

August 12, 2019

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at the Monroe City Hall at 7:00 p.m. on August 12, 2019. Roll call was taken - Hegwood, St.Peter, Goemaat, Steenhoek, Bradbury was absent to the meeting. The Mayor announced that the meeting was being recorded. Kim Thomas, City Clerk, and Jeff Timmins, Public Works Director, and Nick Chambers, Police Chief, were in attendance.

Visitors at the meeting were: Carolyn Daniels, Jim Martinache, Karla Martinache, Jamie Elam, Nick Fratzke, Darlene Marshall, Lenny Larson, Alex Amadeo, Sara Kappos, and Kyle Edwards.

Council Member Steenhoek moved and was seconded by Council Member St. Peter to approve the consent agenda. Items on the agenda included the July bills and minutes, clerk and treasurer's report, and CJ's Bar and Grill Class C Liquor, Outdoor Service and Sunday Sales pending dram shop for 105 E. Marion Street. Carolyn also asked for an extension for outdoor service for an anniversary party until 1:30 a.m. on September 14, 2019, and was granted that request by the council.

Director Timmins stated that the Meadows Streets are looking good and that the mowing has slowed down. "There's a phone scam going on stating that they are the Monroe Police Department requesting information from local residents and GSTB Enforcement is coming up on August 16th through September 2nd," stated Chief Chambers.

Mayor Duinink opened the public hearing at 7:05 p.m. for the alley purchase request on file. There were no public comments or objections to the sale of east/west alley in Block 21. Mayor Duinink then closed the public hearing at 7:06 p.m.

Steenhoek moved and was seconded by Council Member Goemaat to approve the first reading of AN ORDINANCE VACATING AND DISPOSING OF CERTAIN REAL ESTATE CONSISTING OF THE EAST-WEST ALLEY LOCATED IN BLOCK 21, ORIGINAL PLAT, MONROE, JASPER COUNTY, IOWA. Upon roll call vote, motion carried 4-0. Steenhoek moved and was seconded by Goemaat to suspend the rules requiring an ordinance to be voted on for passage at two council meetings prior to the final passage. Upon roll call vote, motion carried 4-0. Steenhoek moved and was seconded by Goemaat for the final approval and adoption of ORDINANCE NO. 290, AN ORDINANCE VACATING AND DISPOSING OF CERTAIN REAL ESTATE CONSIDING OF THE EAST/WEST ALLEY LOCATED IN BLOCK 21, ORIGINAL PLAT, MONROE, JASPER COUNTY, IOWA. Upon roll call vote, motion carried 4-0. ORDINANCE NO. 290. Signed: Douglas P. Duinink, Mayor and attested by: Kim K. Thomas, City Clerk.

Steenhoek moved and was seconded by St. Peter to waive the requirement that an ordinance must be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed and approve the second reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 69.08 OF CHAPTER 69 OF THE MONROE CITY CODE OF ORDINANCES CONCERNING NO PARKING ZONES. Upon roll call vote, motion carried 4-0. Steenhoek moved and was seconded by St. Peter to approve the third and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 69.08 OF CHAPTER 69. Upon roll call vote, motion carried 4-0. ORDINANCE NO. 291. Signed: Douglas P. Duinink, Mayor, and attested by Kim K. Thomas, City Clerk.

Goemaat moved and was seconded by Steenhoek to approve RESOLUTION NO. 37-2019. A resolution assigning an address within the City of Monroe, Iowa. Motion carried 4-0.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 38-2019. A resolution to approve the City of Monroe to use the Jasper County Community Development and Building Department for Building Code Inspection Services and approve said 28E agreement between the City of Monroe and Jasper County. Upon roll call vote, motion carried 4-0.

St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 39-2019. A resolution adopting a building permit fee schedule between the City of Monroe and Jasper County. Upon roll call vote, motion carried 4-0.

Sara Kappos, Justin Frampton and Jason Ledden were in attendance for the Meadows Final Plat 2. Sara Kappos from Veenstra and Kimm Engineering had reviewed the final plat prior to the meeting and had found it acceptable minus a couple minor issues. One issue was the seeding not being done, which a cashier's check for \$15,000 was dropped off at city hall until the seeding is complete. The other issue is having separate easements instead of just one for the utilities, which the attorneys are working on. Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 40-2019. A resolution of the Monroe City Council approving the plat of the Meadows at Monroe Plat 2. Upon roll call vote, motion carried 4-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 41-2019. A resolution allowing for the transfer of funds within the City of Monroe, Iowa. Motion carried 4-0.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 42-2019. A resolution approving the change of dates for the September 2019 council meeting. The September meeting will be on September 16, 2019, at 7 p.m. Motion carried 4-0.

Steenhoek moved and was seconded by Council Member Hegwood to approve the request for the Southside to have outdoor service on October 5th from 4:00 p.m. to 11:00 p.m. for the purpose of a retirement party for Terry Rawls. Plans include blocking off Marion Street to American Street, during those hours. Motion carried 4-0.

Sara Kappos from Veenstra and Kimm Engineering reported that the Wastewater Treatment Plant Project is 38% done. Woodruff is working on getting the walls poured on the polishing structure at the East Lagoon. The 6 inch forced main is complete along Sherman Street. Sara reported that change order number 1 on the agenda includes \$51,400 for the switching of submersible chopper pumps at the West Lagoon life station from Vaughn to Flygt, \$4,124 for changing of pipe under Hwy 14 from steel to PVC, \$12,300 for changing the underground air piping at the East Lagoon from DI to HDPE. Change order 1 included additions for plugging an

existing 8" pipe discovered at the West Lagoon for \$2,934.94, \$1,993 for modifying the East Lagoon MH-5 to allow installation of a new weir, and \$92,994.17 for desludging the East Lagoon Cell No.1. Steenhoek moved and was seconded by Goemaat to approve Change Order No. 1 for the Wastewater Treatment Plant Facility Project with a total contract increase of \$30,075.11. Motion carried 4-0. Payment No. 4 to Woodruff Construction is for the 6" force main, 8" gravity sewer, and manholes; as well as cured-in-place pipe lining of the existing sewer main, and some excavation and concrete work for structures at the East Lagoon. St. Peter moved and was seconded by Steenhoek to approve Pay Request No. 4 to Woodruff Construction in the amount of \$497,535.82 for the Wastewater Treatment Facility Improvements Project. Motion carried 4-0.

Lenny Larson and Alex Amadeo from ISG were in attendance for the West Lincoln Street Project. Larson reported that the project is almost complete except for some shouldering that still needs to be done, and the HMA is questionable in one area. There appears to be about 375 feet of skid loader damage that will need to be touched up reported Larson. Larson suggested withholding \$8,000 to \$10,000 off the requested payment until all issues are resolved. Steenhoek moved and was seconded by Goemaat to approve Pay Request No. 2 for the West Lincoln Street improvements to Grimes Asphalt in the amount of \$237,800.68. Motion carried 4-0.

Open Forum – Jeff Hegwood mentioned that the Mustang Diner needs to be mowed and the weeds taken care of. Darlene Marshall is concerned about the number of thistles on DOT property located along the cemetery. Timmins stated he had been in contact with the DOT but they are short staffed and attempted to contract some work out this spring but the contractor never showed up. Timmins stated he would be in touch again with the DOT in Newton. Mayor Duinink thanked the girls and all who made the annual Old Settlers Celebration another success.

Goemaat moved and was seconded by Steenhoek to adjourn the regular meeting at 7:38 p.m. Motion carried 4-0. A full copy of minutes may be seen at the Monroe City Hall or www.MonroeIA.com. Goemaat moved and was seconded by Hegwood to enter into closed session at 7:45 p.m. under Iowa Code 21.5 (i). Motion carried 4-0. A motion to exit closed session and adjourn at 8:00 p.m. was made by Steenhoek and seconded by Goemaat. No action was taken at the closed session meeting. Motion carried 4-0.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

July 2019 Bills

SALARIES	NET	43221.21
EFTPS	FEDERAL TAX	14761.93
IOWA DEPT OF REVENUE	WITHHOLDING/SALES	4113.00
IPERS	POLICE/REGULAR	9206.43
CITY OF MONROE	HEALTH INS/GARNISHMENT	1641.00
GIS BENEFITS	LIFE INSURANCE	88.73
WINDSTREAM	PHONE/ALARM	76.10
MONROE POSTMASTER	STAMPS/MAILING	228.76
RALPH & SUSIE PHIFER	DOWNTOWN REVIT PAYMENT	6379.08
UNITED HEALTHCARE	HEALTH INSURANCE	5984.30
VERIZON	PHONE	500.38
IA RURAL WATER	VISION	88.44
DELTA DENTAL	DENTAL	255.84
JORDAN KAMERICK	DEPOSIT REFUND	100.00
JOE'S OLD FASHION FUN	OS RIDES	3500.00
CARDMEMBER SERVICES	SUBSCRIPTIONS/SUPPLIES	1131.85
CASEYS MASTERCARD	GAS	2584.69
ANDREA LANPHIER	MILEAGE/REIMBURSEMENT	104.49
BAKER & TAYLOR	BOOKS	643.45
BARCO MUNICIPAL PRODUCTS	MINI LIGHT BAR	316.45
BITUMINOUS MATERIALS	CRS-2	822.36
CALDWELL, BRIERLY, CHALUPA	LEGAL SERVICES	548.00
CENTER POINT LARGE PRINT	BOOKS	218.10
IOWA REGIONAL UTILITIES ASSOC	PAYMENT/PRINCIPAL/INTEREST	12553.37

CONSUMER REPORTS	2 YEAR SUBSCRIPTION	49.00
COOKING LIGHT	2 YEAR SUBSCRIPTION	30.00
EATING WELL	1 YEAR SUBSCRIPTION	20.00
FARVER TRUE VALUE	STRING/TRIMMER LINE/SERVICE	333.64
FOLLETT SOFTWARE	SOFTWARE SUPPORT/LIBRARY	677.30
GALLS	NAME PLATE/BLACK LETTER	23.98
GCMOA	MEMBERSHIP DUES	20.00
GRAHAM TIRE	PD TIRES	540.00
GUIDEPOSTS	BOOK	19.94
HEWITTS	FUEL CAP/FILTERS/TIRE REPAIRS	397.93
INSTITUTE OF MUNICIPAL CLERKS	MEMBERSHIP DUES	170.00
IA DEPT OF NATURAL RESOURCES	WATER SUPPLY FEE	209.33
IOWA LEAGUE OF CITIES	CONFERENCE REGISTRATION	205.00
IOWA ONE CALL	LOCATES	86.40
IOWA PRISION INDUSTRIES	SIGNS	48.60
WINDSTREAM	PHONE	62.62
JD REPAIR	GLOW PLUG RELAY SWITCH	214.40
KADETH INC	ROUTER/LIBRARY	897.80
KAL SERVICES	SANITATION CONTRACT	13604.05
KEYSTONE LABS	TESTING	998.00
KIM THOMAS	MAY/JUNE MILEAGE	176.58
MARCO INC	COPIER CONTRACT	54.29
MARTIN MARIETTA MATERIALS	ROAD CHIP	140.69
MEDIACOM	INTERNET/CABLE	68.99
MENNINGA PEST CONTROL	PEST/AIR CARE	165.00
MID AMERICAN	UTILITIES	3508.06
MONROE FOODS	SUPPLIES	65.33
MUNICIPAL SUPPLY INC	REPAIR CLAMP	268.70
MUSTANG CAR WASH	TOKENS	90.00
NEWTON DAILY NEWS	PUBLICATIONS/LIBRARY DIRECTORY	397.61
PENWORTHY	BOOKS	708.03
PFM FINANCIAL SERVICES	SRF/GO LOAN FINANCIAL SERVICES	27035.38
SANDRY FIRE SUPPLY	FIRE TAPE/ SHUT OFF HDL	9.00
SCHOLASTIC	BOOKS	121.32
SHRED IT	SERVICE	124.27
SIRCHIE	PD BAG	79.16
TWO RIVERS COOP	DURANGO	135.00
ULRICH	REPAIRS TO PD VEHICLE	757.46
US CELLULAR	PHONE SERVICE	163.90
VAN GORP EDWARDS	INSURANCE	256.00
VAN RYSWYK P & H	BACKHOE RENTAL/LABOR	407.06
VAN WALL	MOWER PARTS	303.31
VANDE WAAL METAL	VALVE COVERS	140.00
VEENSTRA & KIMM	ENGINEERING/PERMIT FEES	26628.51
WAL-MART	LIBRARY SUPPLIES	52.68
WP BARBER LUMBER	TRIMMER LINE/LED BULBS	13.47
ZEROREZ	CARPET CLEANING	673.25
IOWA FINANCE AUTHORITY	SRF BOND PAYOFF	61177.92
MEDIACOM	INTERNET	75.94
MID AMERICAN	MRP LIGHT POLE/INSTALLATION	1368.09
WOODRUFF CONSTRUCTION	WASTE WATER TREATMENT FACILITY PROJECT	465400.36
BRECKENRIDGE GRAPHICS	LIBRARY YARD SIGNS	200.00
CORSEN CEMETERY RESTORATION	LEVELING OF STONES	7500.00
AFLAC	INSURANCE	315.36
LEIGHTON STATE BANK	BANK FEE	5.00
TOTAL JULY EXPENSE:		\$ 726,261.67
TOTAL JULY REVENUE:		\$ 1,151,924.57

TOTAL REVENUE:	
GENERAL	33506.98
ROAD USE	18890.61
SPECIAL REVENUE	15430.66
CAPITAL PROJECT	431.77
ENTERPRISE	1075755.93
FIDUCIARY	7625.00
DEBT SERVICE	283.62
TOTAL:	\$ 1,151,924.57

TOTAL EXPENSE:	
GENERAL	78512.30
ROAD USE	17474.21
SPECIAL REVENUE	19028.57
CAPITAL PROJECT	0.00
ENTERPRISE	610833.87
FIDUCIARY	412.72
DEBT SERVICE	0.00
TOTAL:	\$ 726,261.67