members were in favor of the project. Frisbee golf will be discussed in more detail at the May 9th meeting. Thomas stated that it would be a good time to combine the two projects together since the walking trail is already in the works.

Steenhoek moved and was seconded by Goemaat to give Jamie Hofer a \$1.25 raise per hour for passing his Wastewater 1 Exam. Upon roll call vote, motion carried unanimously 5-0.

Wilson moved and was seconded by McCoy to give Makannah Walters a \$.50 raise per hour for completion of her 6-month probationary period ending February 1, 2022. Upon roll call vote, motion carried unanimously 5-0.

The council agreed to have a special meeting on May 2, 2022 to discuss the hiring and benefit package for the PCM School Resource Officer Position. Thomas stated that she would like to see Dr. Havenstrite and a couple school board members present at the meeting if possible. Chief Chambers will be asked to set something up when he returns next week.

The Mayor and Council discussed diagonal parking on South Commerce St. directly west of the American Legion Hall. Some concerns about parking were snow removal, visibility when turning onto South Commerce St. heading south, and the amount of parking spaces actually available in that area. One suggestion was to take a few vehicles up to the area and park them diagonally to determine whether this idea is actually feasible. This discussion item will be put on the May 9th agenda.

Steenhoek moved and was seconded by McCoy to approve the Monroe Downtown Revitalization Application for Dan Nickelson Race Cars in the amount of \$7,500.00. The total project cost was \$16,395.00. Upon roll call vote, motion passed unanimously 5-0.

Wilson moved and was seconded by Steenhoek to approve the Jasper County Façade Improvement Program Grant for FORESIM LLC. pending owner's signature on the application. Cost estimates for outside beautification at 108 E. Washington total \$22,080.00. This is a 3-way grant payable by Jasper County, the City of Monroe, and the property owners. Upon roll call vote, motion carried unanimously 5-0.

St. Peter moved and was seconded by Goemaat to approve the final payment for the Jasper County Façade Improvement Project at 101 S. Monroe Street to Josh and Alicia Hansen in the amount of \$12,324.86. The city has received a check from JEDCO in the amount of \$6,162.43 for their 1/3 of the payment. The city and owners of the building have received nothing but positive feedback from the project. Upon roll call vote, motion carried unanimously 5-0.

Wilson moved and was seconded by Goemaat to adjourn the meeting at 7:49 p.m. Motion carried 5-0. A full copy of minutes may be seen at www.MonroeIA.com or at the Monroe City Hall.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk/Administrator

March 2022 Bills

SALARIES	NET	29550.37
EFTPS	FEDERAL TAX	9907.20
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	3296.00
IPERS	POLICE/REGULAR	6160.96
CITY OF MONROE	HEALTH INSURANCE	1152.76
GIS BENEFITS	INSURANCE	83.03
WINDSTREAM	PHONE	81.34
MIDAMERICAN ENERGY	UTILITIES	5292.69
POST OFFICE	MARCH MAILING	278.72
UNITED HEALTHCARE	HEALTH INSURANCE	4783.38
IA RURAL WATER	VISION INSURANCE	74.99
DELTA DENTAL	DENTAL INSURANCE	238.86
SHOSHANAH FAGG	DEPOSIT REFUND	62.15
STEVE WRIGHT	DEPOSIT REFUND	100.00
CARDMEMBER SERVICES	CASES, BOOKS,SUBSCRIPTIONS,COVID TESTS	2422.48
MEDIACOM	INTERNET	79.49
WINDSTREAM	PHONE	68.43
BAKER & TAYLOR	BOOKS	373.43
CAPITAL ONE	LIBRARY SUPPLIES	106.79
FAMILY HANDYMAN	BOOK	27.15
FOLLETT SCHOOL SOLUTIONS	LIBRARY CORDLESS SCANNER	302.48
PENWORTHY	BOOKS	894.34
ACTION ELECTRICAL	GENERATOR MAINTENANCE	275.00
AIRGAS USA LLC	OXYGEN	8.68
ALL FLAGS LLC	US FLAGS/IOWA FLAGS	358.69
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	742.00
CAPITAL ONE	AIR FILTERS,LYSOL,PAPER TOWELS	84.77
IA REGIONAL UTILITIES ASSOC	RURAL WATER	13539.84
HACH CO	KTO PH BUFFER SOLUTION	40.87

HEWITTS SERVICE CENTER	ICE MELT,BOLTS,NUT AND LOCK	22.29
IOWA ONE CALL	LOCATES	25.20
WINDSTREAM	PHONE	100.82
JEDCO	MEMBERSHIP DUES	2950.50
JOSH BAKER	UNIFORM REIMBURSEMENT	300.00
KAL SERVICES INC	CITY TRASH CONTRACT	13604.05
KEYSTONE LABS	TESTING	351.50
MARCO INC	COPIER CONTRACT	109.61
MEDIACOM	INTERNET	135.94
MENARDS	PAVILLION,POTHOLE PATCH	2090.48
MENNINGA PEST CONTROL	PEST CONTROL AND AIR CARE	334.00
MERCYONE DES MOINES	JANUARY MEDICAL SUPPLIES	206.75
MIDAMERICAN ENERGY	UTILITIES	8.91
MUSTANG CAR WASH	TOKENS	90.00
NEWTON DAILY NEWS	PUBLICATIONS	272.64
NEWTON FIRE DEPT	AMBULANCE BILLING	735.00
RACOM CORP	BEON ACCESS	164.40
TWO RIVERS COOP	LP GAS	383.25
VANDER LINDEN SERVICES	PARTS/LABOR CHARGE MINI SPLIT	190.00
VEENSTRA & KIMM INC	ENGINEERING SERVICES	12957.79
CD BODY SHOP	ERIC JENKINS VEHICLE REPAIR	1331.38
JANON DOUGLAS	FEBRUARY REMOTE SERVICES	225.00
VERIZON	PHONES	457.16
JAMIE HOFER	WASTEWATER CERT FEE	60.00
AIRGAS USA LLC	CYLINDER RENT OXYGEN	8.12
BITUMINOUS MATERIALS & SUPPLY	CRS-2	523.92
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	102.00
IA ASSOC OF MUNICIPAL UTILITIES	SCCIC JAN-DEC 2022	793.95
IOWA LAW ENFORCEMENT ACADEMY	TRAINING COURSE-MAKENNAH	50.00
MARTIN MARIETTA MATERIALS	3/8 W CHIP	169.32
POST OFFICE	FIRST-CLASS PRESORT FEE	265.00
PELLA RENTAL SALES	BOOM LIFT RENTAL	475.00
TIM SCHAFFER	ONSITE LABOR/TRAVEL	150.00
URBAN TACTICAL ARMS	SIGHTS FOR VEHICLE RIFLES	525.00
WATCHGUARD VIDEO	VISTA CENTER MOUNT	153.00
VAN GORP EDWARDS INS	ANNUAL INS	89185.00
AFLAC	INSURANCE	95.16
CASEY'S BUSINESS MASTERCARD	GAS	1629.92
TOTAL MARCH EXPENSE:		\$ 211,618.95
TOTAL MARCH REVENUE:		\$ 134,896.62

TOTAL REVENUE:	
GENERAL	30774.20
ROAD USE	12284.47
SPECIAL REVENUE	35173.05
CAPITAL PROJECT	728.34
ENTERPRISE	50467.29
FIDUCIARY	5163.26
DEBT SERVICE	306.01
TOTAL:	\$134,896.62

TOTAL EXPENSE:	
GENERAL	87742.33
ROAD USE	14730.31
SPECIAL REVENUE	36900.84
CAPITAL PROJECT	0.00
ENTERPRISE	65593.75

FIDUCIARY	6417.05
DEBT SERVICE	0.00
COVID	234.67
TOTAL:	\$211,618.95