

September 13, 2021

The regular meeting of the Monroe City Council was called to order by Mayor Doug Duinink on September 13, 2021, at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Andrea Steenhoek, Sean Wilson, Stacie McCoy and Jean Goemaat. City employees in attendance were: Makannah Walters, Marc Van Wyk and Kim Thomas.

Visitors at the meeting were: Jamee Pierson and Trishia Johannes.

Council Member Steenhoek moved and was seconded by Council Member McCoy to approve the consent agenda. Items included the bills and minutes from the August meeting, Southside Bar & Grill Class C Liquor with outdoor sales permit for 104 S. Commerce and the clerk and treasurer report. Motion carried 5-0.

Officer Makannah Walters spoke on behalf of the Monroe Police Department about the vehicle break-ins that happened over the weekend at the Monroe Recreation Park. Walters reminded everyone to lock their vehicles and never leave valuables in the vehicle. Public Works Director Marc Van Wyk asked that the person or persons mowing the entire soccer field at the MRP only mow the lines from now on. Mowing the entire field prior to games is killing the grass on the field. Van Wyk stated they would mow on a different day of the week or twice a week if needed in the future. Council Member McCoy will let the person in charge of mowing the fields know not to be mowing. Van Wyk also mentioned that the street maintenance guys are in town this week and that the water tower paint and repair guys were in town last week working on the big tower. Council Member Wilson stated that the fire department has not been notified on a delivery date for the new attack truck.

Council Member St. Peter moved and was seconded by Council Member Goemaat to approve RESOLUTION NO. 34-2021. A resolution approving the City Street Financial Report for year ending June 30, 2021. Motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 35-2021. A resolution agreeing to apply for financial assistance with the United States Department of Agriculture Rural Development. Motion carried 5-0. The city will also take public comments and questions on the funding assistance available through the Department of Agriculture Rural Development at the October 11, 2021, regular council meeting at 7:00 p.m. on the Monroe City Hall Community Building Updates.

Mayor Duinink opened the Public Hearing for the proposed "Code of Ordinances for the City of Monroe" at 7:15 p.m. Thomas stated there had been no written or oral objections to the ordinance updates. Steenhoek moved and was seconded by McCoy to close the public hearing at 7:16 p.m. Motion carried 5-0.

St. Peter moved and was seconded by Goemaat to approve the 1<sup>st</sup> reading of an ORDINANCE ADOPTING THE "CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA". Upon roll call vote, motion carried 5-0.

Prior to the meeting, the members of the council visited the once WP Barber Lumber Office building to see about converting it into a much bigger city hall. Positive feedback from the council was received and agreed by all that the next step in the process is to see how the public would feel about city hall moving uptown. Thomas stated, "It's no secret that we have outgrown the existing city hall and something bigger is needed." Thomas plans on doing an article for the PCM Explorer prior to the next city meeting asking for public comment.

Trishia Johannes was at the meeting to ask permission for the north side of the square to be closed on September 25, 2021, for a benefit for the Kurt Briles family. The plan for the event is to host a bags tournament that afternoon and evening. Council Member Wilson moved and was seconded by McCoy to grant permission for the north side of the city square (Washington Street from Chery's Mat & Frame to Hwy 14) to be closed from 10:00 a.m. to 8:00 p.m. on September 25, 2021, for the Kurt Briles Family Benefit. Motion carried 5-0.

St. Peter moved and was seconded by Wilson to approve the Jasper County Façade Improvement Program application updates to the building located at 118 N. Commerce Street, owned by Ronald and Bonnie Van Zante, in the amount of \$7,500.00. Upon roll call vote, motion carried 5-0.

Thomas gave a brief update on the hiring process on the School Resource Officer open position. Chief Chambers is currently on vacation. There have been 2 applications received to date.

Wilson moved and was seconded by Goemaat to set Trick-or-Treat night for Saturday, October 30<sup>th</sup>, from 6 to 8 p.m. Motion carried 5-0.

Goemaat moved and was seconded by St. Peter to set a council work session on October 11, 2021, to discuss the Monroe Recreation Park future plans. Motion carried 5-0.

Open Forum: Goemaat would like to see a fall or spring pick-up day for electronics if possible. Thomas stated she would check into it.

Wilson moved and was seconded by Steenhoek to adjourn the meeting at 7:36 p.m. Motion carried 5-0. A full copy of the minutes can be seen at [www.MonroeIA.com](http://www.MonroeIA.com) or the Monroe City Hall.

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Douglas P. Duinink, Mayor

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Kim K. Thomas, City Clerk/Administrator

**August 2021 Bills**

SALARIES	NET	30378.73
EFTPS	FEDERAL TAX	10365.41
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3723.00
IPERS	POLICE/REGULAR	6348.86
CITY OF MONROE	HEALTH INS	1652.45
GIS BENEFITS	LIFE INSURANCE	83.03
MIDAMERICAN ENERGY	UTILITIES	5722.59
MONROE POSTMASTER	AUGUST MAILING	247.00
UNITED HEALTHCARE	HEALTH INSURANCE	6131.40
IOWA RURAL WATER	VISION INSURANCE	107.79
DELTA DENTAL	DENTAL INSURANCE	351.26
JOE'S OLD FASHIONED FUN	OLD SETTLERS	5000.00
SECRETARY OF STATE	NOTARY FEE	30.00
WINDSTREAM	PHONE SERVICE	74.09
KAL SERVICES	SANITATION CONTRACT	13604.05
US CELLULAR	PHONE SERVICE	232.67
MEDIACOM	INTERNET	135.94
VERIZON	PHONE/INTERNET	455.31
CARDMEMBER SERVICES	LIBRARY SUBSCRIPTIONS/TRAINING/ADS/STAMPS	2661.61
AIRGAS	CYLINDER RENT/OXYGEN	16.47
ANDREA LANPHIER	MILEAGE REIMBURSEMENT	136.18
AXON ENTERPRISE, INC.	TRAINING	375.00
BITUMINOUS MATERIALS	CRS-2	425.90
CASEY'S BUSINESS MASTERCARD	FUEL	1955.03
IOWA REGIONAL UTILITIES	WATER USAGE	14400.01
DMACC	EMS TRAINING FEE	30.00
EARL MAY	MULCH	43.34
EMP EMERGENCY MEDICAL PRODUCTS	AMBULANCE SUPPLIES	1246.76
FARVER TRUE VALUE	STIHL/COUPLING/PARTS	120.99
FORBES OFFICE EQUIPMENT	OFFICE SUPPLIES	51.26
GALLS	UNIFORMS	516.16
HEWITT'S	BATTERY/SPOUT/OIL/PARTS	190.42
INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	MEMBERSHIP DUES	200.00
IOWA DEPARTMENT OF NATURAL RESOURCES	ANNUAL PERMIT FEE	210.00
IOWA LAW ENFORCEMENT ACADEMY	RECERTIFICATION FEE	50.00
IOWA ONE CALL	LOCATES	68.40
JASPER COUNTY SHERIFF'S OFFICE	CONTRACT REPAYMENT	3682.50
KEYSTONE LABORATORIES	TESTING	740.50
KINION WELDING	DOM TUBE	22.84
KINNAMON SERVICES	MOWER DECK	1631.20
KIRBYBUILT SALES	LIFTGATE FEES/SURFACE MOUNT	2239.72
MARCO	COPIER USAGE FEE	82.85
MARTIN MARIETTA	SAND/CHIP	172.06
MCCALL MONUMENTS	BRONZE PLATE REPAIR	240.00
MENARDS	BENCH VISE/MIXER/FINISH	319.19
MENNINGA PEST CONTROL	PEST CONTROL	330.00
MERCYONE	OMNI SERVICE FEE	50.00
MISSION COMMUNICATIONS LLC	ANNUAL SERVICE FOR LAGOONS	694.80
MONROE FOODS	SUPPLIES	37.35
MUNICIPAL SUPPLY	MARKING FLAGS/METERS	1802.25
NEWTON DAILY NEWS	PUBLICATIONS	143.21
NEWTON FIRE DEPARTMENT	AMBULANCE BILLING	1260.00
NORM ROZENDAAL TILING	COUPLER	11.18
PELLA REGIONAL HEALTH	HIRING PHYSICAL	93.00
RACOM CORPORATION	MOBILE RADIOS	11319.29

RICHARD DEHEER	DOWNTOWN REVITALIZATION GRANT FUNDS	3800.00
SANDRY FIRE SUPPLY	AIR ANALYSIS TESTS	236.50
SHRED IT	SERVICE	149.68
TWO RIVERS COOP	DIESEL/HONCHO-MADDOG K6	1318.84
VAN RYSWYK PLUMBING AND HEATING	BRASS BALL VALVE/ROADSTONE/LABOR	1036.87
VAN WALL	WHEEL KIT/BLADE	116.61
VANDEWALL METAL	BOX REPAIR	1830.00
VEENSTRA AND KIMM ENGINEERING	PROFESSIONAL SERVICES FEE	256.00
WATCHGUARD VIDEO	DIGITAL IN CAR CAMERA	4495.00
BAKER & TAYLOR	BOOKS	593.93
CENTER POINT LARGE PRINT	BOOKS	131.22
DEMCO	LIBRARY SUPPLIES	98.85
MODERN MARKETING	LIBRARY MAGNETS	292.82
PENWORTHY	LIBRARY BOOKS	1049.45
CAPITAL ONE	LIBRARY SUPPLIES	17.56
CAPITAL ONE	CLEANING SUPPLIES	75.38
TRUCK CENTER COMPANIES OF IOWA	DUMP TRUCK REPAIR	4580.75
AFLAC	EMPLOYEE PAID INSURANCE	150.96
TOTAL AUGUST EXPENSES:		\$ 152,443.47
TOTAL AUGUST REVENUE:		\$ 278,523.12

TOTAL REVENUE:	
GENERAL	23042.73
ROAD USE	17001.59
SPECIAL REVENUE	18171.04
CAPITAL PROJECT	405.00
ENTERPRISE	58177.35
FIDUCIARY	20600.00
DEBT SERVICE	0.00
AMERICAN RESCUE PLAN FUNDS	141125.41
TOTAL:	\$ 278,523.12

TOTAL EXPENSE:	
GENERAL	73810.03
ROAD USE	13922.33
SPECIAL REVENUE	15499.18
CAPITAL PROJECT	0.00
ENTERPRISE	36823.88
FIDUCIARY	1068.76
DEBT SERVICE	0.00
COVID FUND	11319.29
TOTAL:	\$ 152,443.47