

October 11, 2021

The regular meeting of the Monroe City Council was called to order by Mayor Doug Duinink on October 11, 2021, at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Andrea Steenhoek, Sean Wilson, Stacie McCoy and Jean Goemaat. City employees in attendance were: Nicholas Chambers, Marc Van Wyk and Kim Thomas.

Visitors at the meeting were: Jamee Pierson, Keith Roorda, Mike and Delores Johnson, Delmar Johnson, Bryan Llewellyn, Dr. Michelle Havenstrite, Kristen Souza, Ada Beth Hume, and Daryl Phifer.

Council Member Steenhoek moved and was seconded by Council Member Goemaat to approve the consent agenda. Items included the bills and minutes from the September meeting, Mike's Lounge Class C Liquor with outdoor sales and living quarters permit for 114 E. Washington Street and the clerk and treasurer report. Motion carried 5-0.

Council Member Wilson gave a brief update on activities the Fire Department have recently been involved in. The department recently received a letter from Alexis Fire on the new unit. Currently, Alexis Fire is waiting for the Chevrolet Chassis. There were no police or public works updates.

Council Member McCoy moved and was seconded by Council Member St. Peter to approve **RESOLUTION NO. 36-2021**. A resolution accepting the hiring of Lisa Van Gorp as a part-time employee for the Monroe Public Library. Motion carried 5-0.

Steenhoek moved and was seconded by Goemaat to approve the 2nd and 3rd reading of AN ORDINANCE ADOPTING THE "CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA". Upon roll call vote motion carried unanimously 5-0.

ORDINANCE NO. 307

BE IT ORDAINED by the City Council of the City of Monroe, Iowa, that:

SECTION 1. Pursuant to published notice and following public hearing on the 13th day of September, 2021, so required by Sections 362.3 and 380.8, Code of Iowa, there is hereby adopted by the City of Monroe, Iowa, the "CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA."

SECTION 2. All of the provisions of the "CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA," shall be in force and effect on and after the effective date of this ordinance.

SECTION 3. All ordinances or parts thereof in force on the effective date of this ordinance are hereby repealed from and after the effective date of this ordinance, except as hereinafter provided.

SECTION 4. The repeal provided for in the preceding section of this ordinance shall not affect any offense or act committed or done or any penalty or forfeiture incurred or any contract or right established or accruing before the effective date of this ordinance; nor shall such repeal affect any ordinance or resolution promising or guaranteeing the payment of money by the City or authorizing the issuance of any bonds of said City or any evidence of said City's indebtedness or any contract or obligation assumed by said City; nor shall said repeal affect the administrative ordinances or resolutions of the Council not in conflict or inconsistent with the provisions of "THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA"; nor shall it affect the following ordinances specifically saved from repeal:

URBAN RENEWAL AREAS

| ORDINANCE NO. | ADOPTED | NAME OF AREA |
|---------------|-----------------|--|
| 174 | March 14, 1994 | Monroe Urban Renewal Area |
| 178 | August 12, 1996 | 1996 Addition to the Monroe Urban Renewal Area |

STREET AND ALLEY VACATIONS

| ORDINANCE NO. | ADOPTED | ORDINANCE NO. | ADOPTED |
|-------------------|-------------------|---------------|------------------|
| Ch. 71 (Ord. 199) | May 5, 1953 | 76 | November 4, 1976 |
| Ch. 70 (Ord. 201) | April 17, 1956 | 78F | June 2, 1978 |
| Ch. 73 (Ord. 202) | May 4, 1956 | 78G | January 4, 1980 |
| Ch. 74 (Ord. 74) | July 27, 1964 | 110 | February 5, 1982 |
| Ch. 75 (Ord. 74) | September 2, 1964 | 135 | November 7, 1988 |
| Ch. 78 | October 1, 1965 | 139 | June 5, 1989 |

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|-------------------|-------------------|-----|-------------------|
| Ch. 78A | April 10, 1968 | 149 | July 1, 1991 |
| Ch. 78B | May 9, 1969 | 150 | July 1, 1991 |
| Ord. 79 (Ch. 79) | September 4, 1970 | 155 | May 4, 1992 |
| Ch. 78 (Ord. 78C) | May 14, 1971 | 165 | December 14, 1992 |
| 78 AH | November 5, 1971 | 168 | June 14, 1993 |
| 78D | April 19, 1973 | 171 | August 9, 1993 |
| 81 | October 1, 1973 | 179 | September 9, 1996 |
| 80 | April 2, 1976 | 191 | October 12, 1998 |
| 78E | June 7, 1976 | 290 | August 12, 2019 |

STREET GRADES

| ORDINANCE NO. | ADOPTED | ORDINANCE NO. | ADOPTED |
|-------------------------|-------------------|---------------|-------------------|
| Ch. 44 | December 12, 1963 | 44B1 | No Date |
| Ch. 46 | December 12, 1963 | 44C1 | September 7, 1979 |
| Ch. 44A (Ord. 44A-1) | August 24, 1971 | | |

ZONING MAP

| ORDINANCE NO. | ADOPTED | ORDINANCE NO. | ADOPTED |
|-----------------------|-------------------|---------------|------------------|
| 160 (Official Map) | June 1, 1992 | 194 | January 10, 2000 |
| 166 | February 16, 1993 | 197 | October 8, 2001 |
| 180 | September 9, 1996 | 198 | October 8, 2001 |
| 185 | June 8, 1998 | 200 | June 10, 2002 |
| 186 | June 8, 1998 | 211 | October 11, 2004 |
| 187 | 1998 | 261 | August 11, 2014 |
| 188 | July 13, 1998 | 262 | October 13, 2014 |
| 192 | June 14, 1999 | | |

nor shall it affect any other right or franchise conferred by any ordinance or resolution of the Council or any other person or corporation; nor shall it affect any ordinance naming, establishing, relocating or vacating any street or public way, whether temporary or permanent; nor shall it affect any ordinance amending the official zoning map, establishing building lines, establishing and changing grades, or dedicating property for public use; nor shall it affect any prosecution, suit or other proceeding pending or any judgment rendered on or prior to the effective date of this ordinance.

SECTION 5. The following ordinances, passed subsequent to the preparation of this code but prior to adoption of this code, are hereby adopted and made a part of this code. These are ordinances NONE. Said ordinances shall be codified and incorporated in published copies of this code as supplements thereto following adoption of this ordinance.

SECTION 6. An official copy of the "CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA," adopted by this ordinance, including a certificate of the City Clerk as to its adoption and the effective date, is on file in the office of the City Clerk, and shall be kept available for public inspection.

SECTION 7. The City Clerk shall furnish a copy of the "CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA," to the Judicial Magistrates serving the City of Monroe.

SECTION 8. This ordinance shall be in full force and effect from and after the publication of this ordinance, as required by law.

Passed by the City Council of the City of Monroe, Iowa, the 11th day of October, 2021. Signed: Douglas P. Duinink, Mayor and attested by: Kim K. Thomas, City Clerk.

Steenhoek moved and was seconded by McCoy to approve the bid from Dirt Trackers for \$6,000 for the regrading of the Monroe Recreation Park fields. Upon roll call vote, motion carried unanimously 5-0.

Mayor Duinink, Kim Thomas, Nicholas Chambers, Dr. Michelle Havenstrite, and Mrs. Souza interviewed Bryan Llewellyn for the PCM School Resource Officer position on October 7th. All agreed the interview went well. Council Member Wilson moved and was seconded by St. Peter to move forward with the hiring process on Bryan Llewellyn for the School Resource Officer pending required testing, medical, and training requirements. Upon roll call vote, motion carried unanimously 5-0.

St. Peter moved and was seconded by McCoy to approve the amendment to the Jasper County Façade Improvement Program application for Josh and Alicia Hansen at 101 S. Monroe Street to include signage costs for \$500.00. Upon roll call vote, motion carried unanimously 5-0.

There was no public comment for the USDA Rural Development financial assistance grant funding for the siding and doors at the City Hall/Community Building at the meeting. Positive comments have been made on the looks of the building. All agreed Jack Van Baale did an excellent job on the updates.

The discussion on the city hall relocation took place. There were no negative comments from the audience. Mayor Duinink and council all agreed that the only con of relocating was taking the WP Barber building off the tax rolls. Taxes on the property were \$2,600 yearly. There were questions concerning sewer backup and water issues in the basement of the building. Director Van Wyk suggested tiling around the office if needed. Parking and snow removal concerns were mentioned. Both would have to be resolved prior to the city purchasing the building. The next step in the process will be to have a closed session meeting on November 8th to discuss the possible purchase in greater detail. The current space of city hall is 396 square feet and the WP Barber Building is 2048 square feet, plus an additional 2048 in the basement. The council agreed that discussions on the possible relocation of City Hall will continue at the November 8th meeting.

Director Van Wyk stated that the street sweeper is in need of repair or replacement. Van Wyk has received estimates on repairs from MacQueen Equipment. The last time the street sweeper was repaired was in 2017 costing over \$10,000. MacQueen's estimates for repairs range from \$4,596 to \$11,819. Van Wyk asked about rental rates and was told that for a used sweeper the rate is \$7500.00 per month and for a new sweeper would be \$10,000 per month. All agreed that was not feasible. Van Wyk received a proposal on a used 1998 Elgin Sweeper for \$25,000. St. Peter moved and was seconded by Goemaat to purchase the 1998 Elgin Sweeper for \$25,000 from MacQueen Equipment and amend the budget if necessary in the spring. Upon roll call vote, motion carried unanimously 5-0.

Open Forum – Mike Johnson asked about plotting out the last block at the Silent City Cemetery. Thomas stated it needs to be done in the next year or two. Mike would like to see the lots 4x12 instead of 4x11. He stated it was just too hard to get the equipment and stones placed on the lots being that small. Steenhoek voiced her concerns on the kids riding bikes on the road after dark on Big Blue Stem and Meadowlark Dr. Steenhoek is concerned that a child is going to get hit. Steenhoek would like our local police dept. to stop and talk to the parents if possible. Thomas mentioned the increase in Road Use Tax and Local Option Sales Tax dollars for the next 12 months. Everyone is happy about the Cemetery Road Street Lights.

Steenhoek moved and was seconded by Goemaat to adjourn the meeting at 8:03 p.m. Motion carried 5-0. A full copy of minutes can be seen at WWW.MonroelA.com or the Monroe City Hall.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

September 2021 Bills

| | | |
|----------|-------------|----------|
| SALARIES | NET | 28723.29 |
| EFTPS | FEDERAL TAX | 9757.48 |

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| IOWA DEPT OF REVENUE | WITHHOLDING/STATE TAX | 3530.00 |
| IPERS | POLICE/REGULAR | 5864.66 |
| CITY OF MONROE | HEALTH INS | 1034.50 |
| MONROE POSTMASTER | MAILING | 247.00 |
| MID AMERICAN ENERGY | UTILITIES | 5541.77 |
| WINDSTREAM | PHONE | 82.23 |
| UNITED HEALTHCARE | HEALTH INSURANCE | 6131.40 |
| GIS BENEFITS | LIFE INSURANCE | 97.43 |
| RURAL WATER | VISION INSURANCE | 107.79 |
| DELTA DENTAL | DENTAL INSURANCE | 351.26 |
| MONROE POSTMASTER | MAILING | 35.41 |
| WINDSTREAM | PHONE | 64.24 |
| CARDMEMBER SERVICES | SUBSCRIPTIONS/SUPPLIES/TRAINING/UNIFORMS | 1999.26 |
| BITUMINOUS MATERIALS & SUPPLY | CRS-2 | 379.66 |
| BRUENING ROCK | ROCK | 602.25 |
| CAPITAL ONE | SUPPLIES | 111.43 |
| CASEY'S | GAS | 1848.35 |
| IOWA REGIONAL UTILITIES | RURAL WATER | 13581.10 |
| DES MOINES STAMP | ENGRAVING | 44.50 |
| DIRT TRACTERS | BLOCK | 540.00 |
| FARVER TRUE VALUE | VALVES, FUSE, STREET ELBOW | 90.87 |
| GALLS | UNIFORMS | 109.09 |
| HEWITT'S | TUBES/BLADE/GAUGES/TIRE REPAIRS/MISC. | 687.05 |
| IOWA LEAGUE OF CITIES | FALL INSTITUTE | 208.00 |
| IOWA ONE CALL | LOCATES | 20.70 |
| KAL SERVICES | SANITATION CONTRACT | 13604.05 |
| KEYSTONE LABORATORIES | TESTING | 537.00 |
| MACQUEEN EQUIPMENT | JET TRUCK REPAIRS | 529.26 |
| MARCO | COPIER CONTRACT | 63.19 |
| MARTIN MARIETTA | CHIP | 145.32 |
| MEDIACOM | INTERNET | 210.43 |
| MONROE FOODS | SUPPLIES | 13.98 |
| MOWBILITY SALES | TRIMMER HEAD/SPEED FEED | 35.44 |
| MUNICIPAL SUPPLY INC | SAFETY MARKING | 99.60 |
| NEWTON DAILY NEWS | PUBLICATIONS | 161.68 |
| NEWTON FIRE DEPARTMENT | BILLING SERVICE | 595.00 |
| PELLA RENTAL SALES | BUCKET RENTAL | 600.00 |
| SEPTICS AND MORE | CULVERT SOUTH/JASPER | 7968.95 |
| SPAHN & ROSE LUMBER | QUICKCRETE | 31.62 |
| TITAN MACHINERY | BLADES | 80.56 |
| TWO RIVERS COOP | LP GAS/TANK RENTAL/WEED KILLER | 382.21 |
| US CELLULAR | PHONE SERVICE | 232.67 |
| VAN RYSWYK P&H | WATERLINE/CLAMP/KEROSENE | 74.78 |
| VAN ZANTE HARDWARE | DOWNTOWN REVITALIZATION GRANT | 7500.00 |
| ANNIE'S | BOOKS | 20.99 |
| BAKER & TAYLOR | BOOKS | 605.26 |
| CAPITAL ONE | LIBRARY SUPPLIES | 180.71 |
| CENTER POINT LARGE PRINT | LARGE PRINT BOOKS | 267.98 |
| GUIDEPOSTS | BOOKS | 83.62 |
| NEWTON DAILY NEWS | BUSINESS DIRECTORY | 68.00 |
| OVERDRIVE, INC | E-BOOK FEE | 629.40 |
| PENWORTHY | BOOKS | 458.82 |
| VERIZON | PHONE/INTERNET | 454.20 |
| AFLAC | EMPLOYEE PAID INSURANCE | 150.96 |
| IOWA DEPARTMENT OF REVENUE | SALES TAX ADJUSTMENT | 48.12 |
| TOTAL SEPTEMBER EXPENSE: | | \$ 117,624.52 |
| TOTAL SEPTEMBER REVENUE: | | \$ 164,886.00 |

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| TOTAL REVENUE: | |
| GENERAL | 40656.22 |
| ROAD USE | 32727.86 |
| SPECIAL REVENUE | 32279.47 |
| CAPITAL PROJECT | 1880.14 |
| ENTERPRISE | 56254.15 |
| FIDUCIARY | 74.63 |
| DEBT SERVICE | 1013.53 |
| TOTAL: | \$ 164,886.00 |

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| TOTAL EXPENSE: | |
| GENERAL | 49853.27 |
| ROAD USE | 14724.70 |
| SPECIAL REVENUE | 18767.55 |
| CAPITAL PROJECT | 0.00 |
| ENTERPRISE | 33918.29 |
| FIDUCIARY | 360.71 |
| DEBT SERVICE | 0.00 |
| TOTAL: | \$ 117,624.52 |