

April 14, 2025

The regular meeting of the Monroe City Council was called to order by Mayor Douglas Duinink on April 14, 2025, at 7:00 p.m. at the Monroe City Hall. Roll call was taken. Council members in attendance were: Andrea Steenhoek, Jennifer St. Peter, Andy Algreen and Butch Umble. Absent: Jeff Shannon. City employees in attendance were: City Administrator/Clerk Kim Thomas, Deputy Clerk Andrea Lanphier, Public Works Director Marc Van Wyk and Library Director Brenda Tripp-Lanser. Visitors at the meeting were: Ervan DeVore, Chase Spencer, Tara Goldsberry and Jamee Pierson. Mayor Duinink announced that the meeting was being recorded.

Council Member St. Peter moved and was seconded by Council Member Steenhoek to approve the Consent Agenda. Items on the agenda included Bills and Minutes from the March meeting and the Clerk and Treasurer Report for March. Motion carried 4-0.

Board Reports: Public Works Director Van Wyk mentioned his department was keeping busy with normal spring activities—streets and mowing. Library Director Tripp-Lanser informed the Council that this week is National Library Week and to celebrate the library has a giveaway they will be drawing for. She also reported that 868 books circulated, 575 patrons visited, 10 new library cards were issued, 5 programs served 60 people and 134 new books were added. Council Member Umble stated that the fire department’s community breakfast is scheduled for May 12<sup>th</sup>. There was no one in attendance to report on the police department.

Steenhoek moved and was seconded by St. Peter to approve RESOLUTION NO. 9-2025. A resolution approving the transfer of funds within the City of Monroe, Iowa. Upon roll call vote, motion carried 4-0.

St. Peter moved and was seconded by Umble to set the FY2025 Budget Amendment Hearing for May 12, 2025, at 7:05 p.m. Motion carried 4-0.

Veenstra & Kimm Representative Tara Goldsberry was in attendance to present to the Council updated plans for the city hall/police department project. The goal is to solidify plans by May or mid-June so that they may be presented to the community before the project is put to vote in November. Tara also mentioned that Jordan Kappos would like to set the bid date for the Westview Street Project at the May 12<sup>th</sup> council meeting.

Ervan DeVore and Chase Spencer are organizing the 2<sup>nd</sup> Annual Monroe Classic Madness Car Show on June 14, 2025, from 8:00 am.-2:00 p.m. with all proceeds going to The Gathering Place. They were in attendance to request street closures along the city square, from the corner of Washington and Commerce going east to York, and from American St. to the intersection of Marion and Commerce. All Council Members were in favor.

Steenhoek moved and was seconded by St. Peter to approve a request by Gateway Recreation naming the City of Monroe the fiscal sponsor of a Jasper Community Foundation Grant that, if awarded, would be used for a new practice green. Motion carried 4-0.

The municipal software proposals discussion led the Council to decide to continue looking at other companies. As the deadline to continue the contract with the existing software company is not until the end of the year, the Council felt it could afford to take more time to shop around.

The Council discussed taking bids for potential hail damage on the city hall and library roofs. It was decided that the roofs should be inspected first and that they would then go from there.

Umble moved and was seconded by Council Member Algreen to approve the Monroe Revitalization Grant and Jasper County Façade Grant payment of \$17,500.00 to the Timothy D. Malone Trust for improvements at 108 W. Sherman St. The City will be reimbursed \$10,000.00 by JEDCO for the Jasper County Façade Grant. Upon roll call vote, motion carried 4-0.

Open Forum: City Administrator/Clerk Thomas reminded everyone in attendance that the Old Settlers Golf Tournament is scheduled for May 10<sup>th</sup>, 2025, and that Andrea Lanphier has received her Iowa Certified Municipal Clerk Certification. St. Peter mentioned this year’s Old Settlers’ theme is Summer Scare. Tripp-Lanser informed all that she is now certified in Mental Health First Aid.

St. Peter moved and was seconded by Steenhoek to adjourn the meeting at 7:25 p.m. Motion carried 4-0. A full copy of minutes may be seen at the Monroe City Hall or at [www.MonroeIA.com](http://www.MonroeIA.com).

Douglas P. Duinink, Mayor

Andrea N. Lanphier, Deputy Clerk

March 2025 Bills		
SALARIES	NET	57317.92
EFTPS	FEDERAL TAX	19127.05
IA DEPT OF REVENUE	SALES/WITHHOLDING TAX	4285.15
IPERS	POLICE/REGULAR	12037.38
CITY OF MONROE	HEALTH INSURANCE	1908.81
MIDAMERICAN ENERGY	UTILITIES	5809.35
UNITED HEALTHCARE	INSURANCE	7951.13
POST OFFICE	FEBRUARY MAILING	368.01
VERIZON	PHONES	398.91
FIRST NAT'L BANK OF OMAHA	BOARD OF PHARMACY	93.88
DELTA DENTAL	INSURANCE	262.38

IA RURAL WATER ASSOC	INSURANCE	87.91
USCELLULAR	PHONES/TABLETS	290.27
TRAVIS ROLAND	DEPOSIT REFUND	80.60
CASEY'S	GAS/OIL	1472.73
THE HARTFORD	INSURANCE	70.21
WINDSTREAM	PHONES	300.54
TRIONFO	INSURANCE	115.38
AIRGAS	CYLINDER RENT	20.47
BOUND TREE	MEDICAL SUPPLIES	669.43
IA REGIONAL UTILITIES ASSOC	RURAL WATER	21366.98
DOUG DUININK	GATE	575.00
ELECTRIC PUMP	SEWER PLANT REPAIR	1866.25
EMS/MC	AMBULANCE BILLING	286.00
NIEMANN HARDWARE	SCREWS	12.49
GALLS	TROUSERS	101.14
HENDERSON PRODUCTS	GUARDS/PARTS	405.36
HEWITT'S	TIRE CHANGE/REPAIRS/OIL	443.84
HOT SEWP	SOCIAL MEDIA/VIDEO PRODUCTION	500.00
IA ASSOC OF MUNICIPAL UTILITIES	MEMBERSHIP DUES	882.00
IA LAW ENFORCEMENT ACADEMY	TRAINING	30.00
JACOB NOLIN	MILEAGE/PARKING REIMBURSEMENT	108.00
JOHN DEERE FINANCIAL	BATTERIES/SUPPLIES	32.75
KAL SERVICES	TRASH CONTRACT	15974.75
MICROBAC LABS	TESTING	347.50
KINNAMON SERVICES	LIFT RENTAL	500.00
MACQUEEN	BROOM/PELICAN PAT	1121.01
MARC VAN WYK	UNIFORM REIMBURSEMENT	213.94
MARCO	COPIER	139.42
MENARDS	PAINT/POTHOLE PATCH/BUILDERS PAPER	624.23
MERCYONE	OMNI SERVICE	50.00
MIDWEST WHEEL	FREIGHTLINER REPAIR	54.45
MISSION COMMS	WATER TOWER SYSTEM MAINTENANCE	563.40
MMIT	COPIER	43.00
MONROE FOODS	BATTERIES	7.10
NEWTON DAILY NEWS	PUBLICATIONS/ADVERTISING	384.44
STERICYCLE	SHREDDING SERVICES	215.67
TROJAN TECHNOLOGIES	SEWER REPAIR PARTS	680.40
TWO RIVERS COOP	LP GAS/DIESEL	1493.36
VEENSTRA & KIMM	ENGINEERING SERVICES	7000.00
BAKER & TAYLOR	BOOKS/SUPPLIES	657.51
CAPITAL ONE	BOOKS/PUZZLES/SUPPLIES	248.54
CENTER POINT	BOOKS	142.62
FAMILY HANDYMAN	SUBSCRIPTION	21.40
GUIDEPOSTS	MAGAZINES	62.82
IOWA HISTORY JOURNAL	SUBSCRIPTION	19.95
MODERN MARKETING	RULERS	208.74
NEWTON DAILY NEWS	BUSINESS DIRECTORY	47.00
PENWORTHY	BOOKS	1082.01
FIRST NAT'L BANK OF OMAHA	PAPER/WORKSHOP MEAL/BATTERY PACKS	517.82
FIRST NAT'L BANK OF OMAHA	BOOKS/SUPPLIES/SERVICES	1444.15
MEDIACOM	INTERNET	364.98
CAPITAL ONE	CITY SUPPLIES	157.63
AFLAC	INSURANCE	66.60
AFLAC	INSURANCE	33.30
IA RURAL WATER ASSOC	INSURANCE	87.91
TOTAL MARCH EXPENSES:		173852.97
TOTAL MARCH REVENUES:		173416.95

TOTAL EXPENSES:	
GENERAL	77583.06
ROAD USE	17916.86
SPECIAL REVENUE	16270.12
CAPITAL PROJECT	0.00
ENTERPRISE	0.00
FIDUCIARY	1051.44
DEBT SERVICE	61031.49
TOTAL:	173852.97

TOTAL REVENUES:	
GENERAL	45530.51
ROAD USE	17866.54
SPECIAL REVENUE	44879.3
CAPITAL PROJECT	1050.54
ENTERPRISE	62275.83
FIDUCIARY	0.00
DEBT SERVICE	1814.23
TOTAL:	173416.95