

July 9, 2018

The regular meeting of the Monroe City Council was called to order on July 9, 2018, at 7:00 p.m. Roll call was taken, present – Steenhoek, St. Peter, Hegwood, Bradbury, and Goemaat, absent – Mayor Duinink. Kim Thomas, City Clerk; and Jeff Timmins, Public Works Director. Jeff Hegwood, Mayor Pro Tem, conducted the meeting in Mayor Duinink's absence.

Visitors at the meeting were: Carolyn Daniels, Kathy Van Veen, Larry Diekema, Matt Stoffel, Sue Stovers, Janice Balmer, Delmar Johnson, and Chad Hummel.

Council Member Steenhoek moved and was seconded by Council Member St. Peter to approve the consent agenda items which included the bills, minutes and the clerk and treasurers report from the June meetings, CJ's Bar and Grill and the Southside Food and Spirits request for outdoor service for August 3rd and 4th, and the Mustang Lanes Class B Beer and Sunday Sales annual alcohol permit. Council Member Steenhoek moved and was seconded by Council Member St. Peter to approve the consent agenda items with the stipulation of outdoor service for CJ's Bar and Grill and the Southside Food and Spirits. The Council agreed to allow outdoor service from 7 p.m. to 1:45 a.m. on August 3 & 4. Carolyn Daniels stated that she would require wristbands both days. There was no one from the Southside Food and Spirits in attendance. Motion carried 5-0.

Matthew Stoffel from PFM Financial explained the financing options for the upcoming Wastewater Treatment Plant Project. Stoffel suggested during his presentation that 2.4 million could come from general obligation bonds and the balance would be from sewer revenue bonds and excess reserves. Payments made after the project completion would come from LOST tax, TIF funds, sewer funds, and the Capital Projects levy. Stoffel suggested changing the sewer billing rate structure and plan on having small yearly increases in sewer rates after the project completion. Stoffel will be back to discuss financing after the bidding process is complete for the Wastewater Treatment Plant Project.

Mayor Pro Tem Hegwood opened the public hearing for the West Lincoln Street Project at 7:30 p.m. Sue Stover, a resident who lives on West Lincoln had concerns about her driveway and also mentioned a drainage concern on her property. Janice Balmer asked about putting up a speed limit sign on West Lincoln and Chad Hummel had concerns about drainage issues. Nick Frederikson from ISG Engineering stated that drainage issues residents were experiencing were not included in the project bids just the asphalt project. Frederikson addressed the driveway concerns and stated that the plan was to cut out any existing driveway approaches along West Lincoln and replace them with asphalt or concrete, which ever was there before the project. The project specifications state that 4 feet of each driveway may be replaced. Chad Hummel asked about parking during the project and Frederikson stated that parking along York or at the PCM Elementary would be a possibility but would be discussed again at a later date. Steenhoek moved and was seconded by Council Member Goemaat to close the public hearing at 7:47 p.m. Steenhoek moved and was seconded by Council Member Bradbury to approve RESOLUTION NO. 19-2018. A resolution approving and confirming plans, specifications, form of contract and estimate of cost for the West Lincoln Street Improvement Project. Motion carried 5-0. Bids for the West Lincoln Project were presented to the Council. TK Concrete from Pella, Iowa had the low bid of \$290,273.00, Elder Corporation was \$316,200.00, Manatt's at \$319,730.80, Kingston Services at \$369,772.00 and Halbrook Excavating at \$409,389.50. Bradbury moved and was seconded by Goemaat to award the bid of \$290,273.00 to TK Concrete for the West Lincoln Street Improvement Project, RESOLUTION NO 20-2018. Motion carried 5-0.

Council Member Bradbury moved and was seconded by Goemaat to open the public hearing for the Monroe Urban Renewal Plan Amendment. There were no written or oral objections to the proposed amendment. Goemaat moved and was seconded by St. Peter to close the public hearing at 8:09 p.m. Motion carried 5-0. Bradbury moved and was seconded by Steenhoek to approve RESOLUTION NO. 21-2018. A resolution to declare necessity and establish an Urban Renewal Area, pursuant to Section 403.4 of the Code of Iowa and approve the Urban Renewal Plan Amendment for the Monroe Urban Renewal Area. Motion carried 5-0.

Bradbury moved and was seconded by Goemaat to approve the second reading of an ordinance entitled: AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING CHAPTER 55, ANIMAL PROTECTION AND CONTROL, DANGEROUS ANIMALS. Upon roll call vote, motion carried 5-0.

St. Peter moved and was seconded by Steenhoek to approve the third and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 69.09 OF CHAPTER 69. Upon roll call vote, motion carried 5-0. BE IT ENACTED by the City Council of the City of Monroe, Iowa. SECTION 1. 69.08 NO PARKING ZONES is amended by deleting paragraph 8 in it's entirety and inserting in lieu of the following: 8. West Lincoln Street, on both sides, from B163 to Highway 14. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed by the City Council of the City of Monroe, Iowa on the 7th day of May, 2018, and read and approved the second reading the 11th day of June, 2018, and approved the final reading the 9th day of July, 2018. Signed: Jeff Hegwood, Mayor Pro Tem and attested by Kim Thomas, City Clerk. ORDINANCE NO. 285

St. Peter moved and was seconded by Steenhoek to approve the first reading of an ordinance amending the Code of Ordinances of the City of Monroe, Iowa, by modifying sections to the Floodplain Management Ordinance. Upon roll call vote, motion carried 5-0.

Steenhoek moved and was seconded by Goemaat to approve the assignment of development agreement and consent form for the property located in Lot 8 in Block 19 of the original plat, in Monroe, Jasper County Iowa. The location address was 314 W. Marion Street. Upon roll call vote, motion carried 5-0.

Other items of discussion included the condition of Hewitt's Service Center. Larry Diekema questioned Bradbury about the lack of progress being made at Hewitt's. Diekema stated he had mowed for 3 hours one afternoon to help get some of the weeds and tall grass along Mr. Hewitt's property. Kathy Van Veen would like to start a garden club to help with upkeep at the city parks. Van Veen recently weeded and put down 32 bags of mulch uptown. Andrea Steenhoek also asked Director Timmins about flushing the hydrants around town. Mechanic and Oak Streets have been experiencing the smell of heavy chlorine in the water. Thomas stated that the guys could flush the hydrants to see if that would help.

Bradbury moved and was seconded by Goemaat to adjourn the meeting at 8:37 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or at www.MonroelA.com.

Jeff Hegwood, Mayor Pro-Tem

Kim Thomas, City Clerk

June 2018 Bills

SALARIES	NET	27861.69
EFTPS	FEDERAL TAX	8636.55
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3373.00
IPERS	POLICE/REGULAR	5539.05
CITY OF MONROE	HEALTH INS	1772.07
RURAL WATER	VISION INSURANCE	85.85
DELTA DENTAL	DENTAL INSURANCE	220.86
GIS BENEFITS	LIFE INSURANCE	91.97
WINDSTREAM	PHONE SERVICE	73.84
MID AMERICAN	UTILITIES	3078.85
MONROE POSTMASTER	MAILING	227.08
NEWTON FIRE DEPARTMENT	BILLING	440.00
UNITED HEALTH CARE	HEALTH INSURANCE	6339.18
VERIZON	PHONE SERVICE	506.64
IOWA FINANCE AUTHORITY	SEWER BOND PAYMENT/INTEREST	28073.00
BANKERS TRUST	WATER BOND PAYMENT/INTEREST	122448.75
IA DEPT. OF NATURAL RESOURCES	CONSTRUCTION FEE	100.00
CARDMEMBER SERVICES	AMAZON/GOOGLE/SUBSCRIPTIONS/STREET PATCH	1008.77
ALLENDER BUTZKE ENGINEERS	GEOTECHNICAL EXPLORATION	5000.00
ANDREA LANPHIER	MILEAGE/FILING FEE	20.26
BAKER & TAYLOR	BOOKS	208.11
BECKY CURTIS	PRINTER INK REIMBURSEMENTS	48.94
BOBS SHOOTING SUPPLIES	AMMUNITION	50.10
CALDWELL, BRIERLY, CHALUPA	LEGAL SERVICES	1724.00
CASEY'S	GAS	2192.30
CASHIERS OFFICE IOWA DOT	PAPER FAX	83.88
CENTER POINT LARGE PRINT	BOOKS	131.22
IOWA REGIONAL UTILITIES ASSOC	PAYMENT/PRINCIPAL/INTEREST	15660.53
CENTRAL IOWA TELEVISIONING	TELEVISIONING	4104.37
CITY OF MONROE	YEARLY WT/SW CHARGES	868.14
DANKO	ROCKER SWITCH/SWIVEL JOINT	219.22
EMP EMERGENCY MEDICAL	AMBULANCE SUPPLIES	104.52
FARVER TRUE VALUE	STIHL TRIMMER LINE	124.94
FORBES OFFICE EQUIPMENT	POCKET FILES/INK	13.94
GRIMES ASPHALT	COLD MIX	553.34
GUIDEPOSTS	BOOKS	34.74
HEWITT'S	BATTERY/TIRES/FILTERS/OIL/MISC.	1353.45
HILLYARD	SOAP FORM/DISPENSER	50.08
IOWA ONE CALL	LOCATES	108.90
IOWA PRISON INDUSTRIES	SIGNS/FREIGHT	85.60
WINDSTREAM	PHONE	60.58
JASPER COUNTY ANIMAL RESCUE	PARTICIPATION FEE/SERVICE	241.27
JERICO SERVICES	DUST CONTROL	1540.00
KADETH INC.	LIBRARY COMPUTER SERVICE	182.08
KAL SERVICES	SANITATION CONTRACT	13586.72
KEYSTONE LABORATORIES	TESTING	609.00
KIM THOMAS	MILEAGE/FILING FEES	163.33

LARRY DIEKEMA	MOWING	66.00
MALONE MOTOR SPORTS	BATTERIES/SWITCH	1069.39
MARCO INC.	COPIER SERVICE	188.95
MEDIACOM	INTERNET	138.43
MONROE MIRROR	COPY PAPER	43.00
MONROE POSTMASTER	ANNUAL BOX FEE	92.00
MUNICIPAL SUPPLY INC.	METERS	1860.00
NEWTON DAILY NEWS	PUBLICATIONS	328.78
NEWTON FIRE DEPARTMENT	BILLING SERVICE	1050.00
RACOM	RADIO MOUNT/LABOR	432.00
SHRED IT	SERVICE	115.63
SIMMERING-CORY INC.	ORDINANCE UPDATE	123.00
STEVE CURRIER	STUMP REMOVAL	150.00
STOREY KENWORTHY	OFFICE SUPPLIES	625.00
SUMMIT SUPPLY CO.	TENNIS NET/SHIPPING	243.00
US CELLULAR	PHONE	163.70
USA BLUE BOOK	SUPPLIES	221.48
VAN GORP-EDWARDS INSURANCE	INSURANCE	590.00
VAN RYSWYK P&H	BLOWER WHEEL/COUPLING/LABOR	385.83
VAN WALL EQUIPMENT	GATOR BLADES	85.77
WAL-MART	SUPPLIES	86.34
WAL-MART	LIBRARY SUPPLIES	178.61
WP BARBER LUMBER	MULCH/DOOR/GLOVES/SCREWS/SUPPLIES	609.32
SMITH FERTILIZER & GRAIN	SALT	2498.13
LL PELLING CO	SEAL COATING/PATCHING	55358.54
IOWA DEPT OF NATURAL RESOURCES	PERMIT FEES	170.00
METLIFE	INSURANCE	27.18
LEIGHTON STATE BANK	BANK FEES	10.00
MONROE POSTMASTER	STAMPS	200.00
CRYSTAL SANDERSON	REFUND	6.00
TOTAL JUNE EXPENSE:		\$ 326,116.79
TOTAL JUNE REVENUE:		\$ 115,379.10

TOTAL REVENUE:	
GENERAL	26477.51
ROAD USE	17983.58
SPECIAL REVENUE	17355.68
CAPITAL PROJECT	651.40
ENTERPRISE	48907.95
FIDUCIARY	3411.94
DEBT SERVICE	591.04
TOTAL:	\$ 115,379.10

TOTAL EXPENSE:	
GENERAL	53241.45
ROAD USE	64562.02
SPECIAL REVENUE	9418.59
CAPITAL PROJECT	0.00
ENTERPRISE	75485.29
FIDUCIARY	960.69
DEBT SERVICE	122448.75
TOTAL:	\$ 326,116.79