

June 8, 2015

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 p.m. at the Monroe City Hall on June 8, 2015. Roll Call was taken, present – Hansen, Nickelson, Shannon, Wilson, absent – Vriezelaar. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director; and Nicholas Chambers, Police Chief; were in attendance. Mayor Briles announced the meeting was being recorded.

Visitors at the meeting were: Jean Goematt, Rick Waddle, Larry Diekema, and Forrest Aldrich.

Consent Agenda – Council Member Wilson moved and was seconded by Council Member Hansen to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the May meeting. Motion carried 4-0.

May 2015 Bills

Salaries	Net:	22333.41
EFTPS	Federal Tax Payment	7707.61
Iowa Department of Revenue	Withholding/Sales Tax	1372.00
IPERS	Police/Regular	4884.76
City of Monroe	Reimbursement/Garnishment	572.88
Monroe Postmaster	Utility Mailing	240.26
Jasper County Treasurer	Taxes for 613 N Oak	414.00
Diamond Trail FFA	Flowers for Monroe Sign	16.00
Card Member Services	Hotel/Meals/Books/Tables/Chairs	1061.45
Airgas	Cylinder Rental/Oxygen	196.59
Baker & Taylor	Books	407.48
Barco Municipal Products	Roll Up Non-Reflective Tape	146.51
Bob's Shooting Supplies	Ammo	23.25
Bruening Rock	Rock for MRP	6354.45
Caldwell, Brierly, Chapula, Nuzum	Legal Services	1344.82
Casey's General Store	Gas	1044.71
Central Iowa Water	Principal/Interest/Usage	22026.24
City of Monroe	Water/Sewer Yearly Utilities	1119.12
Dell Marketing, LP	Computer/Server/Printer	4258.85
DEMCO	Library Supplies	81.18
Digital Ally	Flash Card/Freight	95.00
DNR/Operator Certification	Certifications	360.00
Electric Pump	Lift Station Repairs	4035.50
Forbes Office Equipment	Printer Ink/Library Contract	172.47
Fran Way Tree Moving Inc	Tree Moving MRP	150.00
Guideposts	Book	17.74
Hewitt's Service Center	Battery/Hitch/Mount/Repairs/Misc	512.90
Jasper County Animal Rescue League	Participation Fee	170.87
Jerico Services Inc	Dust Control MRP	669.00
Kal Services	Sanitation Contract	10036.25
Keystone Laboratories	Testing	678.80
Marco Inc	Copier Contract	76.72
Matthew Mardesen	Mileage Reimbursement	102.35
Mid American Energy	Utilities	3206.25
Monroe Mirror Inc	Publications	316.47
Monroe Public Library	Petty Cash Expense	37.16
Mowboys Lawn Care	Cemetery Mowing	1650.00
Neuvirth Construction Inc	Water Main Project	17663.54
Prairie City News	Subscription Renewal	26.50
Quick Supply Co	Mirafi 500X/Staples for MRP	1772.00
Ryken Concrete Lifting	Service	700.00
Sandry Fire Supply	Task Force Tips	150.00
Shred IT	Service	83.07
Skiff Medical Center	Ambulance Supplies	23.03

Sports Illustrated for Kids	Subscription Renewal	25.00
Terry Buckingham	Parking Reimbursement	18.00
Safe Building & Compliance	Building Inspections	330.71
Tim Forst Repair	Rear Leaf Spring/Bolt/Labor	276.83
US Cellular	Phone Service	280.80
USA Blue Book	Filter Element Paper	234.60
Utility Service Co Inc	Water Tower Maintenance Contract	3411.95
Van Ryswyk Plumbing and Heating	Nipple	1.58
Veenstra & Kimm Inc	Engineering	1469.50
Wal-Mart	Batteries, Memory Stick/Supplies	175.93
Wal-Mart	DVD's/Ink/Bulbs/Library Misc	195.93
WP Barber Lumber	Drill/Pliers/Bits/Paint/Anchor/Bolt Cutter	473.68
Monroe Postmaster	Mailing	5.75
Windstream	Phone Service	629.57
Mercy Medical Center	Tiers	591.00
United Healthcare Insurance	Health Insurance	3485.87
Van-Wall Equipment	Mower Purchase	8735.91
PCM School	Plaques	130.00
MetLife	Prepaid Employee Insurance	27.18
May Transfers		574103.00
May Total Expenses:		\$712,913.98
May Total Revenue:		\$721,925.48

**Total Revenue**

General Fund	181925.73
Road Use Fund	8268.51
Special Revenue Fund	27775.78
Capital Project Fund	79983.70
Enterprise Fund	164610.21
Fiduciary Fund	200.00
Debt Service Fund	259161.55
Revenue Total:	\$721,925.48

**Total Expense**

General Fund	49291.17
Road Use Fund	31702.70
Special Revenue Fund	421366.58
Capital Project Fund	88979.22
Enterprise Fund	121574.31
Fiduciary Fund	0.00
Debt Service Fund	0.00
Total Expense:	\$712,913.98

**Committee & Board Reports – Buckingham reported the Water Main Project continues; after work is completed the yards and streets will be repaired.**

**Monroe Recreation Park Update – Hansen mentioned that she has received numerous complaints about the ground netting at the MRP. People have been tripping over the netting and the weeds are taking over. Hansen would like to see a meeting with the Council and MRP Board take place. There has been some confusion on who is in charge of the park. Shannon would like to see the Little League take more responsibility toward the upkeep of the MRP. Shannon feels the Little League is not following through with what they agreed to do both monetary and maintenance wise. The Council all agreed that before next season a meeting should take place between the Council and Little League Board and that no one organization should be controlling the MRP for any reason. Mayor Briles suggested disbanding the MRP Board because of the lack of attendance to meetings.**

**Council Member Shannon moved and was seconded by Wilson to approve the yearly Cigarette/Tobacco/Nicotine/Vapor permits for both Casey's Stores, Monroe Foods and the Cigarbox. Motion carried 4-0.**

Shannon moved and was seconded by Council Member Nickelson to approve Casey's Class E Liquor, Class B Native Wine, Class C Beer and Sunday sales permit for 201 Ralph Street. Motion carried 4-0.

Nickelson moved and was seconded by Shannon to accept Carol Diekema's bid of \$50.00 for a desk at the Monroe Public Library. Motion carried 4-0.

Public Works Director Buckingham would like to take bids on the old mower. The Snapper Zero Turn Mower was purchased in 2007 and has 2,858 hours on it. In 2014 the head on the mower was replaced. The Council agreed to take bids and award high bidder at the July meeting.

The Veenstra & Kimm presentation on nuisance abatement has been postponed until further notice reported Mardesen.

Forrest Aldrich of Veenstra & Kimm was in attendance to go over the service agreement for the Wastewater Treatment study. Veenstra & Kimm have agreed to assist with a plan to determine what must be done to the city lagoons in order to stay in compliance with DNR regulations. Once the plan study is completed and accepted by the DNR the city will have 4 years to comply with the changes. Financing through the State Revolving Fund is available at 0% interest for planning and design work and construction loans are available at 2% interest for 20 years. Grants may be available during this time period also. Shannon moved and was seconded by Hansen to accept the engineering service agreement between the City of Monroe and Veenstra & Kimm, Inc. for the Wastewater Treatment Facility Study. Motion carried 4-0.

Nickelson moved and was seconded by Shannon to approve the 2<sup>nd</sup> pay request to Neuvirth Construction in the amount of \$51,552.80 for the 2015 Water main Project. Motion carried 4-0.

Gloria Van Wyk who lives at 401 S Taylor would like the Council to forgive the water/sewer/garbage charges associated with her property because of the sewer easement that runs through her property. The culvert that belongs to Mrs. Van Wyk and dumps into the creek on her property is in need of repairs. Buckingham stated that there are easements all over the community including his own property and that the City has never in the past granted such a wish. Hansen moved and was seconded by Shannon to decline the request for forgiveness of water/sewer/garbage service at 401 S Taylor due to storm sewer drainage along the property. Motion carried 4-0.

Wilson moved and was seconded by Hansen to approve RESOLUTION NO. 14-2015. A resolution proposing the sale and authorizing the public hearing for the sale of N ½ NW ¼ Block 104, TL Shaw's addition to Monroe, Jasper County, Iowa. Address also known as 613 North Oak Street. The public hearing will take place on June 15, 2015 at 6:00 p.m. Motion carried 4-0.

402 E Washington - There were no bids received for the 402 E Washington lot. Mardesen suggested removing the stipulations and taking the highest bidder of the residential lot. The Council agreed to take closed bids for the lot. Wilson moved and was seconded by Nickelson to award bid for the lot located at 402 E Washington on July 6, 2015, the next scheduled council meeting with the city having the right to refuse any and all bids. Motion carried 4-0.

Nickelson moved and was seconded by Hansen to approve RESOLUTION NO. 15-2015. A resolution rescheduling the July Council Meeting for the City of Monroe, Iowa. Motion carried 4-0.

Wilson moved and was seconded by Hansen to approve RESOLUTION NO. 16-2015. A resolution allowing for the transfer of funds within the City of Monroe, Iowa. Motion carried 4-0.

Nickelson moved and was seconded by Hansen to approve the 1<sup>st</sup> reading of an ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2013, BY AMENDING PROVISIONS PERTAINING TO WATER RATES RAISE AND SERVICE. Upon roll call vote, motion died 2-2. A 3% interest in water and sewer rates was proposed at the May meeting.

Wilson moved and was seconded by Shannon to table the discussion on a sewer increase until the July 2015 meeting. Motion carried 4-0.

Open Forum - During the month of May there were 80 traffic warnings written and 54 citations issued reported Chief Chambers, 12 citations issued for Monroe residents. The Police Department received several complaints over the last month due to GTSB Seatbelt Enforcement. The City will continue to receive \$4200 in grant funding for being part of the GTSB program. Chambers stated he would continue to publicize the event to warn people of GTSB Enforcement dates and to be wearing their seatbelts or tickets will be issued. Shannon mentioned unlicensed vehicles need to be tagged around town along with abandoned vehicles. Shannon would like to continue with property clean up and abandonment property and suggested contacting the City Attorney to handle the matters. Mayor Briles mentioned the railroad property being nicely mowed, the post office pot holes in need of repair, and adding a stop sign to the corner of Taylor and Sherman Street.

Wilson moved and was seconded by Nickelson to adjourn at 8:18 p.m. A full copy of minutes may be seen at [www.MonroeIA.com](http://www.MonroeIA.com) or the Monroe City Hall.

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**Brian D. Briles, Mayor**

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**Kim K. Thomas, City Clerk**