

January 9, 2017

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at 7:00 p.m. at the Monroe City Hall on January 9, 2017. Roll Call was taken, present – Bradbury, Goemaat, Hegwood, Nickelson, Hansen, absent - none. Kim Thomas, City Clerk; Nicholas Chambers, Monroe Police Chief; Jeff Timmins, Public Works Director; were in attendance. Mayor Duinink announced the meeting was being recorded.

Visitors at the meeting were: Kathleen Darrach, Kailey Simo, Kylee Bennett, Carol Ann Diekema, Larry Diekema, Westen Matthews, Josalan Schut, Samantha Clark, Jami Manley, Shoshanah Fagg, Gabriel Wilson, Emily Wilson, and Glen Duinink.

Council Member Hegwood moved and was seconded by Council Member Nickelson to approve the consent agenda. Items on the agenda included the clerk and treasurers reports and minutes from the December regular meeting. Motion carried 5-0.

Committee & Board Reports – Public Works Director Timmins stated that they have found a water leak on Lincoln Street that has been causing reports to be about 50,000 gallons off from normal per day. The street sweeper is being worked on out at Francis Neff's. The City is ordering all the parts and paying them for labor to fix the machine. Chief Chambers had no reports.

December 2016 Bills

Salaries	Net:	29820.83
EFTPS	Federal Tax Payment	10812.54
Iowa Department of Revenue	Withholding/Sales Tax	1847.00
IPERS	Police/Regular	6443.06
City of Monroe	Health Ins Reimbursement	375.66
AFSCME	Union Dues	72.20
Duane Van Zante	FD Roofing	7100.00
GIS Benefits	Life Insurance	84.77
Iowa Police Chiefs Association	Dues	75.00
Mid American Energy	Utilities	3194.89
Secretary of State	Notary Dues	60.00
United Healthcare	Health Insurance	2504.24
Iowa Finance Authority	Interest	1242.50
Bankers Trust	Interest/Bond Fee	9386.25
Cardmember Services	Subscriptions/Postage/Meals/Training/Printer	1464.55
Airgas	Cylinder Rent/Lease	266.15
Alan Vander Linden	MRP Supplies/Grasses/Tree's/Bushes	201.33
Altoona Fire Department	Tier	250.00
Baker & Taylor	Books	816.43
Barco Municipal Products	Sign/Base	270.83
Bituminous Materials & Supply	Oil	1710.70
Bruening Rock	Rock	4052.87
Caldwell, Brierly, Chalupa, Nuzum	Legal Services	4708.75
Carpenter Uniform	Shirt/Pants/Jacket/Boots	1158.98
Casey's	Gas	868.41
Center Point Large Print	Books	62.91

Center Iowa Water	Payment/Principal/Interest	12130.19
Custom Gutters, Inc.	Gutters	815.00
Data Technologies	Annual Support License	3752.11
EMP Emergency Medical Products	Ambulance Supplies	705.78
Forbes	Paper	11.37
Good Old Days	2 Year Subscription	34.97
Guideposts	Books	51.88
Guideposts	Book	34.14
Hewitt's Service Center	Hitch pin/Bolt/Washer/Service/Wire/Washer	112.50
Iowa Law Enforcement Academy	Evaluations	280.00
Iowa League of Cities	ECIC Meals	30.00
Windstream	Phone Service	662.41
Jasper Co Animal Rescue League	Participation Fee	181.27
Jr. Malone	Training/Supply Reimbursement	398.85
Keystone	Testing	828.00
Kim Thomas	Mileage	36.72
Marco Inc.	Copier Usage	194.66
Forbes	Mileage	90.14
Mediacom	Internet	240.34
Metro Electric	2 Tube/Ballast	140.00
Monroe Foods	Paper Towels/Trash Bags	37.40
Monroe Mirror Inc.	Publications	121.08
Movie Licensing USA	Yearly Compliance Site License	352.00
National Band & Tag Co.	Pet Tags	59.21
Pella Rental Sales	Equipment Rental	279.35
Professional Computer Solutions	Printer Repair/Labor	364.99
Racom	Case/Belt Loop	226.00
Shred It	Service	179.86
Taste of Home	Subscription	12.98
Tom Dick	Refund of AC Permit	37.50
True North	FD Life Insurance	359.10
Two Rivers Coop	Diesel	976.92
US Cellular	Phone Service	143.62
Van Ryswyk Plumbing & Heating	Faucet Seat/Labor/Machine	4751.68
Veenstra & Kimm, Inc	Inspections/Engineering	2543.53
Wal-Mart	Tabs/Folder Covers/Supplies	178.76
Wal-Mart	Library Supplies	173.38
WP Barber Lumber	Paint/FD Roof Repairs/Cylinder/Keys/UPS	697.64
Iowa Department of Justice	Title	200.00
Rick Brammer	Library Program	200.00
GCMOA	Meal	16.05
Met Life	Employee Prepaid Insurance	27.18
NSF & Bank Charges		203.23

December 2016 Expense:	\$ 121,722.64
December 2016 Revenue:	\$ 144,232.51

Total Revenue

General	35960.29
Road Use	16921.43
Special Revenue	33065.05
Capital Project	1589.14
Enterprise	54433.82
Fiduciary	0.00
Debt Service	2262.78
Total:	\$ 144,232.51

Total Expense

General	61970.46
Road Use	7373.52
Special Revenue	6978.57
Capital Project	0.00
Enterprise	36013.84
Fiduciary	0.00
Debt Service	9386.25
Total:	\$ 121,722.64

Council Member Bradbury moved and was seconded by Council Member Goemaat to set the budget workshop for February 13, 2017 at 5:00 p.m. Motion carried 5-0.

Nickelson moved and was seconded by Council Member Hansen to give IMPACT Community Action Partnership, which is a community based program helping Jasper County residents; a \$750.00 donation. Bradbury questioned the donation and mentioned concern about other programs asking for funds. At this time no other program has asked for funding help. Upon roll call vote, motion carried 5-0.

Goemaat moved and was seconded by Nickelson to set the new Utility Billing Clerk/Receptionist pay at \$13.00 per hour. Motion carried 5-0. Clerk Thomas stated the hire resolution will be done at the February 2017 regular meeting.

A termite inspection was completed at the property located at 815 N Oak Street. At the time of the meeting the report had not been received. It was confirmed by Director Timmins that there were indications of termite damage. More information at the February meeting will be provided once the report is back.

Nickelson moved and was seconded by Hansen to approve RESOLUTION NO. 1-2017. A resolution to accept Mayor Duinink's Appointments. Motion carried 5-0.

Nickelson moved and was seconded by Hansen to approve RESOLUTION NO. 2-2017. A resolution to accept Council Appointments. Motion carried 5-0.

Hegwood moved and was seconded by Nickelson to approve RESOLUTION NO. 3-2017. A resolution for Board Appointments. Motion carried 5-0.

Nickelson moved and was seconded by Hansen to approve RESOLUTION NO. 4-2017. A resolution designating A city attorney. Motion carried 5-0. The Caldwell, Brierly, Chalupa & Nuzum PLLC pricing schedule remained the same as 2016.

Hansen moved and was seconded by Nickelson to approve RESOLUTION NO. 5-2017. A resolution designating official city newspapers. Motion carried 5-0.

Hegwood moved and was seconded by Hansen to approve RESOLUTION NO. 6-2017. A resolution naming city depositories. Motion carried 5-0.

Hansen moved and was seconded by Goemaat to approve RESOLUTION NO. 7-2017. A resolution adopting health insurance benefits for employees with family coverage. Motion carried 5-0.

Hansen moved and was seconded by Hegwood to approve the 2nd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2013 BY AMENDING PROVISIONS PERTAINING TO WATER RATES SCHEDULE AND SERVICE, INCLUDING THE ADDITION OF A NEW SECTION, NUMBERED 92.11: SEPARATE METER FOR OUTSIDE WATERING. Upon roll call vote, motion carried unanimously 5-0.

Open forum – Hegwood mentioned that he should be notified sometime after the 22nd of the month about the grant for two batting cages. The total asking was for \$8,000. Director Timmins would like to review/update the ordinance on street repairs. Some street repairs are not getting done after building new homes or fixing existing water or sewer issues for private residents. Director Timmins will report back on his recommendations for updating the wording of the city ordinance. Bradbury gave a quick update on Hewitt's Service Center cleanup efforts. Bradbury stated Hewitt had removed close to a dozen vehicles and has been in contact with a crushing company who will come to Monroe in the spring. Bradbury mentioned that once some of the vehicles have been removed then we will start working on the tires. Hewitt may have to haul old tires to Kansas City by semi trucks unless someone in Iowa will take them. Clerk Thomas stated that Casey's has accepted an offer for the old building located along Hwy 14 and the city square. Mayor Duinink mentioned that Norman Rozendaal has offered to help Steve Hewitt with clean up efforts and is willing to bring in his equipment/machines if needed. The Mayor then stated the Council would be entering closed session for the last part of the meeting.

Goemaat moved and was seconded by Bradbury to enter into closed session under Iowa Code 21.5 (i) at 7:45 p.m. Motion carried 5-0. Bradbury moved and was seconded by Goemaat to exit closed session at 8:35 p.m. Motion carried 5-0. Bradbury moved and was seconded Goemaat to grant Gabriel Wilson a \$.74 per hour increase in pay based on starting wage of officers Cruz & Brammer, training efforts, and years of service by the City of Monroe. Upon roll call vote, motion carried 5-0.

Hansen moved and was seconded by Hegwood to adjourn at 8:45 p.m. Motion carried 5-0. A full copy of minutes may be seen at City Hall or www.MonroeIA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk