

October 12, 2015

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 p.m. at the Monroe City Hall on October 12, 2015. Roll Call was taken, present – Nickelson, Wilson, Hansen, Diekema. Council Member Jeff Shannon was absent. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director; Marc Van Wyk, Public Works Employee, and Nicholas Chambers, Monroe Police Chief; were in attendance. Mayor Briles announced the meeting was being recorded.

Visitors at the meeting were. Megan Pendroy, Jean Goamatt, Doug Duinink, Jeff Hegwood, Delmar Johnson, and Nate Bradbury.

Consent Agenda – Council Member Wilson moved and was seconded by Council Member Nickelson to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the September meeting. Motion carried 4–0. There were no committee or board reports. Mayor Briles mentioned to Buckingham that he would like to have as many sump pump inspections done as possible before the end of the year and questioned the condition of the city maintenance shed roof. At one time the roof was leaking Buckingham stated but the roof has been fixed. The only other option is to reroof the entire shed if the leak reappears. Briles also asked if there was money to repair drainage ditches on Business 163. Buckingham stated there are no funds available to do culvert repairs in that area at this time.

This fall at the Monroe Recreation Park lime will be put on the fields, and aeration and spraying will take place. Cement for the score tables and Seller’s bench will need to be poured. Mardesen is going to get in touch with Jeff Timmins to see if he can do the cement work before the weather gets too cold. Jeff Hegwood was given permission by the Council to apply for a grant for a second batting cage and pitching machine.

September 2015 Bills

Salaries	Net:	23875.90
EFTPS	Federal Tax Payment	8217.95
Iowa Department of Revenue	Withholding/Sales Tax	6924.00
IPERS	Police/Regular	5035.22
City of Monroe	Health Ins Reimbursement	522.88
AFSCME	Union Dues	33.94
Mid American Energy	Utilities	4312.22
United Healthcare	Insurance	3485.87
Monroe Postmaster	Stamps	98.00
Greg Cromer	Arial Framed Monroe Picture	150.00
Card Member Services	Trees/Fees/Supplies/Books/Hotel/Meals	1882.97
6 Ft	IT Service	360.00
Airgas	Rent/Oxygen	66.86
ALL Flags LLC	Memorial Flags	165.34
Ankle High Tree Service	Tree Removal	750.00
Baker & Taylor	Books	374.63
Caldwell, Brierty, Chapula, Nuzum PLLC	Legal Services	1675.50
Casey's	Gas	1407.54
Center Point Large Prink	Books	40.14
Central Iowa Rural Water	Payment/Principal/Interest	13163.39
Country Living Magazine	Subscription	32.07
Craig & Holly Van Wyk	Connection Charges	305.00
Data Technologies Inc	Registration	95.00
DEMCO	Library Supplies	211.91
Dutch Meadows	Tree/Mulch	244.00
Electric Pump	Service/Repairs	1901.07
Food and Family	Subscription	13.98
Forbes Office Equipment	Paper/Ink Cartridges	262.59
Guideposts	Books	35.48
Hewitt's	Brake Repair/Adaptor/Caliper/Misc.	1228.37
Hillyard	MRP Towels/Tissue	97.56
IDALS	License Fee	75.00

Ideal Ready Mix	Repairs	368.00
InStyle	Subscription	20.00
Iowa Gardener	Subscription	31.95
Iowa Law Enforcement Academy	MMPI	140.00
Iowa League of Cities	Meeting Meal	15.00
Iowa Library Association	ILA Conference Registration	176.00
Iowa One Call	Locates	36.00
Windstream	Phone	660.79
Jasper County Animal Rescue League	Participation Fee/Service	194.87
Jasper County Treasurer	Taxes 402 E Washington	320.00
KAL Services	Sanitation Contract	10066.25
Keystone Laboratories	Testing	1844.40
Kim Thomas	Mileage	75.52
Marco	Copier Contract	85.68
Matt Parrott & Sons	Utility Bills	360.18
Matthew Mardesen	Mileage	74.75
Mediacom	Internet	54.95
Menninga Pest Control	Pest Control/Air Care	61.00
Metro Electric	MRP Install Meter	1800.00
Midwest Wheel	Tool Box	275.00
Modern Marketing	Drug Tests	92.28
Monroe Foods	Paper Towels	27.75
Monroe Mirror	Publications	210.13
Monroe Public Library	Petty Cash Expense	16.62
Mowboys	Mowing Contract	2200.00
Mustang Car Wash	Car Washes	80.00
Neuvrith Construction	#5 Pay Request	167730.38
Newton Clincic	Physical	87.00
Professional Computer Solution	Computer Repair	237.50
Shred It	Service	88.88
Smith & Loveless Inc	Lift Station Repair	503.11
Sports Illustrated for Kids	Subscription	35.96
The Book Farm	Digital Books	1414.48
Safe Building and Compliance	Permits	2814.58
Trent Malone	EMT Class/Uniform/Mileage	1363.37
Two Rivers Coop	LP Tank/Round Up	158.69
US Cellular	Phone	171.43
Veenstra & Kimm, Inc	Engineering	2776.88
Wal-Mart	Paper/Supplies/Misc	92.14
Wal-Mart	Library Supplies	281.30
WP Barber Lumber	Bolts/Paint/Wax/Misc	45.74
American Republic Insurance	Refund of Over Payment	94.81
MetLife	Prepaid Life Insurance	27.18
Total September Expense:		\$ 274,254.93
Total September Revenue:		\$ 118,491.46

Total Revenue

General Fund	33084.46
Road Use Fund	22483.18
Special Revenue Fund	14655.84
Capital Project Fund	1430.46
Enterprise Fund	44508.05
Fiduciary Fund	0
Debt Service Fund	2329.47
Revenue Total:	\$ 118,491.46

Total Expense

General Fund	50924.27
Road Use Fund	6893.95
Special Revenue Fund	6425.34
Capital Project Fund	0
Enterprise Fund	210011.37
Fiduciary Fund	0
Debt Service Fund	0
Total Expense:	\$ 274,254.93

Wilson moved and was seconded by Council Member Hansen to approve the Class C Liquor, Outdoor Service and Living Quarters Permit for Mike's Lounge located at 114 E Washington. Motion carried 4-0.

Wilson moved and was seconded by Nickelson to approve the Class C Liquor, Outdoor Service and Sunday Sales Permit for Southside Food and Spirits at 104 S Commerce. Motion carried 4-0.

A Board of Adjustment hearing for Megan Pendroy and Zac Cave was held at 6:00 p.m. before the council meeting to consider the request to build a garage with living quarters before building the residential home on 602 Mechanic. The Board of Adjustment voted 4-0 to allow the garage to be built first as long as the living area totaled at least 900 square feet as stated in the Monroe zoning ordinance. Megan Pendroy was in attendance and stated that the current plans are less than the 900 feet requirement and that there had been a misunderstanding between her brother David and herself at the Board of Adjustment meeting prior. City policy would require her to go back in front of the Board of Adjustment and ask for another variance if they wish to build something smaller than 900 square feet of living space since the board only approved the variance at 900 or more square feet prior to the council meeting. Hansen moved and was seconded by Council Member Diekema to approve the Board of Adjustments recommendation to allow Megan Pendroy and Zac Cave to build a garage with 900 square feet of living quarters at 602 Mechanic Street. Motion carried 4-0.

Mardesen received cost estimates for a garage to house two police vehicles. Rick's Carpentry quoted \$23,355.00 for cement, material, and labor. An additional amount of \$3,494.48 would be required for insulation, sheet rock, and to prime and paint the interior. WP Barber Lumber gave a quote for a pole barn building of \$12,400 only with no electrical or other inside work. Mayor Briles stated he was not in favor of any of the city owned vehicles leaving the city and would like to see a permanent solution take place. Mayor Briles also stated that Prairie City and Colfax did not allow their police vehicles to be taken home by their officers but City Clerk Thomas stated that was an untrue statement. Hansen is not in favor of building another city building when maintenance on existing ones is an issue. City Clerk Thomas asked Mayor Briles to ask the council what they wanted to do about the current situation. Diekema stated that not only does the city need more garage space but office storage. A bigger building in general with more storage and parking should be considered. Diekema moved and was seconded by Wilson to continue to allow Police Chief Chambers to take the Monroe K9 vehicle home with him each night and revisit the topic after the new council takes place in January. Upon roll call vote, motion carried 4-0.

Nickelson moved and was seconded by Hansen to approve change order #2 for Neuvirth Construction in the amount of \$6,396.00. Motion carried 4-0.

Diekema moved and was seconded by Hansen to approve pay request #6 to Neuvirth Construction in the amount of \$19,916.76 for the 2015 Water Main Project. Motion carried 4-0.

Diekema moved and was seconded by Hansen to approve the amendment to RESOLUTION NO. 20-2014. A amendment to Resolution No. 20-2014 by adding the authorization of the Library Director to endorse checks made payable to the Monroe Public Library from the City of Monroe. Motion carried 4-0.

Diekema moved and was seconded by Hansen to pay Kim Thomas 1 week of unused vacation. Motion carried 4-0.

Open Forum – Diekema enjoyed her time on the council and thanked them for the opportunity over the last couple of months. Jean Goematt will take the seat effective the November meeting pending the November election. Thomas reminded the Council to sign up for the MLA Academy and the ECIC November meeting if interested. Mardesen mentioned that the Keep Iowa Beautiful work continues and that a group of University of Iowa Students will be working on the engineering and needs assessment part of the bike trail. A final report from the students will be done in May of 2016. Mayor Briles mentioned monthly water billing and would like to see that get done and also the Mayor's Food Challenge was a success raising over \$2,280 and totaling over 16,770 plus pounds of food.

Wilson moved and was seconded by Nickelson to adjourn at 7:45 p.m. Motion carried 4-0. A full copy of minutes can be seen at www.MonroeIA.com or the Monroe City Hall.

Brian D. Briles, Mayor

Kim K. Thomas, City Clerk