

April 12, 2021

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at 7:00 p.m. at the Monroe City Hall. Council members in attendance were: Wilson, Steenhoek, McCoy, and Goemaat. Council Member Jennifer St. Peter was absent from the meeting. Kim Thomas, Marc Van Wyk, Jamie Hofer, Adam Choat, and Nicholas Chambers, were also in attendance. Mayor Duinink announced that the meeting was being recorded.

Visitors at the meeting were: Jake Dugger and Jamee Pierson. Council Member Wilson moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the consent agenda included the bills and minutes from the March meeting and the clerk and treasurer report. Motion carried 4-0.

Police Chief Chambers stated that the department is starting to get busy now that spring has arrived. Chief Chambers plans to do a debit/credit card awareness class for the public this spring, as there continues to be complaints on phone scams. Officer Adam Choat discussed the Police Reserve Program that they would like to establish. Currently, there is a grant program available and the training costs would be free to the recruits. After completion of the course, recruits would be eligible for a \$500.00 gift card to purchase equipment and/or uniforms if needed. Costs to Monroe would be very minimal. Choat mentioned that there are normally two types of reserves: those just wanting to volunteer and give back to the community and those who are planning a career and wishing to become a certified police officer. Reserves would be used at events when extra law enforcement is needed such as Old Settlers or other larger events. Council Member Steenhoek moved and was seconded by Wilson to table the discussion on the Monroe Reserve Officer Program until the May meeting. Motion carried 4-0.

Wilson mentioned that the red attack truck should be delivered in October of 2021. Wilson also mentioned that he could no longer serve as a public safety liaison and that Council Member McCoy has agreed to take his place because of being elected to an officer position at the last fire department meeting. Mayor Duinink confirmed at the meeting that the switching of departments between Wilson and McCoy was in agreement with everyone.

Director Van Wyk stated that the new tractor is in and that the mowing and trimming at the parks and cemetery has started. Van Wyk mentioned that he was notified that someone had mowed the soccer fields at the MRP and just wanted to verify that the city should be mowing not the soccer volunteers. McCoy confirmed that the volunteers should only be mowing the lines in the soccer field not the entire field.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 22-2021. A resolution setting fees to be charged by the City of Monroe Fire and Rescue for vehicle fires and rescue calls involving response and hazard control. Motion carried 4-0.

McCoy moved and was seconded by Steenhoek to approve RESOLUTION NO. 23-2021. A resolution assigning an address within the City of Monroe, Iowa. Parcel No. 1736453028 owned by Fred Slayden Post 363 of the American Legion shall become 105 W. County Line Road. This land is being purchased by L. Bruce Aalbers and is requiring an official address for building purposes. Motion carried 4-0.

McCoy moved and was seconded by Goemaat to approve RESOLUTION NO. 24-2021. A resolution accepting the hiring of Christopher Ver Heul as a seasonal employee for the Monroe Public Library. Motion carried 4-0.

Steenhoek moved and was seconded by Wilson to set the hearing for the budget amendment for year ending June 30, 2021, for May 10, 2021, at 7:15 p.m. Motion carried 4-0.

Steenhoek moved and was seconded by McCoy to approve the 2nd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MORNOE, IOWA, 2017 BY AMENDING PROVISIONS PERTAINING TO WATER RATES. Upon roll call vote, ayes – Steenhoek, McCoy, Goemaat, nays – Wilson. Motion carried 3-1.

Steenhoek moved and was seconded by Goemaat to approve the 2nd reading of AN ORDINANCE AMENDING THE CITY OF MONROE, IOWA, BY AMENDING SECTION 1 OF 99.02, CHAPTER 99, SEWER SERVICE CHARGES. Upon roll call vote, motion carried 4-0.

Steenhoek moved and was seconded by Goemaat to waive the requirement that an ordinance must be considered and voted on for passage at two council meetings prior to the meeting at which the ordinance is fully adopted. Steenhoek moved and was seconded by Goemaat that ORDINANCE NO. 303 be placed on its final reading AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING CHAPTER 75 FOR SNOWMOBILES. Upon roll call vote, motion carried 4-0. ORDINANCE NO. 303. Passed and approved April 12, 2021. Signed: Douglas P. Duinink, Mayor and attested by: Kim Thomas, City Clerk/Administrator. Copies of this ordinance in its entirety are available at the Monroe City Hall, Monroe Public Library or at www.MonroeIA.com.

Steenhoek moved and was seconded by Goemaat to waive the requirement that an ordinance must be considered and voted on for passage at two council meetings prior to the meeting at which the ordinance be fully adopted. Steenhoek moved and was seconded by Goemaat that ORDINANCE NO. 304 be placed on its final reading AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING CHAPTER 77. Upon roll call vote, ayes – Steenhoek, Goemaat, McCoy, nays – Wilson. Motion carried 3-1. ORDINANCE NO. 304. Passed and approved April 12, 2021. Signed: Douglas P. Duinink, Mayor and attested by Kim Thomas, City Clerk/Administrator. Copies of this ordinance allowing for the use of ATVs, UTVs, and golf carts within the City of Monroe is available in its entirety at the Monroe City Hall, Monroe Public Library, and www.MonroeIA.com.

Jamie Elam was in attendance to discuss the possible 28E Agreement between the City of Monroe and Jasper County for providing animal control services in Jasper County. Currently the city is using Marion County Humane Society for a monthly fee of \$477.00. With this service Monroe is contracted to bring cats and dogs to the Humane Society at any time. Elam explained that Jasper County is proposing to provide services for dog pickups and dog bites cases only. The cost for this service would be \$2505.00 annually. Jasper County does not have a service available for cats at this time. The council was in agreement to table this item until the May meeting for further discussion.

There were 5 applications received for the seasonal maintenance/mowing position. Goemaat moved and was seconded by Steenhoek to hire Butch Umble at \$12.50 per hour and Caleb Duinink at \$13.00 per hour as seasonal employees for the City of Monroe. Both applicants worked for the city last mowing season. Motion carried 4-0.

The council agreed to take bids for the 1989 Case Tractor with a minimum bid starting at \$500.00. Bids will be opened at the May meeting.

Steenhoek moved and was seconded by Goemaat to terminate the contract for water tower maintenance of the 200,000 gallon water tower with Utility Service Company effective June 30, 2021. Motion carried 4-0.

Steenhoek moved and was seconded by Goemaat to approve the maintenance contract with Maguire Iron for the 200,000 gallon water tower for \$12,525.00 annually. Motion carried 4-0.

Discussion on the warning tracks at the MRP have been a concern for Director Van Wyk. Van Wyk explained that the city does not have the proper equipment to maintain the tracks and that a previous employee had planted them with grass which didn't grow and now have been overcome by weeds. After some discussion, the council agreed at the meeting to keep the warning tracks and have an outside source come in and repair them. Van Wyk will get estimates and let the

council know. Thomas explained that there is funding from the can donations that could be used for this purpose.

Open Forum – PCM Students are looking for yards to clean up on April 26, 2021. If you know of any residents that could use some assistance let Andrea Steenhoek know. The Jersey Freeze 5K Walk Run was a great success reported Steenhoek, Old Settlers is a go for August 6 & 7 and the night entertainment has been officially booked. Other concerns discussed were political flags on private property, county owned bridges, golf carts on private property, and deepest sympathy going out to the State Patrol and Jim Smith’s family after being killed recently in the line of duty.

Goemaat moved and was seconded by Wilson to adjourn at 8:27 p.m. Motion carried 4-0. A full copy of minutes may be seen at the Monroe City Hall or at www.MonroeIA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk/Administrator

March 2021 Bills

SALARIES	NET	30176.86
EFTPS	FEDERAL TAX	9982.12
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3344.00
IPERS	POLICE/REGULAR	6455.04
CITY OF MONROE	HEALTH INS	1777.82
GIS BENEFITS	LIFE INSURANCE	90.23
MONROE POSTMASTER	MAILING	234.32
UNITED HEALTHCARE	HEALTH INSURANCE	6737.73
DELTA DENTAL	INSURANCE	385.68
IOWA RURAL WATER	INSURANCE	107.79
MIDAMERICAN ENERGY	UTILITIES	4679.63
WINDSTREAM	PHONE	79.98
CARDMEMBER SERVICES	BOOKS/SUBSCRIPTIONS/SUPPLIES/DISPENSERS	1238.73
AIRGAS	CYLINDER RENT	8.06
BAKER & TAYLOR	BOOKS	269.61
BOUND TREE	AMBULANCE SUPPLIES	264.64
CALDWELL, BRIERLY, CHALUPA	LEGAL	265.00
IOWA REGIONAL UTILITIES	PAYMENT/PRINCIPAL/INTEREST	17856.16
DES MOINES STAMP	INK PADS	15.55
EMP EMERGENCY MEDICAL PRODUCTS	AMBULANCE SUPPLIES	554.17
FARVER TRUE VALUE	EYE HANDLE/GLOVES	52.44
GALLS	UNIFORMS/BADGES	78.85
GUIDEPOSTS	BOOK	19.94
HEWITT'S	AIR FILTERS/PULLER/FD TIRES/BRAKE FLUID/MISC.	2999.84
IMFOA	REGISTRATION	125.00
IOWA ASSOCIATION OF MUNICIPAL UTILITIES	DUES	735.00
WINDSTREAM	PHONE	64.25
J & K ELECTRIC LLC	LIGHT CHANGE OUT	900.00
JAMIE HOFER	UNIFORM REIMBURSEMENTS	300.00
JEDCO	DUES	2796.00
JEN KAIN	EMT REIMBURSEMENT	494.26
KAL SERVICES	SANITATION CONTRACT	13604.05
KARRIE PHILLIPS	EMT REIMBURSEMENT	575.59
KEYSTONE LABORATORIES	TESTING	317.00
MARCO	COPIER CONTRACT	61.48
MARION COUNTY HUMANE SOCIETY	MONTHLY CHARGE	477.00
MEDIACOM	INTERNET	74.49
MENNINGA PEST CONTROL	PEST CONTROL	165.00
MERCYONE DES MOINES	AMBULANCE SUPPLIES	417.38
MONROE FOODS	MOP/TOWELS/TISSUE	47.11

MONROE MIRROR	PAPER/DOOR HANGERS	342.80
MONROE POSTMASTER	YEARLY PERMIT FEE	245.00
MURPHY TRACTOR & EQUIPMENT	PIN/TOOTH	127.00
MUSTANG CAR WASH	PD TOKENS	90.00
NEWTON DAILY NEWS	PUBLICATIONS	345.84
QUILL	PRINTER CARTRIDGES	66.99
RACOM CORPORATION	BEON ACCESS	164.40
REID JENKINS	EMT REIMBURSEMENT	368.97
SHRED IT	SERVICE	150.56
STOREY KENWORTHY	RECEIPTS	481.13
TWO RIVERS COOP	DIESEL/LP	1525.65
UNITY POINT HEALTH	LABOR/BIOMEDICAL CHARGES	235.00
VAN RYSWYK P&H	ROADSTONE	1590.40
VAN WALL	BRUSH	606.60
WAL-MART	CLEANING SUPPLIES/PD TV/FOLDERS	769.05
WAL-MART	LIBRARY SUPPLIES	119.98
MONTHLY TRANSFERS	TRANSFERS	28425.12
TODD HEABERLIN	LIBRARY LIGHT INSTALLATION	180.00
US CELLULAR	PHONE	235.35
CASEY'S	GAS	1728.95
MEDIACOM	INTERNET	135.94
VERIZON	PHONE/INTERNET	469.47
TITAN MACHINERY	BOX BLADE	5014.86
AFLAC	INSURANCE	150.96
TOTAL MARCH EXPENSES:		\$ 152,397.82
TOTAL MARCH REVENUE:		\$ 163,007.27

TOTAL REVENUE:	
GENERAL	35461.77
ROAD USE	7921.37
SPECIAL REVENUE	35310.53
CAPITAL PROJECT	685.18
ENTERPRISE	52603.11
FIDUCIARY	4140.19
DEBT SERVICE	26885.12
COVID	0.00
TOTAL:	\$ 163,007.27

TOTAL EXPENSE:	
GENERAL	59550.59
ROAD USE	12721.93
SPECIAL REVENUE	33649.66
CAPITAL PROJECT	2083.00
ENTERPRISE	40535.64
FIDUCIARY	3577.05
DEBT SERVICE	0.00
COVID	279.95
TOTAL:	\$ 152,397.82