

October 17, 2016

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at 7:00 p.m. at the Monroe City Hall on October 17, 2016. Roll Call was taken, present – Bradbury, Goemaat, Hegwood, Nickelson, Hansen, absent - none. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Jeff Timmins, Public Works Director, and Nicholas Chambers, Monroe Police Chief; were in attendance. Mayor Duinink announced the meeting was being recorded.

Visitors at the meeting were: Kathleen Darrach, Terry Buckingham, Delmer Johnson, Judy Woody, Brad Woody, Sara Kappos, Forrest Aldrich, and Terry Buckingham. Steve Hewitt and Officer Michael German showed up after the meeting was started.

Consent Agenda – Council Member Hansen moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the September meeting. Motion carried 5-0.

Committee & Board Reports – Director Timmins provided an update on the maintenance dept activities over the last month. FD drive and sidewalk cement has been completed, streets swept, made repairs to dump truck and getting ready to read meters and start patching streets. There we no police or fire updates to report.

September 2016 Bills

Salaries	Net:	23256.13
EFTPS	Federal Tax Payment	8113.76
Iowa Department of Revenue	Withholding/Sales Tax	7374.00
IPERS	Police/Regular	4751.74
City of Monroe	Health Ins Reimbursement	375.66
AFSCME	Union Dues	72.20
Monroe Postmaster	Stamps	94.00
United Healthcare	Health Ins	2504.24
Altoona Fire Department	Paramedic Assist	250.00
KAL Services	Sanitation Contract	13430.75
Mid American Energy	Utilities	4387.09
US Cellular	Phone Service	143.68
Card Member Services	Books/Subscriptions/Registrations	1227.69
Guideposts	Book	33.42
Airgas	Rent/Cylinder/Liquid	431.21
Altoona Fire Department	Paramedic Assist	250.00
Baker & Taylor	Books	749.19
Brenda Lanser	Supply Reimbursement	49.04
Caldwell, Brierly, Chapula, Nuzum	Legal Services	1804.96
Casey's	Gas	1087.76
Central Iowa Rural Water	Payment/Principal/Interest	12712.94
Country Living Magazine	Subscription	32.07
Data Technologies	Registration	95.00
DEMCO	Supplies	107.33
Dirt Tractors	Stump Grinding	125.00
EMP Emergency Medical Products	Ambulance Supplies	482.49
Guideposts	Books	19.08
Hewitt's	Filters/Battery/Light/Misc.	449.45
IDEAL	Ready Mix	2861.25
Iowa Codification	Ordinance Updates	855.00
Iowa League of Cities	ECIC Meals	60.00
Jasper County Animal Rescue League	Participation Fee/Service	253.27
Jasper County Speed Shop	Parts/Service/Labor	261.51
Jasper County Treasurer	314 W Marion Taxes	413.00
Kane Salvage and Welding	Service	16.30
Keystone Laboratories	Testing	2042.40
Mediacom	Internet	57.45
Menninga Pest Control	Pest Control/Air Management	135.00
Monroe Foods	Batteries/Water/Ice/Food/Misc.	87.46
Monroe Mirror	Publications	369.08

Mowboys Lawn Care	Mowing	2850.00
Oprah Magazine	Subscription	21.37
Professional Office Solutions	Remote Service	56.00
Racom	PD Supplies	92.00
Reminisce	Subscription	15.00
Shred It	Service	89.72
Sirchie	PD Supplies	168.61
Steve Currier	Stump Removal	280.00
Storey Kenworthy	Office Supplies	293.48
Titan Machinery	Hat End/Gear Pinion/Knife	581.49
Two Rivers Coop	LP Tank Rental	60.00
Van Ryswyk Plumbing & Heating	Roadstone/Labor	819.00
Van Wall Equipment	Parts	54.28
Veenstra & Kimm	Engineering	9198.79
Wal-Mart	Supplies	81.56
WP Barber Lumber	Bits/Bulbs/Re rod/Mulch/Misc.	390.26
Ames Police Department	Registration	125.00
Iowa One Call	Locates	28.80
Marco Inc.	Copier Contract	165.81
Safe Building & Compliance	Permit Fees/Inspections	4060.80
Toyne	Reverse Light	129.00
Wal-Mart	Library Supplies	245.44
Altoona Fire Department	Tier	250.00
Windstream	Phone Service	689.45
Newton Fire Department	Billing Service	350.00
Vande Wall Metal Fabricating	Tailgate/Hitch/Labor	1134.46
Roger Neff	Deposit Refund	17.25
GIS Benefits	Life Insurance	84.77
GIS Benefits	Prepaid Employee Insurance	27.18
Leighton State Bank	Bank NSF Fee	5.00
Total September Expense:		\$ 114,186.12
Total September Revenue:		\$ 137,048.66

Total Revenue:

General	34067.06
Road Use	23600.55
Special Revenue	28749.20
Capital Project	2093.05
Enterprise	46014.38
Fiduciary	100.00
Debt Service	2424.42
Total:	\$ 137,048.66

Total Expense

General	50447.50
Road Use	10206.17
Special Revenue	5775.17
Capital Project	0.00
Enterprise	47757.28
Fiduciary	0.00
Debt Service	0.00
Total:	\$ 114,186.12

Jacob Westrum from Verizon was in attendance to discuss switching city phones from Windstream to Verizon. Jacob stated that by switching apples to apples the city would see a savings of up to \$2500.00 the first year and then close to \$3100 in year 2. The cost difference the first year is because the city would purchase new updated desk phones. Jacob prepared a spread sheet to illustrate the savings for the city and

also brought along a desk phone to show what would be available. Jacob stated there would be no contract or fees to switch over and that the company offered 7 am to 7 pm service for problems that occur. Goemaat questioned if the phones would work during a power outage and Jacob responded that a transfer availability is available so phones could be transferred and continue to ring on a person's cell phone if need be. Chief Chambers would also like to have new desk phones for his office and has been experiencing internet issues. Jacob stated he would work with the PD and city staff to see what the best route for phone/internet service is. Hansen moved and was seconded by Council Member Hegwood to proceed with switching phone service from Windstream to Verizon. Upon roll call vote, ayes – Hansen, Hegwood, Goemaat, Nickelson. Bradbury abstained from voting and stated he is a stock holder. Motion carried.

Hansen moved and was seconded by Council Member Nickelson to set the public hearing November 14, 2016 at 7:15 p.m. for the rezoning of Original Plat, Lots 1 through 8 of Block 24 and alley's between (commonly known as Madsen Field). Motion carried 5-0.

Hansen moved and was seconded by Council Member Goemaat to approve the submission of the \$1,000 Tree's Please Grant with Mid American Energy. Howard Vander Pol has trees he would like to donate and stated he thought spade rental and in kind donations could be used as the city matching part of the grant. Motion carried 5-0.

Hansen moved and was seconded by Hegwood to proceed with hiring Van Ryswyk's Plumbing and Heating to remove sod and grade from Lincoln Street to Marion Street for the bike trail. The cost for removal of sod and grading will be \$5750.00. The city received a Wellmark Grant for \$10,000 for the project. The projected costs for the remaining will include rock, 2 benches, a water fountain, and concrete. Motion carried 5-0.

Sara Kappos with Veenstra & Kimm Engineering presented the council with a map of the current Lemna and SAGR wastewater treatment facilities in Iowa. Also presented was a summary of the cost for the seven different options for upgrading the Monroe wastewater treatment facility plan with an estimate for 20 year ongoing operation cost and system maintenance for each option. Sara discussed the seven different types with the associated cost. Option #1 was installing a SAGR system at each of the lagoons with an overall cost of \$4,535,589 over 20 years. Option #2 was installing a Lemna system each of the lagoons with an overall cost of \$4,372,158 over 20 years. Options #3 and #4 are the same as options #1 & #2 without the Ultra Violet treatment at the west lagoon as we are currently meeting the standards established by the DNR. If the City would happen to violate the standard the City would have to add disinfection to the system at the west lagoons which would increase the overall costing in the future. Option #3 totaled \$4,303,150 and option #4 totaled \$4,132,281 over 20 years. #5 would have separate facilities with a Controlled Discharge Lagoon system at the west facility and a Lemna system at the east for a total of \$3,826,079 over 20 years. Option #5 would require the purchase of additional land south of the west lagoons. Option #6 is a combined SAGR system at the west lagoon and pumping the east lagoons to the west for a total cost of \$4,523,273 over 20 years. Option #7 is a combined Lemna system at the east lagoon and pumping the west lagoons to the east for a total cost of \$3,674,854 over 20 years, which is the lowest priced option. In review of the concern from Terry Buckingham about lift stations, the operation of maintaining two separate systems is more expensive than using a lift station with just one system in operation. Question was raised as to what would happen if the City violated the permit at a Controlled Discharge Lagoon system, what would happen? Forest Aldrich said that if we violated it once every 3 to 4 years, the DNR would probably be ok, but if it was a reoccurring issue every year, the DNR would require a correction to the system. This would make it very difficult to plan for the correction to the system and would make funding harder. This process is a three year process to get the new facility planned and would be easier to plan for this issue now rather than later and discussed the possible funding sources. Question was raised as to what a pump replacement cost? Sara estimated the pump would be about \$10,000 to replace but could be less if it's a seal or some other component. Sara explained that the west lagoon system would pump the material to the east through a 6 inch line and the west lagoon would act as a holding cell for higher flows. Mardesen asked how we would be able to identify a leak in the line. Aldrich stated if there was a leak it would change the pumping activities and cause the pump to run faster or it could also leach up to the surface at the location of the leak. Buckingham was asked his thoughts and responded that he isn't a fan of lift stations, but the costs of the other options are much higher. Jeff Timmons was asked what his thoughts were and he indicated he and Marc thought option #7 was the best option. Terry stated he thinks the lift station should have the most basic controls and avoid electrical controls. Question was asked about what type of operator license would be required for option #7, Aldrich stated a Grade 2, but we have time to get the certification before the project is completed. Buckingham suggested speaking with other operators using the system to get an idea of what they have had issues or problems with the system. Aldrich stated Strawberry Point was the first in the state with a Lemna system. Mardesen asked what would happen if the current testing at the lagoons started showing promise and may be able to meet our requirements. It appears this system could save the community money if it met the requirements and would be worth speaking to the governor's office to request more time. Sara said the testing isn't meeting the requirements as of now. Aldrich stated that he is skeptical at this time, but if the results started to improve, we could amend the plan, but right now there isn't enough data for the DNR. Aldrich recommended that the City submit the facility plan that meets the guidelines and hold off on an engineer plan and wait until next spring to look at the new testing data. Hansen moved and was seconded by Hegwood to approve the combined Lemna Wastewater Facility Plan with option #7 to the DNR for an estimated cost of \$3,674.854. Upon roll call vote, motion carried 5-0.

Mardesen presented the council with the below chart to detail the different options based on the type of system and water meter. The top two options are using a positive displacement meter and are very comparable. Item # 3 and #4 are options with the lpearl meter, which doesn't have any moving parts and what we currently use. Items #5, #6, and #7 are utilizing a cellular reading system or an automated radio

reading system that require an annual software maintenance expense that doesn't make them viable option as it relates to a financial cost savings.

Monroe Water Meter RFP Spreadsheet

Provider	Type of System	Type of Meter	Cost	Annual Software Maintenance	Data Tech Setup Fee	Data Tech Annual Software Main
Metering Technology	Handheld Radio	Badger – Pos Displacement	\$194,092	\$900	\$3,285	\$400
Municipal Supply	Handheld Radio	AccuStream – Pos Displacement	\$274,385	\$2,100	\$3,285	\$400
Municipal Supply	Drive by Radio	lpearl	\$346,666	\$2,100	\$3,285	\$400
Municipal Supply	Handheld Radio	lpearl	\$301,664	\$2,100	\$3,285	\$400
Metering Technology	Cellular	Badger - Pos Displacement	\$228,542	\$8,907 Reading	\$4,685	\$400
Municipal Supply	AMI System with Tower	lpearl	\$352,442	\$28,779 - 1st yr \$11,000- 2nd yr	\$4,685	\$400
Municipal Supply	AMI System with Tower	AccuStream – Pos Displacement	\$325,163	\$28,779 - 1st yr \$11,000- 2nd yr	\$4,685	\$400

Mardesen stated that the decision is really about what type of meter the council believes is best. According to the American Water Works Association, positive displacement meters have an industry standard of slowing down at 3.00% each year. In researching the decrease in accuracy standard with the 834 meters in Monroe, the city revenue would decrease about \$2,455 a year, \$49,105 over 20 years and \$73,658 over 30 years. In comparison with the positive displacement meter options, the cost savings is better with option #2 and #1, but it's not comparing apples to apples. I believe the lpearl is more accurate over the long term. Bradbury asked if we know how much water we are using compared to how much water is being billed. Mardesen explained that when Terry Buckingham was with the city, they attempted to determine the loss rate on two occasions. One period showed a 17% loss rate, the second period showed a 23% loss, but understanding that we can only get within about three days of accuracy due to the time it takes to read meters and don't coincide with the billing cycle. Terry Buckingham stated he likes the lpearls because they have had very little trouble and can use them vertical or horizontal. The positive displacement meters will have small particles in the water get stuck in the meter as where the lpearls don't have any moving parts. Terry thinks over time the lpearl will have more accurate readings and with the lagoon project coming the city will need the revenue. The cost is more, but in the long run it will be better. Hanson likes the lpearl because surrounding communities are using the lpearls. Timmins stated that there has been a few recalls on the lpearls, but they are more accurate than what we have that people will see an increase in their bill. The difference in price is about \$100,000 but my intuition says the lpearl is the better meter. Mardesen presented the email from Dan Ashworth with Municipal Supply and the Financial Benefits Analysis prepared based on the City of Monroe current water and sewer revenue. The analysis used \$400,000 as the contract price, but the actual cost is lower and the return on the investment would be about 5-6 years. Question as to how the billing process would work. Mardesen clarified the hand held reader would be able to travel around town to collect the reading from a vehicle and then be placed in a cradle connected to Kim's computer for the download into the billing system. The drive-by option uses a computer mounted in the public works truck as the handheld is portable and can do the same thing. Bradbury asked if we were deciding on monthly billing tonight as we have to look at hiring extra staff, etc. Mardesen stressed the importance of getting the water billing in order is important prior to completing the wastewater facility. In past review of the wastewater project cost with an estimate of 1.5 million, the sewer rate would have to increase by about 30%. With the increased cost at over 3 million, it is without doubt the sewer rate will have to increase. The goal is to get the revenue stabilized on the water side before the wastewater project. Mardesen also stressed the importance of going to monthly billing so we can have the increased ability to shut service off faster and avoid larger bills in hopes of reducing our delinquencies and quit acting as a bank for those overdrawn. Mardesen said in all

fairness to the community we need to get the older meters replaced which will cause an increase in water usage as they have slowed down over time. It would be better to incur two smaller increases than one huge increase if we don't get the water service as accurate as possible. This process will take some time because the city will have to pass an ordinance with rate increases in addition to a possible bond hearing. This is the start of going to monthly billing if the council decides to go this direction. Bradbury asked why we couldn't just buy the Ipearls and stay on quarterly billing. Mardesen stated that one major reason in going to monthly water billing was to identify leaks sooner. Hansen moved and was seconded by Goemaat to approve Option #4 for \$301,664, Municipal Supply Ipearls with the handheld reader. Roll call vote passed 5-0.

Chief Chambers addressed the council on hiring for his department. Chief Chambers would like to hire 2 certified officers if possible. Chief Chambers stated the Police Department has been short staffed for the last 4 years and feels it is much needed. Both certified candidates were interviewed at the special meeting on October 3rd. Chief Chambers would like to see the city go to 24/7 coverage and see how it goes. A sample schedule and budget figure information was provided to the council prior to the meeting. Thomas stated that Chambers is willing to postpone the purchase of a new vehicle if needed and that Nick will continue to look for ways to cut expenses. Due to the increase in calls revenue has been up to help with the cost of another officer stated Chief Chambers. Mayor Duinink asked about Chief Chambers becoming a desk Chief? Chambers responded that he would continue to work as he does now and stated only one officer would be working at a time. Chambers stated he would like to try a 6 on 3 off schedule. Myself and Officer Wilson both are getting burned out and would like to use some of our vacation and comp time we have accrued over the shortage of officers and by the hiring of two officers this will allow us to do so stated Chambers. Council Member Bradbury moved and was seconded by Nickelson to hire 2 full time officers. Upon roll call vote, motion carried unanimously 5-0.

Nickelson moved and was seconded by Hegwood to 2nd reading of AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO LITTER. Motion carried 5-0. Nickelson moved and was seconded by Hegwood to waive the requirement that an ordinance must be considered and voted on for passage prior to the meeting in which it is finally passed and approve the 3rd and final reading of the AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO LITTER. Motion carried 5-0. Be it enacted by the City Council of the City of Monroe, Iowa: SECTION 1: Subsection Modified. Subsection 6 of Section 105.02 of the Code of Ordinances of the City of Monroe, Iowa, is repealed and the following adopted in lieu thereof: 6. "Litter" means any garbage, rubbish, trash, refuse, waste materials, or debris not exceeding 10 pounds in weight or 15 cubic feet in volume. Litter includes but is not limited to empty beverage containers, cigarette butts, food waste packaging, other food or candy wrappers, handbills, empty cartons or boxes. SECTION 2. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. SECTION 3. When effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed and approved this 17th day of October, 2016. ORDINANCE NO. 274. Signed: Douglas P. Duinink, Mayor and Attested by: Kim Thomas, City Clerk.

Nickelson moved and was seconded by Hegwood to approve the 2nd reading of AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO INTERFERENCE WITH OFFICIAL ACTS. Motion carried 5-0. Nickelson moved and was seconded by Hegwood to waive the requirement that an ordinance must be considered and voted on for passage prior to the meeting in which it is finally passed and approve the 3rd and final reading of the of AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO INTERFERENCE WITH OFFICIAL ACTS. Motion carried 5-0. Be it enacted by the City Council of the City of Monroe, Iowa: SECTION 1. Section Modified. Section 41.05 of the Code of Ordinances of the City of Monroe, Iowa is repealed and the following adopted in lieu thereof: 41.05 INTERFERENCE WITH OFFICIAL ACTS. No person shall knowingly resist or obstruct anyone known by the person to be a peace officer, jailer, emergency medical care provider or firefighter, whether paid or volunteer, in the performance of any act that is within the scope of the lawful duty or authority of that officer, jailer, emergency medical care provider, or firefighter, or shall knowingly resist or obstruct the service or execution by any authorized person of any civil or criminal process or order of any court. The terms "resist" and "obstruct" as used in this section do not include verbal harassment unless the verbal harassment is accompanied by a present ability and apparent intention to execute a verbal threat physically. SECTION 2. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. SECTION 3. When Effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed and approved this 17th day of October 2016. ORDINANCE NO. 275. Signed: Douglas P. Duinink, Mayor and Attested by: Kim Thomas, City Clerk.

Bradbury moved and was seconded by Nickelson to approve the 2nd reading of AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO LIEN EXEMPTION. Bradbury moved and was seconded by Nickelson to waive the requirement that an ordinance must be considered and voted on for passage prior to the meeting in which it is finally passed and approve the 3rd and final reading of the of ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MONROE, IOWA, BY AMENDING PROVISIONS PERTAINING TO LIEN EXEMPTION. Be it enacted by the City Council of the City of Monroe, Iowa: SECTION 1. Section Modified. Section 92.07 of the Code of Ordinances of the City of Monroe, Iowa, is repealed and the following adopted in lieu thereof: 92.07 Lien Exemption. The lien for nonpayment shall not apply to a residential rental

property where water service is separately metered and the rates or charges for water service are paid directly to the city by the tenant, if the landlord gives written notice to the city that the property is residential property and that the tenant is liable for the rates or charges. In addition, a lien for nonpayment shall also not apply to the charges for any of the services of sewer systems, storm water drainage systems, sewage treatment, solid waste collection, and solid waste disposal where the charge is paid directly to the city by the tenant, if the landlord gives written notice to the city that the property is residential rental property and that the tenant is liable for the rates or charges for such service. The city may require a deposit not exceeding the usual cost of ninety (90) days of such services to be paid to the city. The landlord's written notice shall contain the name of the tenant responsible for charges, the address of the rental property that the tenant is to occupy, and the date that the occupancy begins. Upon receipt, the city shall acknowledge the notice and deposit. A change in tenant shall require new written notice to be given to the city within thirty (30) business days of the change in tenant. When the tenant moves from the rental property, the city shall refund the deposit if all service charges are paid in full. A change in ownership of the residential rental property shall require written notice of such change to be given to the city within thirty (30) business days of the completion of the change of ownership. The lien exemption does not apply to delinquent charges for repairs related to any of the services. A lien for nonpayment of utility services described in this section shall not be placed upon a premises that is a mobile home, modular home, or manufactured home if the mobile home, modular home or manufactured home is owned by a tenant of and located in a mobile home park or manufactured home community and the mobile home park or manufactured home community owner or manager is the account holder, unless the lease agreement specifies that the tenant is responsible for payment of a portion of the rates or charges billed to the account holder. SECTION 2. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. SECTION 3. When effective. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed and approved by the Council on this 17th day of October, 2016. ORDINANCE NO. 276. Signed: Douglas P. Duinink, Mayor and Attested by: Kim Thomas, City Clerk.

Kathleen Darrach questioned the zoning and public hearing procedures as they were different than in the past. Mardesen explained the Code of Iowa had made changes and that the city was following recommendations made by Randy Caldwell, the City Attorney.

Bradbury moved and was seconded to enter into closed session at 8:55 p.m. under Iowa Code 21.5 (i). Motion carried 5-0. Nickelson moved and was seconded by Hegwood to exit closed session and return to open session at 9:16 p.m. Motion carried 5-0.

Open Forum – Hansen questioned when the cement drive would be replaced at City Hall? She has received complaints that during the winter months someone might fall. The drive is set to be replaced in the near future. Hegwood clarified that the city will be taking over the fields at the MRP next year. Mayor Duinink announced that the Legion will have a ceremony at Silent City after the memorial is complete but before Veterans Day. He was unsure of the exact date. Mardesen asked permission to allow Iowa State University to do a survey on Monroe's economy for their continued research and asked if there were any objections to moving the flag and memorial to a different location at City Hall. There were no objections. Hansen stated the flag pole on the City Square needs to be replaced and moved over by the stage. A possibility would be to use the pole from City Hall. Mardesen would like to see the city purchase a car drop off utility box so people dropping off their payments would not have to get out of their vehicles and it might also eliminate traffic inside city hall. Mardesen and Thomas will be out of the office on Wednesday afternoon attending a TIF meeting in Des Moines. A note will be put on the door.

Goemaat moved and was seconded by Bradbury to adjourn at 9:35 p.m. Motion carried 5-0. A full copy of minutes can be found at the Monroe City Hall or www.MonroelA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk