

January 10, 2022

A budget workshop was held prior to the council meeting. Kim Thomas called the workshop to order at 5:00 p.m. at City Hall. Council Members present at the workshop were: Andrea Steenhoek, Jen St. Peter, Jean Goemaat, Stacie McCoy, and Sean Wilson. Mayor Duinink was absent from the workshop. Marc Van Wyk and Kim Thomas, both city employees, and Keith Roorda and Jamee Pierson were visitors at the meeting. The purpose of the meeting was to go over budget FY 2022/2023 numbers. The next scheduled budget workshop will be held on January 24, 2022, at 5:00 p.m.

Kim K. Thomas, City Clerk/Administrator

January 10, 2022

The regular meeting of the Monroe City Council was called to order by Mayor Doug Duinink on January 10, 2022, at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Andrea Steenhoek, Sean Wilson, Stacie McCoy and Jean Goemaat. City employees in attendance were: Marc Van Wyk and Kim Thomas.

Visitors at the meeting were: Brenda Tripp-Lanser, Kyle Edwards, Daryl Phifer, Linda Phifer, Keith Roorda, and Jamee Pierson.

Council Member Goemaat moved and was seconded by Council Member Steenhoek to approve the consent agenda. Items on the agenda included bills and minutes from the December regular meeting, clerk and treasurer report. Motion carried 5-0.

During committee and board reports, Chief Chambers mentioned that there have been complaints about people stealing UPS/Fed Ex packages off doorsteps. Chambers also mentioned that all law enforcement agencies must provide yearly call statistics per the Federal Bureau of Inspections. Chambers will be attending the information classes for the next 3 days from 11:00 a.m. – 4:00 p.m. Public Works Director Marc Van Wyk said they would be taking Christmas lights down tomorrow afternoon. No information on the firetruck, per Sean Wilson. Wilson mentioned that the city fire hydrants need to be cleared after snow fall. Steenhoek would like to see a Facebook post concerning the matter.

Steenhoek moved and was seconded by Council Member St. Peter to approve RESOLUTION NO. 1-2022. A resolution to accept Mayor Duinink's appointments. Motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 2-2022. A resolution to accept council appointments. Motion carried 5-0.

Council Member McCoy moved and was seconded by Goemaat to approve RESOLUTION NO. 3-2022. A resolution to approve yearly appointments to the Planning and Zoning Board, Library Board, Board of Adjustment, and 911 Representatives. Motion carried 5-0.

St. Peter moved and was seconded by Goemaat to approve RESOLUTION NO. 4-2022. A resolution designating a city attorney. Caldwell, Brierly, & Chalupa, PLLC will be the designated city attorneys. Motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 5-2022. A resolution designating the official newspapers for the City of Monroe. The PCM Explorer and Newton Daily News will be the official newspapers. Motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 6-2022. A resolution naming depositories for the City of Monroe. Leighton State Bank and PMA Financial Network (IPAIT) are the city depositories. Motion carried 5-0.

McCoy moved and was seconded by Goemaat to approve RESOLUTION NO. 7-2022. A resolution approving performance hourly pay increases from \$25.24 to \$26.49 for Brandon Blom and Makannah Walters effective January 10, 2022. Upon roll call vote, motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 8-2022. A resolution setting the time and place for a public hearing for the purpose of considering the maximum tax dollars from certain levies for the city's proposed fiscal year 2022/2023 budget. The public hearing was set for 7:15 p.m. at the Monroe City Hall on February 14, 2022. Motion carried 5-0.

No new certified applicants for the School Resource Officer Position. Chief Chambers has asked a 6-month extension for the SRO Grant funding and has listed the SRO opening in numerous website locations and papers.

Library Director Brenda Tripp-Lanser gave an update on the remodeling project happening at the Monroe Public Library. Brenda mentioned receiving some grant funding from the Clement Trust for the project. The Friends of the Library are also doing fundraising for the project. Brenda thanked the mayor and council for the continued support.

Steenhoek moved and was seconded by St. Peter to approve the Intergovernmental Agreement for Solid Waste Disposal at the Newton Sanitary Landfill. Motion carried 5-0.

St. Peter moved and was seconded by McCoy to allow Administrator Thomas to post the job notice for a Deputy Clerk position. Motion carried 5-0.

Open Forum: Jamee Pierson, Editor of the Newton Daily News and PCM Explorer, announced that they recently received the General Excellence Award for the PCM Explorer Newspaper from the Iowa Newspaper Association. Steenhoek gave an update of fundraising events the Old Settlers Committee will be doing in 2022.

Council Member Wilson moved and was seconded by St. Peter to adjourn at 7:28 p.m. Motion carried 5-0. A full copy of the minutes can be seen at www.MonroelA.com or the Monroe City Hall.

Doug P. Duinink, Mayor

Kim K. Thomas, City Clerk/Administrator

December 2021 Bills

SALARIES	NET	28128.33
EFTPS	FEDERAL TAX	9601.42
IOWA DEPT OF REVENUE	SALES/WITHOLDING TAX	3301.00
IPERS	POLICE/REGULAR	5930.05
CITY OF MONROE	HEALTH INSURANCE	1034.50
GIS BENEFITS	LIFE INS	83.03
WINDSTREAM	PHONE	81.63
MIDAMERICAN	UTILITIES	4119.48
MONROE POSTMASTER	DECEMBER MAILING	280.06
UNITED HEALTHCARE	HEALTH INSURANCE	4320.22
VALERA EATWELL	WATER DEPOSIT REFUND	62.93
AIRGAS USA LLC	OXYGEN	8.68
WINDSTREAM	PHONE	63.90
MACQUEEN EQUIPMENT	STREET SWEEPER	25000.00
MEDIACOM	INTERNET	74.49
MENARDS	PATCH & SEAL SPRAY/IMPACT BITS	109.41
AIRGAS USA LLC	HAZMAT CHARGE & LEASE CYL MED	100.50
ANKLE HIGH TREE SERVICE	TREE REMOVAL	800.00
CALDWELL,BRIERLY,CHALUPA	LEGAL SERVICES	1017.00
CAPITAL ONE	CHRISTMAS LIGHTS/EXTENSION CORDS	149.91
IOWA REGIONAL UTILITIES ASSOC	RURAL WATER	12684.68
CITY OF ALTOONA	MOSQUITO SPRAYING	2085.58
COVENANT SECURITY EQUIPMENT	PAYMENT DROP BOX/PROTECTOR POSTS	3300.00
FARVER HARDWARE	HUMIDIFIER	39.99
FBI-LEEDA	ACTIVE MEMBERSHIP	50.00
FORBES OFFICE EQUIPMENT	OFFICE SUPPLIES	9.52
GALLS LLC	UNIFORMS	74.99
HEWITTS SERVICE CENTER	ANTIFREEZE,HEADLIGHT BULB,BOX LAMPS	377.12
JASPER CO SPEED SHOP	THERMOSTAT,RADIATOR,HEAD GASKET	3090.40
JASPER CO TREASURER	11/02/21 ELECTION	1061.16
KAL SERVICES	TRASH & RECYCLING	13604.05
KEYSTONE LAB	TESTING	634.00
LEMNA ENVIRONMENTAL TECHNOLOGIES	LOW RATE DIFFUSER	350.00
MARCO INC	CONTRACT BASE/USAGE RATE	63.85
MEDIACOM	INTERNET	135.94
MENNINGA PEST CONTROL	GENERAL PEST CONTROL	165.00
MERCYONE DES MOINES	OCTOBER SUPPLIES	274.60
MONROE FOODS	BATTERIES/WATER	13.45
MUNICIPAL SUPPLY	ANNUAL SOFTWARE SUPPORT	1975.00
NEWTON DAILY NEWS	ANNUAL SUBSCRIPTION/PUBLICATIONS	436.59
NEWTON FIRE DEPT	AMBULANCE BILLING	700.00
POWERPLAN	EXHAUST GAS RECYLING	1750.43

QUILL CORP	COPY PAPER/PRINTER CARDTRIDGES	182.96
SANDRY FIRE SUPPLY	FACESHIELDS,HOODS,AIR COMPRESSOR SERVICE	4100.32
SHRED IT	SHREDDING SERVICE	147.83
SPAHN & ROSE LUMBER CO	SAND/BLOCK BOND	76.85
STRYKER SALES CORP	LARYNGOSCOPE, BLADES,MAC3,SERVICE PLAN	1300.20
TITAN MACHINERY	CUTTER BLADES	175.86
US CELLULAR	PHONE	232.40
VAN RYSWYK P&H	FILTER FOR LIBRARY	6.38
VEENSTRA & KIMM ENGINEERING	PROFESSIONAL SERVICE FEE	3108.54
ZOLL MEDICAL CORP	RESQPUMP ACD-CPD DEVICES	2974.14
MONROE FOODS	DOWNTOWN REVITALIZATION GRANT	7500.00
WINDSTREAM	PHONE	100.87
ADVANTAGE ARCHIVES LLC	ARPA GRANT	422.00
BAKER & TAYLOR	BOOKS & SUPPLIES	593.52
CAPITAL ONE	LIBRARY WALMART SUPPLIES	203.97
CASEY'S BUSINESS MASTERCARD	GAS	1647.25
CENTER POINT LARGE PRINT	BOOKS/SUPPLIES	266.04
FIRST NAT'L BANK OF OMAHA	IOWA EMS ASSOC REGISTRATION	285.00
GUIDEPOSTS	BOOK	20.94
INTEGRITY CLEANING	MICROBAN/AIR MOVERS-LIBRARY	179.00
PENWORTHY	BOOKS	358.40
VERIZON WIRELESS	PHONE	429.15
FIRST NAT'L BANK OF OMAHA	LATE FEE & INTEREST	38.45
IOWA RURAL WATER ASSOC	CONFERENCE REGISTRATION FEE/LUNCH	188.00
DELTA DENTAL	DENTAL INS	227.26
IOWA RURAL WATER	VISION INS	74.99
CARDMEMBER SERVICES	USB HUB ADAPTER,AUTO JUMP STARTER	1569.29
AFLAC	INSURANCE	95.16
IA FINANCE AUTHORITY	BOND PAYMENT/FEES	22000.00
IA FINANCE AUTHORITY	BOND PAYMENT/FEES	13490.00
TOTAL DECEMBER EXPENSE:		\$ 189,137.66
TOTAL DECEMBER REVENUE:		\$ 149,629.71

TOTAL REVENUE:	
GENERAL	45184.54
ROAD USE	19586.91
SPECIAL REVENUE	32050.82
CAPITAL PROJECT	1912.93
ENTERPRISE	49929.94
FIDUCIARY	8.76
DEBT SERVICE	955.81
TOTAL:	\$ 149,629.71

TOTAL EXPENSE:	
GENERAL	61276.28
ROAD USE	32316.08
SPECIAL REVENUE	17131.85
CAPITAL PROJECT	0.00
ENTERPRISE	51381.97
FIDUCIARY	5031.48
DEBT SERVICE	22000.00
TOTAL:	\$ 189,137.66