

December 14, 2020

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at 7:00 p.m. at the Monroe City Hall. Council members were given the option to call in via Zoom or attend in person because of the COVID-19 Pandemic. Roll call was taken, in attendance were: Goemaat, Steenhoek, St. Peter, Zoom were: McCoy and Wilson. City employees at the meeting were: Kim Thomas, Nicholas Chambers and Marc Van Wyk. Jamie Elam was the only visitor in person at the meeting and Jamee Pierson listened in via Zoom. The mayor announced the meeting was being recorded.

Council Member Steenhoek moved and was seconded by Council Member St. Peter to approve the consent agenda and clerk and treasurer report. Motion carried 5-0.

Public Works Director Van Wyk stated that the broom on the new mower worked great for snow removal this past weekend. Van Wyk was very happy with the results. McCoy commented on the nice job the guys did. Wilson commented on how nice the Christmas lights looked and how speedy they had been put up this year. Chief Chambers stated that officer Brett Armstrong started on December 2<sup>nd</sup> and is working on his FTO training. The Police Department continues to monitor traffic on F70 and has taken the first withdrawal of \$19,000 for the School Resource Officer Grant Program. Council Member Wilson left the meeting at 7:10 p.m. due to internet problems.

Council Member McCoy moved and was seconded by Council Member Goemaat to approve RESOLUTION NO. 45-2020. A resolution allowing for the transfer of funds within the City of Monroe. Upon roll call vote, motion carried 4-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 46-2020. A resolution approving the redemption of certificates of deposits owned by the City of Monroe, Iowa. Upon roll call vote, motion carried 4-0.

Goemaat moved and was seconded by McCoy to approve RESOLUTION NO. 47-2020. A resolution approving an increase in hourly wage for Officer Brandon Blom from \$24.00 to \$24.50 effective immediately. Upon roll call vote, motion carried 4-0. Wilson was able to log back into the meeting during this time.

Steenhoek moved and was seconded by Goemaat to approve the 1<sup>st</sup> reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY ADDING A NEW SUBSECTION 69.13 TO CHAPTER 69 OF THE MONROE CODE OF ORDINANCES. This ordinance will allow business parking only on the east side of Commerce Street from American to Marion Street. Upon roll call vote, motion carried 5-0.

The mayor and council discussed the request for a stop sign on Jasper Street at the intersection of Pleasant and Big Blue Stem. It was decided to talk to the person who made the request and do some police monitoring in the area before making a decision on the request.

The mayor and council agreed to leave city hall closed to the public until the January 2021 meeting for discussion. Requests may be taken over the phone or by appointment only.

Jamie Elam from Jasper County Community Development and Inspections was in attendance to give an update on permits for Monroe. As of December 14<sup>th</sup>, Monroe has had 15 new residential permits, 4 multi-family permits, 1 new business and 5 assessor building permits. Elam thanked Monroe for having such a great team of employees. Elam explained the process of inspections to the council and stated that the State of Iowa will continue to do the electrical inspections until he becomes licensed.

Steenhoek moved and was seconded by St. Peter to approve the Monroe Downtown Revitalization Program application for 112 S. Commerce Street owned by Ralph and Susie Phifer in the amount up to \$7500.00. Upon roll call vote, motion carried 5-0.

Chief Chambers spoke on the hiring of another part-time police officer. Chief Chambers was asked when part-time officers are used and his response was during vacations or sick time of regular employees. Chambers would like to have additional part-time help in case he or one of his officers is out for an extended period of time. Most part-time officers provide their own equipment and the city is responsible for 1 uniform. Goemaat moved and was seconded by Wilson to approve the request to hire William Sickels as a part-time Police Officer for the Monroe Police Department at \$25.00 per hour. Motion carried 5-0.

St. Peter moved and was seconded by Steenhoek to approve the vacation payout request of 40 hours to Kim Thomas. Motion carried 5-0.

The council agreed to meet at 6:00 p.m. on January 4, 2021, for a budget workshop meeting and on January 11<sup>th</sup> prior to the regular council meeting to discuss and review sample ordinance updates.

During open forum, Goemaat notified Clerk Thomas of a couple areas having problems with recycling not getting picked up properly. Wilson stated he would like to keep working on a resolution for traffic on F70.

Steenhoek moved and was seconded by St. Peter to adjourn at 8:01 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or at [www.MonroelA.com](http://www.MonroelA.com).

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Douglas P. Duinink, Mayor

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Kim K. Thomas, City Clerk

**November 2020 Bills**

SALARIES	NET	36485.09
EFTPS	FEDERAL TAX	13307.74
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	4014.00
IPERS	POLICE/REGULAR	8269.12
CITY OF MONROE	HEALTH INS	1315.24
JAMIE ELAM	DEPOSIT REFUND	114.67
GIS BENEFITS	LIFE INSURANCE	68.63
MONROE POSTMASTER	MAILING/STAMPS	236.27
UNITED HEALTHCARE	HEALTH INS	3868.99
DELTA DENTAL	DENTAL INS	475.26
IOWA RURAL WATER - VISION	VISION INS	67.56
CARDMEMBER SERVICES	SUBSCRIPTIONS/SUPPLIES/TRAINING	1216.47
AIRGAS	OXYGEN	160.18
ANDREA LANPHIER	MILEAGE	19.14
CALDWELL, BRIERLY, CHALUPA, PLLC	LEGAL SERVICES	522.00
DELL MARKETING LP	OFFICE COMPUTERS	3193.46
FARVER TRUE VALUE	TRIMMER LINE/FILTERS/SCHRENCH	111.85
GALLS	UNIFORM	174.96
IOWA ONE CALL	LOCATES	22.50
KEYSTONE LAB	TESTING	317.00
KIM THOMAS	MILEAGE	89.70
KINNAMON SERVICES	LED FLOOD LIGHTS/LABOR	305.00
MARCO	PRINTER CONTRACT	67.97
MISSION COMMUNICATIONS	SERVICE PACKAGE	1389.60
MONROE MIRROR	PAPER	53.80

MUNICIPAL SUPPLY	METERS	2529.20
MUSTANG CAR WASH	TOKENS	90.00
NATIONAL PEN	MASKS	137.94
NEWTON DAILY NEWS	PUBLICATIONS	262.40
PARTSMASTER	BIT SET	202.80
SANDRY FIRE SUPPLY	SCBA'S	20431.00
SHRED IT	SERVICE	137.93
SPAHN & ROSE LUMBER	SEWER PLANT ROOFING	2909.09
USA BLUE BOOK	COLORIMETER/HARDNESS TEST KIT	565.87
VAN RYSWYK PLUMBING & HEATING	ROADSTONE/LABOR	963.20
VEENSTRA & KIMM	ENGINEERING	668.70
WAL-MART	SUPPLIES	142.02
AIRGAS	CYL OXYGEN	8.06
BAKER & TAYLOR	BOOKS	1095.02
CASEY'S	FUEL	1098.63
CENTER POINT LARGE PRINT	BOOKS	131.22
IOWA REGIONAL UTILITIES	USAGE/PRINCIPAL/INTEREST	16154.31
DEMCO	LIBRARY SUPPLIES	37.93
ELECTRIC PUMP	SERVICE/LABOR/MILEAGE	346.40
FRAN WAY TREE MOVING	RENTAL	450.00
GUIDEPOSTS	BOOKS	27.98
GWORKS	ANNUAL LICENSE FEES	4939.72
HEWITT'S	REPAIRS/VBELT/DSL ADDITIVE	106.94
IOWA INTERACTIVE	RETURN FEE	5.00
IOWA LAW ENFORCEMENT ACADEMY	MMPI TESTING	300.00
WINDSTREAM	ALARM PHONES	63.71
KAL SERVICES/MIDWEST	SANITATION CONTRACT	13604.05
MARION COUNTY HUMANE SOCIETY	MONTHLY FEES	477.00
MEDIACOM	INTERNET	205.43
MID AMERICAN ENERGY	UTILITIES	4223.39
MONROE PUBLIC LIBRARY	PETTY CASH EXPENSE	19.74
NATIONAL PEN	MASKS	137.94
NEWTON DAILY NEWS	PUBLICATIONS	225.04
PCM SCHOOL	PLAQUES FOR LIBRARY	33.00
PENWORTHY	BOOKS	305.59
QUILL CORPORATION	TONER	1333.95
RICK BIRKENHOLTZ	BOOK	25.00
TIM SCHAFER	ONSITE COMPUTER SET UP	400.00
TRUE NORTH	ACCIDENTIAL DEATH INSURANCE FD	425.60
US CELLULAR	CELL PHONE	231.21
UTILITY SERVICE CO INC	QUARTERLY MAINTENANCE	3096.95
WAL-MART	LIBRARY SUPPLIES	120.99
SIMMERING-CORY INC	CODE UPDATE	1000.00

VERIZON	INTERNET/PHONE	495.35
AFLAC	EMPLOYEE PAID INSURANCE	57.06
LEIGHTON STATE BANK	INTEREST ON BONDS	7782.72
UMB	INTEREST ON BONDS	2031.25
NOVEMBER TRANFERS		33447.16
TOTAL NOVEMBER EXPENSE:		\$ 199,349.69
TOTAL NOVEMBER REVENUE:		\$ 231,560.31

TOTAL REVENUE:	
GENERAL	43998.56
ROAD USE	22788.86
SPECIAL REVENUE	69588.30
CAPITAL PROJECT	1753.89
ENTERPRISE	64911.19
FIDUCIARY	344.20
DEBT SERVICE	28175.31
TOTAL:	\$231,560.31

TOTAL EXPENSE:	
GENERAL	75511.17
ROAD USE	10400.40
SPECIAL REVENUE	32636.25
CAPITAL PROJECT	2083.00
ENTERPRISE	58133.16
FIDUCIARY	10771.74
DEBT SERVICE	9813.97
TOTAL:	\$199,349.69