



Position Available:

Monroe, Iowa, Library Director

The Monroe Public Library is seeking a qualified individual to fill the director role. The position is full time at 32 hours per week, including days, evenings, and Saturday mornings, and reports directly to the library board. Duties include but are not limited to:

- Collection development
- Creating and managing a budget
- Managing day-to-day library operations
- Planning, publicizing, and presenting programming to attract patrons of all ages
- Supervising library staff and volunteers
- Maintaining library accreditation and continuing education

Director candidates must have or obtain State of Iowa Public Library Certification within 24 months of hire. A high school diploma or equivalent is required, along with the ability to utilize current technologies and learn library systems.

Benefits include IPERS, health and life insurance, holiday and sick pay, and vacation. Starting pay ranges from \$20-\$25 depending upon qualifications and experience. Applications can be found here or picked up at Monroe City Hall or the Monroe Public Library. Completed applications, along with resume and references, can be dropped off at Monroe City Hall or emailed to monroeadmin@monroeia.com. Application deadline is July 31, 2025.