

December 11, 2017

The regular meeting of the Monroe City Council was called to order on December 11, 2017, at 7:00 p.m. by Mayor Duinink, at the Monroe City Hall. Roll call was taken, present – Hegwood, Nickelson, Hansen, Goemaat, Bradbury. Kim Thomas, City Clerk; Jeff Timmins, Public Works Director; and Nick Chambers, Police Chief; were in attendance.

Visitors at the meeting were: Lynn Donahue, Matt Stoffel, Larry Diekema, Lauren Pendroy, Travis McCray, Sarah McCray, Andrea Steenhoek, Kurt Steenhoek, Jeremy St. Peter, Jen St. Peter, Frank Kingery, Jeff Davidson, Chris Thomas, Seth Shannon, Deanna Shannon and Mike Mendenhall.

Council Member Hansen moved and was seconded by Council Member Hegwood to approve the consent agenda. Items on the agenda included the clerk and treasurer's report and bills and minutes from the November meeting. Motion carried 5-0.

Committee & Board Reports – Kurt Steenhoek & Jeremy St. Peter were in attendance and stated the new ambulance is in service. Attendance at the Monroe Fire Department Christmas was up compared to the prior year. Director Timmins stated the maintenance department has installed a few more water meters and put the Christmas lights up. The street machine has been put up for the winter months and core samples are being done by ISG for the 2018 street improvements being planned.

Matthew Stoffel from PFM Financial provided information on the city general obligation debt capacity, the debt service levy and TIF cash flow model for future years to come with the current debt from the 2010 and 2015 Water Main Projects. An engagement letter to help with funding and budget planning for the wastewater treatment plant project, road use, capital projects, and local option tax funds was presented. The council agreed to have Matthew Stoffel assist the city with municipal advisory services in those areas also. Hegwood moved and was seconded by Council Member Goemaat to continue using PFM Financial Advisors to assist with financial planning and project development planning models for an annual fee of \$7,000. Upon roll call vote, motion carried unanimously.

Hansen moved and was seconded by Goemaat to open the 7:15 p.m. public hearing for the proposal to vacate and conveyance of real property on East Lincoln Street, south of Lot 105 in T.L. Shaw's Addition. Motion carried 5-0. Clerk Thomas stated there were no written or oral objections received concerning the matter. Hansen moved and was seconded by Hegwood to close the public hearing at 7:19 p.m. Motion carried 5-0.

Hansen moved and was seconded by Hegwood to approve RESOLUTION NO. 33-2017. A resolution approving the vacation and conveyance of real property directly south of Lot 105 in T.L. Shaw's addition in the City of Monroe, Iowa. Motion carried 5-0.

Goemaat moved and was seconded by Council Member Nickelson to open the 7:20 p.m. public hearing on the proposal to vacate and convey alley request. Motion carried 5-0. Clerk Thomas stated there were no written or oral objections concerning the matter. Hansen moved and was seconded by Goemaat to close the public hearing at 7:21 p.m. Motion carried 5-0.

Hansen moved and was seconded by Goemaat to approve RESOLUTION NO. 34-2017. A resolution approving the vacation and conveyance of alley. Motion carried 5-0.

Jeff Davidson, Seth Shannon and Chris Thomas were in attendance on behalf of the Keep Iowa Beautiful/Home Town Pride Committee. Community Pride Director Jeff Davidson spoke first on behalf of the committee giving a quick update first on the status of the Red Rock Prairie Trail. Davidson stated that the project would begin in the summer/fall of 2018 and the cost estimate to bring the trail to Monroe would be close to 1.2 million dollars. To date \$891,000 has been received in state and federal funding for the trail. Davidson, along with Jasper Conservation, would like to apply for a \$300,000 grant from the Transportation Alternatives Program for the remaining funds needed to bring the trail to the Monroe Trail Head. However, the grant will require an 80/20 match, so \$60,000 will have to come from other sources. Kari Van Zante of Jasper County Conservation said they would give \$20,000 and Jeff is asking Prairie City and Monroe to each donate \$20,000. Davidson reaffirmed that the trail would be a very high standard trail and that \$ would be spent in both towns. Davidson asked to be put back on the agenda for the January meeting and for the council to consider the \$20,000 request in funding. Seth Shannon, a member of the committee and architect at the West Des Moines engineering firm SVPA, brought two trailhead ideas with him. One idea is a proposed model of the old depot that was located by the post office in Monroe many years ago and the other was a more modern design based off of a Frank Lloyd Wright design. The mayor and council both agreed they liked the depot model the best. Mayor Duinink suggested adding a community room to the plans Seth is working on. Davidson and Shannon both agreed that the council would need to commit to one design so Seth could move forward on a basic design. The cost for SVPA to continue with the preliminary designs would be \$5,000. Both items will be put on the agenda for the January meeting and funding of the \$20,000 would not be expected until after July 2018.

Nickelson moved and was seconded by Hansen to charge Tim Neibergall \$150.00 for his garage permit. Motion carried 5-0.

Mayor Duinink took the floor when the discussion on the police vehicle decals came up. Mayor Duinink suggested we table the discussion until the next meeting and let the new council members decide. Chief Chambers spoke up to say that he feels by not having decals on the vehicle it allows him to do his job more efficiently. Chief Chambers stated that by not "standing out" it allows him to catch people doing things that they would not normally do when a marked police vehicle is in sight. Larry Diekema strongly feels that decals should be on all city vehicles and, by not having them, it's sneaky and he doesn't like it. Diekema offered to pay for decals at the November meeting. Goemaat's daughter is in law enforcement and stated that there are numerous police departments without marked cars. Hansen moved and was seconded by Nickelson to table the police decal discussion until the January meeting. Motion carried 5-0.

Council Member Bradbury moved and was seconded by Hegwood to approve RESOLUTION NO. 35-2017. A resolution setting fees for building permit fees for accessory buildings, decks, and fences in the City of Monroe, Iowa. Motion carried 5-0.

Bradbury moved and was seconded by Nickelson to approve the 1st reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SUBSECTION 92.09 OF CHAPTER 92, WATER RATES. This ordinance will charge a \$100.00 refundable water deposit for all rental properties and do away with a non refundable \$150.00 utility service fee charge. Motion carried 5-0.

Open Forum – Deanna Shannon applauded the group who put the Christmas lights up in the park. Nickelson asked Chief Chambers about the 4 way stop. A suggestion was made to put up LED flashing stop signs there. Chief Chambers is checking on prices for the signs. Mayor Duinink thanked Alicia Hansen, Jean Goemaat, and Amber Nickelson for their service and did the swearing in of the new council members.

Nickelson moved and was seconded by Goemaat to adjourn the meeting at 8:35 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or www.Monroeia.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

November 2017 Bills

SALARIES	NET	24481.07
EFTPS	FEDERAL TAX	9243.30
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3311.00
IPERS	POLICE/REGULAR	5634.67
CITY OF MONROE	HEALTH INS/GARNISHMENT	1060.94
COLLECTION SERVICE CENTER	GARNISHMENT	633.30
GIS BENEFITS	LIFE INSURANCE	91.97
WINDSTREAM	PHONE	72.45
MID AMERICAN ENERGY	UTILITIES	3596.81
MONROE POSTMASTER	MAILING/POSTAGE	226.06
UNITED HEALTHCARE	HEALTH INS	5784.38
TREVOR HOPKINS	DEPOSIT REFUND	64.09
CARDMEMBER SERVICES	BOOKS/SUBSCRIPTIONS/HOTEL/MEALS	1424.22
AIRGAS	CYL OXYGEN	78.01
ALAN VANDER LINDEN	MRP REIMBURSEMENT EXPENSE	287.03
ALTOONA FIRE DEPT	PARAMEDIC ASSIST	250.00
ANDREA LANPHIER	MILEAGE	14.98
BAKER & TAYLOR	BOOKS	525.85
BITUMINOUS MATERIALS	OIL	1064.16
BOBS SHOOTING SUPPLIES	AMMUNITION/PD GUNS	1684.20
BRENDA LANSER	MILEAGE	102.72
CALDWELL, BRIERLY, CHALUPA & NUZUM	LEGAL SERVICES	1858.75
CARPENTER UNIFORM	POLICE UNIFORMS/MISC	328.88
CASEY'S	GAS	1473.69
CENTER POINT LARGE PRINT	BOOKS	86.88
IOWA REGIONAL UTILITIES ASSOC	PAYMENT/PRINCIPAL/INTEREST	11442.05
DAN MCADAMS	CARPET CLEANING	70.00
DATA TECHNOLOGIES	SUPPORT AGREEMENT	4401.23
DELL MARKETING LP	POLICE COMPUTER	868.78
DEMCO	LIBRARY SUPPLIES	94.58
DIGITAL ALLY	SHIPPING	45.00
ELECTRIC PUMP	PUMP REPAIRS/LABOR/MILEAGE	301.00
EMP EMERGENCY MEDICAL PRODUCTS	AMBULANCE SUPPLIES	71.66
ELECTRIC ENGINEERING	PAGER REPAIRS	308.00
FARVER TRUE VALUE	REPAIRS/LABOR	20.25
FORBES OFFICE EQUIPMENT	CHAIRS/INK ROLLER	762.74
FRAN WAY TREE MOVING	RENTAL	150.00
GUIDEPOSTS	BOOKS	37.02
HEWITT'S	FUEL FILTER/TIRES/BRAKES/EXTRACTOR	363.58
IDEAL READY MIX	READY MIX	987.00
IMFOA	CONFERENCE REGISTRATION	125.00
IOWA LEAGUE OF CITIES	BOOK	40.00
IOWA ONE CALL	LOCATES	50.40
IOWA RURAL WATER ASSOC	DUES	275.00
WINDSTREAM	INTERNET	60.75
JETCO	REPAIRS/LABOR/MILEAGE	291.25

KEYSTONE LABORATORIES	TESTING	609.00
KIM THOMAS	MILEAGE/POSTAGE REIMBURSEMENT	217.80
LEIGHTON STATE BANK	INTEREST	6866.00
MARCO INC.	COPIER CONTRACT	69.72
MARTIN MARIETTA MATERIALS	CHIP/SAND	493.08
MENNINGA PEST CONTROL	PEST CONTROL/AIR CARE	165.00
MERCY MEDICAL CENTER	AMBULANCE SUPPLIES	236.15
MISSION COMMUNICATIONS LLC	LIFT STATION SERVICE	1389.60
MONROE FOODS	CLEANING SUPPLIES	28.17
MONROE MIRROR	BUSINESS CARDS/PAPER	170.00
NATIONAL BAND & TAG CO	PET TAGS	59.21
NEWTON DAILY NEWS	PUBLICATIONS/SUBSCRIPTION	423.57
PENWORTHY	BOOKS	399.20
PHILIP L ASCHEMAN PH D	MMPI EVALUATION	200.00
PHYSIO-CONTROL, INC	LUCAS DEVICE/ANNUAL MAINTENANCE	330.00
SAM MUNSON	UNIFORM REIMBURSEMENT	82.20
SHRED IT	SHREDDING SERVICE	118.97
SIMMERING-CORY INC	ORDINANCE UPDATES	280.00
SMITH & LOVELESS INC	PUMP VAC/HOUSING ASSY	505.63
SMITH FERTILIZER & GRAIN	BULK SALT	2812.20
THE PIONEER WOMAN	SUBSCRIPTION	15.00
TRUE NORTH	LIFE INSURANCE	385.70
US CELLULAR	PHONE	162.84
UTILITY SERVICE CO INC	QUARTERLY TANK SERVICE	2790.05
VAN GORP INS	INSURANCE	955.00
VAN RYSWYK P&H	ROCK/SUPPLIES	879.29
VEENSTRA & KIMM INC	ENGINEERING FEES/INSPECTIONS	2702.67
WALMART	MICROWAVE/TOWELS/AIR FRESHNERS/MISC	252.99
WALMART	LIBRARY SUPPLIES	74.19
WP BARBER LUMBER	KEY/MARKING TAPE/BIT/GLOVES/TWINE/MISC	94.15
ZEROREZ	CARPET CLEANING	503.25
KAL SERVICES	SANITATION/FALL CLEAN UP	15040.09
MEDIACOM	INTERNET/POLICE & FIRE	209.42
IOWA LEAGUE OF CITIES	MLA REGISTRATION	570.00
METLIFE	INSURANCE	27.18
TOTAL NOVEMBER EXPENSE:		\$124,262.02

TOTAL REVENUE:	
GENERAL	43926.50
ROAD USE	21137.32
SPECIAL REVENUE	38568.74
CAPITAL PROJECT	1890.89
ENTERPRISE	45526.26
FIDUCIARY	92.46
DEBT SERVICE	2587.57
TOTAL:	\$ 153,729.74

TOTAL EXPENSE:	
GENERAL	55535.61
ROAD USE	10557.83
SPECIAL REVENUE	7447.42
CAPITAL PROJECT	0.00
ENTERPRISE	42621.42
FIDUCIARY	1233.74
DEBT SERVICE	6866.00
TOTAL:	\$ 124,262.02

