

February 9, 2015

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 P.M. at the Monroe City Hall on February 9, 2015. Roll Call was taken, present – Hansen, Nicholson, Shannon, Wilson, Vriezelaar. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director; Marc Van Wyk, Public Works; Jeremy Behun, Public Works; were in attendance. Mayor Briles announced the meeting was being recorded.

Visitors at the meeting were: Cody Vander Broek, Brady Weyers, Larry Diekema, Alison Lagergren, Mike Lagergren, Tom Dick, Dean Van Ryswyk, Ashley Noah, Jeff Hegwood, Jean Goematt, Kevin & Amy Delk, Mike Timmins, Dakota Timmins, Delmar Johnson, Jade Cole, Scotty Blum, Cole Rushing, Norman Rozendaal, Nikki Ulrey, Jeremiah Ulrey, Dan Clark, Jamie Pearson, Skylar Koder, Tim Rozendaal, Jim Tool, Jordon Knowles, June Hjortshoj, Cheryl Oldham.

Consent Agenda – Council Member Nickelson moved and was seconded by Council Member Shannon to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from the January meeting. Motion carried 5–0. There were no committee or board reports.

January 2015 Bills

Salaries	Net:	22415.34
EFTPS	Federal Tax Payment	7820.06
Iowa Department of Revenue	Withholding/Sales Tax	1383.00
IPERS	Police/Regular	5054.73
City of Monroe	Reimbursement/Garnishment	1273.50
Opportunity Health	Health Insurance	3572.38
MetLife	Life Insurance	580.62
MidAmerican Energy	Utilities	3960.52
Cardmember Services	Books/Supplies/Ink/Lights/Hotel	729.47
Monroe Postmaster	Stamps/Mailings	110.30
Cardmember Services	Heater/Notary Stamp	61.39
Airgas	Cylinder Rental/O2	155.62
Altoona Fire Department	Tier	225.00
American Girl	Subscription	22.95
Baker & Taylor	Books	160.10
Caldwell, Brierty, Chapula, Nuzum	Legal Services	4336.94
Carpenter Uniform	Uniforms/Freight	199.62
Casey's	Gas	1000.71
Central Iowa Water	Payment/Principal/Interest	11723.09
City of Altoona	Spraying/Mileage	1449.00
Consumer Reports Magazine	Subscription	26.00
Data Technologies	Forms	92.03
Dennison Racing Tee's	Badges/Uniforms	51.58
Electric Pump	Pump/Mileage/Travel	13753.61
Electronic Engineering	Board/Unit Replaced	109.95
Forbes Office Equipment	Printer Ink Cartridges	408.48
Four Seasons Yard Care	Lawn Service	500.00
Fraser Transportation Service	Tier	225.00
Guideposts	Books	35.48
Hewitt's Service Center	Bolts/Washer/Fuse	19.47
ILA Membership	Membership Fee	70.00
Iowa League of Cities	ECIC Dues	50.00
Iowa Municipal Finance Officers Assoc.	Dues	40.00
Iowa Poetry Assoc.	Book	9.00
Iowa Pump Works	Pump Replacement	12418.03
Windstream	Phone Service	593.32
Jasper County Animal Rescue League	Participation Fee	170.87
KAL Services	Sanitation Contract	10036.25

Keltek	Monitor V Standard Charge	86.79
Keystone Laboratories	Testing	484.00
MARCO	Copier Contract	98.17
Mediacom	Internet Service/Hook Up Fee	75.94
Micromarketing LLC	CD Books	119.94
Monroe Foods	Paper Towels/Tissue/Air Fresheners	157.23
Monroe Mirror	Paper/Publications	254.88
Monroe Public Library	Petty Cash	77.72
Movie Licensing USA	License Fee	310.00
MPH Industries Inc.	Speed Laser	3566.00
Municipal Supply Inc.	Gasket/Meter/Hose/Clamp	962.55
Office of Auditor of State	Yearly Exam Fee	175.00
Pella Rental Sales	Blade	110.00
Professional Computer Solutions	Lease Payment	2585.91
Quill Corporation	Printer Ink Cartridges	134.35
Reuters	Electronic Part/Freight	229.29
Sandry Fire Supply	Battery/Wrenches	200.94
Shred It	Shredding Service	86.19
Terry Buckingham	Overall Reimbursement	158.98
US Cellular	Phone Service	282.65
Van Ryswyk Plumbing and Heating	Road stone/Curb Box Repair	1397.30
Veenstra & Kimm, Inc.	Engineering Services	1728.50
Wal-Mart	Library Movies	2.08
Wal-Mart	Lights/Tissue/Towels/TV	297.93
WP Barber Lumber	Screws/Bulb/Dowel/Cylinder/Gloves	125.52
Kim Thomas	Mileage	42.51
United Healthcare	Health Insurance	3485.87
Lisa Tool	Deposit Refund	86.12
Innocorp, LTD	Vision Goggles/Case/Shipping	740.00
Leighton State Bank	Box Fee	25.00
MetLife	Prepaid Life Insurance	27.18
Leighton State Bank	NSF/Bank Fees	15.00
Total January 2015 Expense:		\$122,972.95
Total January 2015 Revenue:		\$ 81,900.27

Total Revenue

General Fund	44941.29
Road Use Fund	16439.79
Special Revenue Fund	15128.63
Capital Project Fund	410.33
Enterprise Fund	4710.73
Fiduciary Fund	150.00
Debt Service Fund	119.50
Revenue Total:	\$ 81,900.27

Total Expense

General Fund	48613.49
Road Use Fund	7321.52
Special Revenue Fund	9547.09
Capital Project Fund	0.00
Enterprise Fund	57490.85
Fiduciary Fund	0.00
Debt Service Fund	0.00
Total Expense:	\$122,972.95

Monroe Recreation Park – Mardesen stated the MRP board met last Thursday and are planning on purchasing park benches and picnic tables with memorial funds.

Monroe Bike Night Request – Mike Timmins would like to get permission to have 4 bike nights on the last Friday of each month starting May 29th, 2015 through August 28th. Mike would like to have the square closed off from 5 pm to 10:30 pm.. Adult Beverages will be available from the Southside, American Legion and Mikes. Persons who chose to drink adult beverages will also be required to have a wristband and only one drink can be purchased at a time. Items requested from the city include, the use of the city square, barricades to close streets, electricity for the vendors, and promotional material on the city website. Council Member Wilson moved and was seconded by Council Member Hansen to grant permission for 2015 Bike Nights for May 29th, June 26th, July 24th and August 28th. Commerce Street will be closed from American Street to E Washington, East Washington to Hwy 14, and Marion Street from Hwy 14 to Commerce Street. Hours granted will be from 5:00 pm to 10:30 pm. Upon roll call vote, ayes – Wilson, Hansen, Shannon, Nickelson, nays – Vriezelaar. Motion carried 4-1.

Budget Hearing – Council Member Vriezelaar moved and was seconded by Wilson to set the budget hearing for March 9, 2015 at 7:15 p.m. Motion carried unanimously.

402 E Washington – Norman Rozendaal asked the council to consider taking bids for the demolition of 402 E Washington Street. Mr. Rozendaal feels it is only fair to the general public to take bids and strongly encouraged the council to do so. Dean Van Ryswyk was not in favor of the council taking bids since he had already provided the council with an estimate of \$10,000 to \$12,000 at a prior date for the demolition. Mayor Briles would like to see the demolition done by the middle of May and sell of the empty lot at the June meeting. Shannon moved and was seconded by Nickelson to take bids for the demolition of property located at 402 E Washington. Request for Proposals for the project will be available at City Hall on Monday, February 16th. Sealed bids will be opened at the March 9th meeting. The City will have the right to refuse any or all bids. Upon roll call vote, ayes – Shannon, Nickelson, Hansen, Vriezelaar, nays – Wilson. Motion carried 4-0.

Mowing Bids – The following bids were received for mowing of city property, G6 Lawn Service, \$145.00, Four Seasons Yard Care, \$184.00, Mowboys Lawn Care LLC, \$200.00 and Fine Cut Lawn Care, \$225.00. The majority of the council would like to have the City Maintenance Department mow for one year on trial basis, with the leasing of a mower at \$15.00 per hour. The Council stressed the importance of making the appearance of city property a priority and is aware of the possibility of overtime pay due to rain delays and vacations. Wilson moved and was seconded by Shannon to have city employees mow city property for a one year trial basis and granted permission to lease a mower during this time. Upon roll call vote, ayes – Wilson, Shannon, Nickelson, Hansen, nays – Vriezelaar. Motion carried 4.-1.

Animal Protection and Control Ordinance, Chapter 55 – This items was tabled until the March meeting.

Resolution Amending Pay Differential – Vriezelaar moved and was seconded by Shannon to amend RESOLUTION NO. 19-2014. A resolution approving pay differential for City of Monroe, Iowa Employees. Vacancy in supervisory position was added to the resolution. Motion carried 5-0.

Open Forum – Mayor Briles mentioned the upcoming budget workshop on Monday, February 16th at 6 pm. and the possibility of expanding of parking at City Hall.

Wilson moved and was seconded by Vriezelaar to adjourn at 7:50 p.m. A full copy of minutes may be viewed at www.MonroeIA.com or City Hall.

Brian D. Briles, Mayor

Kim K. Thomas, City Clerk