

October 9, 2017

The regular meeting of the Monroe City Council was called to order on October 9, 2017, at 7:00 p.m. by Mayor Duinink, at the Monroe City Hall. Roll call was taken, present – Hegwood, Nickelson, Hansen, Goemaat, Bradbury. Kim Thomas, City Clerk; Jeff Timmins, Public Works Director; and Nick Chambers, Police Chief; were in attendance.

Visitors at the meeting were: Andrea Steenhoek, Jen St. Peter, Sam Doty, Larry Diekema, Chris Thomas, Jeff Davidson and Mike Mendenhall.

Council Member Hansen moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the agenda included the clerk and treasurer's report and bills and minutes from the September meeting. Motion carried 5-0.

Committee & Board Reports – Director Timmins stated the maintenance department will continue oil/chip streets. Chief Chambers had nothing to report.

Hansen moved and was seconded by Council Member Bradbury to approve Mike's Lounge Class C Liquor, Outdoor Service and Living Quarters for 114 E. Washington Street. Motion carried 5-0.

Jeff Davidson, Hometown Pride/Keep Iowa Beautiful Coach, attended the meeting to bring the council up to speed on the Rail to Trail Project. The trail from Monroe to Prairie City has been named the Red Rock Prairie Trail by committee members with final approval coming from the Board of Supervisors. The plan currently consists of connecting Monroe to the Prairie City Neil Smith Wildlife Refuge. Future plans include connecting Monroe to Red Rock and Prairie City to the Gay Lea Wilson Trail in Altoona. Kari Van Zante of Jasper County Conservation is assisting with the project and is reviewing 7 design plans. Plans for bid letting are next spring or early summer for the project. Mayor Duinink asked if the plan was to asphalt or use concrete for the trail. Davidson stated both would be looked at. Jeff also presented the council with some interesting facts about bike trails. Studies show that the average age for users is 45-64 years and have an annual income of greater than \$75,000. Most bike trails are just used for exercise and leisure and range from 11 to 40 miles long. Davidson mentioned towns such as Perry, Altoona, Dallas County, and Bondurant numerous times. All have connections and have seen firsthand the marketing and economic benefit for the bike trails in their communities. Davidson stated close to \$810,000 from grants, which include a Federal Lands Access Program Grant, will be used to construct the project. Future grant funding will be a high priority until the entire trail is complete. Davidson mentioned that in the future the funding for the trailhead at Red Rock Park may be something the council will be asked to consider. Davidson stated that the ultimate goal is to add to the quality of life and bring outside spending and economic development to the area. The mayor and council thanked Mr. Davidson for coming to the meeting.

Bradbury stated the Kiwanis will pay for the new slide at the Monroe Public Library and directed Clerk Thomas to order the slide. Bradbury also mentioned that the city maintenance dept. will need to install it when it comes. Timmins was fine with installing the new slide.

Hegwood spoke up on the hiring of a part time City Administrator. Hegwood stated salary ranges were from \$65,000 to \$80,000 for towns similar to ours after doing some internet research. Another concern is the lack of space at city hall. Thomas stated that there had been no interest besides Wes Breckenridge for the part time position and since advertising Breckenridge had accepted a job with DMACC. Thomas stated That since PFM Financial is helping with TIF & Debt Services funds she is more comfortable doing the budget this year. The council agreed to revisit the hiring at a later date.

Bradbury moved and was seconded by Council Member Hegwood to hire Steven Wright for the 4th officer position on the Monroe Police Department. Upon roll call vote, ayes – Bradbury, Hegwood, Goemaat, nays – Hansen and Nickelson. Motion carried 3-2. Chief Chambers stated that by hiring a 4th officer and providing 24/7 would benefit the residents of Monroe.

Nickelson moved and was seconded by Hansen to approve RESOLUTION NO. 23-2017. A resolution allowing for the transfer of funds between Monroe Checking to Monroe Recreation Park Savings. Motion carried 5-0.

Council Member Nickelson moved and was seconded by Hansen to approve the purchase agreement for the property located at 314 W. Marion Street between the City of Monroe and Norman Rozendaal Tiling, Inc. Motion carried 5-0.

Hansen moved and was seconded by Nickelson to approve the RESOLUTION NO. 24-2017. A resolution proposing conveyance and authorizing the public hearing on the sale and conveyance of 314 W. Marion Street to Rozendaal Tiling, Inc. Motion carried 5-0.

Hansen moved and was seconded by Goemaat to approve the 2nd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 15.04 OF CHAPTER 15. This amendment of the ordinance will increase the salary of the mayor from \$1500.00 to \$2500.00 per year. Upon roll call vote, ayes – Hansen, Goemaat, Nickelson, Hegwood, nays – Bradbury. Motion carried 4-1. Hansen moved and was seconded by Goemaat to approve the 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 15.04 OF CHAPTER 15. This amendment of the ordinance will increase the salary of the mayor from \$1500.00 to \$2500.00 per year. Upon roll call vote, ayes – Hansen, Goemaat, Nickelson, Hegwood, nays – Bradbury. Motion carried 4-1. ORDINANCE NO. 279 Passed and approved this 9th day of October, 2017. Signed: Douglas P. Duinink, Mayor, and attested by Kim K. Thomas, City Clerk.

Nickelson moved and was seconded by Hansen to approve the 2nd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 17.06 OF CHAPTER 17. This amendment of the ordinance will increase the salary of the council from \$10.00 per meeting to \$50.00 per meeting not to exceed \$850.00 per year. Upon roll call vote, ayes –Nickelson, Hansen, Goemaat, Hegwood nays - Bradbury. Motion carried 4-1. Goemaat moved and was seconded by Nickelson to approve the 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 17.06 OF CHAPTER 17. This amendment of the ordinance will increase the salary of the council from \$10.00 per meeting to \$50.00 per meeting not to exceed \$850.00 per year. Upon roll call vote, ayes – Goemaat, Nickelson, Hansen, Hegwood, nays – Bradbury. Motion carried 4-1. ORDINANCE NO. 280 Passed and approved this 9th day of October, 2017. Signed: Douglas P. Duinink, Mayor, and attested by Kim K. Thomas, City Clerk.

Hansen moved and was seconded by Bradbury to approve the 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY DELETING IN ITS ENTIRETY CHAPTER 41, SECTION 41.12 CONCERNING FIREWORKS BY AMENDING CHAPTER 41, SECTION 41.12 PROVIDING FOR THE USE OF CONSUMER FIREWORKS. Motion carried 5-0. ORDINANCE NO. 281. Passed and approved this 9th day of October 2017. Signed: Douglas P. Duinink, Mayor, and attested by Kim K. Thomas, City Clerk. Hansen moved and was seconded by Bradbury to approve RESOLUTION NO. 25-2017.

A resolution to adopt amended Chapter 41, Section 41.12 providing for the use of consumer fireworks. Upon roll call vote, motion carried 5-0.

Tim Neibergall, owner of 510 N. York, is contesting his building permit fee determined by Veenstra & Kimm when he applied for his permit in November of 2016. Mr. Neibergall states he paid \$1500 for the used 24x36 building and if he would have purchased new materials from Menards it would have cost \$7500. The building inspectors are charging him \$487.00 for the permit fee based on square footage of the building. The valuation on the permit is \$40,029 and is 864 square feet. The City has already paid Veenstra & Kimm for the permit fee. Mr. Neibergall states that there is no way the building is worth the \$40,029 on the permit and definitely does not want to be taxed at that excessive amount. The council agreed to ask Veenstra and Kimm to come down and review the fees at the next council meeting. No decision was made concerning the permit for Mr. Neibergall at this time.

Kavin & Jodi Kingery would like the city to vacate the driveway leading up to 501 N. Oak Street. The current abstract shows that the city owns part of the driveway leading up to the house. The Kingery family has cleaned out all the trees and purchased all the land around the property. The City of Monroe has no need for the driveway nor wishes to maintain it. Goemaat moved and was seconded by Hegwood to sell the portion of the driveway for \$1.00 plus legal fees to Deweys Acres LLC. Motion carried 5-0.

Open Forum – Larry Diekema questioned building permit fees for remodels that do not affect the exterior of a home and monthly utility rates for new customers. Nickelson asked about the Janice Cook property cleanup efforts. Thomas stated that Rick Waddle has agreed to take the house down. Goemaat received a complaint concerning loose gravel on the bike trail and was referred to Kari Van Zante, with Jasper County Conservation. Hegwood mentioned that MRP may be rented out for a ball tournament in April 2018.

Hegwood moved and was seconded by Goemaat to adjourn at 8:18 p.m. Motion carried 5-0.

A full copy of all resolutions and ordinances passed at the October meeting may be seen at City Hall or www.Monroeia.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

September 2017 Bills

SALARIES				NET					22661.85
EFTPS				FEDERAL TAX					8484.79
IOWA DEPT OF REVENUE				WITHHOLDING/STATE TAX					3186.00
IPERS				POLICE/REGULAR					5009.94
CITY OF MONROE				HEALTH INS					912.26
COLLECTION SERVICE CENTER				GARNISHMENT					633.3
MONROE POSTMASTER				MAILING					228.34
GIS BENEFITS				LIFE INSURANCE					84.77
UNITED HEALTHCARE				HEALTH INSURANCE					5070.85
WINDSTREAM				INTERNET					132.46
MID AMERICAN ENERGY				UTILITIES					4354.05
US CELLULAR				PHONE					144.44
VERIZON				PHONE					515.19
CARDMEMBER SERVICES				MEDICARE CMS REGISTRATION FEE/HOTEL/MEALS					2133.62
AIRGAS				CYL RENT/OXYGEN					78.01
ANDREA LANPHIER				MILEAGE REIMBURSEMENT					14.98
BITUMINOUS MATERIALS & SUPPLY				CRS-OIL					1480.45
BOBS SHOOTING SUPPLIES				AMMO					43.40
CALDWELL, BRIERLY, CHALUPA, NUZUM				ATTORNEY SERVICES					813.75
CASEYS				GAS					1345.33
IOWA REGIONAL UTILITIES ASSOC				PAYMENT/PRINCIPAL/INTEREST					14328.89
DATA TECHNOLOGIES				REGISTRATION					95.00
DES MOINES STAMP				NOTORY STAMP					32.40
EMP EMERGENCY MEDICAL PRODUCTS				AMBULANCE SUPPLIES					410.68
FEDERAL LICENSING, INC				LAND MOBILE LICENSE					124.00
FORBES OFFICE EQUIPMENT				SUPPLIES					26.29
HEWITT'S				OIL/FILTERS/POLICY/BATTERY					217.78

JASPER COUNTY TREASURER			TAXES 314 W MARION					437.00
JD REPAIR LLC			TIRES					970.70
KAL SERVICES INC			SANITATION CONTRACT					13821.78
KEYSTONE LABORATORIES			TESTING					714.50
KIM THOMAS			MILEAGE REIMBURSEMENT					26.96
MEDIACOM			INTERNET					138.43
MONROE FOODS			TRASH BAGS					6.45
MPH INDUSTRIES INC			PD REMOTE					212.44
MUNICIPAL SUPPLY INC			CURB BOXES					259.25
MUSTANG CAR WASH			PD TOKENS					180.00
NEWTON DAILY NEWS			PUBLICATIONS					242.60
QUILL CORPORATION			PRINTER INK/SUBSCRIPTION					337.99
SHRED IT			SERVICE					99.15
SIMMERING-CORY INC			ORDINANCE					67.00
TWO RIVERS COOP			LP TANK RENT					60.00
VAN RYSWYK P & H			FAUCET HOSE/BANDS/CHIPS					974.71
VAN WALL EQUIPMENT			FILTER ELEM/OIL/FILTER					107.94
VEENSTRA & KIMM INC			ENGINEERING/BUILDING FEES					3005.13
WAL-MART			SUPPLIES/DVDS/CD SLEEVES/WATER/MISC.					85.42
WP BARBER LUMBER			BATTERIES/GLO BLUE FLAGS/SUPPLIES/MULCH					301.07
BAKER & TAYLOR			BOOKS					495.61
CARDMEMBER SERVICES			POLICE BATTERY/ACADEMY MEAL					806.19
CENTER POINT LARGE PRINT			BOOKS					86.88
COUNTRY LIVING MAGAZINE			SUBSCRIPTION					24.97
DEMCO			SUPPLIES FOR LIBRARY					204.58
GUIDEPOSTS			BOOKS					52.68
MONROE PUBLIC LIBRARY			BOOKS/PETTY CASH					53.44
READERS DIGEST			SUBSCRIPTION					29.96
WAL-MART			LIBRARY SUMMER READING SUPPLIES					482.92
KLOCKES EMERGENCY VECHICLES			AMBULANCE PURCHASE					90473.50
METLIFE			INSURANCE					27.18
TOTAL SEPTEMBER EXPENSE:								\$ 187,349.25
TOTAL SEPTEMBER REVENUE:								\$ 153,031.34
TOTAL REVENUE:								
GENERAL			38562.23					
ROAD USE			23925.77					
SPECIAL REVENUE			31741.06					
CAPITAL PROJECT			1995.11					
ENTERPRISE			54082.26					
FIDUCIARY			225.53					
DEBT SERVICE			2499.38					
TOTAL:			\$ 153,031.34					
TOTAL EXPENSE:								
GENERAL			135838.67					
ROAD USE			7466.33					
SPECIAL REVENUE			6922.68					
CAPITAL PROJECT			0					
ENTERPRISE			35707.91					
FIDUCIARY			1413.66					
DEBT SERVICE			0					
TOTAL:			\$ 187,349.25					