

January 12, 2015

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 P.M. at the Monroe City Hall on January 12, 2015. Roll Call was taken, present – Hansen, Nickelson, Shannon, Wilson, Vriezelaar. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director; Marc Van Wyk, Public Works; Jeremy Behun, Public Works; and Gabe Wilson, Police Officer; was in attendance. Mayor Briles announced the meeting was being recorded.

Visitors at the meeting were. Larry Diekema, Kathy Van Veen, Chase Keuning, Molly Vignivich, Rilee Proffitt, Kennah Walters, Rachel Gulling, Makenna Van Veen, Taylor Phifer, Emma Williams, Mercedes Romo, Ricky Reeve, Luke Pendroy, and Jeff Hegwood.

Consent Agenda – Council Member Vriezelaar moved and was seconded by Council Member Wilson, to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the December meeting. Motion carried 5-0. There were no committee or board reports.

December 2014 Bills

Salaries	Net:	22419.27
EFTPS	Federal Tax Payment	7605.72
Iowa Department of Revenue	Sales/Withholding Tax	7178.00
IPERS	Police/Regular	4783.07
City of Monroe	Health Insurance/Reimbursement	1273.50
Monroe Postmaster	Stamps	98.00
Mid American Energy	Utilities	3072.45
Bankers Trust	Interest Payment/Registration Fee	13803.75
Iowa Finance Authority	Interest Payment	1671.25
CoOpportunity Health	Health Insurance	3572.38
CardMember Services	IEMSA Registration/Supplies/Misc.	398.56
Airgas	Lease/Cylinder Rental	160.32
Alan Vander Linden	Stone/Supplies/Tree Removal/Planting	863.77
Caldwell, Brierly, Chapula, Nuzum	Legal Services	2477.50
Carpenter Uniform	Police Uniforms	555.18
Casey's General Store	Gas	1149.45
Central Iowa Water	Payment/Principal/Interest	12128.69
City of Monroe	Police Car Washes	50.00
Data Technologies	Support License Fee	3979.76
Gall's LLC	Handcuffs/Key/Shipping	110.42
Hach Company	Chlorine	372.89
Hewitt's Service Center	Hauling Charge/Brake Pads/Oil/Filters	752.80
Iowa Dept. of Public Safety	Terminal Billing Fee	300.00
Iowa League of Cities	ECIC Meeting/Meals	30.00
Iowa One Call	Locates	38.70
Iowa Pump Works	Cable/Brackets/Service Repair/Mileage	3868.70
Iowa Rural Water Assoc	Membership Dues	250.00
IPROMOTEU	Reflective Bags	185.95
Jasper County Animal Rescue League	Participation Fee	170.87
Jasper County Emergency Mgmt	Per Capita Fee	2745.00
KAL Services	Sanitation Contract	11193.25
Keystone Laboratories	Testing	308.00
Kim Thomas	Mileage	75.48
Manatt's	Retaining Block	400.00
Marc Van Wyk	Boot Reimbursement	205.62
Marco Inc.	Copier Usage	118.76
Matthew Mardesen	Mileage/Meals	109.68
Mediacom	Internet	54.95
Modern Marketing	Drug Test Kits	477.37
Monroe Foods	Batteries/Food Coloring	8.68
Monroe Mirror	Envelopes/Publications	627.56
Municipal Supply	Hose Bidd	11.20
National Band & Tag	Pet Tags	58.78
Paul Kane	Mileage	236.32
Sandry Fire Supply LLC	Pump/Cutter/Wrench	3061.79
Smith Fertilizer & Grain	Salt	2300.36
Terry Buckingham	Battery Charger	244.99
Safe Building and Compliance	Inspections	3389.34

Two Rivers Coop	Diesel	1374.00
US Cellular	Phone Service	278.21
Van Ryswyk Plumbing and Heating	Roadstone/Sand	1418.90
Veenstra & Kimm, Inc	Engineering	1436.00
WalMart	Batteries/TV/Binders/Paper Clips	380.81
WP Barber Lumber	Key/Gloves/4x8 1"	37.88
Baker & Taylor	Books	679.60
DEMCO	Supplies	84.23
Follett Software Co.	Printer/Paper/License Renewal	1058.29
Guideposts	Books	53.22
Micromarketing LLC	Books	92.49
Monroe Public Library	Petty Cash	125.40
National Geographic	Book	46.70
The Book Farm	Books	133.64
WalMart	Locks/Frames/Books/Heater/Misc.	227.79
Iowa Prison Ind.	Uniforms for ILEA	225.00
Treat America	Meals for ILEA	1245.28
PCM High School	Yearbook	48.00
Windstream	Phone Service	589.33
MetLife	Prepaid Life Insurance	27.18
Bank Service Fee	NSF Check	5.00
Total December Expense:		\$ 128,515.03
Total December Revenue:		\$ 163,614.15

<u>Total Revenue</u>	
General Fund	36941.51
Road Use Fund	13744.47
Special Revenue Fund	28320.79
Capital Project Fund	3701.02
Enterprise Fund	80133.06
Fiduciary Fund	0.00
Debt Service Fund	773.30
Revenue Total:	\$ 163,614.15

<u>Total Expense</u>	
General Fund	53720.40
Road Use Fund	11680.99
Special Revenue Fund	6721.85
Capital Project Fund	0.00
Enterprise Fund	42588.04
Fiduciary Fund	0.00
Debt Service Fund	13803.75
Expense Total:	\$128,515.03

Employment Agreement – Caldwell, Brierly, Chapula, and Nuzum, PLLC yearly employment agreement was presented to the Council. A \$5.00 increase in services was noted. Vriezelaar moved and was seconded by Council Member Shannon to approve the annual Employment Agreement between the City of Monroe and Caldwell, Brierly, Chapula, and Nuzum, PLLC. Motion carried 5-0.

402 E Washington – A closing date for the property has been set for January 14th. City Administrator Mardesen is recommending that the Council allow Van Ryswyk Plumbing and Heating to take down the property since they had already given a verbal estimate for \$10,000 to \$12,000 on price for demolition at an earlier date. Shannon would like to see the City take bids for demolition. Wilson suggested we hire Van Ryswyk Plumbing and Heating to do the demolition for the property at 402 E Washington and bid out the next property. Wilson moved and was seconded by Council Member Hansen to allow Van Ryswyk Plumbing and Heating to take down the property located at 402 E Washington. Wilson however withdrew his motion after discussion. The City will first require a bid in writing from Van Ryswyk Plumbing and Heating and City Administrator Mardesen will draw up a contract outlining what will be expected along with a timeframe of 60 days from start to finish. The Council will review and make a formal motion at the February meeting.

Pay Differential Request – Public Works Director, Terry Buckingham will be on vacation for the months of February and March. Marc Van Wyk would like to be paid a \$1.25 more per hour during that time period. A resolution was passed in July 2014 and some members felt that it was for a vacancy in a position where an employee takes over responsibility until hiring. Wilson moved and was seconded by Vriezelaar to pay Marc Van

Wyk \$1.25 more per hour for the months of February and March. Upon roll call vote, ayes – Wilson, Vriezelaar, nays – Nickelson, Hansen, and Shannon. Motion declined 2-3. Nicholson would like to amend the wording of the RESOLUTION NO. 19-2014 at the February meeting.

Mowing at Silent City Cemetery – Randy from Mowboys is interested in mowing the cemetery again this year but would like a raise if possible. Randy indicated he would like to get an additional \$50.00 per mow but doesn't want to lose the contract if the City would go up for bids. The Mayor & Council commented on the mowing being done and were happy with very few complaints heard from residents. Hansen moved and was seconded by Wilson to extend the contract with Mowboys for another year adding an additional \$50.00 per mow. Motion carried 5-0.

Consider Mowing of City Property – The City is contemplating on having the city mow this year or hiring it out. Mowing in past years has always been hired out. Kathy Van Veen was in the audience and mentioned that the purpose of hiring a 3rd maintenance employee was for mowing. There are some funds set aside for the purchase of a new mower in the park budget. However, Van Wall out of Colfax has a lease mower option available. Van Wall will provide the city with a mower and charge \$15.00 per hour put on the mower. The Council decided to take bids and open at the February meeting with the right to refuse any and all bids, Buckingham and Mardesen will continue to discuss mowing options.

Resolution Approving Transfer of Funds – Vriezelaar moved and was seconded by Wilson to approve RESOLUTION NO. 1-2015. A resolution approving transfers of funds within the City of Monroe, Iowa. Motion carried 5-0.

Resolution to Accept Mayor Appointments – Wilson moved and was seconded by Hansen to approve RESOLUTION NO. 2-2015. A resolution to accept Mayor Briles Appointments. Motion carried 5-0.

Resolution Designating a City Attorney – Vriezelaar moved and was seconded by Wilson to approve RESOLUTION NO. 3-2015. A resolution designating a city attorney for the City of Monroe, Iowa. Motion carried 5-0.

Resolution Naming Depositories – Vriezelaar moved and was seconded by Hansen to approve RESOLUTION NO. 4-2015. A resolution naming depositories for the City of Monroe, Iowa. Motion carried 5-0.

Resolution Designating Official Newspapers – Vriezelaar moved and was seconded by Wilson to approve RESOLUTION NO. 5-2015. A resolution designating official newspapers for the City of Monroe, Iowa. Motion carried 5-0.

Resolution for Board Appointments – Vriezelaar moved and was seconded by Wilson to approve RESOLUTION NO. 6-2015. A resolution to accept board appointments for the City of Monroe. Motion carried 5-0.

Resolution for Loan Agreement – Vriezelaar moved and was seconded by Council Member Nickelson to approve RESOLUTION NO. 7-2015. A resolution authorizing and approving a loan agreement, providing for issuance of \$750,000.00 General Obligation Water Improvement Notes, Series 2015 and providing for the levy of taxes to pay the same. Motion carried 5-0.

Open Forum – Larry Diekema questioned the empty property located on South Street. Van Veen mentioned properties on North York that need to be cleaned up and the amount of vehicles located in the yard at 901 North York. Clean up and abandonment of properties will be discussed at the January 19th work session stated Mardesen. Vriezelaar thanked Leighton State Bank for the \$1500.00 donation. Shannon would like to see pick up of tires, paint, batteries, etc. during spring clean up day.

Nickelson moved and was seconded by Wilson to adjourn at 7:55 p.m. Motion carried 5-0. A full copy of minutes can be seen at www.MonroeIA.com or the Monroe City Hall.

Brian D. Briles, Mayor

Kim K. Thomas, City Clerk

