

January 14, 2019

The regular meeting of the Monroe City Council was called to order by Mayor Duinink on January 14, 2019, at 7:00 p.m. Roll call was taken, present – Steenhoek, St. Peter, Hegwood, Goemaat, Bradbury. Kim Thomas, City Clerk; Jeff Timmins, Public Works Director, and Police Chief Nick Chambers were in attendance. Interviews for the full-time maintenance position took place prior to the meeting.

Council Member Hegwood moved and was seconded by Council Member St. Peter to approve the consent agenda. Items on the agenda included the clerk and treasurer's report and the bills and minutes from the December meeting. Motion carried 5-0.

Jamee Pierson, Justin Frampton, Jason Ledden, Matt Hadsall, Jerod Miller, Alicia Hansen, Josh Hansen, Chad Snyder, and Sara Kappos were in attendance.

Chief Chambers stated that he has 3 certified applicants and 11 non-certified applicants for the open police officer position to date. Applications must be turned in by January 25, 2019. Chief Chambers also stated that the Dodge Charger is here. Mayor Duinink verified that the plan is to keep the 2014 Explorer, 2017 Tahoe and the 2016 Dodge Charger. Public Works Director Timmins gave a brief update on what the maintenance department had been working on this month. The department has been working on storm sewer projects, the culverts are in along Hwy B163, and repairs to the sewer jet truck have been done.

Sara from Veenstra & Kimm spoke on behalf of The Meadows Plat 2. Sara stated she has been working with Snyder and Associates and has reviewed that last set of construction drawings, however, there are a list of items still needed before full approval of public utilities will be given from Veenstra & Kimm Engineering. Sara stated the council could approve the construction of public utilities pending the list of items still be requested or table the discussion until the next meeting. Clerk Thomas stated that residents from the development were in attendance with other concerns and that Justin Frampton was in attendance to answer any questions on Plat 2. Alicia Hansen and Matt Hadsall both spoke about concerns on allowing homes to be built at a smaller square footage than stated in the covenant for Plat 1 of The Meadows. Justin Frampton, part-owner of The Meadows, stressed that the quality of the homes would be the same, and they would not devalue the homes already in the development. "It's not a cheap product but just condensed to meet the needs of the people, there is a great demand for the \$200,000 price range. This will be a great asset for the community." Hansen asked if the city could receive a copy of the covenant once completed for Plat 2. Justin responded by yes, he didn't see that being a problem. Justin also stated that he would be more than happy to meet with the existing property owners at the development. Council Member Bradbury moved and was seconded by Council Member Goemaat to approve the resolution approving construction drawings for the public utilities for The Meadows at Monroe Plat 2 Development contingent to items being requested by Veenstra and Kimm. Upon roll call vote, motion carried 5-0. RESOLUTION NO. 7-2019.

Hegwood moved and was seconded by St. Peter to approve the second reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA BY AMENDING SUBSECTION 136.08 OF CHAPTER 136. This ordinance will require sidewalks and driveway entrances to have reinforced bar and all driveway entrances on new homes shall be Portland Concrete. Motion carried 5-0.

Bradbury moved and was seconded by Hegwood to approve RESOLUTION NO. 1-2019. A resolution to accept Mayor Duinink appointments. Motion carried 5-0.

Bradbury moved and was seconded by Goemaat to approve RESOLUTION NO. 2-2019. A resolution to accept council appointments. Motion carried 5-0.

Bradbury moved and was seconded by Steenhoek to approve RESOLUTION NO. 3-2019. A resolution for board appointments. Motion carried 5-0.

Council Member Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 4-2019. A resolution designating a city attorney. Motion carried 5-0.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 5-2019. A resolution designating official newspapers. Motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 6-2019. A resolution naming depositories. Motion carried 5-0.

The city received one mowing bid for the Silent City Cemetery and Memorial Park. Snyder Landscaping and Lawn Care bid \$2,500 per mow or \$51,500 per season. Snyder would be asking for a 3-year contract either way. The council was in agreement that the bid was too high and determining the hire of a 3<sup>rd</sup> maintenance employee could depend on whether the city mows the cemetery or it is hired out. Snyder was willing to come back to the February meeting with other options for the council. Goemaat moved and was seconded by Hegwood to table the cemetery mowing discussion until the February meeting. Motion carried 5-0.

After interviewing 6 candidates for the general maintenance position, the council decided they would discuss the hiring in better detail at the January 28, 2019, budget workshop.

Steenhoek moved and was seconded by Hegwood to accept the resignation of Benjamin Tyler Duncan. Motion carried 5-0.

Bradbury moved and was seconded by Goemaat to set the public hearing for the Hjortshoj voluntary annexation for February 11, 2019, at 7:00 p.m. Motion carried 5-0.

Clerk Thomas addressed the council on a couple items concerning the Downtown Revitalization Grant Program. Thomas stated the next step was to get the program added to the Monroe Urban Renewal Plan. Thomas also stated that the program will be ready to go after the update to the Urban Renewal Plan is completed.

Open Forum – Timmins stated he had received a complaint concerning snow removal by the PCM Elementary School in case the council and/or mayor would happen to get a call. Hegwood and Goemaat both asked Thomas to sign them up for the ECIC meeting in March.

Steenhoek moved and was seconded by St. Peter to adjourn at 8:16 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or at [www.MonroeIA.com](http://www.MonroeIA.com).

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Douglas P. Duinink, Mayor

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Kim K. Thomas, City Clerk

December 2018 Bills

SALARIES	NET	37986.04
EFTPS	FEDERAL TAX	13029.76
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3992.00
IPERS	POLICE/REGULAR	8654.18
CITY OF MONROE	HEALTH INS	1685.63
GIS BENEFITS	LIFE INSURANCE	57.96
WINDSTREAM	PHONE	74.15
MID AMERICAN ENERGY	UTILITIES	3174.49
MONROE POSTMASTER	MAILING/STAMPS	215.97
UNITED HEALTHCARE	HEALTH INSURANCE	6229.74
VERIZON	PHONE	504.57
DELTA DENTAL	DENTAL INSURANCE	250.82
RURAL WATER-AVESIS	VISION INSURANCE	85.85
BANKERS TRUST COMPANY	BOND INTEREST/FEES	5896.25
IOWA FINANCE AUTHORITY	BOND INTEREST	778.75
MIDWEST K-9	CANINE PURCHASE	5500.00
CARDMEMBER SERVICES	LIBRARY/POLICE/CITY HALL SUPPLIES	1501.94
HOPKINS & HUEBNER PC	TRAINING	750.00
AIRGAS	LEASE RENTAL	167.50
ANDREA LANPHIER	MILEAGE	17.44
BAKER & TAYLOR	BOOKS	468.81
BARCO	STROBE LIGHT/LED LIGHT	378.26
BRUENING ROCK	ROAD MATERIAL	360.95
CALDWELL, BRIERLY, CHALUPA PLLC	LEGAL SERVICES	2521.70
CASEY'S	GAS	1375.28
CD BODY	REPAIRS	243.38
CENTER POINT LARGE PRINT	BOOKS	131.22
IOWA REGIONAL UTILITIES ASSOC	PAYMENT/PRINCIPAL/INTEREST	11866.49
DATA TECHNOLOGIES INC	SUPPORT LICENSE	4665.31
DEMCO	LIBRARY SUPPLIES	195.84
DORSEY & WHITNEY LLP	URBAN RENEWAL PLAN/LEGAL SERVICES	8171.50
ELECTRIC PUMP	SERVICE CALL/TRAVEL	321.00
FARVER TRUE VALUE	SERVICE BLADES	70.50
GUIDEPOSTS	BOOKS	73.56
HEWITT'S SERVICE CENTER	FUSE/SWITCH/CLAMPS/HEADLIGHT/ANTIFREEZE	127.51
I+S GROUP	COPIES/MAP REPRODUCTIONS	260.00
INTOXIMETERS	BREATHALIZER	395.00
IOWA LEAGUE OF CITIES	ECIC MEETING MEALS	51.00
IOWA ONE CALL	LOCATES	45.90
WINDSTREAM	PHONE	70.77
ISU EXTENSION AND OUTREACH	RECERTIFICATION	35.00
JASPER COUNTY ARL	PARTICIPATION FEE	181.27
JASPER COUNTY SPEED SHOP	BATTERY/SERVICE	162.57
KAL SERVICES	SANITATION CONTRACT	13604.05
KEYSTONE LABORATORIES	TESTING	609.00
KIM THOMAS	MILEAGE	73.03
MAGNOLIA JOURNAL	SUBSCRIPTION	20.00
MARCO	COPIER USAGE	68.73
MARTIN MARIETTA MATERIALS	SAND	159.51
MEDIACOM	INTERNET	67.49
MONROE MIRROR	PAPER	43.80
MPH INDUSTRIES	RADAR	2019.00
MUNICIPAL SUPPLY INC	CURB STOP/BOX/COT PINS/CLAMP/GASKET	827.90
MUSTANG CAR WASH	CAR TOKENS	90.00
NEWTON DAILY NEWS	PUBLICATIONS/SUBSCRIPTIONS	819.87
NORM ROZENDALL TILING	STORM SEWER	3092.40

PELLA RENTAL SALES	LIFT RENTAL	297.95
PENWORTHY	BOOKS	231.33
SHRED IT	SERVICE	131.37
SIMMERING-CORY INC	ORDINANCE UPDATES	390.00
THE OSKALOOSA HERALD	ADVERTISING	72.00
TIM FORST REPAIR	ENGINE REPAIRS	158.12
TOYNE	PEDESTAL/BRAKE SWITCH	736.44
TWO RIVERS COOP	DIESEL	1190.17
US CELLULAR	PHONE	163.92
UTILITY SERVICE CO INC	WATER TOWER MAINTENANCE	3096.95
VAN RYSWYK P&H	COUPLING/NIPPLE/WATER LEAK REPAIRS	2196.83
VEENSTRA & KIMM	ENGINEERING/INSPECTIONS	7600.42
WAL-MART	CLEANING/OFFICE SUPPLIES	146.74
WP BARBER LUMBER	CEMENT BLOCK/FLAT WASHER/WOOD/MISC.	111.96
JOES OLD FASHIONED FUN	OLD SETTLERS RIDE DEPOSIT	1500.00
TINA PARKS	REFUND OF OVERPAYMENT	25.00
KANSAS STATE PATROL	PATROL CAR	19000.00
TOTAL DECEMBER EXPENSE:		\$181,269.84
TOTAL DECEMBER REVENUE:		\$214,414.24

TOTAL REVENUE:	
GENERAL	111233.08
ROAD USE	20772.31
SPECIAL REVENUE	30551.53
CAPITAL PROJECT	1634.14
ENTERPRISE	47925.98
FIDUCIARY	16.19
DEBT SERVICE	2281.01
TOTAL:	\$ 214,414.24

TOTAL EXPENSE:	
GENERAL	95989.79
ROAD USE	10756.04
SPECIAL REVENUE	12242.19
CAPITAL PROJECT	0.00
ENTERPRISE	55545.11
FIDUCIARY	840.46
DEBT SERVICE	5896.25
TOTAL:	\$ 181,269.84