

May 9, 2016

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at 7:00 p.m. at the Monroe City Hall on May 9, 2016. Roll Call was taken, present – Bradbury, Goemaat, Hegwood, Nickelson, Hansen, absent - none. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Jeff Timmins, Public Works Director; Marc Van Wyk, Public Works, and Nicholas Chambers, Monroe Police Chief; were in attendance. Mayor Duinink announced the meeting was being recorded.

Visitors at the meeting were: Delmar Johnson, Skyler Moore, Ashley Bohernon, Kayla Hutchings, Dean Van Ryswyk, Gunner Davis, Don Vaske, Carol Diekema, Chris Thomas, Dakota St. Pierre, Kendal Earley, Heather Fenton, Heather Arthurs, Chad Allegor and Glen Duinink.

Consent Agenda – Council Member Hegwood moved and was seconded by Council Member Nickelson to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the April meeting. Motion carried 5-0. Jeff Timmins, Public Works Director; stated he has had a busy couple weeks working with the PCM Elementary on water issues for the remodel project being planned.

<b>April 2016 Bills</b>		
Salaries	Net:	27124.58
EFTPS	Federal Tax Payment	9978.64
Iowa Department of Revenue	Withholding/Sales Tax	1762.00
IPERS	Police/Regular	4975.64
City of Monroe	Health Ins Reimbursement	347.14
AFSCME	Union Dues	36.10
United Healthcare	Health Ins	2314.18
Van Gorp-Edwards Insurance	Property/Workers Comp Insurance	61846.00
6 FT	Computer	885.00
City of Mitchellville	SCCIC Dues	100.00
Windstream	Phone	652.40
Mediacom	Internet	54.95
Mid American Energy	Utilities	3664.70
US Cellular	Phone	137.72
Wal-Mart	Mouse/Supplies	60.45
Cardmember Services	Patch/Registration/Training/Meals	771.11
Cardmember Services	Books/Supplies/Subscriptions/Movie	215.17
Airgas	Cylinder Rental	66.86
Ankle High Tree Service	Tree Removal	400.00
Baker & Taylor	Books & Supplies	390.94
Barco	Aluminum Sign Base	86.35
Caldwell, Brierty, Chapula & Nuzum	Legal Services	2446.75
Carpenter Uniform	Uniforms	468.93
Casey's	Gas	761.45
Center Point Large Print	Books	82.08
Central Iowa Water	Usage/Principal/Interest	13317.74
City of Altoona	Mosquito Spraying	1931.40
DEMCO	Paper Labels	46.24
Designer Images	Police ID Cards	80.00
Digital Ally	Outdoor UAP	310.00
Farver True Value	Service Blades	20.87
Forbes Office Equipment	Paper/Printer Cartridges	355.63
Guideposts	Books	53.22
Hewitt's Service Center	Service/Repairs/Supplies	205.21
Iowa Department of Public Safety	Terminal Fee	300.00
Iowa Interactive	Card Reader	100.00
Iowa State University	FF1 Course Fees	200.00
Jasper County Animal Rescue League	Service Fee	335.99
JEDCO	Dues	2470.50
KAL Services	Sanitation Contract	10036.25
Keystone Laboratories	Testing	716.10
Marco Inc. NW 7128	Copier Contract	156.97
Matthew Mardesen	Mileage/Meals	207.54

Mercy Medical Clinic	Supplies	7.05
Monroe Foods	Grocery	1.39
Monroe Mirror	Publications/Envelopes	223.82
Monroe Postmaster	Permit Fee/Stamps	319.00
Monroe Public Library	Petty Cash	45.00
NW 5634	Bases	216.45
OSDI-Spacesaver	Shelving	38.00
Quill	Supplies	73.02
Shred It	Service	88.89
Sirchie	Training	300.00
The Oskaloosa Herald	Publications	264.21
Two Rivers Coop	Lawn Fertilizer	367.74
Van Ryswyk Plumbing and Heating	Road Stone/Thermostat/Stool Repair	770.47
Vande Wall Metal	Tail Light Box Repair	195.00
Wal-Mart	Library Supplies	236.99
WP Barber Lumber	Bits/Anchor/Paint/Misc.	27.58
Kim Thomas	Mileage	120.20
All Inclusive Rec	MRP Tables	1994.00
Custom Gutters Inc	Gutters	1022.00
Lavonne Pendroy	Refund of Overpayment	236.85
Newton Fire Dept	Billing/Tier Reimbursement	1486.60
Van Gorp Insurance	Insurance	2213.00
Monroe Postmaster	Permit Mailing	238.56
Iowa Association of Municipal Utilities	Dues	1382.33
MetLife	Employee Prepaid Life	27.18
Total April Expense:		\$ 162,368.13
Total April Revenue:		\$ 374,497.69

**Total Revenue**

General	162641.13
Road Use	23629.09
Special Revenue	143392.83
Capital Project	16842.00
Enterprise	3822.02
Fiduciary	0.00
Debt Service	24170.62
Total:	\$ 374,497.69

**Total Expense**

General	78593.22
Road Use	15017.37
Special Revenue	29322.62
Capital Project	0.00
Enterprise	39434.92
Fiduciary	0.00
Debt Service	0.00
Total:	\$ 162,368.13

Nickelson moved and was seconded by Council Member Hansen to approve Monroe Liquors annual permit for Class E liquor, Class B wine, Class C beer, and Sunday sales for 105 W Sherman St. Motion carried 5-0.

Nickelson moved and was seconded by Hansen to approve the request for outdoor service during Monroe Bike Nights for Southside Food & Spirits. Motion carried 5-0.

Heather Fenton took the floor to ask permission for people to be able to house chickens in city limits. Fenton stated that those who wish to have chickens would have to invest in the proper equipment to house them and would be kept at least 20 feet from a neighbor's property. Fenton thought it was an excellent opportunity for kids to get involved in raising them from birth. Fenton presented the council with a signed petition for those in favor of the idea and also stated she had not heard any negative feedback at this point. The Council and audience had a couple concerns one being where to dispose of waste and the other what to do with the remains after death? Fenton stated that her waste would be put directly on her garden and that

she didn't have an answer at this time what to do with the dead remains. The Council was not opposed of the idea but would like more information before making a decision. Fenton agreed to get more information and return to next month's meeting.

There were no objections to set employee reviews June 6<sup>th</sup> at 6:30 p.m.

Hansen moved and was seconded by Council Member Goemaat to approve RESOLUTION NO. 17-2016. A resolution approving the transfer of funds within the City of Monroe, Iowa. Motion carried 5-0.

Hansen moved and was seconded by Nickelson to approve RESOLUTION NO. 18-2016. A resolution to remove the "Deaf Child Area" signs from Sherman and Jasper Streets. Motion carried 5-0.

At 7:15 p.m. Mayor Duinink opened the public hearing for the budget amendment. Clerk Thomas stated there were no written or oral objections. Mayor Duinink then declared the public hearing closed at 7:16 p.m. Council Member Bradbury moved and was seconded by Goemaat to approve RESOLUTION NO. 19-2016. A resolution approving the budget amendment resolution for year ending June 30, 2016. Motion carried 5-0.

Jeff Davidson, The Jasper County Community Coach for Keep Iowa Beautiful introduced the University of Iowa Capstone Civil Engineering group that designed the sidewalk/trail loop plan and the rail trailhead building for future development of the Monroe trail system. The members of the University Capstone group were Ryan Turner, Patrick Rhoads, and Matthew Schleusner. The project goals were to interconnect the city with adequate pedestrian facilities to improve the quality of life and spark economic growth with a connection to the regional trail. The group designed the trail head building with some features of the historic train depot that will be located at Red Rock Park. The group outlined the potential location of the trail through Monroe and to include the Monroe Rec Park and a safer crossing of Highway 14 to enter the PCM High School. The group also discussed some major culvert requirement and a retaining wall needed along the proposed trail and a redesign traffic flow on the Highway 14 bridge over Highway 163. The total length of the proposed trail is 3.0 miles with an estimate of \$215,000 for the trailhead building; \$656,000 for a concrete trail or \$473,000 for an asphalt trail. The group then took questions from the audience.

Bradbury moved and was seconded by Goemaat to approve the 2nd reading of an ordinance amending the City Code of the City of Monroe, Iowa 2013, by changing subsection 2 and adding new subsections, numbered 36-43 to section 65.02 of Chapter 65; Stop Required, and Ordinance amending the City Code of the City of Monroe, Iowa 2013, by removing Subsection 1-4 and 7-9 and adding new subsections, numbered 4 and 6 to Section 65.04 of Chapter 65; Yield Required. Upon roll call vote, motion carried 5-0. Bradbury moved and was seconded by Goemaat to waive the requirement that an ordinance must be considered and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed and to approve the 3<sup>rd</sup> and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2013, BY CHANGING SUBSECTION 2 AND ADDING NEW SUBSECTIONS, NUMBERED 36 - 43 TO SECTION 65.02 OF CHAPTER 65; STOP REQUIRED. AND AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2013, BY REMOVING SUBSECTION 1-4 AND 7-9 AND ADDING NEW SUBSECTIONS, NUMBERED 4 AND 6 TO SECTION 65.04 OF CHAPTER 65; YEILD REQUIRED. Motion carried 5-0. BE IT ENACTED by the City Council of the City of Monroe, Iowa: SECTION 1. The City Code of the City of Monroe, Iowa, 2013, is amended by changing subsection 2 and adding new subsection numbers 36- 43 to 65.02 of Chapter 65 entitled "Stops Required", which is hereby adopted to read as follows: 65.02 STOPS REQUIRED. Every driver of a vehicle shall stop in accordance with the following: 2. North Street. Vehicles traveling on North Street shall stop at Commerce Street. North Street. Vehicles traveling on North Street shall stop at Main Street; Nevada Street. Vehicles traveling on Nevada Street shall stop at Commerce Street;

36. Franklin Street. Vehicles traveling on Franklin Street shall stop at Virginia Street;

37. Iowa Street. Vehicles traveling on Iowa Street shall stop at Commerce Street;

38. Pleasant Street. Vehicles traveling west on Pleasant Street shall stop at Jasper Street;

39. Marion Street. Vehicles traveling on Marion Street shall stop at Buchanan Street;

40. Nevada Street. Vehicles traveling west on Nevada Street shall stop at York Street;

41. American Street. Vehicles traveling west on American Street shall stop at Taylor Street

SECTION 2. The City Code of the City of Monroe , Iowa, 2013, is amended by removing subsection 1-4 and 7-9 and adding new subsection numbers 4 and 6 to 65.02 of Chapter 65 entitled "Yield Required", which is hereby adopted to read as follows: 65.04 YIELD REQUIRED. Every driver of a vehicle shall yield in accordance with the following:

*(Code of Iowa, Sec. 321.345)*

1. Zickel Street. Vehicles traveling east on Zickel Street shall yield at Commerce Street;

2. Pleasant Street. Vehicles traveling east on Pleasant Street shall yield at Commerce Street;

3. Dawn Avenue. Vehicles traveling west on Dawn Avenue shall yield at Rose Lane;

4. Fremont Street. Vehicles traveling on Fremont Street shall yield at Marion Street;

5. Fillmore Street. Vehicles traveling on Fillmore Street shall yield at Marion Street.

6. American Street. Vehicles traveling on American Street shall yield at Fillmore Street.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed. SECTION 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or

unconstitutional. SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed and approved this 9<sup>th</sup> day of May, 2016. Signed: Douglas P. Duinink, Mayor and attested by Kim K. Thomas, City Clerk. ORDINANCE NO. 271.

Effective July 1, 2016 the city will be charged \$17.33 per household for sanitation from Kal Services from the past \$12.95. The city will need to increase rates to pay for the substantial increase. Mardesen went over the different rates options for the Council. It was decided that the city will charge \$18.25 per month or \$54.75 quarterly per household. The difference from what the city pays Kal Services vs. the Monroe resident will help cover the costs of spring and fall clean up days. Hansen moved and was seconded by Bradbury to approve the 1<sup>st</sup> reading of the ordinance amending the City Code of the City of Monroe, Iowa 2013, by amending provisions pertaining to the schedule of fees for collection and transportation of solid wastes. Sanitation rates will increase from \$13.10 to \$18.25 per month effective July 1, 2016. Motion carried 5-0.

Public Works Director Timmins has been in contact with Trans Iowa Equipment concerning the 1989 Elgin street sweeper. The city purchased the street sweeper in 1998 for \$32,000.00 however, there is a concern that there could be a water leak or some hydraulic issues that need repaired. Timmins recommendation was to see how much repairs will cost and get back to the Council for further discussion. The council was in agreement that the street repair concerns should be discussed after the ISG street survey is complete. Clerk Thomas stated that after July 1<sup>st</sup> \$45,000 has been budgeted for street maintenance. Timmins is also going to get a quote for rental on a patching machine for minor repairs.

The Mayor announced that the open forum discussion would be next before going into closed session. Carol Diekema mentioned that owners are the ones responsible for their animals and that it would be an investment on their part therefore they would take care of them. Diekema also stated that the Jasper County Foundation would be reviewing grants on June 13<sup>th</sup>. Chad Allegar, Mayor of Prairie City would like to suggest to Monroe the possibly of sharing equipment with a 28e agreement if both towns were willing to consider moving forward. Mardesen asked permission to sign up for the ICMA Conference in Kansas City on September 25<sup>th</sup>. The Council granted permission for him to go without hesitation. Council Member Hegwood has had some complaints on mowing at the MRP. Hegwood will get together with Jeff Timmins to remedy the situation.

Goemaat moved and was seconded by Hegwood to enter into closed session at 8:30 p.m. under section 21.5(j) of the Code of Iowa, motion carried unanimously 5-0. Motion by Hansen seconded by Goemaat to exit closed session at 9:05 p.m. Motion carried unanimously 5-0.

Hansen moved and was seconded by Hegwood to adjourn the meeting at 9:06 p.m. A full copy of minutes can be seen at [www.MonroeIA.com](http://www.MonroeIA.com) or the Monroe City Hall.

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Douglas P. Duinink, Mayor

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Kim K. Thomas, City Clerk







