

April 14, 2014

The regular meeting of the Monroe City Council was called to order by Mayor Briles at 7:00 P.M. at the Monroe City Hall on April 14, 2014. Roll Call was taken, present – Hansen, Nicholson, Shannon, Wilson, Vriezelaar. Matt Mardesen, City Administrator & Economic Development Director; Kim Thomas, City Clerk; Terry Buckingham, Public Works Director was in attendance.

Visitors at the meeting were: Twila Vriezelaar, Deanna Shannon, Kathy Van Veen, James Breckenridge, Al Breckenridge, Donita Breckenridge, Kathleen Darrach, Chad Swank, Mike Lagergren, Brad Woody, Judy Woody, Larry Diekema, Delmar Johnson, Glen Gilient, Nicole Gent, Jean Goemaat, Derrick Hoodjer, Ryan Donahue, Lexi Kain, Nate Bradbury, Luke Cummings, Seth Shannon, Ally Montgomery.

Consent Agenda – Council Member Vriezelaar moved and was seconded by Council Member Wilson to approve the consent agenda. Items on the agenda included the clerk and treasurer’s report and bills and minutes from March meeting. Motion carried 5-0. There were no committee or board reports.

March 2014 Bills

Salaries	Net:	32217.77
EFTPS	Federal Tax Payment	10724.58
Iowa Department of Revenue	Withholding/Sales Tax	1859.00
IPERS	Police/Regular	6574.78
AFSCME	Union Dues	68.92
City of Monroe	Health Insurance	445.64
Airgas	Cylinder Rent Oxygen Tanks	55.24
Baker & Taylor	Books	508.83
Bobs Shooting Supplies	Ammo	50.40
Caldwell, Brierly, Chapula, Nuzum	Legal Services	1679.50
CardMember Services	Book/Training Registration	277.09
Carpenter Uniform	Uniforms	167.97
Casey's	Gas	1397.12
Central Iowa Water	Payment/Principal/Interest	11027.33
Cooking Light	1 Year Subscription	20.00
Data Technologies	Training	95.00
DEMCO	Label Protectors/Book Covers/Pockets	126.54
Do It Yourself Magazine	2 Year Subscription	19.97
Electronic Engineering	Pager Repair	109.95
EMP Emergency Medical Products	Ambulance Supplies	818.20
Forbes Office Equipment	Ink Rollers/Folders/White Out	52.00
Guideposts	Books	35.48
Hewitt's Service Center	Oil Changes/Service/Labor/Bolts	942.97
IA Department of Public Health	Radioactive Material License Fee	250.00
IDEAL Ready Mix	Roadstone/Sand/Hauling Charge	2324.91
Iowa League of Cities	IMFOA Registration	50.00
Iowa Poetry Association	Book	9.00
Jasper County Animal Rescue League	Participation Fee/Service	174.45
Jeremy St. Peter	Testing/Background/Medical Reim	186.16
KAL Services	Sanitation Contract	10036.25
Keltek	Radio Repair/Battery	148.89
Keystone Laboratories	Testing	374.00
MARCO Inc.	Copier Contract	65.49
Mediacom	Internet	54.95
Menninga Pest Control	Air Care/Pest Control	61.00
Micromarketing LLC	Book	14.99
Mid American Energy	Utilities	5078.76
Monroe Foods	Paper Towels/Toilet Paper	59.75
Monroe Mirror	Publications	172.78
Monroe Public Library	Petty Cash Expense	22.71
Municipal Supply Inc	Clamps/Corp Stops	736.15
Pella Medical Clinic	Immunizations	118.00
Piper Jaffray Inc	Dissemination Services	1000.00
Quill Corporation	Ink Cartridges/File Folders/Paper	208.19
RACOM	Installation/Labor	300.00
Shane Foster	Mileage/Meal Reimbursement	268.42
Simple & Delicious	30MTH Subscription	31.98
Sioux City Foundry Co	Pacal Blades	160.00
Terry Buckingham	Parking Reimbursement	5.00

The Iowan Magazine	2 Year Subscription	38.00
Trans-Iowa Equipment	Hydraulic Spool Repair	206.86
Two Rivers Coop	Diesel	1525.51
US Cellular	Phone Service	276.77
Van Zante Hardware	Light Fixture	29.99
Wal-Mart	Toilet Paper/Paper Towels/Bleach	117.83
Westrum Leak Detection	Mobilization/Set Up Charge	537.50
WP Barber Lumber	Wire/Connector	1.49
Monroe Fire Department	Ambulance/Fire Calls	10300.00
Atlantic Bottling Company	Scoreboards	11681.20
Monroe Economic Development	Meals	21.00
Windstream	Phone Service	581.25
Monroe Mirror	Subscription	20.00
Newton Fire Department	Tier Reimbursement	248.00
United Healthcare	Health Ins March/April	5941.24
Gary Wood	Deposit Refund	103.36
Monroe Postmaster	Stamps	98.00
True North/Prepaid Life		27.18
March 2014 Expense:		\$ 122,941.29
March 2014 Revenue:		\$ 96,402.90

**Total Revenue**

General Fund	18799.82
Road Use Fund	17170.42
Special Revenue Fund	13642.49
Capital Project Fund	5179.82
Enterprise Fund	41412.31
Fiduciary Fund	0.00
Debt Service Fund	198.04
Revenue Total:	\$ 96,402.90

**Total Expense**

General Fund	55888.47
Road Use Fund	10327.66
Special Revenue Fund	9476.23
Capital Project Fund	11681.20
Enterprise Fund	35567.73
Fiduciary Fund	0.00
Debt Service Fund	0.00
Expense Total:	\$ 122,941.29

Monroe Recreation Park - Mardesen reported good progress over the last 3 weeks, sewer & water work are almost done; concrete work around the concession stand and sidewalks has been completed. Brad Woody was in attendance and asked about dust control. Buckingham had quotes for dust control. Mayor Briles would like to have the entrance and parking lots done if possible. Van Veen asked about the restrooms at the MRP and was told that they were in hopes of being done by May 1, 2014. Buckingham will have dust control done.

Monroe Website - Josh Hanson was in attendance to give a presentation on the city website. Josh has been working on the site for the last couple of months, the site includes the city ordinances, upcoming events, applications and forms, minutes, calendar rental, Mayor and Council information, many misc. items. Facebook and Twitter are linked to the site. Kim Thomas stated the website will be available for credit card payments effective July 1, 2014 through ICash which is made available through to Iowa League of Cities and IPAIT members. The City will pay an annual fee of \$200.00 with ICash. All credit card fees and liability issues are directly handled through the league.

PCM High School Request for Livestock Building - Nicole Gent, PCM Agricultural Instructor was in attendance to request special permission to implement and construct a livestock facility on the PCM High School grounds located by the south pond. The building size will be a 20x30 and plans are to house only a couple animals at a time. City Ordinance states that livestock is not allowable within city limits without special consideration of the Council. Nicole Gent stated that 87 kids are in the FFA Program at the school and over the past year 2 pigs have been housed and delivered in the greenhouse area. Council Member Shannon moved and was seconded by Wilson to grant permission for educational purposes only to the PCM High School to build a 20x30 building for housing up to 4 adult swine at any given time. Upon roll call vote, motion carried 5-0.

Outdoor Service Request for Mike's Lounge - Ally Montgomery and Mike Lagergren were in attendance to ask permission to have outdoor service on September 13, 2014 for a wedding. The Council had no problem with this request. Mike's Lounge will be required to fill out the necessary

permit with the Iowa Alcoholic Beverage Division and the council will then formally approve the request at a later meeting.

Former Casey's Located at 101 S Monroe - Seth Shannon, SVPA Architects Inc. talked about the location and noted that parts of the building were a little run down, however; the building has a steel frame and could be easily remodeled. The biggest concern of the city is the underground contamination from the previous gas tanks. Shannon stated that state funds are available to fix problems such as this one and was uncertain if Casey's would accept any liability after the building is accepted by the council and donated to the city. Wilson stated he felt that it was a big red flag that Casey's was willing to give the building to the city and feels that pressure needs to be put on Casey's to remedy the contamination situation. Wilson stated it shouldn't be the expense of the city to fix the problem. Cary Diekema, a local business owner; commented on the many restrictions Casey's puts on their empty properties and thought it would only be smart to add on to the building we have. Council Member Hansen would like to discuss all options before taking Casey's off the table. John Vriezelaar also stated he would like to have a cost comparison between the two locations before making a decision. Shannon stated he was no longer in favor of the old Casey's building after hearing of the ground contamination. Vriezelaar would like to see the City Hall and Police Department together in one building. Clerk Thomas pointed out that the city right now knows very little about the stipulations and terms of the building and would need to request more information before making an important decision such as this one. The Council set a work session to discuss remodeling ideas for Monday, April 28, 2014 at 6:30 P.M. at the Monroe City Hall. In the mean time Matt Mardesen will be in contact with Casey's to get more information.

Budget Amendment Hearing - Vriezelaar moved and was seconded by Shannon to set the budget amendment hearing for May 12, 2014 at 7:30 P.M. Motion carried unanimously 5-0.

Keep Iowa Beautiful Contract - Mayor Briles suggested tabling this discussion until May or June. Mayor Briles is planning to have more information after talking to Chaz Allen on this item in further detail. Vriezelaar moved and was seconded by Council Member Hansen to table the discussion on the Keep Iowa Beautiful Contract until the May or June Meeting. Motion carried 5-0.

Community Garden Request by Monroe Economic Development - In March the Monroe Community Development Group agreed to sponsor a community garden to benefit the local food pantry and senior citizens in the community. City Hall has extra space behind the building so that area was a suggested location. The development group would like to get permission for the area before seeking volunteers to help with the garden. The Council had no objections to allowing Monroe Economic Development use of City Hall ground for a garden. In the future, plans to rent spaces may be available to local residents.

Resolution to Transfer Funds - Vriezelaar moved and was seconded by Council Member Nicholson to approve RESOLUTION NO. 11-2014. A resolution allowing for the transfer of funds from the MRP savings to the MRP checking account for \$49,000.00 within the City of Monroe, Iowa. Upon roll call vote, motion carried 5-0.

Ordinance for Water Rates - Vriezelaar moved and was seconded by Hanson to approve the final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2013, BY AMENDING PROVISIONS PERTAINING TO WATER RATES RAISE AND SERVICE. Be it enacted by the City Council of the City of Monroe, Iowa: Chapter 92, Section 92.02 as amended by Ordinances 108, 121, 125, 181, 202, 222, 234, 236, 240, 243, and 249 pertaining to water rates on a quarterly basis within the City are repealed and the following adopted in lieu thereof: 92.02 RATES FOR SERVICE. Water service shall be furnished at the following quarterly rates within the city: 1. Metered Water. Sales through meters installed on the premises shall be at the following rates: First 2,000 gallons @ \$26.72 per 2000 gallons or part thereof. (Minimum) Next 8,000 gallons @ \$7.69 per 1,000 gallons or part thereof. All Over 10,000 gallons @ \$5.83 per 1,000 gallons or part thereof. 92.03 RATES OUTSIDE THE CITY. Water service shall be provided any consumer located outside the corporate limits of the city which the city has agreed to serve at the following rates: First 2,000 gallons @ \$32.39 per 2,000 gallons or part thereof (minimum) Next 8,000 gallons @ \$9.72 per 1,000 gallons or part thereof. All over 10,000 gallons @ \$8.91 per 1,000 gallons or part thereof. No such consumer, however will be served unless they shall have signed a service contract agreeing to be bound by the ordinances, rules and regulations applying to water service established by the Council. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed and approved by the Monroe City Council on the 14<sup>th</sup> day of April, 2014. ORDINANCE NO. 259. Motion carried 5-0. Signed: Brian D. Briles, Mayor. Attested by: Kim K. Thomas, City Clerk

Ordinance for Sewer Rates- Vriezelaar moved and was seconded by Nicholson to approve the final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2013, BY AMENDING PROVISIONS PERTAINING TO SEWER RENTAL RATES. Be it Enacted by the City Council of the City of Monroe, Iowa: Chapter 99, Section 99.02 as amended by Ordinance 108, 121, 125, 204, 223, and 241 pertaining to Sewer Rental Rates is repealed and the following adopted in lieu thereof: 99.02 RENTAL RATES. Each contributor shall pay a sewer rental rate in the amount of ninety two (92) per cent of the bill for water and water service attributable to the contributor for the property served. SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or a part thereof not adjudged invalid or unconstitutional. SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed and approved by the Monroe City Council on the 14th day of

April, 2014. **ORDINANCE NO. 260.** Motion carried 5-0. Signed: Brian D. Briles, Mayor. Attested by: Kim K. Thomas, City Clerk

Open Forum – Chuck St. Pierre, Monroe Resident who lives out at the Malone Addition is concerned about the amount of traffic and small children who play outside. Mr. St. Pierre would like to see Children at Play and Speed Limits signs installed. Another concern noted is the excessive speeding on County Line Road. Kathy Van Veen asked if there had been any progress on the getting the land from the railroad bed behind the Monroe Elementary School. Mardesen stated they were waiting on paperwork to be completed by the County Attorney and he had not heard anything. James Breckenridge is on the Red Rock Lake Association Board and gave an update on the future master plan for the bike trail expansion and also mentioned the possible expansion of Hwy 14. Jean Goematt asked about Family Dollar and if they are still planning on building in Monroe. Mayor Briles stated that the City has heard no plans of not building. Thomas stated the Monroe Kiwanis are planning a cleanup day at Tool's Point Park on April 26<sup>th</sup>, and June 7<sup>th</sup>, a 60<sup>th</sup> anniversary party with a free lunch and kid's activities. Mayor Briles asked about the sirens and was informed that they were installed and wiring should be completed by the end of next week.

Motion by Wilson seconded by Hanson to adjourn at 8:43 P.M. Motion carried 5-0. A full copy of minutes may be seen at City Hall or [www.MonroeLA.com](http://www.MonroeLA.com).

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Brian D. Briles, Mayor

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Kim K. Thomas, City Clerk