

February 8, 2016

The regular meeting of the Monroe City Council was called to order by Mayor Duinink at 7:00 p.m. at the Monroe City Hall on February 8, 2016. Roll Call was taken, present – Bradbury, Goemaat, Hegwood, Nickelson, Hansen, absent – none. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Marc Van Wyk, Jeremy Behun, Public Works, and Nicholas Chambers, Monroe Police Chief; were in attendance. Mayor Duinink announced the meeting was being recorded.

Visitors at the meeting were: Jeff DeJong, Gerry Thomas, Jayden Thomas, Kim Daniels, Thomas C. Daniels, Payton Pool, Davis Herndon, Delmar Johnson, Andy Kroymann, Lyle Vander Meiden, Kiara Kaplan, Ryan Kohlof, Andrea Steenhoek and Glen Duinink.

Consent Agenda – Council Member Hansen moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the January meeting. Motion carried 5–0. There were no committee or board reports. The Council agreed to wait to discuss the Public Works Director Job Description in detail until the budget workshop.

January 2016 Bills		
Salaries	Net:	23635.66
EFTPS	Federal Tax Payment	8301.81
Iowa Department of Revenue	Withholding/Sales Tax	1475.00
IPERS	Police/Regular	5122.34
City of Monroe	Health Ins Reimbursement	522.88
AFSCME	Union Dues	36.10
United Healthcare	Health Insurance	3485.87
Mid American Energy	Utilities	3543.74
Monroe Postmaster	Certified Mailings	15.12
Cardmember Services	Books/Dues/Postage/Pothole Patch	915.81
Airgas	Rent Cylinder	66.86
Ben Skelley	Gas Reimbursement	21.00
Caldwell, Brierty, Chapula and Nuzum	Legal Services	989.13
Cari Ann Photography	Photos	30.00
Casey’s General Store	Gas	753.52
Center Point Large Print	Books	82.08
Central Iowa Water	Payment/Principal/Interest	13459.49
Construction Aggregate	Swivel	57.94
EMP Emergency Medical Products	Ambulance Supplies	180.70
Forbes Office Equipment	Printer Ink/Tape/Labels	135.83
Guideposts	Book	17.74
Hewitt’s Service Center	Battery/Antifreeze/Ignition Coil/Plugs	478.44
Iowa Codification	Ordinance Update	98.00
Iowa League of Cities	ECIC Dues	50.00
Jasper County Abstract Company	Title Certificate	150.00
Jasper County Animal Rescue League	Participation Fee/Service	194.87
Kal Services	Sanitation Contract	10036.25
Keystone Laboratories	Testing	594.00
Lowe’s	Timer/Lights	13.01
Marco Inc.	Copier Contract	103.37
Mediacom	Cable	54.95
Mid-States Organized Crime	Membership Dues	100.00
Monroe Foods	Food Color/Workshop Snacks	19.40
Monroe Mirror Inc	Publications/Envelopes	170.62
Monroe Public Library	Petty Cash/Postage	5.47
Municipal Supply Inc	Meters/Touchpad’s	998.00
Penworthy	Books	72.00
Quill Corporation	Paper/File Jackets/Supplies	270.71
Shred It	Service	8.63
Safe Building and Compliance	Permits/Inspections	2972.28
US Cellular	Phone Service	171.32

Van Ryswyk Plumbing and Heating	Rock/Parts	654.76
Wal-Mart	Towels/Paper/Bags	39.58
Wal-Mart	Library Supplies	206.44
WP Barber Lumber	Cement Block/Gravel Mix/Bulbs/Misc.	145.32
Baker & Taylor	Books	486.95
Becky Siebert	Hall Reimbursement	50.00
Windstream	Phone Service	643.76
Kim Thomas	Mileage	39.64
Scholastic Accts Payable	Books	154.25
Leighton State Bank	Box Fee	25.00
MetLife	Life Insurance	27.18
Leighton State Bank	NSF Bank Fee	5.00
Total January Expense:		\$81,887.82
Total January Revenue:		\$47,595.30

Total Revenue

General Fund	10535.54
Road Use Fund	16457.63
Special Revenue Fund	14570.24
Capital Project Fund	400.39
Enterprise Fund	5058.70
Fiduciary Fund	250.00
Debt Service Fund	322.80
Revenue Total:	\$ 47,595.30

Total Expense

General Fund	37480.91
Road Use Fund	6845.68
Special Revenue Fund	6440.42
Capital Project Fund	0.00
Enterprise Fund	31120.81
Fiduciary Fund	0.00
Debt Service Fund	0.00
Total Expense:	\$ 81,887.82

Hansen moved and was seconded by Goemaat to donate \$750.00 to IMPACT Community Action Partnership formally known as Red Rock Area Community Action. Upon roll call vote, motion carried 5-0.

Andrea Steenhoek was in attendance to ask permission to use the city barricades and close portions of city streets for the Jersey Freeze/Old Settlers 5k run scheduled for March 12, 2016 from 9 am to 12. The council was given a route map prior to the meeting. Council Member Nickelson moved and was seconded by Hansen to approve the Jersey Freeze Frosty Nose Cold Toes 5k route and grant permission to use the city barricades on March 12, 2016. Motion carried 5-0.

Hansen moved and was seconded by Nickelson to extend the cemetery mowing contract with Mowboys for another year with the revision of weed eating every other week instead of weekly. Motion carried 5-0.

Midwest Sanitation is not interested in extending the sanitation contract for another year. Andrew Korymann, Sales Manager of Midwest Sanitation was in attendance to discuss some possible contract options for the council to consider. Mr. Korymann would like the city to consider a 5 or 7 year contract, along with a recycle tote to replace the recycle bins we currently have. This change would allow them to hire less manpower and to provide quicker service. The Council agreed to submit a request for proposal for a new sanitation contract extending the time period to a 7 year contract with years 6 & 7 allowing for a cost of living increase in rates with the consideration of recycling changes to improve service and better serve the Citizens of Monroe. Request for Proposals must be submitted to the City by 1:00 p.m. on April 8, 2016.

The discussion of yield vs. stop signs was asked to be put on the agenda by Councilman Bradbury. Bradbury would like to see yield signs replaced with stop signs at the intersections of Main and North Street and Buchanan and Marion Streets. In review of the ordinance Bradbury suggested replacing all the yield signs with

stop signs in town. This item will be put on the March agenda for further review with the possible 1st reading of an ordinance allowing for the change.

Council Member Hegwood moved and was seconded by Council Member Bradbury to set the council workshop for 6:00 p.m. on February 15, 2016. Motion carried 5-0.

Hansen moved and was seconded by Goemaat to accept the resignations of Adam Choat and Joe Bartello, both part time police officers for the City of Monroe and allow Chief Chambers to start the hiring process of another part time officer. Motion carried 5-0.

The City has been awarded the abandoned property located at 406 W South Street and is now waiting the 30 day recession. After the 30 day period, Administrator Mardesen would like permission to move forward with the RFP process on getting rid of the property. Hansen moved and was seconded by Hegwood to approve the RFP process for the property located at 406 W South Street after the 30 day recession period has ended. Motion carried 5-0.

Hegwood moved and was seconded by Nickelson to approve RESOLUTION NO. 8-2016. A resolution regarding snow removal operations. Motion carried 5-0. Public Works Employee, Marc Van Wyk; questioned subsection (1) of the resolution concerning the adjustment of work schedules when impending snow or ice has been forecasted. The Council agreed to allow work schedules to be adjusted during times of bad weather and left it up to the employees to do so.

Nickelson moved and was seconded by Hegwood to approve RESOLUTION NO. 9-2016. A resolution authorizing Douglas P. Duinink; Mayor, to sign any and all checks or authorized agreements within the City of Monroe, Iowa. Motion carried 5-0.

Hansen moved and was seconded by Bradbury to approve RESOLUTION NO. 10-2016. A resolution authorizing the transfer of delinquent utility payments to bad debt within the City of Monroe, Iowa. Motion carried 5-0.

Hansen moved and was seconded by Goemaat to approve RESOLUTION NO. 11-2016. A resolution authorizing the dissolution of the Iowa Cities E-Payment Aggregation System (iCash) established under an intergovernmental agreement pursuant to Iowa Code Chapter 28E. Motion carried 5-0.

Open Forum – Both Public Works Employees; Marc Van Wyk and Jeremy Behun voiced their concerns about putting off the hiring for another Public Works Position. Hegwood would like to review the speed limit north of town on Hwy 163 and possibly change one of the signs from 45 to 35 miles per hour within city limits. Hegwood will also ask JC United to attend the March meeting to discuss any questions or concerns the city might have concerning the April ball tournament at the MRP. Bradbury thanked the guys for cleaning off the streets in a timely manner after the last couple snow storms and thanked the Police Department for doing a great job.

Mayor Duinink announced that the last portion of the meeting would be done in closed session if anyone wished to leave the meeting they could do so. The Mayor and Council then took a 5 minute break. City Clerk Thomas explained to the new council how closed session meetings work before asking for a motion to go into closed session.

Bradbury moved and was seconded by Hansen to go into closed session at 8:14 p.m. under Iowa Code 21.5 (g)(h). Motion carried 5-0. Bradbury moved and was seconded by Goemaat to exit closed session at 9:10 p.m.

Hegwood moved and was seconded by Nickelson to adjourn the meeting at 9:11 p.m. A full copy of minutes can be seen at www.MonroeIA.com or the Monroe City Hall.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

