

January 11, 2016

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at 7:00 p.m. at the Monroe City Hall on January 11, 2016. Roll Call was taken, present – Bradbury, Goemaat, Hegwood, Nickelson, Hansen, absent – none. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Marc Van Wyk, Jeremy Behun, Public Works, and Nicholas Chambers, Monroe Police Chief; were in attendance. Mayor Duinink announced the meeting was being recorded.

Visitors at the meeting were: Delmar Johnson, Mike Gilbert, Reid Jenkins, Josh Phifer, Abby Van Haaften, Kathleen Darrach, Cheyenne Holdsworth, Josh Van Wyk, Ashley Van Gorp, Jane McConehey, Tammy Thomas, Jeff Shannon, Brad Jermeland, Mitchell Chipps, Rod DeHaai.

Consent Agenda – Council Member Nickelson and was seconded by Council Member Hansen, to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the December. Motion carried 5–0.

Mike Gilbert from Mid American Energy presented Mayor Duinink with a check for \$500.00 to go towards the Red Rock Bike Trail. Mayor Duinink and the Council thanked Mr. Gilbert for the donation. There were no committee or board reports.

December 2015 Bills

Salaries	Net:	24935.55
EFTPS	Federal Tax Payment	8661.64
Iowa Department of Revenue	Withholding/Sales Tax	7333.00
IPERS	Police/Regular	5311.86
City of Monroe	Health Ins Reimbursement	522.88
AFSCME	Union Dues	33.94
Mid American Energy	Utilities	3079.22
Neuvirth Construction	Retainage Fee	33731.40
United Healthcare Ins Co	Health Insurance	3485.87
Cardmember Services	Registration Fees/Plaques/Books/Misc	1322.04
Bankers Trust	Interest Payment/Service Fee	11643.75
Iowa Finance Authority	Interest Payment	1461.25
Airgas	Lease Rental/Oxygen/Hazmat Charge	235.75
Baker & Taylor	Books	859.97
Caldwell, Brierty, Chapula, Nuzum	Legal Services	982.25
Casey's	Gas	889.00
Center Point Large Print	Books	82.08
Central Iowa Rural Water	Payment/Principal/Interest	12086.09
Chief Supply Corporation	Handi Lift	23.78
Data Technologies	License/Support Fee	1092.83
DEMCO	Book Marks	71.06
Des Moines Pastoral Services	Testing	215.00
Digital Ally	PD Camera/Battery Kit	5235.00
Display Sales	Bulbs	72.75
EMP Emergency Medical Products	Ambulance Supplies	928.47
Forbes Office Equipment	Paper/Name Plates/Copier Contract	207.57
Gator Enterprises	Attack Truck Starter Repair	126.35
GCMOA	Meal	15.00
Guideposts	Books	70.96
Hach Company	Buffer Solution	38.94
Hewitt's	Stabilizer/Belt/Brake line Repairs/Misc.	722.14
Hosting Tree Co.	Tree Removal	500.00
Iowa League of Cities	ECIC Meal Reimbursement	45.00
Iowa Rural Water Association	Membership Dues	275.00
Windstream	Phone Service	647.11
Jacobs Electric	Street Sweeper Repairs	168.43
Jasper County Abstract Co.	Title Certificate	100.00
Jasper County Animal Rescue League	Participation Fee/Service	182.87
Jasper County Treasurer	Election Fee	1861.31

Jeff Timmins	Concrete/Grading	2072.00
Jeremy Behun	Clothing Reimbursement	64.19
KAL Services	Sanitation Contract	10036.25
Keltek	Pager Battery/Antennas	225.00
Keystone Laboratories	Testing	737.00
Kim Thomas	Mileage	81.08
Marco	Copier Contract	109.79
Matthew Mardesen	Mileage	49.45
Mediacom	Internet	54.95
Menninga Pest Control	Air Care/Building Maintenance	61.00
Monroe Mirror	Publications	123.49
Movie Licensing USA	Movie Site License Fee	335.00
Municipal Supply Inc.	Mtr Cplg/CpLg/Tubing Insert	320.40
Racom Corporation	Camera Removal/Instatt	600.00
Reminisce	Subscription	10.00
Shred It	Shredding Service	81.51
Sioux City Foundry Co.	Blades	967.60
Smith Fertilizer & Grain	Bulk Salt	968.76
The Book Farm Inc.	Book	15.95
The Family Handyman	Subscription	22.98
Toyne	Repairs to Pump Shaft	1009.25
Two Rivers Coop	Diesel	706.79
US Cellular	Phone Service	171.32
Van Ryswyk Plumbing and Heating	Sand/Roadstone	546.00
Veenstra & Kimm Inc.	Engineering Service	3132.00
Wal-Mart	Cleaning Supplies/Envelopes	61.42
Wal-Mart	Party/Craft Supplies for Library	143.55
WP Barber Lumber	Insert/Screws/Block/Battery/Filter	207.10
Monroe Postmaster	Stamps	98.00
Monroe Postmaster	Certified Mailing	6.74
Monroe Postmaster	Certified Mailing	6.96
Met-Life	Employee Life Insurance	551.82
Mid American Energy	Utilities	12.72
Newton Fire Department	Billing	770.00
Met-Life	Prepaid Insurance	27.18
Transfers		44573.48
NSF Bank Fee's		5.00
Total December Expense:		\$ 198,222.84
Total December Revenue:		\$ 208,868.48

**Total Revenue**

General Fund	57,439.18
Road Use Fund	19,746.09
Special Revenue Fund	30,851.52
Capital Project Fund	1,261.11
Enterprise Fund	96,825.76
Fiduciary Fund	0.00
Debt Service Fund	2,744.82
Revenue Total:	\$ 208,868.48

**Total Expense**

General Fund	51,654.11
Road Use Fund	9,228.56
Special Revenue Fund	7,128.33
Capital Project Fund	0.00
Enterprise Fund	118,568.09
Fiduciary Fund	0.00

Debt Service Fund

11,643.75

Total Expense:

\$198,222.84

Brad Jermeland, PCM School Superintendent; gave a presentation on the PCM \$20,000,000 remodeling project for the PCM Schools. The bond issue will be voted on February 2, 2016. The bond issue if approved will increase taxes by \$2.70 per thousand of assessed value for residents. Project improvements of \$7,000,000 will be made to the PCM Middle School, \$3,300,000 to the Monroe Elementary, \$8,000,000 to the High School and \$2,000,000 to the Prairie City Elementary. Mr. Jermeland encouraged people to vote and left a handout for City Hall.

Hansen moved and was seconded by Council Member Goemaat to approve RESOLUTION NO.1-2016. A RESOLUTION TO ACCEPT MAYOR DUININK'S APPOINTMENTS FOR 2016. Motion carried 5-0.

Hansen moved and was seconded by Nickelson to approve RESOLUTION NO. 2-2016. A RESOLUTION TO ACCEPT COUNCIL APPOINTMENTS. Motion carried 5-0.

Hansen moved and was seconded by Nickelson to approve RESOLUTION NO. 3-2016. A RESOLUTION TO ACCEPT BOARD APPOINTMENTS. Motion carried 5-0.

Hansen moved and was seconded by Nickelson to approve RESOLUTION NO. 4-2016. A RESOLUTION DESIGNATING A CITY ATTORNEY. Motion carried 5-0.

Hansen moved and was seconded by Nickelson to approve RESOLUTION NO. 5-2016. A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS. Motion carried 5-0.

Nickelson moved and was seconded by Hansen to approve RESOLUTION NO. 6-2016. A RESOLUTION NAMING DEPOSITORIES. Motion carried 5-0.

Nickelson moved and was seconded by Hansen to approve RESOLUTION NO. 7-2016. A RESOLUTION ACCEPTING THE HIRING OF A PART TIME OFFICER FOR THE CITY OF MONROE. Motion carried 5-0.

Tom Davis and Darin Drake were in attendance to discuss having a softball tournament at the MRP on April 29, 30<sup>th</sup> and 31<sup>st</sup>. The tournament would be for 12 and under girls' tournament teams. The plan is to have girls playing both at the Prairie City and Monroe fields depending on age groups. Items need would be chalk and a drag for the fields. The council was in agreement to provide these two items for the tournament. Upkeep on the fields will be taken care of by the tournament leaders. The concession stand would be a 50/50 profit with whoever agrees to run the stand for the tournament. At this time the concession stand has not been decided. Jeff Hegwood will ask the little league if they would be interested, if not another organization will probably be asked. Hansen moved and was seconded by Goemaat to allow a 12 and under girls tournament at the MRP the weekend of April 29, 30<sup>th</sup> and 31<sup>st</sup>. Motion carried 5-0.

There was no change in the Dwight Neff discussion as to reimburse for rock. The request was declined at the December regular meeting. Motion stays as is.

The Council was in agreement to hire another Public Works Director and to continue to have the City mow for the 2016 season. A budget workshop has been set for February 1, 2016 at 6:00 p.m.

Open Forum – A discussion on snow removal was brought up. The current resolution on file was almost 20 years old and needs updating. Due to the snow fall over the last couple of weeks, concerns on when the city trucks should be out removing snow/slush from the roads needs revised stated Bradbury and Hansen. Hansen would like to see the plows out before residents leave for work and have a chance to drive on the roads. Hansen also stated she did not have a problem with public works leaving early before snow if they have plans on working through the night. Mardesen and Bradbury agreed to review the existing resolution and a new resolution will be placed on the February agenda for council approval. Marc Van Wyk would like the Council to be thinking about pea gravel vs. white rock for future street improvements and redoing of cemetery roads. Van Wyk also stated lines will be painted on old Hwy Business 163 in the spring.

Hansen moved and was seconded by Council Member Hegwood to adjourn at 8:40 p.m. A full copy of minutes can be seen at [www.MonroeIA.com](http://www.MonroeIA.com) or the Monroe City Hall.

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Douglas P. Duinink, Mayor

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Kim K. Thomas, City Clerk









