

March 8, 2021

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at 7:00 p.m. at the Monroe City Hall. Roll call was taken, council members present were: Wilson, St. Peter, Steenhoek, McCoy, and Goemaat. City employees: Kim Thomas, Jamie Hofer, and Nicholas Chambers were in attendance. Visitors at the meeting were James Lackamp and Jamee Pierson. Mayor Duinink announced that the meeting was being recorded.

Council Member Steenhoek moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the agenda included the bills and minutes from the February 8<sup>th</sup> and March 1<sup>st</sup> meetings and the clerk and treasurer report. Motion carried 5-0.

Chief Chambers reported that phone scams and vehicle break-ins continue to take place, the Police Reserve Program he would like to start, and stated that the School Resource Officer at the PCM Schools is doing well. Jamie Hofer from the Public Works Department was in attendance because Director Van Wyk was out of town on vacation. Hofer reported they are fixing water mains and filling in potholes from the winter. This spring the plan is to cut dead trees in the cemetery and parks. Council Member Wilson reported that the Fire Department has ordered a new attack truck.

Council Member McCoy moved and was seconded by Goemaat to approve RESOLUTION NO. 17-2021. A resolution allowing for the transfer of funds within the City of Monroe. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by Council Member St. Peter to approve RESOLUTION NO. 18-2021. A resolution in support of the Central Iowa Housing Trust Fund. Motion carried 5-0. Jasper County Habitat for Humanity has chosen Monroe this year to help 3-4 homes with repairs as part of their Rock the Block Campaign.

St. Peter moved and was seconded by Goemaat to reset the budget hearing for March 29, 2021, at 6:00 p.m. Motion carried 5-0. RESOLUTION NO. 20-2021.

Steenhoek moved and was seconded by St. Peter to approve the 1<sup>st</sup> reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA 2017, BY AMENDING PROVISIONS PERTAINING TO WATER RATES. Upon roll call vote, ayes – Steenhoek, St. Peter, Goemaat, McCoy, nays – Wilson. Motion carried 4-1.

St. Peter moved and was seconded by McCoy to approve the 1<sup>st</sup> reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SECTION 1 OF 99.02, CHAPTER 99, SEWER RATES CHARGES. Upon roll call vote motion carried unanimously 5-0.

Under old business on the agenda, Thomas mentioned MidAmerican Energy will be installing 3 street lights on Cemetery Road for the price of \$6,750.53 this spring.

Goemaat moved and was seconded by McCoy to accept the resignation of Denise Nichols as the Monroe Public Library Assistant. Motion carried 5-0.

Steenhoek moved and was seconded by Goemaat to approve the adoption of the City of Monroe Personnel Policy Handbook effective March 8, 2021. Motion carried 5-0.

Steenhoek moved and was seconded by Wilson to approve RESOLUTION NO. 19-2021. A resolution approving the Collective Bargaining Agreement between the American Federation of State, County and Municipal Employees Iowa Council 61, AFL-CIO and the City of Monroe, Iowa. Upon roll call vote, motion carried unanimously 5-0.

Wilson moved and was seconded by St. Peter to post and hire seasonal employees for the spring and summer mowing season. Motion carried 5-0. McCoy also mentioned that spring soccer starts the week of April 1<sup>st</sup>.

Steenhoek moved and was seconded by Goemaat to consider a rate increase by resolution at the April regular meeting for services provided by the Monroe Fire and Rescue Department set by the Medicare Fee Schedule. Motion carried 5-0.

McCoy moved and was seconded by Steenhoek to revisit the request for funding of the MercyOne Mobile Unit after fundraising efforts take place. Motion carried 5-0.

The Jersey Freeze 5K is scheduled for March 27<sup>th</sup> at 9:00 a.m. The Monroe Old Settlers Committee is asking for barricades and traffic control during the race. "Sections of Marion Street and Commerce Streets will be closed for a period of time during the race," stated Steenhoek. The Monroe Fire and Police Depts. are planning on assisting the day of the race.

Wilson moved and was seconded by Steenhoek to adjourn at 7:21 p.m. Motion carried 5-0. A full copy of minutes may be seen at [www.MonroelA.com](http://www.MonroelA.com) or the Monroe City Hall.

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Douglas P. Duinink, Mayor

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Kim K. Thomas, City Clerk/Administrator

#### February 2021

SALARIES	NET	28313.49
EFTPS	FEDERAL TAX	9866.19
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3223.00
IPERS	POLICE/REGULAR	6485.15
CITY OF MONROE	HEALTH INS REIMBURSEMENT	1781.07
DELTA DENTAL DRAFT	DENTAL INS	420.10
RURAL WATER VISION	VISION INS	107.79
GIS BENEFITS	LIFE INS	90.23
WINDSTREAM	PHONE	80.27
MID AMERICAN ENERGY	UTILITIES	5099.32

MONROE POSTMASTER	POSTAGE	248.55
UNITED HEALTHCARE	HEALTH INS	7816.58
CARDMEMBER SERVICES	TREE TRIMMING MATERIALS/SUPPLIES/DUES/SUBSCRIPTIONS	2453.15
ACTION ELECTRICAL	GENERATOR MAINTENANCE	275.00
AIRGAS	OXYGEN	8.06
ANDREA LANPHIER	MILEAGE REIMBURSEMENT	19.14
CALDWELL, BRIERLY, CHALUPA	LEGAL SERVICES	303.00
CAPITAL FIRE	ANNUAL INSPECTION/SERVICE	650.00
IOWA REGIONAL UTILITIES ASSOC	PAYMENT/PRINCIPAL/INTEREST	18210.01
FARVER TRUE VALUE	EYE HANDLE	8.99
FORBES OFFICE EQUIPMENT	OFFICE SUPPLIES	61.83
GALLS LLC	UNIFORMS	77.78
HACH COMPANY	CHLORINE/TESTING SUPPLIES	670.95
HEWITT'S	BLADES	394.36
IMFOA	DUES	100.00
IOWA ONE CALL	LOCATES	14.40
IOWA PRISON INDUSTRIES	SIGNS/POSTS	915.85
WINDSTREAM	PHONE	64.63
J&K ELECTRIC	SERVICE CALL	125.00
JAMIE HOFER	INK REIMBURSEMENT	43.86
KAL SERVICES	SANITATION CONTRACT	13604.05
KEYSTONE LABS	TESTING	401.50
MARCO	COPIER USAGE	58.20
MARION CO HUMANE SOCIETY	DEC/JAN MONTHLY CHARGE	954.00
MEDIACOM	INTERNET	74.49
MONROE FIRE DEPT	SERVICE	2800.00
MUNICIPAL SUPPLY INC	METERS	2168.00
NEWTON DAILY NEWS	PUBLICATIONS	191.48
PELLA ENGRAVING	ENGRAVING SERVICE	55.00
PELLA RENTAL	LIFT RENTAL	393.45
RACOM	RADIOS	11312.00
SMITH FERTILIZER & GRAIN	BULK SALT	2211.25
SPAHN & ROSE LUMBER	VINYL TRIM/PARTS	260.83
TWO RIVERS COOP	DIESEL	911.46
US CELLULAR	PHONE	232.67
UTILITY SERVICE CO	WATER TOWER MAINTENANCE	3096.95
VAN RYSWYK P&H	PLUG	5.31
VANDE WALL METAL	PLOW MOUNT REPAIR	510.00
WAL-MART	INK/SUPPLIES	95.35
BAKER & TAYLOR	BOOKS	592.65
CASEY'S MASTERCARD	GAS	1306.46
CENTER POINT LARGE PRINT	BOOKS	131.22
GUIDEPOSTS	BOOK	19.94
MODERN MARKETING	FINANCE CHARGE	4.26
NEWTON DAILY NEWS	LIBRARY BUSINESS DIRECTORY	59.90
PENWORTHY	STEAM KITS/BOOKS	1247.35
WAL-MART	PAPER	70.23
MEDIACOM	INTERNET	135.94
NORTHERN TOOL	POWER WASHER	2899.99
VERIZON	PHONE	519.47
MONTHLY TRANSFERS		338574.16
LEIGHTON STATE	NSF CHARGES	5.00
AFLAC	EMPLOYEE PAID INSURANCE	38.04
INFINISOURCE BENEFIT SERVICES	POP PLAN FEE	350.00
TOTAL FEBRUARY EXPENSE:		\$ 473,218.35
TOTAL FEBRUARY REVENUE:		\$ 438,968.74

<b>TOTAL REVENUE:</b>	
GENERAL	31047.42
ROAD USE	15994.81
SPECIAL REVENUE	3860.90
CAPITAL PROJECT	155.79
ENTERPRISE	361425.36
FIDUCIARY	152.54
DEBT SERVICE	26331.92
TOTAL:	\$ 438,968.74

<b>TOTAL EXPENSE:</b>	
GENERAL	54187.15
ROAD USE	14133.92
SPECIAL REVENUE	35165.42
CAPITAL PROJECT	2083.00
ENTERPRISE	355200.97
FIDUCIARY	1135.89
DEBT SERVICE	0.00
COVID 2020	11312.00
TOTAL:	\$ 473,218.35