

November 8, 2021

The regular meeting of the Monroe City Council was called to order by Mayor Doug Duinink on November 8, 2021, at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Jennifer St. Peter, Andrea Steenhoek, Sean Wilson, Stacie McCoy and Jean Goemaat. City employees in attendance were: Nicholas Chambers, Andrea Lanphier, Marc Van Wyk and Kim Thomas.

Visitors at the meeting were: Delmar Johnson, Linda Phifer, Daryl Phifer, Kasandra Lynch, Keith Roorda, and Jamee Pierson.

Council Member Steenhoek moved and was seconded by Council Member McCoy to approve the consent agenda. Items on the consent agenda included the bills and minutes from the October meeting, clerk and treasurer report, and El Maguey Mexican Grill Class C liquor license with Sunday sales for 105 E. Marion Street. Motion carried 5-0.

Public Works Director Van Wyk reported that the street sweeper should be here this week and the MRP has been aerated and some turf seed has been put down. There were no police or fire reports.

Steenhoek moved and was seconded by Council Member Goemaat to approve RESOLUTION NO. 37-2021. A resolution allowing for the transfer of funds within the City of Monroe, Iowa. Upon roll call vote, motion carried unanimously 5-0.

Council Member St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 38-2021. A resolution approving the FY2021 Annual Urban Renewal Tax Increment Financing Report as presented. Upon roll call vote, motion carried unanimously 5-0.

St Peter moved and was seconded by Goemaat to approve RESOLUTION NO. 39-2021. A resolution establishing a new American Recovery Plan Act Capital Improvement fund within the City of Monroe, Iowa. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by Council Member McCoy to approve RESOLUTION NO. 40-2021. A resolution accepting the hiring of Christopher Ver Huel from a seasonal employee to a part-time employee of the Monroe Public Library. Motion carried 5-0.

Chief Chambers stated that Mr. Llewellyn has accepted a position with the Des Moines Fire Department and will not be coming to PCM to work as the School Resource Officer. Chief Chambers will start the advertising process over.

Kasandra Lynch was in attendance to ask permission for the Monroe PTA Organization to use the city square for holiday activities on Saturday, December 4th, from 9 a.m. to 4 p.m. Activities include a tree decorating contest with a silent auction and horse and buggy rides. The council had no problem granting permission for the PTA event and thanked Ms. Lynch for attending the meeting.

Steenhoek moved and was seconded by St. Peter to approve the annual TIF Indebtedness/Increment amount to be submitted to the Jasper County Auditor by Thomas. Upon roll call vote, motion carried unanimously 5-0.

Administrator Thomas reported on the Rural USDA guidelines for applying for grant funding. The process was originally explained incorrectly to Thomas by the Albia office. Monroe could qualify for up to a 15% reimbursement based on the towns low to moderate income level. Thomas stated that all applications must be approved before projects can be completed. The process for an application to be approved could take up to 90 days and no contracts can be signed or completed until after the 90 application process is complete.

A short public discussion took place at the meeting to discuss the pros and cons of the WP Barber Office Building. Wilson stated he had done a survey at the high school asking students if they would be in favor or opposed to the city moving locations and listed both a couple pros and cons on the survey. The students voted 51% not in favor and 49% in favor of the purchase. Thomas reported that the garages to the north are not part of the deal and they are not for sale. There was concerns mentioned about snow removal and parking to the north of the building. Both concerns would need to be addressed and written in the contract, if the city should decide to purchase the office. The council agreed to go into closed session after open forum to discuss the purchase of the WP Barber Office Building.

Jamee Pierson asked if the city could mention to the dance studio not to park in front of the drop off box at night. Thomas stated she would talk to Melissa at Steppin Out. Keith Roorda asked about the MRP, the fields and tournament play. Mayor Duinink mentioned that a committee could be formed to focus on the MRP as done in the past. Andrea Steenhoek had talked to Scott Steenhoek about the Prairie City Rec Complex and asked if Scott would be willing to come and talk to the Monroe Council about the Monroe MRP. Wilson and Thomas both have also been researching frisbee golf courses.

Motion by Goemaat, seconded by St. Peter to enter into closed session at 7:47 p.m. under Iowa Code 21.5(j). Which states to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property. Goemaat moved and was seconded by McCoy to exit closed session at 8:09 p.m. Motion carried 5-0.

Wilson moved and was seconded by Goemaat to set a public hearing for the reverse referendum petition process, if needed, for the December 13, 2021, regular council meeting at 7:10 p.m. Motion carried 5-0.

Goemaat moved and was seconded by Wilson to adjourn the meeting at 8:12 p.m. Motion carried 5-0. A full copy of open minutes may be seen at the Monroe City Hall or www.MonroelA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

October 2021 Bills

SALARIES	NET	26661.54
EFTPS	FEDERAL TAX	9482.93
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3359.00
IPERS	POLICE/REGULAR	5777.36
CITY OF MONROE	HEALTH INS	1034.50
WINDSTREAM	PHONE	82.23
MID AMERICAN	UTILITIES	5255.28
MONROE POSTMASTER	OCTOBER MAILING	280.73
GIS BENEFITS	LIFE INSURANCE	75.83
UNITED HEALTHCARE	HEALTH INSURANCE	3238.65
DELTA DENTAL	DENTAL INSURANCE	103.26
CENTRAL IOWA RURAL WATER	VISION INSURANCE	42.19
MONROE PTA	TRUNK-OR-TREAT	25.00
TAMMY FRANKLIN	DEPOSIT REFUND	2.18
ANNIES	BOOKS	28.01

BAKER & TAYLOR	BOOKS	503.45
CAPITAL ONE	LIBRARY SUPPLIES	107.45
CENTER POINT LARGE PRINT	BOOKS	136.76
DEMCO	LIBRARY SUPPLIES	186.28
GUIDEPOSTS	BOOKS	91.66
LINDA MCCANN	SPEAKER FEE	50.00
MONROE POSTMASTER	BOX RENTAL	102.00
MONROE PUBLIC LIBRARY	PETTY CASH	72.73
NEWTON DAILY NEWS	LIBRARY BUSINESS DIRECTORY	89.00
CARDMEMBER SERVICES	LIBRARY SUBSCRIPTIONS/AMAZON/GOOGLE/MISC.	1579.73
AIRGAS	OXYGEN	16.77
CALDWELL, BRIERLY, CHALUPA LAW	LEGAL SERVICES	135.00
CAPITAL ONE	WALMART SUPPLIES	93.96
CASEY'S BUSINESS MASTERCARD	GAS	1586.13
IOWA REGIONAL UTILITIES	RURAL WATER PAYMENT	14838.11
DE RUITER LAWN EQUIPMENT	AIR FILTER/CORBORATOR	27.00
DIRT TRACKERS	BRICK/LABOR	475.00
EARL MAY	RX SPRAY	14.99
EMP EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	89.07
GREGG YOUNG AUTO CENTER	CLUTCH REPAIR/FAN	1283.28
HACH COMPANY	PH GEL PROBE	369.22
HEWITT'S SERVICE CENTER	CLIPS/TIRE REPAIR/TUBE/FLUID	117.48
IOWA DEPT OF PUBLIC SAFETY	TERMINAL BILLING FEE	300.00
IAWEA	FALL CONFERENCE REGISTRATION	40.00
IOWA ASSOCIATION OF MUNICIPAL UTILITIES	FALL CONFERENCE REGISTRATION	225.00
IOWA LEAGUE OF CITIES	DUES/REGISTRATION	1320.00
IOWA PRISON INDUSTRIES	STREET SIGNS	153.78
WINDSTREAM	PHONE SERVICE	64.24
JACK VAN BAAL	SIDING/TRIM/DOORS	9383.77
JASPER CO. SPEED SHOP	SERVICE/PARTS	212.55
JASPER CO. HOMELAND SECURITY	EMA DUES	2745.00
JEFF TIMMINS	CONCRETE/STORM SEWER TOPS	1179.00
KAL SERVICES	SANITATION CONTRACT	13604.05
KLOCKE'S EMERGENCY VEHICLES	ZOLL X SERIES MONITOR	1620.00
LL PELLING	ASPHALT PAVING/COLD MIX PATCHING	59242.30
MARCO	COPIER CONTRACT	64.15
MARTIN MARIETTA MATERIALS	ROAD CHIP	91.35
MEDIACOM	INTERNET	210.43
MENARDS	SCREWDRIVER/J-HOOK	301.83
MERCYONE	OMNI SERVICE	50.00
MONROE FOODS	SUPPLIES	36.52
NATIONAL PEN	PD PENS	140.00
NEWTON DAILY NEWS	PUBLICATIONS	293.42

PELLA RENTAL SALES	RENTAL FEE	150.00
RADAR ROAD	RADAR CERTIFICATIONS	105.00
SIMMERING-CORY INC.	CODE UPDATE	1750.00
TWO RIVERS COOP	TORDON RTU AND ALTITUDE	176.00
US CELLULAR	CELL PHONE SERVICE	232.67
USA BLUE BOOK	SILICONE TUBING	101.05
GALL'S	UNIFORMS	94.12
IOWA LAW ENFORCEMENT ACADEMY	MMPI TRANSFER FEE	50.00
VEENSTRA & KIMM ENGINEERING	ENGINEERING SERVICE	4930.75
JERRY ALLISON	OVERPAYMENT REFUND	15.00
VERIZON	PHONE	451.86
AFLAC	INSURANCE	95.16
LEIGHTON STATE BANK	NSF BANK FEES	10.35
TOTAL OCTOBER EXPENSE:		\$ 176,853.11
TOTAL OCTOBER REVENUE:		\$ 495,990.89

TOTAL REVENUE:	
GENERAL	239131.30
ROAD USE	21850.30
SPECIAL REVENUE	150659.98
CAPITAL PROJECT	17033.28
ENTERPRISE	55863.26
FIDUCIARY	942.46
DEBT SERVICE	10510.31
COVID/ARPA	0.00
TOTAL:	\$ 495,990.89

TOTAL EXPENSE:	
GENERAL	60713.56
ROAD USE	67307.12
SPECIAL REVENUE	8212.07
CAPITAL PROJECT	0.00
ENTERPRISE	38510.42
FIDUCIARY	2109.94
DEBT SERVICE	0.00
COVID/ARPA	0.00
TOTAL:	\$ 176,853.11

