

February 8, 2021

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at 7:00 p.m. at the Monroe City Hall. Roll call was taken, council members present were: St. Peter, Steenhoek, McCoy, and Goemaat. Council Member Wilson was absent. City employees: Kim Thomas, Jamie Hofer, Nicholas Chambers, and Marc Van Wyk were in attendance. Visitors at the meeting was Jenni Edwards and Jamee Pierson. Mayor Duinink announced that the meeting was being recorded.

Council Member Steenhoek moved and was seconded by Council Member McCoy to approve the consent agenda. Items on the agenda included the bills and minutes from the January meeting, Gateway Recreation Class C Liquor, Outdoor Service and Sunday Sales for 107 S. Taylor St. and the clerk and treasurer report. Motion carried 4-0.

For the committee and board reports, Chief Chambers stated he has been working on a possible reserve program and new officer Brett Armstrong is working out well. Director Van Wyk stated public works has been pushing snow the last couple of weeks. There was continued discussion on individuals not moving vehicles during snow fall. The Mayor and Council agreed that violators should be ticketed.

Steenhoek moved and was seconded by McCoy to approve RESOLUTION NO. 11-2021. A resolution allowing for the transfer of funds within the City of Monroe. Motion carried 4-0.

Council Member St. Peter moved and was seconded by Council Member Goemaat to set the public hearing for the maximum property tax dollars on certain levies for March 1, 2021, at 6:00 p.m. Motion carried 4-0.

St. Peter moved and was seconded by Goemaat to approve RESOLUTION NO. 12-2021. A resolution setting the time and place for a public hearing for the purpose of soliciting written or oral comments on the city's proposed fiscal year 2021/2022 maximum property tax dollars from certain levies. Motion carried 4-0.

McCoy moved and was seconded by St. Peter to approve RESOLUTION NO. 13-2021. A resolution setting the time and place for the proposed budget hearing for the purpose of soliciting written or oral objections on the city's proposed budget for fiscal year ending June 30, 2022. Motion carried 4-0.

McCoy moved and was seconded by Goemaat to approve RESOLUTION NO. 14-2021. A resolution approving an increase in pay from \$16.16 to \$16.48 per hour for Brenda Tripp-Lanser. Motion carried 4-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 15-2021. A resolution approving the employment agreement between the City of Monroe, Iowa and Kimberly K. Thomas as City Clerk/City Administrator for the City of Monroe. Motion carried 4-0.

Goemaat moved and was seconded by McCoy to accept the resignation of Cassi Britt as the Monroe Public Library Assistant. Motion carried 4-0.

The council agreed that the employee handbook would be on the March meeting agenda for approval. Council Member Wilson arrived at the meeting at 7:18 p.m.

Steenhoek moved and was seconded by Wilson to approve the agreed-upon procedures report for the City of Monroe for the period of July 1, 2019 to June 30, 2020. Motion carried 5-0.

There was a discussion about miscommunications with the Newton Daily News and the City of Monroe. Jamee Pierson from the Newton Daily News was in attendance.

Steenhoek moved and was seconded by Goemaat to approve the request for a handicap sign in front of the Monroe Community Pharmacy located at 112 E. Washington Street. Motion carried 5-0.

Open forum: The Rural Trustee meeting is scheduled for February 9th at 6:30 p.m. at the fire station. The condition of the city streets and snow removal concerns were discussed. Director Van Wyk went over salt vs. sand costs and the difference as to when to apply each one. "Currently with the cold temperatures we are experiencing, salt would not melt the snow and ice off the roads" responded Van Wyk.

Wilson moved and was seconded by Goemaat to adjourn the meeting at 7:50 p.m. Motion carried 5-0. A full copy of minutes may be seen at MonroelA.com or the Monroe City Hall.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk/Administrator

January 2021 Bills

SALARIES	NET	27994.23
EFTPS	FEDERAL TAX	9757.69
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3184.00
IPERS	POLICE/REGULAR	6408.89
CITY OF MONROE	HEALTH INS REIMBURSEMENT	1681.01
DELTA DENTAL DRAFT	DENTAL INS	351.26
RURAL WATER VISION	VISION INS	107.79
GIS BENEFITS	LIFE INS	83.03
WINDSTREAM	PHONE	89.31
MID AMERICAN ENERGY	UTILITIES	4657.37
MONROE POSTMASTER	POSTAGE	235.98
UNITED HEALTHCARE	HEALTH INS	5551.77
JONI RIESBERG	DEPOSIT REFUND	36.03
CARDMEMBER SERVICES	LIBRARY SUPPLIES/SUBSCRIPTIONS/VEHICLE EQUIPMENT	737.77
ANDREA LANPHIER	MILEAGE	19.14
ANKLE HIGH TREE SERVICE	TREE REMOVAL	800.00
AXON ENTERPRISES	TASER PAYMENT	1248.00
BARCO MUNICIPAL PRODUCTS	ALUMINUM SIGN BASE/SHIPPING	283.89
BOBS SHOOTING SUPPLIES	AMMUNITION	146.80
CALDWELL, BRIERLY, CHALUPA PLLC	LEGAL SERVICES	927.00
IOWA REGIONAL UTILITIES	PAYMENT/PRINCIPAL/INTEREST	16130.72
DES MOINES STEEL FENCE	LABOR/MATERIALS	6800.00
GALLS LLC	VEST/UNIFORMS	1180.76
HEWITT'S SERVICE CENTER	REPAIRS/SERVICE/LABOR	164.43
IOWA DEPT OF PUBLIC SAFETY	TERMINAL FEES	906.00
IOWA LAW ENFORCEMENT	ADMINISTRATIVE FEES	125.00
IOWA ONE CALL	LOCATES	54.90
IOWA PRISON INDUSTRIES	STREET SIGNS	915.85
IOWA RURAL WATER ASSOCIATION	REGISTRATION FEE/TRAINING	175.00
IPROMOTEC	REFLECTIVE BAGS	295.00
JOSH BAKER	UNIFORM REIMBURSEMENT	300.00
KAL SERVICES	SANITATION CONTRACT	13604.05
MARCO INC	COPIER CONTRACT	61.41
MCCALL MONUMENTS	SERVICE	450.00
MEDIACOM	INTERNET	210.43
MERCYONE DES MOINES	AMBULANCE SUPPLIES	52.26
MID-STATES ORGANIZED	ANNUAL MEMBERSHIP	100.00
MIDWEST WHEEL	FD PARTS	23.81
MONROE FIRE DEPARTMENT	FIRE CALLS	5300.00
NATIONAL BAND & TAG	PET TAGS	72.99
NEWTON FIRE DEPARTMENT	TIER REIMBURSEMENT	81.77

PARTSMASTER	CUTOFF WHEEL	61.49
PELLA REGIONAL HEALTH	PRE-EMPLOYMENT PHYSICALS	590.00
QUILL	SUPPLIES	41.98
RACOM	INSTALLATION OF CAMERA	510.00
SANDRY FIRE SUPPLY	SCBA/FIRE TAPE	2627.95
SHRED IT	SERVICE	149.32
SIOUX CITY FOUNDRY CO	BLADES/CURB SHOE	432.00
US CELLULAR	CELL PHONE SERVICE	232.29
VAN RYSWYK P&H	ROADSTONE/LABOR/BALL VALVES	974.95
WAL-MART	SUPPLIES	122.18
BAKER & TAYLOR	BOOKS	308.58
CASEY'S MASTERCARD	GAS	1116.98
CENTER POINT LARGE PRINT	BOOKS	131.22
DEMCO	LIBRARY SUPPLIES	91.87
GUIDEPOSTS	LIBRARY BOOKS	39.88
WINDSTREAM	PHONE	73.65
KADETH INC	LIBRARY REMOTE REPAIR	38.33
MODERN MARKETING	LIBRARY MATERIALS	284.25
NEWTON DAILY NEWS	LIBRARY DIRECTORY	33.90
PCM EXPLORER	SUBSCRIPTION	52.00
PENWORTHY	BOOKS	249.02
WAL-MART	LIBRARY TEE	8.43
VERIZON	PHONE/INTERNET	469.47
AFLAC	EMPLOYEE INSURANCE	38.04
LEIGHTON STATE BANK	NSF FEES/TAX	15.70
LEIGHTON STATE BANK	ANNUAL BOX FEE	25.00
JANUARY TRANSFERS		28425.13
TOTAL JANUARY EXPENSE:		\$ 148,448.95
TOTAL JANUARY REVENUE:		\$ 146,428.89

TOTAL REVENUE:	
GENERAL	28378.55
ROAD USE	21170.47
SPECIAL REVENUE	19151.20
CAPITAL PROJECT	299.04
ENTERPRISE	51073.8
FIDUCIARY	0
DEBT SERVICE	26355.83
TOTAL:	\$ 146,428.89

TOTAL EXPENSE:	
GENERAL	56650.15
ROAD USE	10891.06

SPECIAL REVENUE	36957.16
CAPITAL PROJECT	2083.00
ENTERPRISE	41867.58
FIDUCIARY	0
DEBT SERVICE	0
TOTAL:	\$ 148,448.95