

October 14, 2019

The regular meeting of the Monroe City Council was called to order by Mayor Pro Tem Jeff Hegwood at the Monroe City Hall at 7:00 p.m. on October 14, 2019. Roll call was taken - Hegwood, St.Peter, Goemaat, Steenhoek, and Bradbury. Mayor Duinink was absent from the meeting so Hegwood announced that the meeting was being recorded. Kim Thomas, City Clerk, and Jeff Timmins, Public Works Director, and Nick Chambers, Police Chief, were in attendance.

Visitors at the meeting were: Delmar Johnson, Kyle Edwards, Kelsey Roberts, Matt Roberts, Jenni Edwards, Samantha Lease, Alex Amadeo, and Josh Carlson.

Council Member Steenhoek moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the agenda included the clerk and treasurers report, minutes and bills from the September meeting and Mike's Class C Liquor, outdoor service and Sunday sales permit for 114 E. Washington. Motion carried 5-0.

Chief Chambers mentioned to be alert about a Mid American scam going on by phone and a reminder that trick or treat night will be October 31, 2019, from 6 to 8 p.m. Public Works Department continues to mow, oil streets, and follow the Wastewater Treatment Facility Project and Midland Lift Station updates. There were no fire or library reports.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 47-2019. A resolution allowing for the transfer of funds within the City of Monroe. Upon roll call vote, motion carried unanimously 5-0.

Goemaat moved and was seconded by Council Member Bradbury to approve RESOLUTION NO. 48-2019. A resolution in support of the Boone, Jasper, Marion and Warren Countie's' Housing Trust Fund. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by Bradbury to approve the 1st reading of an ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO OPERATING BUDGET PREPARATION. Upon roll call vote, motion carried unanimously.

Bradbury moved and was seconded by Council Member St. Peter to approve an ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO CONFLICT OF INTEREST. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by Goamaat to approve the 2nd reading of an ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 65.02, CHAPTER 65, FOR THE INSTALLATION OF STOP SIGNS ON MEADOWLARK DR AND BIG BLUE STEM. Upon roll call vote, motion carried unanimously 5-0.

Steenhoek moved and was seconded by Goemaat to approve pay request number 6 to Woodruff Construction, LLC in the amount of \$747, 263.14 for the Wastewater Treatment Facility Improvements. Upon roll call vote, motion carried unanimously. Thomas stated the project is 63% complete.

Alex Amadeo from ISG Engineering was at the meeting to report on the West Lincoln Street Project. Pay request #3 is for \$14,833.30. The project had a July 31, 2019, completion date and is currently still not done. Seeding was done today, stated Amadeo, but some items left to do include putting the signs back up, there is a sidewalk curb that needs grinded out, and a few shoulders have washed away causing drainage issues that need to be corrected before the final closeout of the project. Bradbury moved and was seconded by Steenhoek to table the pay request #3 to Grimes Asphalt for the W. Lincoln Street Project until the November meeting. Motion carried 5-0.

Jenni Edwards spoke on behalf of some residents living at the Meadows. A petition was presented to the council before the meeting requesting a 3-way stop sign to slow people down driving through the development on Big Blue Stem. Edwards stated that 72% of the residents signed the petition and that the main goal is to keep everyone in the community safe. As The Meadows Development continues to grow at a fast pace, there will be more people and traffic in the area. Steenhoek spoke up to say that there are many intersections in town that do not have signage and she feels like, if the request is approved, those intersections would also need to be addressed. Chief Chambers volunteered to put the speed camera out at the Meadows to get some statistics on the area. Bradbury moved and was seconded by Goemaat to put the stop sign request on Big Blue Stem in ordinance form at the November meeting. Upon roll call vote, ayes – Bradbury, Goemaat, Hegwood, nays – Steenhoek and St. Peter. Motion carried 3-2.

Steenhoek moved and was seconded by Goemaat to accept the resignation of Steven Wright. Motion carried unanimously 5-0.

Steenhoek moved and was seconded by St. Peter to accept the resignation of Kurt Briles. Motion carried unanimously 5-0.

The council was in agreement that we would hire another maintenance employee before spring. The city will also continue to mow the cemetery and not bid it out.

St. Peter moved and was seconded by Goemaat to have Clerk Thomas proceed with purchasing a sign for the Red Rock Prairie Trail Head and do another fundraising letter. Motion carried unanimously 5-0.

Steenhoek moved and was seconded by St. Peter to approve the grant application request from Van Ryswyk Plumbing and Heating as part of the Downtown Revitalization Program. Reimbursement will be paid after copies of receipts are given to the city. Upon roll call vote, motion carried unanimously 5-0.

Bradbury moved and was seconded by Goemaat to approve the grant application request from Lynn Donahue for \$1743.00 as part of the Downtown Revitalization Program. Upon roll call vote, motion carried unanimously 5-0.

Bradbury moved and was seconded by Steenhoek to approve the grant application request from Doug Neidermann from the Monroe Community Pharmacy for \$7500.00 as part of the Downtown Revitalization Program. Upon roll call vote, motion carried unanimously 5-0.

A petition was dropped off at city hall signed by PCM teachers, parents and bus drivers concerning the parking issues at the Monroe Elementary School. With parents parking on both sides of Jasper Street, it makes it very hard for buses to get through and it is a safety concern. Buses are unable to turn onto Washington Street when parents are parked on both sides of the road after school. The petition is requesting no parking on the west side of Jasper starting at Iowa Street. The council would like to see the school board take part in the next discussion concerning parking concerns at the Monroe Elementary. Thomas is willing to go talk to the PCM Superintendent prior to the next council meeting. Bradbury moved and was seconded by St. Peter to make the west side of Jasper Street from W. Iowa Street to W. Washington Street no parking which will be done in ordinance form starting at the November meeting. Upon roll call vote, motion carried unanimously 5-0.

Open Forum – Thomas stated that ISU students are planning on being at the next meeting for the council to review the new Comprehensive Plan updates. Hegwood mentioned the balance in the MRP savings account and has an idea for a canopy out at the MRP.

Bradbury moved and was seconded by St. Peter to adjourn at 8:15 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or at www.MonroeIA.com.

Jeff Hegwood, Mayor Pro-Tem

Kim K. Thomas, City Clerk

September 2019 Bills

SALARIES	NET	28308.25
EFTPS	FEDERAL TAX	9521.61
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3354.00
IPERS	POLICE/REGULAR	6192.81
CITY OF MONROE	HEALTH INS	1641.00
GIS BENEFITS	LIFE INS	88.73
WINDSTREAM	PHONE SERVICE	77.19
MID AMERICAN	UTILITIES	4012.64
MONROE POSTMASTER	MAILING/STAMPS	229.32
UNITED HEALTHCARE	HEALTH INS	5984.30
VERIZON	PHONE SERVICE	506.88
RICK'S CARPENTRY	PERMIT REIMBURSEMENT	1280.00
IOWA RURAL WATER ASSOC	VISION INS	88.44
DELTA DENTAL	DENTAL INS	255.84
CARDMEMBER SERVICES	BOOKS/SUPPLIES/SUBSCRIPTIONS	1870.98
CASEY'S BUSINESS MASTERCARD	GAS	2475.52
CALDWELL, BRIERLY, CHALUPA LAW	LEGAL SERVICES	2950.30
IOWA REGIONAL UTILITIES	USAGE/PRINCIPAL/INTEREST	11357.81
ELECTRONIC ENGINEERING	BATTERY PACK/BELT CLIP	236.39
HEWITT'S	BATTERY/TIRE REPAIR/OIL/FILTERS/HOSE	947.82
IOWA ONE CALL	LOCATES	25.20
WINDSTREAM	PHONE SERVICE	73.32
JASPER CO TREASURER	TAXES	223.00
KAL SERVICES	SANITATION CONTRACT	13604.05
KEYSTONE LAB	TESTING	1172.00
KINNAMON SERVICES	SERVICE/REROUTE POWER/SUB PANEL	2632.00
LL PELLING CO	ROADWAY MAINTENANCE/COLD PATCH	49586.35
MARCO INC	COPIER CONTRACT	50.35
MARTIN MARIETTA MATERIALS	ROAD CHIP	263.68
MEDIACOM	INTERNET	144.93
MUSTANG CAR WASH	PD TOKENS	90.00
NEWTON FIRE DEPT	BILLING SERVICE	2415.00
SEPTICS AND MORE	MANHOLES/LEAK REPAIRS	6390.00
STAR EQUIPMENT	SAW/POWER GRIT CHAIN	538.32

TWO RIVERS COOP	DIESEL/TANK RENTAL/WEED KILLER	1159.79
VERIZON	PHONE/INTERNET	507.82
WAL-MART	INK/SUPPLIES	141.86
WP BARBER LUMBER	PADLOCKS/KEY PAD/HOSE/PATCH/MISC	482.34
BAKER & TAYLOR	BOOKS/SUPPLIES	266.99
BITUMINOUS MATERIALS	CRS-2	406.13
CENTER POINT LARGE PRINT	BOOKS	131.22
DARIN PENDROY	SEWER REFUND	171.96
DEMCO	SUPPLIES	155.83
FAMILY HANDYMAN	1 YEAR SUBSCRIPTION	15.00
FARVER TRUE VALUE	PARTS/STIHL OIL	83.99
FOOD NETWORK	1 YEAR SUBSCRIPTION	19.97
GUIDEPOSTS	BOOKS	55.82
JASPER COUNTY SPEED SHOP	BRAKE ROTOR/PADS/BULBS	637.12
JEDCO	DUES	2796.00
JENKINS ELECTRIC	5 AMP FUSE/SERVICE CHARGE	85.00
CASEY'S JULIA JACKOWSKI	REFUND	25.00
MIDWEST LIVING	1 YEAR SUBSCRIPTION	15.00
MONROE AMERICAN LEGION	DOWNTOWN REHAB GRANT/SIDEWALK	2100.00
MONROE FOODS	BATTERIES/PD SUPPLIES	13.88
MUNICIPAL SUPPLY	REPAIR PIPES/CURB BOX	3688.60
NEWTON DAILY NEWS	PUBLICATIONS/BUSINESS DIRECTORY	262.54
OVERDRIVE	FY20 LIBRARY BRIDGES	513.50
PENWORTHLY	BOOKS	599.86
POPULAR SCIENCE	2 YEAR SUBSCRIPTION	24.97
READERS DIGEST	1 YEAR SUBSCRIPTION	29.96
SANDRY FIRE SUPPLY	GLOVES/GEAR/TAPE	1612.67
SHRED IT	SERVICE	130.96
STATE LIBRARY	FY20 BRIDGES SUB PLATFORM	61.00
US CELLULAR	PHONE SERVICE	164.42
VAN RYSWYK P&H	SAND/REPAIRS	357.68
VEENSTRA & KIMM	SURVEY/PLAT REVIEW/ENGINEERING	24895.46
WOODRUFF	PAY REQUEST #5 WWTP	238463.19
WAL-MART	LIBRARY SUPPLIES	222.38
AFLAC	INSURANCE	210.24
LEIGHTON STATE BANK	NSF BANK FEES	10.00
SEPTEMBER TRANSFERS		28898.78
SEPTEMBER EXPENSES:		\$468,004.96
SEPTEMBER REVENUE:		\$449,787.48

TOTAL REVENUE:	
GENERAL	50173.47
ROAD USE	26293.31
SPECIAL REVENUE	34553.65
CAPITAL PROJECT	1990.81
ENTERPRISE	310853.05
FIDUCIARY	108.16
DEBT SERVICE	25815.03
TOTAL:	\$ 449,787.48

TOTAL EXPENSE:	
GENERAL	61686.11
ROAD USE	64861.39
SPECIAL REVENUE	30694.50
CAPITAL PROJECT	2639.00
ENTERPRISE	306449.23
FIDUCIARY	1674.73
DEBT SERVICE	0
TOTAL:	\$ 468,004.96

